

COMMITTEE: Admissions & Retention Policies

MEETING DATE: February 6, 2017

PERSON PRESIDING: Jay Newhard

REGULAR MEMBERS IN ATTENDANCE: Amy Frank, Gregory Lapicki, Jay Newhard, Daniel Shouse, Beth Thompson

EX-OFFICIO MEMBERS IN ATTENDANCE: John Fletcher, Amber Thomas, Troy Nance (rep. of student body)

OTHERS IN ATTENDANCE: Angela Anderson, Julie Poorman

ACTIONS OF MEETING

Minutes approved unanimously, with minor corrections (spelling of Jayne Geisser's & Troy Nance's names).

Note: The meeting which had been scheduled for Monday 09 January 2017 was canceled along with campus events and classes being canceled due to snow.

Agenda Item: Permission to Take Courses Elsewhere Policy

Discussion: Committee has been asked to consider the policy that does not allow a student to take a course elsewhere when (s)he failed the course at ECU. Representatives from the registrar (Anderson) and Financial Aid Office (Poorman) were in attendance to discuss the policy.

Poorman and Anderson summarized the current policy, which has been in place for 23 years. They noted that if the policy is changed, only the credit for the course would transfer and GPA would not be affected. Courses taken elsewhere do not count towards the 14 s.h. limit for grade replacements.

Poorman noted that there are some issues with regard to financial aid that need to be considered. For financial aid purposes, the student will need to take at least one course at ECU to retain home institution status at ECU (this course could be DE); students will need to inform financial aid office in advance of taking the course and get permission to take course elsewhere. In addition, financial aid cannot be used to take the same course more than twice, and extra care should be taken to make sure the student is aware of this policy. It was suggested that the current form be updated to ask if financial aid will be used to take the course, so the financial aid office can confirm student's eligibility to use financial aid to take the course.

Action Taken: Motion proposed to allow students to take courses elsewhere that (s)he failed at ECU; passed unanimously by the committee.

Assigned additional duties to: N/A

Agenda Item: Transfer Admissions Policy

Discussion: At our 05 December 2016 meeting, we reviewed revisions proposed for the ECU Transfer Admissions Policy. A Faculty Senate motion (06 December 2016) to approve these revisions failed. This issue is likely to be reconsidered next academic year so the committee should keep it in mind. Feedback from members of the senate suggested modifications to increase the likelihood of it passing. Some improvements include a more specific mechanism for vetting students whose GPA is between 2.0 and 2.5, perhaps by appointing faculty to the panel which reviews these applicants; and a plan for providing data on the success of these students during the first few years data is available, as well as a plan to review the policy in 3-5 years based on this data.

Action Taken: N/A

Agenda Item: Independent Study Courses

Discussion: Thomas has examined several independent study forms and noted that most forms are very similar and that the main differences are in formatting. Committee will also need to decide where information on independent study (and requirements) belong in the course catalog.

Action Taken: None yet.

Agenda Item: March meeting

Discussion: There is currently no March meeting scheduled for the committee because the regular meeting day falls during spring break. Newhard suggested adding a meeting Monday, March 13th so committee can stay on track with its goals. Thompson noted she will out be out of town and someone else will have to fill in as secretary; Fletcher volunteered to serve as secretary for this meeting.

Action taken: Meeting scheduled for Monday 13 March. Newhard will investigate room availability.

NEXT MEETING: 13 March, 2017

ITEMS TO BE DISCUSSED:

1. Independent study contracts