COMMITTEE: Student Scholarships, Fellowships, and Financial Aid Committee

1. Membership (include ex-officio members).

Membership: Chair, Elaine Yontz (Education); Vice Chair, Lee Johnson (Philosophy and Religious Studies); Secretary, David L. Batie (Engineering and Technology); Stephanie Richards (Health and Human Performance); BaoHong Zhang (Biology); Joanne Hartsell (Management). Ex-Officio Members (with vote): Open (Rep. of Chancellor); Melonie Bryan (Rep. of Provost); Julie Poorman (Director of Financial Aid); Solveig Bosse (Rep. of Chair of Faculty); Open (Rep. of Faculty Senate); Sophia Armstrong (Rep. of Student Body).

2. Meeting Dates
(include members present and those who contributed to committee action, but were not at the meeting)

9/26/2016: Present: Presiding: Kylie Dotson-Blake, VC of the Faculty; Regular Members: Stephanie Richards, Lee Johnson, David Batie, Elaine Yontz, Joanne Hartsell; Ex-Officio Members: Melonie Bryan, Julie Poorman, Solveig Bosse, Sophia Armstrong; Others: Lori Lee

10/24/2016: Present: Lee Johnson, Committee VC; Regular Members: BaoHong Zhang, David Batie, Joanne Hartsell; Ex-Officio Members: Melonie Bryan, Julie Poorman (via phone), Solveig Bosse, Sophia Armstrong; Others: Lori Lee.

12/5/2016: Scholarship Workshop. 37 attendees for the workshop.

1/23/2017: Present: Presiding: Elaine Yontz, Committee Chair; Regular Members: Stephanie Richards, Lee Johnson, BaoHong Zhang, David Batie; Stephanie Richards, Lee Johnson, BaoHong Zhang, David Batie; Ex-Officio Members: Melonie Bryan, Solveig Bosse, Sophia Armstrong; Others: Lori Lee

2/27/2017: Present: Lee Johnson, Committee VC; Regular members: Stephanie Richards, BaoHong Zhang, David Batie, Elaine Yontz, Joanne Hartsell; Ex-Officio Members: Melonie Bryan, Julie Poorman, Solveig Bosse, Sophia Armstrong; Others: Lori Lee

3. Subcommittees established during the year (include progress and/or completion of work).

None

4. Accomplishments during the year, especially as addressed through committee goals. Please include recommendations made to any University agency other than the Faculty Senate that will be noted under #5.

- Melonie Bryan developed a Qualtrics form for pre-registration to the Scholarship Workshop.
- Organized and held the Scholarship Workshop on December 5, 2016 at the Heart Institute Auditorium from 2:00-3:00pm with speakers from Foundation Services and Financial Aid informing university community of earlier application dates, etc.
- Confidentiality and conflict of interest agreement developed and implemented for all committee members to sign before reviewing scholarships.
• Reviewed the rubric for scoring scholarship applications and the process for Academic Works applications and reviews
• Used the new scholarship application software (Academic Works) for review of all qualified student applicants.
• Awarded Scholarships to 14 students ($24,000.00) as follows:
  Tucker Probey Scholarship: ($3000 award) Five (5) students awarded.
  Lillian Jenkins Scholarship: ($1000 award) Six (6) students awarded. One additional student was awarded than in previous years.
  Eastern NC Scholarship: ($1000 award) Two (2) students awarded.
  Andrew Scholarship: ($1000 award) One (1) student awarded.
• Wednesday December 6, 2017 from 1:00-2:00 pm in the Willis Building has been established and reserved for the fall scholarship workshop.

5. Reports to the Faculty Senate (include dates and resolution numbers).
   None

6. Business carried over to next year (list in priority order).
   • The Committee discussed possible changes in the sorting system in Academic Works and suggested that some mechanism be put in place to eliminate those scholarship entries that do not include service or leadership information. Melonie Bryan has agreed to determine if the system can accommodate this sorting suggestion.
   • Work on strategies for the Scholarship Workshop to improve attendance and participation.
     Tracking attendance at various locations: the Willis Building (2017) the East Campus (2016) and the timing of the meeting: later afternoon 2:00-3:00 (2016) and early afternoon 1:00-2:00 (2017).
   • Consider alternative method(s) of collecting feedback from attendees of the workshop, as responses were very low in 2016.

7. Evaluation of the committee (include anything that hindered or assisted the committee’s work during the year).
   A. Charge: Appropriate
   B. Personnel: Committee worked well together
   C. Attendance: Good
   D. Responsibilities: The Committee fulfilled its responsibilities.
   E. Activities: The workload was moderate but appropriate to its charge.

8. Suggestion(s) to the Chair of the Faculty and/or Faculty Senate for improving the effectiveness of the committee.
   None

9. Does the Committee’s organizational meeting next year need to be earlier than the date set this year?
   No

Signed: Chairperson Claire York
         Vice Chair Lee Johnson
         Secretary [Signature]

Please forward the completed annual report to the Faculty Senate office via email (facultysenate@ecu.edu) no later than May 1, 2017.