Committee: Academic Awards

1. Membership (include ex-officio members).

Regular Members:
Angela Dresselhaus, Chair
Gabriel DiMartino, Vice Chair
Pamela Reis, Secretary
Michael Catalano
Shouquan Huo
Jane Trapp
Randall Martoccia
Patricia Anderson

Ex-officio Members:
Jamin Carson
Dorothy Muller
Donna Lake
Kathryn Verbanac
Rose Haddock
Richard McCabe
Bryant Neal Rep. of Student Body

2. Meeting Dates
(include members present and those who contributed to committee action, but were not at the meeting)

September 7, 2017

REGULAR MEMBERS IN ATTENDANCE: Patricia Anderson, Gabriel DiMartino,
Angela Dresselhaus, Shouquan Huo, Pamela Reis

EX-OFFICIO MEMBERS IN ATTENDANCE: Jamin Carson (Representative of the Chancellor), Dorothy Muller (Representative of the Provost), Rose Haddock (representative of the Chair of the Faculty)

October 5, 2017

REGULAR MEMBERS IN ATTENDANCE: Patricia Anderson, Gabriel DiMartino,
Angela Dresselhaus, Shouquan Huo, Randall Martoccia, Pamela Reis

EX-OFFICIO MEMBERS IN ATTENDANCE: Jamin Carson (Representative of the Chancellor), Rose Haddock (representative of the Chair of the Faculty), Dorothy Muller Representative of the Provost), Kathryn Verbanac
(representative of the VC for Research, Economic Development, and Engagement)

November 2, 2017

REGULAR MEMBERS IN ATTENDANCE: Patricia Anderson, Gabriel DiMartino, Angela Dresselhaus, Shouquan Huo, Randall Martoccia, Pamela Reis, Jane Trapp

EX-OFFICIO MEMBERS IN ATTENDANCE: Jamin Carson (Representative of the Chancellor), Rose Haddock (representative of the Chair of the Faculty), Donna Lake (Representative of the Vice Chancellor for Health Sciences), Richard McCabe (Representative of the Faculty Senate), Dorothy Muller (Representative of the Provost), Kathryn Verbanac (representative of the VC for Research, Economic Development, and Engagement)

December 7, 2017

REGULAR MEMBERS IN ATTENDANCE: Patricia Anderson, Michael Catalano, Gabriel DiMartino, Angela Dresselhaus, Shouquan Huo, Randall Martoccia, Pamela Reis (via Zoom), Jane Trapp

EX-OFFICIO MEMBERS IN ATTENDANCE: Rose Haddock (representative of the Chair of the Faculty), Donna Lake (representative of the Vice Chancellor for Health Sciences), Dorothy Muller (representative of the Provost), Kathryn Verbanac (representative of the Vice Chancellor for Research, Economic Development, and Engagement)

February 1, 2018:

REGULAR MEMBERS IN ATTENDANCE: Michael Catalano, Gabriel DiMartino, Shouquan Huo, Randall Martoccia, Pamela Reis

EX-OFFICIO MEMBERS IN ATTENDANCE: Jamin Carson (representative of the Chancellor), Rose Haddock (representative of the Chair of the Faculty), Donna Lake via phone (representative of the Vice Chancellor for Health Sciences), Dorothy Muller (representative of the Provost), Bryant Neal (representative of the Student Body)

April 5, 2018

REGULAR MEMBERS IN ATTENDANCE: Patricia Anderson, Michael Catalano, Gabriel DiMartino, Angela Dresselhaus, Shouquan Huo, Randall Martoccia, Pamela Reis

EX-OFFICIO MEMBERS IN ATTENDANCE: Jamin Carson (representative of the Chancellor), Donna Lake via phone (representative of the Vice Chancellor for Health Sciences), Dorothy Muller (representative of the Provost)

3. Subcommittees established during the year (include progress and/or completion of work).

As usual, six sub-committees were established to conduct the main committee's business of reviewing nominee files and choosing awardees:
a. Alumni Association and Jones Teaching Awards Sub-Committee  
b. Research/Creative Activities Lifetime and Five-Year Awards Sub-Committee  
c. Joyner Distance Education Teaching Award Sub-Committee  
d. Scholarship of Engagement Award Sub-Committee  
e. Board of Governors Distinguished Professor Sub-Committee  
f. Board of Governors Teaching Excellence Award Sub-Committee

Each committee completed its work by the established deadline.

4. Accomplishments during the year, especially as addressed through committee goals. Please include recommendations made to any University agency other than the Faculty Senate that will be noted under #5.

Routine Business
• The committee completed all routine business by established deadlines.

Special Business
• The committee reviewed and revised the Selection Procedures for Annual Service-Learning Teaching Excellence Award. The award was approved by the Faculty Senate but was held for further review by the Chancellor.

Annual goals:

• The Committee will evaluate the electronic submission process and make recommendations for future submission cycles.  
  o Outcome: The submission process went well. There was an issue with Qualtrics that occurred during the nomination process. A back-up method was in place to assure no nominees were missed.

• The Committee will review the newly established guidelines and decide if additional revisions are needed.  
  o Outcome: No revisions are needed at this time

• The Committee will create a frequently asked questions resource to aid faculty in the submission process.  
  o Outcome: The discussion of a Frequently Asked Questions resource was tabled because of the more pressing need to develop feedback for nominees not selected.

5. Reports to the Faculty Senate (include dates and resolution numbers).

Faculty Senate Resolution #18-07  
Approved by the Faculty Senate: February 27, 2018  
Approved by the Chancellor: held for further study

Selection Procedures for Annual Service-Learning Teaching Excellence Award

6. Business carried over to next year (list in priority order). None.

7. Evaluation of the committee (include anything that hindered or assisted the committee's work during the year).
a. Charge: No problems.
b. Personnel: No problems
c. Attendance: No problems
d. Responsibilities: No problems.
e. Activities: No problems.

8. Suggestion(s) to the Chair of the Faculty and/or Faculty Senate for improving the effectiveness of the committee. None

9. Does the Committee’s organizational meeting next year need to be earlier than the date set this year? If yes, when do you prefer: __no____________________________

Signed: Chairperson _____ Angela Dresselhaus ________________

Vice Chair _____ Gabriel DiMartino ______

Secretary _______ Pamela Reis_____________