Committee: University Budget Committee

1. Membership (include ex-officio members).

Regular Members: Jeff Popke (Chair), David Loy (Vice-chair), Mark Sanders (Secretary), Cindy Elmore, Peter Franks, Shanan Gibson, Bonnie Mani.

Ex-officio (representing): Ryan Beeson (Student Body), Stephanie Coleman (Chancellor), Joe Gaddis (Provost), Rick Niswander (Administration and Finance), Kerry Sewell (Chair of the Faculty), Gary Vanderpool (VC Health Sciences), Wanda Wynne (VC REDE).

2. Meeting Dates
   (include members present and those who contributed to committee action, but were not at the meeting)

   September 15, 2016. Attending: Ryan Beeson, Stephanie Coleman, Cindy Elmore, Peter Franks, Joe Gaddis, Shanan Gibson, David Loy, Bonnie Mani, Rick Niswander, Jeff Popke, Mark Sanders, Kerry Sewell, Gary Vanderpool, Wanda Wynne

   October 20, 2016. Attending: Ryan Beeson, Stephanie Coleman, Cindy Elmore, Peter Franks, Joe Gaddis, David Loy, Bonnie Mani, Jeff Popke, Mark Sanders, Gary Vanderpool, Wanda Wynne

   December 15, 2016. Attending: Stephanie Coleman, Cindy Elmore, Peter Franks, Joe Gaddis, Shanan Gibson, Bonnie Mani, Jeff Popke, Mark Sanders, Kerry Sewell, Wanda Wynne

   February 16, 2017. Attending: Cindy Elmore, Peter Franks, Joe Gaddis, Bonnie Mani, Jeff Popke, Mark Sanders, Kerry Sewell, Gary Vanderpool

   March 16, 2017. Attending: Ryan Beason, Cindy Elmore, Peter Franks, Joe Gaddis, Shanan Gibson, David Loy, Bonnie Mani, Jeff Popke, Mark Sanders, Kerry Sewell, Wanda Wynne

   April 20, 2017. Attending: David Loy, Stephanie Coleman, Shanan Gibson, Cindy Elmore, Bonnie Mani, Peter Franks, Kerry Sewell

3. Subcommittees established during the year (include progress and/or completion of work).

   Faculty Workload Subcommittee (Elmore, Franks, Popke), tasked with "continued exploration of faculty workload policy and its inclusion of growth funding standards." The subcommittee completed a review of workload policies within the UNC System, and brought forward for discussion a proposed amendment to ECU's workload policy to clarify the use of student enrollment in faculty performance review.
4. Accomplishments during the year, especially as addressed through committee goals. Please include recommendations made to any University agency other than the Faculty Senate that will be noted under #5.

• The Committee effectively carried out its advisory and information-gathering role, receiving information from Rick Niswander (VC of Administration and Finance), Ron Mitchelson (Provost), Mike Van Scott (Interim VC of Research, Economic Development and Engagement), Michelle Brooks (Director of Strategic Initiatives) and Virginia Hardy (VC for Student Affairs).

• The Committee provided formal faculty advice on policies for *Reimbursable Travel for Non-State Employees* and *Temporary Variable Incentive Plan* to incentivize research.

• The Committee elected members to serve on the *Tuition and Fees Committee* and the *Faculty Salary Advisory Taskforce* and received updates from members.

5. Reports to the Faculty Senate (include dates and resolution numbers).

• November 1, 2016. Committee chair Popke presented formal faculty advice on revised Reimbursable Travel for Non-State Employees PRR, noting that the Committee had no suggested revisions to the proposed PRR. There was no discussion and the formal faculty advice on the proposed PRR was accepted as presented. RESOLUTION #16-56

• January 24, 2017. Committee chair Popke presented formal faculty advice on the Temporary Variable Incentive (TVI) Plan for Sponsored Activities. One suggested change related to the requirement that faculty need to be exemplary in every category. The committee felt that this might limit the number of eligible faculty, and therefore suggested a change to indicate that faculty should be performing *satisfactorily* across all duties.

6. Business carried over to next year (list in priority order).

• Continue the work of the Faculty Workload Subcommittee.

• Continue receiving information from budget stakeholders around campus. Suggestion for invitations include: Chancellor Staton; Jay Golden (Vice Chancellor for Research, Economic Development and Engagement); Rick Niswander (Vice Chancellor, Administration & Finance); Chris Dyba (VC for University Advancement); Beverly King (Director of Institutional Research within IPAR); Phyllis Horns (VC for the Health Sciences); Ron Mitchelson (Provost & Senior Vice Chancellor, Academic Affairs).

• Continue membership in the Faculty Salary Advisory Taskforce.

7. Evaluation of the committee (include anything that hindered or assisted the committee's work during the year).

A. Charge: Valuable and appropriate; no changes are suggested.

B. Personnel: The committee roster facilitated productive dialogue between the elected faculty membership and *ex-officio* representatives with budget expertise.

C. Attendance: Attendance was healthy and each meeting achieved a quorum.
D. Responsibilities: The committee successfully fulfilled its responsibility to "inform the Faculty Senate" regarding budget matters. It is less clear to what extent the committee was able to "serve as a communication link between the Faculty Senate and the Chancellor."

E. Activities: Committee activities consisted chiefly of receiving information and providing faculty advice on matters related to budget policies and priorities.

8. Suggestion(s) to the Chair of the Faculty and/or Faculty Senate for improving the effectiveness of the committee. The committee requests that meetings be scheduled to avoid conflict with ECU Board of Trustees meetings.

9. Does the Committee’s organizational meeting next year need to be earlier than the date set this year? If yes, when do you prefer: N/A______________________________

Signed: Chairperson  ________________________

Vice Chair [Signature]

Secretary  ________________________

Please forward the completed annual report to the Faculty Senate office via email (facultysenate@ecu.edu) no later than May 1, 2017.