ACADEMIC AWARDS COMMITTEE MEETING MINUTES

MEETING DATE: September 5, 2013
PRESIDING: Hanna Jubran
ATTENDEES: Li Yang, Anne-Helene Miller, Jinling Huang, Shanan Gibson,
EX-OFFICIO: Dorothy Muller, Austin Bunch, Tony Polito
GUESTS: Ken Wilson, John Given, Lori Lee

Meeting called to order at 3pm by John Given, Parliamentarian of the Faculty Senate.

Elections were held; the following were voted for and approved.

- Chair: Hanna Jubran
- Vice Chair: Li Yang
- Secretary: Shanan Gibson

Given the schedules of members of the committee, a discussion was held about the best possible meeting time to ensure a quorum is present. A vote was held and the meeting time established for going forward was determined to be 2:30 (day and location unchanged).

Comments were provided Dorothy Mueller: Happy that the Calls were revised and approved by the Senate last year resulting in much cleaner and consistent documents. However, some clarification is still warranted going forward. For example, Research and Creative Activity has nomination packets due Sept 15 but instructions still state November 1 for the seven copies; would like change directions for future years to have consistency.

Lifetime Awards the number given were to be changed last year.

In order to facilitate faculty knowledge and completion of the award process in a timely manner, FOE will now host an information session shortly after the nominations are due.

Ken Wilson noted that we may want to double check terminology in awards calls and be certain they are consistent with the faculty manual (essentially scholarship instead of research since it is more inclusive). He suggested this as an area of discussion for the October meeting.

Austin Bunch noted that Wednesday, April 30 is awards day for this academic year. Please mark your calendars and plan to participate.

With regard to the awards, we should have a list of all nominees in October. In an effort to move this process forward, a discussion of chairing and participating on various subcommittees was initiated. It is anticipated that each member will Chair at least one subcommittee and serve on others.

- Shanan Gibson volunteered to Chair the Max Ray Joyner award.
• Jinling Huang volunteered to Chair both the Lifetime and Five-Year Achievement awards
• Anne-Helene Miller volunteered to Chair Scholarship of Engagement chair & serve on Max Ray Joyner
• Hanna Jubran will serve as Chair of BOG Excellence and BOG Distinguished awards
• University Alumni – Chair to be identified

Finally a brief discussion of goals for the year was embarked upon. These included the timeframe for research and creative activity, consistent use of the language related to “scholarship” vs. “research” and ongoing review of Calls to ensure they are accurate and fully describe all processes.

Meeting adjourned at 3:40.