

East Carolina University Faculty Senate
LIBRARIES COMMITTEE CHARGE

Faculty Senate Resolution #01-9, February 27, 2001, editorially revised #05-16

1. Name: Libraries Committee
2. Membership:

7 elected faculty members.

Ex-officio members (with vote): The Chancellor or an appointed representative, the Director of Academic Library Services, the Director of Health Sciences Library, the Chair of the Faculty, one faculty senator selected by the Chair of the Faculty, and one student member from the Student Government Association.

The chair of the committee may invite resource persons as necessary to realize the committee charge. The chair of the committee may appoint such subcommittees as he or she deems necessary.
3. Quorum: 4 elected members exclusive of ex-officio.
4. Committee Responsibilities:
 - A. The committee considers the development of collections of books, periodicals, and other materials; library services; and the apportionment of University library budgets.
 - B. The committee recommends policies and procedures concerning the development of library collections, services, facilities, and apportionment of library budgets.
 - C. The committee interprets the problems and policies of both libraries to the faculty and conveys faculty opinion and needs to the library staff.
 - D. The Committee reviews at least annually those sections within the *University Undergraduate Catalog* that corresponds to the Committee's charge and recommends changes as necessary.
5. To Whom The Committee Reports:

The committee makes recommendations to the Faculty Senate concerning policies and procedures relating to the development of library collections and apportionment of library budgets. The committee makes recommendations to the Director of Academic Library Services and the Director of Health Sciences Library on matters relating to the services and facilities of the libraries and reports their recommendations to the Faculty Senate.
6. How Often The Committee Reports:

The committee reports to the Faculty Senate at least once a year and at other times as necessary.
7. Power Of The Committee To Act Without Faculty Senate Approval:

The committee is empowered to make recommendations concerning the policies and procedures relating to the development of library collections, services, facilities, and the apportionment of library budgets.
8. Standard Meeting Time:

The committee meeting time is scheduled for the third Wednesday of each month.