COMMITTEE: Academic Awards Committee

MEETING DATE: March 2, 2017

PERSON PRESIDING: David Hursh

REGULAR MEMBERS IN ATTENDANCE:
Angela Dresselhaus, Shouquan Huo, Pamela Reis

EX-OFFICIO MEMBERS IN ATTENDANCE: Carol Goodwillie, Kathryn Verbanac

OTHERS IN ATTENDANCE: Lori Lee

RECORER: Pamela Reis

Meeting called to order at 2:05 p.m. by David Hursh, Committee Chair.

ACTIONS OF MEETING

Agenda Item 1: Approval of Minutes

Discussion: Several edits were requested by committee members as follows:

Agenda Item 2:
BOG-Excellence:
Replace “2 winners were selected” with:
   2 were selected to send forward to the Chancellor for consideration.

Agenda Item 5:
Discussion:
Replace “There was discussion that the table comparing and contrasting guidance should be completed and reviewed by the Committee prior to subcommittee recommendation of revisions.” with:
   The Award Guidelines Comparison Sheet was discussed in relation to the changes needed to the various award selection procedures.

Assigned additional duties to:
Replace “Lori Lee will prepare a draft of the table for discussion at the March meeting.” with:
   David Hursh and Lori Lee will work together drafting proposed revisions to all six of the award selection procedures and present drafts for consideration at the March meeting.

There was a motion to approve the 2/2/2016 minutes as amended. The motion passed unanimously. There was no further discussion.

Action Taken: Minutes approved.

Assigned additional duties to: L. Lee to post the approved minutes on the Academic Awards website.
**Agenda Item 2: Subcommittee Reports**

**Discussion:** Only two subcommittees had not completed their work before this meeting. They reported the following:

**Alumni Association Outstanding Teaching Award and Robert L. Jones Teaching Award:** The winners were selected.

**Max Ray Joyner Award:** The winner was selected.

**Action Taken:**
None.

**Assigned additional duties to:** The OFE will continue with preparations for the remaining ceremony in April.

**Agenda Item 3:** Review, discuss, and vote on revised award procedures

**Discussion:** Prior to the Committee meeting, D. Hursh and L. Lee edited the teaching and research criteria as appropriate for content, accuracy, clarity, and consistency. This work was greatly facilitated by the comparison table created by C. Goodwillie. K. Verbanac shared comments from Dr. Sharon Paynter, Assistant Vice Chancellor, Public Service and Community Relations for consideration in revising the Scholarship of Engagement Awards just prior to the meeting that were considered in the awards criteria revision.

The Lifetime and 5-Year Research/Creative Activity Achievement Award, Alumni Association Outstanding Teaching Award and Robert L. Jones Teaching Award, and Max Ray Joyner Award were reviewed and revised by the committee.

**Action Taken:**
The Committee voted to approve revisions of the awards noted above.

**Assigned additional duties to:** All members are to review the Board of Governors Distinguished, and Board of Governors Excellence in Teaching, and Scholarship of Engagement Award selection procedures in preparation for review and revision at the next Committee meeting. A final vote to approve all award revisions will take place at the March meeting.

**Agenda Item 4:** Reminder about, and due date selection for, general observations for non-selection of candidates

**Discussion:** The subcommittee chairs were reminded to submit feedback and general observations for non-selection of candidates to D. Muller as soon as possible.

**Action Taken:**
None.

**Assigned additional duties to:** Subcommittee chairs as noted.
**Agenda Item 5:** Review of annual goals and discussion of strategies for completion

**Discussion:**

There being insufficient time for this agenda item, D. Hursh reminded the committee to be prepared to provide final feedback on our two annual goals:

1. The Committee will evaluate the electronic submission process and make recommendations for future submission cycles.
2. The Committee will evaluate the Awards Ceremony structure and make recommendations as necessary for future ceremonies.

**Action Taken:** None

**Assigned additional duties to:** Entire committee to review our annual goals and be prepared to provide final feedback at the April meeting.

**Meeting adjourned at 3:07 p.m.**

**NEXT MEETING:** April 6, 2017 at 2:00 p.m. in 142 Rawl Annex

**ITEMS TO BE DISCUSSED:**

1. Approval of minutes
2. Subcommittee reports re: feedback to nominees not selected
3. Review, discuss, and vote on revised award procedures
4. Compile final feedback on annual goals