

**COMMITTEE:** Admissions and Retention Committee

**MEETING DATE:** August 31, 2015

**PERSON PRESIDING:** Dr. John Stiller and Dr. Katie Flanagan (Elected Committee Chair)

**REGULAR MEMBERS IN ATTENDANCE:** Allison Danell, Katie Flanagan, Amy Frank, Edward Apetz, Daniel Shouse

**EX-OFFICIO MEMBERS IN ATTENDANCE:** John Fletcher, Jayne Geissler, Jay Newhard, Cody Chullen and Joseph Paul

**OTHERS IN ATTENDANCE:** None

### **ACTIONS OF MEETING**

Agenda Item: Election of officers for 2015-2016

Action Taken: Katie Flanagan elected chair; Allison Danell elected vice chair; No secretary elected the committee agreed to share recording minutes.

Agenda Item: Grade replacement policy

Discussion: Flanagan addressed a question regarding grade replacement policy. Danell stated she believes the policy should not be changed. Paul supported the discussion except for when courses were a pre-requisite. Geissler stated that the difference with grade replacement is not a big difference in the grades, but allowing for dropping D or F grades. Frank suggested that in engineering that significant emphasis is place on writing so success in previous writing courses is necessary. Stiller suggested that the monitoring of this policy is not a trivial matter. Geissler shared her thought that if the course was pre or co-requisite it should not matter. Katie asked this be carried forward to next meeting.

Agenda Item: Difference between double major and double degree

Discussion: Flanagan asked the committee to discuss and review the differences between double majors and double degrees. Geissler stated that there needed to be clarification of the difference between the different opportunities. Danell asked if it was possible for a system be developed to track these options. Flanagan expressed concern about multiple majors and double degrees and the potential for tuition surcharge. Flanagan recommended this item be carried forward to the committee's October meeting.

The committee adjourned at 5:15 p.m.

**NEXT MEETING:** Monday, October 5, 2015 at 4 PM in Rawl Annex 142

Respectfully submitted: John Fletcher