COMMITTEE: Admissions & Retention Policies

MEETING DATE: September 11, 2017

PERSON PRESIDING: Jay Newhard

REGULAR MEMBERS IN ATTENDANCE: Daniel Shouse, Gregory Lapicki, Beth Thompson, Pamela Hopkins, Guglielmo Fucci, and Jay Newhard

EX-OFFICIO MEMBERS IN ATTENDANCE: John Fletcher, Jayne Geissler, Amber Thomas, Amy Frank, and Stephanie Michelle Mortensen

ACTIONS OF MEETING

Agenda Item: Approval of the minutes of the August 28, 2017 meeting

Discussion: The minutes needed to include the names of the people who voted for and against the motion introduced in the August 28, 2017 meeting regarding the designation in Banner for courses that have zero textbook costs.

Action Taken: The minutes were approved as amended.

Agenda Item: Discussion about designation in Banner for courses that have zero textbook costs

Discussion: The chairman of the committee announced that he was recusing himself from presenting to the Faculty Senate the motion voted on in the August 28, 2017 meeting regarding the zero textbook designation in Banner. Some discussion arose among the committee members regarding the role of the chair of a committee. Newhard mentioned that since he is opposed to the motion, he would not be the appropriate person to present it to the Faculty Senate and to answer ensuing questions. Newhard pointed out that the concerns raised by committee members who opposed this motion are likely to be raised by Faculty Senators, and need to be addressed.

Action Taken: Jay Newhard has recused himself from presenting the motion passed at the August 28, 2017 meeting regarding the designation in Banner for courses that have zero textbook costs to the Faculty Senate. Discussion will continue at the 03 October meeting with Faculty Chair John Stiller present.

Agenda Item: Following ACE recommendation, remove some text from the ECU catalog regarding military credit.

Discussion: Geissler summarized the recommendation to the committee.

Action Taken: Newhard moved and Thomas seconded that the specific text be removed from the catalog according to the ACE recommendation. The motion passed unanimously.
Agenda Item: Invitation of Dr. Regis Gilman to an Admissions & Retention Policies Committee meeting.

Discussion: Geissler pointed out that it would be beneficial for the committee to have Dr. Regis Gilman attend one of the meetings. In this way Dr. Gilman can discuss ACE credits.

Agenda Item: Addition of the designation NR to the grading information in the catalog

Discussion: Geissler introduced a request to add the grading information for the symbol NR in the catalog. The committee discussed issues related to the designation NR, especially its role in computing the GPA of a student.

Action Taken: Geissler moved and Newhard seconded that the designation NR be added to the grading information in the catalog. Lapicki and Fletcher were opposed while the rest of the voting members were in favor. The motion passed.

Agenda Item: Final examination retake

Discussion: Geissler introduced a request from one of the colleges to allow graduating students to retake a final exam in the following situation: A student is passing the class prior to the final, but receives a failing grade on the final, which prevents the student from passing the class. Can the student retake the exam? While the benefit of not delaying students' graduating was noted, issues of fairness were also noted, both to students not graduating and to faculty. In addition, it was pointed out that instructors have the authority to allow a student to retake an exam, so that it is not clear that a policy change is necessary or appropriate. Discussion was halted due to time constraint. No decision was reached.

Action Taken: This agenda item was tabled for the next meeting.

NEXT MEETING: October 02, 2017

ITEMS TO BE DISCUSSED:

1. Student absence policies
2. ZTC designation
2. Final examination retake