Members present: Joy Stapleton, Carol Goodwillie, David Hursh, Younshee Kim, Shirley Mai, Dorothy Muller

Guests: John Still, Lori Lee

1. Call to order
2. Meeting Minutes- Carol motioned for the meeting minutes from March 3 meeting to be approved. David seconded.
3. Reports
   a. BOG excellence- work finished, have suggestions for edits that will be brought forward to the committee next year.
   b. BOG Distinguished- nothing new to report
   c. Alumni/Robert Jones- finished soon after March meeting, nothing new to report
   d. Max Ray Joyner- nothing new to report
   e. Scholarship of Engagement Award-nothing new to report
   f. Research Awards-nothing new to report
   g. Dorothy asked for feedback she could give candidates who asked. General feedback included
      i. Follow directions
      ii. David stated he thought they addressed some of the issues they experienced with their edits they created. There was some discussion that some of the edits would carry through other committees as well.
      iii. Exceeding page numbers and creating webpages were discussed
      iv. Expectations for videos were discussed- Carol thought the directions may suggest to the faculty member we were looking for lecture only but we are also open to seeing some of the creative strategies they had highlighted in their portfolios.
4. Old Business
   a. Vote on final wording for changes to limit to 1 submission-
      “While faculty members may self-nominate or be nominated for more than one university teaching award (list of all awards here), faculty members may accept nomination and submit a portfolio for only one university teaching award in a year.”
      Carol moved to accept revisions. David seconded. Motion passed.
5. New business
   a. Awards Day format

The group discussed
1) the format of the ceremonies (i.e. open events w/ receptions vs. exclusive events with sit-down dinners),
2) when the various ceremonies should occur, and
3) whether the Scholar Teacher Award ceremony should be retained, would, to me, be better since we did indeed discuss all those options before formulating the final motion.

It was discussed that in this year’s Awards program, only the winners for the 5 Year and Lifetime awards are named, not the nominees. That was not our understanding of what was going to happen
this year. As a group we discussed that we wanted all nominees and winners mentioned in this year’s program. All teaching award nominees, finalists, and winners are in the program.

There was some discussion about the fact that Reading Day is going away in the next year or two. That may impact the Awards Ceremony. We talked about possibly moving it earlier.

Dorothy mentioned that some of the other awards that are not traditionally part of these celebrations could be pulled in to these receptions.

There was some discussion about how to highlight what these faculty members are doing. Suggestions included:
Scholarship could be highlighted during research week for the Scholar Teacher Award
Could use the posters created for the receptions at other events and/or places
Could create profiles highlighting these people to be shown on the TVs that are used across campus.

After discussion….Joy pulled together the following Awards Ceremony Structure motion to bring forward……

3 Chancellor-style receptions that celebrate both the winners and the nominees. Individuals would be allowed to invite friends and family to attend and the receptions would be open to others.

Receptions would occur sometime around mid-
February - Research
March- Service
April- Teaching

It was also suggested that we keep the Scholar Teacher Award Ceremony. Committee members felt that the integration of teaching and research are important and should be highlighted.

Shirley seconded. Motion passed.

6. Adjournment