Revised
Academic Awards Committee Meeting Minutes
March 5, 2015

Attendance: Li Yang (chair); Zac Domire (vice chair); Melissa Parsons (secretary); Margit Schmidt; Dorothy Muller; Joy Stapleton; Shirley (Enping) Mai, Natalia Sira

1. November Meeting Minutes Approved
2. Subcommittee reports:
   a. **Board of Governors Distinguished Professor for Teaching** – Has selected six recipients.
   b. **Board of Governors Award for Excellence in Teaching** – Has selected recipient.
   c. **ECU Awards for Excellence in Research/Creative Activity** – Two five-year and one life-time recipients were selected and forwarded to Research and Graduate Studies; they were accepted.
   d. **Scholarship of Engagement Award** – Did not select a recipient for this year; recommended greater promotion of published criteria for this award
   e. **Max Ray Joyner Award for Outstanding Teaching in DE** – All videos will be uploaded by the end of day and committee will select recipient by March 18, 2015
   f. **University Alumni Award for Outstanding Teaching** - All videos have been uploaded and the committee will select the three recipients by the middle of March.

3. In response to considering electronic portfolio submissions for awards and award videos, the committee elected to require submissions electronically uploaded to a flash drive until Blackboard’s portfolio function is complete.
4. Lack of nominees and underrepresented colleges and departments is an issue carried over from previous meetings. The committee voted to use electronic nomination; Qualtrics will be investigated. Qualtrics forms can be used for both open nomination and nominations restricted to departments and/or colleges. Dorothy Muller and Shirley Mai will work on the form(s).
5. Archival of submissions can easily be placed on Piratedrive, but may need more space later.
6. Zac Domire will assist with presentation of awards on Awards Day and all members are encouraged to attend. The Awards Ceremony will be in Hendrix Theater (Mendenhall) on April 29, 2015 beginning at 9:00 and ending at 11:00 am.
7. The April meeting will not be held unless issues come up prior.
8. Li Yang and Melissa Parsons will put together the annual report and forward it to all.

Meeting adjourned 12:36