EAST CAROLINA UNIVERSITY FACULTY SENATE
ACADEMIC AND APPELLATE COMMITTEE ANNUAL REPORT

2017-2018 Academic Year
Admissions and Retention Policies Committee

1. Membership (Include ex officio members.)

Kaye Dotson       Interdisciplinary Professions / Education
Guglielmo Fucci   Mathematics
Pamela Hopkins    Communication
Gregory Lapicki    Physics
Jay Newhard       Philosophy and Religious Studies
Daniel Shouse     Academic Library Services
Beth Thompson     Biology
John Fletcher     Representative of Chancellor [ex officio]
Amy Frank         Representative of Faculty Senate [ex officio]
Jayne Geissler    Representative of Provost [ex officio]
Stephanie Michelle Mortensen Representative of Student Body [ex officio]
Amber Thomas      Representative of Chair of the Faculty [ex officio]

2. Meeting Dates (Include members present and those who contributed to committee action, but were not at the meeting.)

28 August 2017: John Stiller, Lori Lee; Guglielmo Fucci, Pamela Hopkins, Gregory Lapicki, Jay Newhard, Daniel Shouse, Beth Thompson, John Fletcher, Amy Frank, Jayne Geissler, Stephanie Michelle Mortensen, and Amber Thomas
11 September 2017: Guglielmo Fucci, Pamela Hopkins, Gregory Lapicki, Jay Newhard, Daniel Shouse, Beth Thompson, John Fletcher, Amy Frank, Jayne Geissler, Stephanie Michelle Mortensen, and Amber Thomas
02 October 2017: Kaye Dotson, Guglielmo Fucci, Gregory Lapicki, Jay Newhard, Daniel Shouse, Beth Thompson, John Fletcher, Jayne Geissler, Stephanie Michelle Mortensen, and Amber Thomas [Others in attendance: John Stiller and Lynn Roeder]
06 November 2017: Guglielmo Fucci, Gregory Lapicki, Jay Newhard, Daniel Shouse, Beth Thompson, John Fletcher, Amy Frank, Jayne Geissler, Stephanie Michelle Mortensen, and Amber Thomas
04 December 2017: Kaye Dotson, Guglielmo Fucci, Gregory Lapicki, Jay Newhard, Beth Thompson, John Fletcher, Amy Frank, Jayne Geissler, and Amber Thomas [Others in attendance: Derek Maher]
08 January 2018: Guglielmo Fucci, Pamela Hopkins, Gregory Lapicki, Jay Newhard, Daniel Shouse, John Fletcher, Amy Frank, and Jayne Geissler [Others in attendance: Angela Anderson]
05 February 2018: Kaye Dotson, Guglielmo Fucci, Gregory Lapicki, Jay Newhard, Daniel Shouse, Beth Thompson, John Fletcher, Amy Frank, Jayne Geissler, Stephanie Michelle Mortensen, and Amber Thomas
12 March 2018: Kaye Dotson, Guglielmo Fucci, Gregory Lapicki, Jay Newhard, Daniel Shouse, Beth Thompson, John Fletcher, Amy Frank, Jayne Geissler, and Amber Thomas [Others in attendance: Derek Maher]
03 April 2017: Pamela Hopkins, Gregory Lapicki, Jay Newhard, Daniel Shouse, Beth Thompson, John Fletcher, Amy Frank, and Jayne Geissler [Others in attendance: Derek Maher]
3. Subcommittees established during the year (Include progress and/or completion of work.)
   none

4. Accomplishments during the year, especially as addressed through committee goals. Please
   include recommendations made to any University agency other than the Faculty Senate that will
   be noted under #5.
   a) Discussion about policies on final examination retake (at 06 November 2017 meeting)
      A request has been made from one college to allow graduating students to re-take the final in
      the following situation: A student is passing the course prior to the final; however, receiving a
      failing grade on the final prevented the student from passing the course. The committee was
      tasked with discussing a policy which would allow students in the aforementioned situation to
      retake the exam. The committee agreed that faculty members already make decisions on
      whether to allow a student to retake a final exam. The introduction of a policy could potentially
      create problems of academic freedom and it might be vulnerable to abuse by students.
      The committee agreed that a decision regarding a final exam retake does not call for a
      change in policy, but, in accordance with principles of academic freedom, may be made at the
      discretion of the individual faculty member. Jayne Geissler agreed to communicate this
      discussion to the college which brought the issue to us.
   b) Discussion of the Proposal on Residency Requirements (at meetings on 05 February 2018,
      12 March 2018, and 03 April 2018)
      The Committee was asked to consider a proposal to revise ECU’s residency requirement.
      (Cf. e-mail memo, 29 January 2018) Derek Maher discussed the proposal with us at meetings
      on 12 March 2018 and 03 April 2018. The current policy requires the following: In order to obtain
      a degree from ECU, a student needs to complete at least 25% of the credit hours required for
      the degree at ECU and at least 50% of the total hours required in the major must be completed
      through enrollment in ECU. The revised proposal would allow department Chairs and Deans, or
      their designees, to grant a waiver to the 50% requirement to students whose academic record
      shows that they have completed courses at another institution that are equivalent in rigor to
      courses taught at ECU. No motion was put forward to adopt the Proposal on Residency
      Requirement. The Committee submitted a Report on Proposed Residency Requirement to
      Faculty Senate Chair John Stiller on 23 April 2018.

5. Reports to the Faculty Senate (Include dates and resolution numbers.)

   Resolution #17-68: Addition of the ‘NR’ designation to the grading information in the ECU
   Undergraduate Catalog (17 October 2017)

   Resolution #17-69: Removal from the ECU Undergraduate Catalog specific text regarding
   military credit (17 October 2017)

   A motion to add a designation in Banner for courses having Zero Textbook Costs (ZTC) was
   passed by the Admissions and Retention Policies Committee 8-3, but was rejected unanimously
   by Faculty Senate. (14 November 2017)

   Resolution #17-79: Proposed revisions to ECU Faculty Manual, Part VI, Section I.X: Class
   Attendance and Participation Regulations relating to student absence policy and medical
   absences (12 December 2017)

   Resolution #17-80: Proposed update to English Language Requirements for Undergraduate
   Admissions (12 December 2017)

   Resolution #18-14: Revision to the ECU Undergraduate Catalog, Academic Regulations,
Grading System, Change of Grade  (27 February 2018)

Resolution #18-15: Revision to the ECU Undergraduate Catalog, Academic Regulations, Grade Replacement Policy  (27 February 2018)

Resolution #18-25: Addition to the ECU Undergraduate Catalog, Admission Requirements Relating to Applicants Who May Require Special Consideration or Exceptions to Policies (27 March 2018)

Resolution #18-46: Proposed revisions to the ECU Faculty Manual, Part VI, Section I. Teaching Regulations and Guidelines Relating to Faculty, subsection VII. Final Examinations (24 April 2018)

Resolution #18-47: Proposed revisions to the ECU Undergraduate Catalog relating to final examinations (24 April 2018)

6. Business carried over to next year (List in priority order.)

   a) Discuss ACE credits with Regis Gilman. Regis Gilman will be invited to discuss ACE credits with us at the first meeting of next academic year, August 2018.

   b) Review of Attendance and Participation in ECU Undergraduate Catalog

      Given the discussion and proposed revision to the student attendance policy located in the ECU Faculty Manual, please review the text on attendance and participation currently in the ECU Undergraduate Catalog. (Cf. memo 05 October 2017)

7. Evaluation of the committee (Include anything that hindered or assisted the committee’s work during the year.)

   A. Charge: Sufficient
   B. Personnel: Current personnel is adequate.
   C. Attendance: Attendance was good. We had a quorum at all meetings.
   D. Responsibilities: Responsibilities are sufficiently defined.
   E. Activities: The Committee worked efficiently on numerous issues this academic year.

8. Suggestion(s) to the Chair of the Faculty and/or Faculty Senate for improving the effectiveness of the committee. None.

9. Does the Committee’s organizational meeting next year need to be earlier than the date set this year? No.

Signed: Chairperson _______ Jay Newhard
Vice Chair _______ Beth Thompson
Secretary _______ Guglielmo Fucci