2017-2018 Academic Year

COMMITTEE: ____________________________ Calendar Committee

1. Membership (include ex-officio members).

William Gee  Academic Library Services
Jeni Parker  Theatre & Dance
Mark McCarthy (chair)  Business
Lynne Modlin  Nursing
Jennifer Radloff (secretary)  Allied Health Sciences
Brenda Eastman  Social Work
Margit Schmidt  Biology
Nanyoung Kim  Art and Design

Ex-Officio (with vote)
Angela Anderson  Rep. of Chancellor
Richard McCarty  Rep. of Chair of the Faculty
*  Rep. of Faculty Senate
Bill McCartney  Rep. of Provost and VC for Academic Affairs
Courtney Williams  Rep. of Student Body
Tom McConnell  Rep. of Graduate School

2. Meeting Dates (include members present*).

September 7, 2017
Mark McCarthy, Jennifer Radloff, Margit Schmidt, Lynne Modlin, Tom McConnell,
Richard McCarthy, Lori Lee, John Stiller

October 24, 2017
Mark McCarthy, Lynne Modlin, William Gee, Margit Schmidt, Nanyoung Kim, Jeni
Parker, Angela Anderson, Bill McCartney, Richard McCarty, Courtney Williams, Lori Lee

February 6, 2018
Mark McCarthy, William Gee, Nanyoung Kim, Jeni Parker, Margit Schmidt, Lynne
Modlin, Brenda Eastman, Amanda Fleming (for Angela Anderson), Tom McConnell,
Richard McCarty, Bill McCartney, Lori Lee,
3. Subcommittees established during the year (include progress and/or completion of work).
   - None

4. Accomplishments during the year, especially as addressed through committee goals. Please include recommendations made to any University agency other than the Faculty Senate that will be noted under #5.

   Approved the Student Application/Processing Deadlines Calendar for 2017/2018 developed by the Registrar's office. The calendar was provided to Faculty Senate at the April 24, 2018 meeting for information purposes since it does not require a vote.

5. Reports to the Faculty Senate (include dates and resolution numbers).

   Resolution #18-13

   Summer 2019, Fall 2019 and Spring 2020 University Academic Calendars.

6. Business carried over to next year (list in priority order).

   None.

7. Evaluation of the committee (include anything that hindered or assisted the committee's work during the year).
   A. Charge: No problems
   B. Personnel: The committee worked well together.
   C. Attendance: Faculty teaching schedules limit choices of when the committee can meet; however, there were no meetings at which we lacked a quorum.
   D. Responsibilities: No problems
   E. Activities:

   - The committee created a calendar for the 2019-2020 academic year, as is its charge.
   
   - Explored/discussed the possibility of having a two day final exam period for summer school session to allow for 2.5 hour final exam periods. No formal action taken, but the committee is open to further discussion.

8. Suggestion(s) to the Chair of the Faculty and/or Faculty Senate for improving the effectiveness of the committee. None.

9. Does the Committee’s organizational meeting next year need to be earlier than the date set this year? No.

   Signed: Chairperson  Mark McCarthy
   
   Secretary  Jennifer Radloff