1. **Committee Membership (include ex-officio members).**

   **Regular Members:** Paige Averett, Mark Bowler (Vice Chair), Don Chaney (Chair), John Collins, Bryna Coonin, Michael Duffy (Secretary), Donna Kain, Christy Walcott

   **Ex-Officio Members:** Sophia Armstrong, George Bailey, Lori Flint, Ruth Little, Tom McConnell, Leslie Pagliari, Rita Reaves, Stuart Small

2. **Meeting Dates**

   (include members present and those who contributed to committee action, but were not at the meeting)

   - **September 8, 2017:** Regular Members Present— Paige Averett, Mark Bowler, Don Chaney, John Collins, Bryna Coonin, Michael Duffy, Donna Kain
     Ex-Officio Members Present— George Bailey, Lori Flint, Ruth Little
     Others in Attendance— Lori Lee, John Stiller, Karen Summey

   - **October 13, 2017:** Regular Members Present—Mark Bowler, Don Chaney, John Collins, Bryna Coonin, Michael Duffy, Christy Walcott
     Ex-Officio Members Present— George Bailey, Lori Flint, Ruth Little, Tom McConnell, Leslie Pagliari
     Others in Attendance— Lori Lee, Rick Hernandez, Jamie Perry

   - **November 10, 2017:** Regular Members Present—Paige Averett, Mark Bowler, Don Chaney, John Collins, Bryna Coonin, Michael Duffy, Christy Walcott
     Ex-Officio Members Present—George Bailey, Lori Flint, Ruth Little, Leslie Pagliari
     Others in Attendance—Lori Lee, John Stiller, Ron Mitchelson, Marianne Montgomery, Karen Summey

   - **December 8, 2017:** Regular Members Present— Paige Averett, Mark Bowler, Don Chaney, John Collins, Bryna Coonin, Michael Duffy, Donna Kain, Christy Walcott
     Ex-Officio Members Present—George Bailey, Lori Flint, Ruth Little, Tom McConnell, Leslie Pagliari
     Others in Attendance—Karen Summey, Venkat Gudivada

   - **January 12, 2018:** Regular Members Present—Mark Bowler, Don Chaney, John Collins, Bryna Coonin, Michael Duffy, Donna Kain, Christy Walcott
     Ex-Officio Members Present—George Bailey, Ruth Little, Tom McConnell, Leslie Pagliari, Rita Reaves
     Others in Attendance—Lori Lee, Paul Schwager, Karen Summey

   - **February 9, 2018:** Regular Members Present—Paige Averett, Mark Bowler, John Collins, Bryna Coonin, Michael Duffy, Donna Kain, Christy Walcott
     Ex-Officio Members Present—Sophia Armstrong, George Bailey, Rita Reaves
     Others in Attendance— Tarek Abdel-Salam, Katie Flanagan, Venkat Gudivada, Michael Harris, Lori Lee, Karen Summey, Elizabeth Swaggerty

   - **March 16, 2018:** Regular Members Present— Paige Averett, Mark Bowler, John Collins, Bryna Coonin, Don Chaney, Donna Kain, Christy Walcott
     Ex-Officio Members Present—Sophia Armstrong, George Bailey, Ruth Little, Tom McConnell, Leslie Pagliari, Rita Reaves
     Others in Attendance—Lori Lee, Karen Summey, Susan Sherman, Kylie Dotson-Blake, Kandy Houmard, Cynthia Deale, Seo Eo, Gregory Howard
3. Subcommittees established during the year (include progress and/or completion of work).

- At the October EPPC meeting, Professor Bowler reported on the different aspects of the success of the APR response of the Department of Communication Sciences & Disorders to outside reviewers.
- At the October EPPC meeting, Professor McConnell volunteered to serve on the Internal Review Committee and represent the EPPC for the academic program review of the Interdisciplinary Biological Sciences (PhD) and the Biomedical Sciences (MS) in the Brody School of Medicine, Office of Research and Graduate Studies.
- At the October EPPC meeting, Professor Duffy volunteered to serve on the Internal Review Committee and represent the EPPC for the academic program review of the Communication (BS), the Communication (MS), and the Health Communication (PB) in the School of Communications, College of Fine Arts & Communication.
- At the October EPPC meeting, Professor Bowler volunteered to serve on the Internal Review Committee and represent the EPPC for the academic program review of the Chemistry BA and MS in the Department of Chemistry, College of Arts & Sciences.
- At the October EPPC meeting, Professor Walcott volunteered to serve on the Internal Review Committee and represent the EPPC for the academic program review of Recreation Services & Interventions (MS), Aquatics Therapy (PB), and Biofeedback (PB), in the Department of Recreation and Leisure Studies, College of Health and Human Performance.
- At the November EPPC meeting, Professor Bowler reported that the Department of Nutrition Science has put into place its external reviewers for its APR.
- At the December EPPC meeting, Professor Bowler reported that the Department of Chemistry will choose its external reviewers on Monday, December 11. He also reported that the external reviewers for the Department of Nutrition Science have completed their site review, and the department is waiting for the reviewers’ response.
- At the December EPPC meeting, Professor Duffy reported that the School of Communication is currently looking at the complete list of possible external reviewers.
- At the December EPPC meeting, Professor Kain reported that the Department of Math recently held the meeting for its final report.
- At the January EPPC meeting, Professors Bowler and Kain agreed to represent EPPC on the Committee on Academic Program Development APD for the remainder of the Spring semester.
- At the March EPPC meeting, Professor Averett volunteered to serve on the Internal Review Committee and represent the EPPC for the academic program reviews of Construction Management (MCM) and Residential Construction Management (PB) in the Department of Construction, College of Engineering and Technology.
- At the March EPPC meeting, Professor Kain volunteered to serve on the Internal Review Committee and represent the EPPC for the academic program reviews of Foreign Languages & Literatures (BA) and Hispanic Studies (PB) in the Department of Foreign Languages & Literatures, College of Arts and Sciences.
- At the March EPPC meeting, Professor McConnell volunteered to serve on the Internal Review Committee and represent the EPPC for the academic program reviews of Anthropology (BA), Anthropology (MA), Cultural Resource Management (4C), Forensic Anthropology (4C), and Global Cross-Cultural Competency (4C) in Dept. of Anthropology, College of Arts & Sciences.
4. Accomplishments during the year, especially as addressed through committee goals. Please include recommendations made to any University agency other than the Faculty Senate that will be noted under #5.

- Approved the request for authorization to establish a joint PhD in Integrative Coastal Marine Sciences (ICMS) between East Carolina University and the University of North Carolina at Wilmington
- Approved the request for authorization to establish a MA in Hispanic Studies, Department of Foreign Languages, Hispanic Studies
- Approved the change of four concentration names within the Bachelor of Industrial Technology; reduction of the overall credit hours to 120, in the Department of Technology Systems
- Approved the proposal to reduce the number of total credit hours to 120 for the BA in History; approved the proposal to reduce the total number of credits to 18 for the minor in Public History
- Approved the program review revision response for the Department of Communication Sciences & Disorders
- Approved the proposal to establish a new Department of Coastal Studies within the Coastal Studies Institute. The committee noted the concern of members that the Institute will pull grant makers away from their home departments.
- Approved the program review response for the Department of English
- Approved the review of revised policies and guidelines for new certificate programs, Institutional Planning and Assessment
- Approved the proposal to discontinue the BA in Computer Science
- Approved the request to plan a new degree program: BS in Entrepreneurship, Miller School of Entrepreneurship
- Approved the request to deliver online: MAEd in Curriculum and Instruction (English and History Education), Department of Literacy Studies, English Education and History Education
- Approved the request to discontinue BS in Athletic Training, Department of Health Education and Promotion, College of Health and Human Performance
- Approved the request to establish 4C Certificate in Entrepreneurship, Miller School of Entrepreneurship
- Approved request to increase program hours (1 SH from 99 to 100) for MS in Physician Assistant, Department of Physician Assistant Studies, College of Allied Health Sciences
- Approved request to establish MS in Mechanical Engineering, Department of Engineering
- Approved the request to establish a BS in Software Engineering, Department of Computer Science
- Approved the request to establish MS in Data Science, Department of Computer Science
- Approved the request to deliver online 50-75% of the MS in Rehabilitation and Career Counseling, Department of Addiction and Rehabilitation Studies
- Approved the request to deliver online the MS in Counselor Education, Department of Interdisciplinary Professions
- Approved the significant program revisions, including approval of a new concentration in the BS in Exercise Physiology, Department of Kinesiology
- Approved the requests to discontinue the MA in Clinical Psychology and the MA in School Psychology, and to Consolidate (as parent); approved change of the program title to MA in Psychology
- Approved the request for reduction in credit hours for the Certificate in Business and Technical Communication, Department of English
- Approved the request to discontinue site offering of MSW in Social Work at James Sprunt Community College
• Approved the request for program revision, including reduction in credit hours to 120 for BS in Recreation and Park Management, Department of Recreation and Leisure Studies
• Approved the request to discontinue MAEd in Health Education, Department of Health Education and Promotion
• Approved the request to deliver MFA in Art 75-80% online and at an off-campus site twice per semester, School of Art and Design
• Approved the request for significant program revisions, including two new concentrations within the BS in Economics, Department of Economics
• Approved the request to establish new Post-baccalaureate (PB) Certificate in Sustainable Tourism and Hospitality, School of Hospitality Leadership
• Approved the request to deliver online and at off-campus sites the EdD in Educational Leadership, Department of Educational Leadership
• Approved Request to deliver online and at off-campus sites the MSA (School Administration), Department of Educational Leadership
• Approved two suggested amendments to Part VI, Section VII of ECU Faculty Manual – Curriculum and Program Development. Academic Planning and Accreditation
• Approved a provisional code for the Department of Coastal Studies
• Approved the request to revise the Family Nurse Practitioner and Adult-Gerontology Primary Care Nurse Practitioner Certificates and Doctor of Nursing Practice Core Curriculum, College of Nursing
• Approved the request to revise the History BA with four new concentrations in Historical Studies, Pre-law, Public History, and Atlantic and Maritime. Department of History
• Approved the request to revise the Network Technology MS (new Accelerated Bachelor of Science in Information Computer Technology/Master of Science in Network Technology), Department of Technology Systems
• Approved the request to establish a new certificate program in Teaching Children in Poverty Department of Elementary Education and Middle Grades Education
• Approved the request to reduce the hours in the BS in Sports Studies from 121 to 120, Department of Kinesiology,
• Approved the request to deliver online the Master of Public Health (MPH), Department of Public Health
• Approved the proposal to establish a new School of Rural Public Health and the provisional codes for the Departments of Biostatistics; Health Education and Promotion; Health Services and Information Management, and Public Health

5. Reports to the Faculty Senate (include dates and resolution numbers).
• September, 12, 2017—Resolution #17-59
• November 14, 2017—Resolutions #17-76, #17-77
• December 12, 2017—Resolution 17-84
• January 30, 2018—Resolution #18-04
• February 27, 2018—Resolutions #18-11, #18-12
• March 27, 2018—Resolutions #18-21, #18-22
• April 24, 2018—Resolutions #18-37, #18-38, #18-39

6. Business carried over to next year (list in priority order).
• Determine EPPC’s participation on the Committee on Academic Program Development.
• Follow up on effectiveness of recently revised guidelines for planning and implementing new academic programs
7. Evaluation of the committee (include anything that hindered or assisted the committee’s work during the year).
   A. Charge: Sufficient
   B. Personnel: Committee members performed their duties in an exemplary manner
   C. Attendance: There was a high rate of attendance; members remained engaged during long meetings concerned with complex matters
   D. Responsibilities: the participation of members in academic program reviews has increased their workload
   E. Activities: EPPC was efficient in completing its reviews in a timely manner throughout the Year

8. Suggestion(s) to the Chair of the Faculty and/or Faculty Senate for improving the effectiveness of the committee.
   None

9. Does the Committee’s organizational meeting next year need to be earlier than the date set this year?
   No

Signed: Chairperson  Don Chaney
          Vice Chair  Mark Bowler
          Secretary  Michael Duffy