

ACADEMIC AWARDS COMMITTEE MEETING MINUTES

MEETING DATE: February 7, 2013

PRESIDING: Thomas Herron

ATTENDEES: Anne Helene-Miller, Shanan Gibson, Pat Royal, Natalia Sira

EX-OFFICIO: Dorothy Muller, Lisa Clough, Ronnie Smith, Austin Bunch, Tony Polito

GUESTS: Lori Lee

Meeting called to order by Tom Herron at 3pm.

Subcommittee chairs asked to provide update on status of various academic awards.

- Scholar Teacher Awards: Per Dorothy Muller, will be presented on April 11; volunteers needed to assist.
- University Scholarship of Engagement: Pat Royal noted there was a unanimous decision. Suggested that to facilitate better understanding of the concept of “engagement” going forth, we should invite Beth Velde to provide guidance and input to subcommittee so as to ensure shared frame of reference for this concept.
- Board of Governors Award for Excellence: name has been forwarded to the Academic Council and the Chancellor for consideration and approval. After this occurs, the BOG will need to meet and vote to make official.
- Board of Governors Distinguished Professor: Subcommittee had good convergence in decision process.
- University Alumni Award: finalists creating DVDs for submission and review by end of February. Expect completion in early March.
- Max Ray Joyner Award: finalists notified and given deadline of March 5th to submit DVDs for consideration. Expect subcommittee to make final decision by mid-March.
- ECU Awards for Excellence in Research: subcommittee chair not present; no update available

Discussion ensued regarding irregularities in documentation among application packets. When submissions are missing recommendation letters from administrators, it is almost always a clerical error (these are required at time of submission but may be misplaced if administrators send over separately); Gibson suggested that for these it is best to proceed with reviewing these applicants under the assumption that the missing paperwork will be located and included. Missing documents that are more problematic include vitas and/or letters from outside reviewers. In those instances the subcommittee chair should confer with Dorothy Muller before proceeding.

In order to determine if the various award procedures documents should be updated, subcommittee chairs were tasked with soliciting feedback from their respective members and bringing to the next meeting for discussion among the whole committee.

Austin Bunch discussed plans for upcoming Founders Day / Day of Recognition activities where awards are given out. This event is planned for Wednesday, May 1, 2013 (Reading Day) in Hendrix and includes the above named teaching awards along with the Tarlton Leadership Award, Centennial Awards for Excellence, and inductions in the Servire Society.

Meeting was adjourned at 4pm.