Committee: Admission and Retention Policies Committee
Meeting Date: 4/4/16
Person Presiding: Katie Flanagan, Chair
Members in Attendance: Edward Apetz, Allison Danell, Katie Flanagan, Amy Frank, Susanne Jones, Daniel Shouse
Ex-Officio Members in Attendance: Cody Chullen, John Fletcher, Jayne Geissler, Jay Newhard
Guest: Derek Mahar

Agenda Item: Vote on 2/29/16 Minutes
Action: Minutes approved with minor edits by verbal vote.

Agenda Item: Dual vs Double Degree update
Action: The changes proposed in the February 29, 2016 meeting were approved by Faculty Senate on March 15, 2016

Agenda Item: Change of Grade
Discussion: Derek Maher was present to discuss his quest (via J. Stiller, dated August 31, 2015) to have the choices for changing a grade on Banner re-visited. Currently the choices (Instructor Correction, Entry Error, Late Reported, Removal of Incomplete, and Change of Grade) are unclear. The committee and Dr. Maher suggested more clear categories: Calculation Error, Entry Error, Late Grade Submission, Removal of Incomplete, and Other Reason.
Action: The Committee will tweak the final language and vote on it via email in the hopes of presenting at the next Faculty Senate meeting in April.

Agenda Item: Monitoring Student Success (FUSS)
Discussion: Jayne Geissler reported that ECU responded to GA’s five-questions on Student Success via this committee two years ago. Since then, JG has requested follow up from GA, asked for examples from sister institutions and requested additional information from GA. There has been no feedback from either GA or sister institutions.

New Business: Policies in the Catalog
Discussion: The committee discussed that many polices in the catalog are not up to current practice, especially regarding the processes to follow. For example, many still state a paper exchange is necessary, rather than electronic communication. Areas in the catalog involving Academic Policies and Procedures, Academic Advising, progression and support services should be reviewed by the Registrar’s Office and submitted to this committee for approval. This will occur in the fall as a formal request to Faculty Senate.

The committee adjourned at 5:00 pm.

NEXT MEETING: TBD: Monday, Fall semester, 2016 at 4:00 pm in Rawl Annex 142

Respectfully submitted,

Katie Flanagan