COMMITTEE: Academic Awards Committee

MEETING DATE: December 7, 2017

PERSON PRESIDING: Angela Dresselhaus, Committee Chair

REGULAR MEMBERS IN ATTENDANCE: Patricia Anderson, Michael Catalano, Gabriel DiMartino, Angela Dresselhaus, Shouquan Huo, Randall Martoccia, Pamela Reis (via Zoom), Jane Trapp

REGULAR MEMBERS NOT IN ATTENDANCE: N/A

EX-OFFICIO MEMBERS IN ATTENDANCE: Rose Haddock (representative of the Chair of the Faculty), Donna Lake (representative of the Vice Chancellor for Health Sciences), Dorothy Muller (representative of the Provost), Kathryn Verbanac (representative of the Vice Chancellor for Research, Economic Development, and Engagement)

EX-OFFICIO MEMBERS NOT IN ATTENDANCE: Jamin Carson (representative of the Chancellor), Richard McCabe (representative of the Faculty Senate), Eric Barnes (representative of the Student Body)

GUESTS IN ATTENDANCE: Lori Lee

RECORDER: Pamela Reis, Academic Award Committee Secretary

Meeting called to order at 2 PM by Angela Dresselhaus, Chair

ACTIONS OF MEETING

**Agenda Item 1:** Approval of November 2017 Minutes

Discussion: A motion was made to approve 11/2/17 minutes as recorded, and a second to the motion was received. There were no abstentions.

Action Taken: November 2017 minutes approved as submitted by unanimous vote.

Assigned additional duties to: L. Lee will post the final version of the minutes on the Academic Awards website.

__________________________

**Agenda Item 2:** Annual Goals

Discussion: The Committee discussed the proposed annual goals for 2017-2018:

1. The Committee will evaluate the electronic submission process and make recommendations for future submission cycles.
2. The Committee will create a frequently asked questions resource to aid faculty in the submission process.
3. The Committee will review the newly established guidelines and decide if additional revisions are needed.
Action Taken: Annual goals approved and adopted by consensus.

Assigned additional duties to: Committee will re-evaluate the goals for completion by April 2018.

**Agenda Item 3**: Proposed Service-Learning Teaching Excellence Award Proposal

Discussion: There was discussion about the Center for Leadership and Civic Engagement (CLCE) proposal and the revisions submitted by Dr. Dennis McCunney, Director of the CLCE after he met with the Committee in October 2017. A summary of the discussion is as follows:

1. There was concern about the requirement that the CLCE Director approve the winner selected by the subcommittee. Some committee members expressed that this requirement is not consistent with criteria outlined in the other teaching award guidelines, although it does somewhat mirror the guidance for the Research and Creative Activity award regarding oversight of the Academic Award subcommittee decision by administration.
2. There was discussion about increasing the number of awardees from one to up to 2 annually, and eliminating the amount to be awarded from the award guidance.
3. Further discussion ensued regarding the eligibility criteria and whether it is clearly stated and consistent with the other teaching award guidance documents.

Action Taken:
1. There was a motion, followed by a friendly amendment to the motion to change the number of recipients to 2 individuals per year and to omit the amount awarded from the guidance. The motion carried with 8 in support and 3 not in support of the motion. The proposed revision will be incorporated in the final draft of the award proposal.
2. The Committee decided that the most efficient way to move forward with evaluating and finalizing the CLCE proposal is to appoint a work group to examine the proposal and make recommendations to the rest of the Committee about the concerns identified above.

Assigned additional duties to: Workgroup: A. Dresselhaus, P. Anderson, and L. Lee will evaluate the CLCE proposal and report back to the Committee as described above.

**Agenda Item 4**: Subcommittee Reports

Discussion:
Board of Governors – Distinguished Professor: The subcommittee is reviewing the portfolios and will select a winner at their January meeting.

Board of Governors – Excellence in Teaching: The finalists and winners have been selected. The Office for Faculty Excellence will notify the Academic Council of the subcommittee’s decision and the Council will notify the Chancellor.

University Alumni Association Outstanding Teaching Awards and Robert L. Jones Teaching Award: The subcommittee is reviewing the portfolios. Finalists will be selected in January 2018 and winners will be selected in February 2018.
Max Ray Joyner Award: There was a delay in getting started on the reviews because of the expectation of an additional committee member who would serve as the Representative to the Provost. The Provost representative declined to participate, and the subcommittee assignments have been revised and forwarded to all members. The subcommittee will select the finalists in mid-January and the winner in mid-February.

Lifetime and Five-Year Achievement University Research/Creative Activity Awards: 3 finalists have been selected and their portfolios will be reviewed by the entire subcommittee. A winner will be selected in December 2017.

Scholarship of Engagement Award: A winner has been selected.

Action Taken: As above

Assigned additional duties to: Subcommittee chairs and members as noted above.

Meeting adjourned at 3:00 PM

NEXT MEETING: February 1, 2018 at 2:00 p.m. in 142 Rawl Annex

ITEMS TO BE DISCUSSED
(1) Approval of minutes (12/7/17)
(2) CLCE work group report
(3) Subcommittee reports