COMMITTEE: Admission and Retention Policies Committee
MEETING DATE: Monday, October 1, 2012
PERSON PRESIDING: David Durant
REGULAR MEMBERS IN ATTENDANCE: Allison Danell, Mary Nyangweso, Michael Duffy, Jonathan Morris, Scott Curtis, Katie Walsh
EX-OFFICIO MEMBERS IN ATTENDANCE: Jayne Geissler, John Given, Amy Frank, John Fletcher
OTHERS IN ATTENDANCE: Angela Anderson

ACTIONS OF MEETING

Agenda Item: Approval of draft committee goals for 2012-13
Discussion: The draft was voted on and passed unanimously.
Action Taken: None
Assigned Additional Duties To: None

Agenda Item: Update ECU Faculty Manual, Part VI, Section I, Subsection VIII: Grades to include a reference to administrative PRR entitled Consequences for Failure to Submit Grades.
Discussion: The committee reviewed the PRR. Angela Anderson noted that the Registrar does not set the grade submission deadline anymore, and that the Faculty Manual and the PRR being discussed state otherwise. The Calendar Committee oversees this issue.

The following sentence will be considered for insertion at the end of paragraph C: Instructors who fail to submit grades will be subject to the procedures outlined in REG02.25.01, “Consequences for Failure to Submit Grades.”

Action Taken: The final wording of the insertion into the faculty manual will be voted on at the next meeting. Additionally, Mark Sprague will be informed about the discrepancy about the grade submission deadline being set by the Calendar Committee, not the Registrar.

Assigned Additional Duties To: David Durant

Agenda Item: +/- grade policy
Discussion: Angela Anderson provided the committee with handouts showing screen shots of grade reporting in Banner showing the new +/- grading system in place. Pull
down menus of +/- grades are available for undergraduate students, while the traditional
whole letter grade menu drops down for graduate students. The committee was reminded
that grades recorded before Fall 2012 cannot be changed to +/- grades. Implementation
of the new grading policy has been tested many times, and no obstacles to successful use
are anticipated. All communications that will be sent from the Registrar’s Office to the
faculty have been revised to include mention of the +/- grading system. However, it is
expected that students will seek grade changes at a higher rate than before, because
distinctions among letter grades are more narrowly defined with the +/- grading system.

**Action Taken:** None

**Assigned Additional Duties To:** None

**Agenda Item:** Online learning and graduation with honors

**Discussion and Actions Taken:** Mark Sprague charged this committee with reviewing
current graduation policies and considering how they may unfairly disqualify students
engaged in online learning to graduate with honors. The committee was provided with an
email from a student who completed the 31-hour RN to BSN curriculum plan at ECU via
distance education and was disappointed that she did not earn honors.

The degree with distinction policy outlined in the undergraduate catalog does not
distinguish between campus- and distance-learning students. The policy stipulates that a
student’s entire academic record from all institutions must be reviewed, and that a
minimum number of hours must be completed at ECU (face-to-face or distance
education). The committee discussed the merits of the current policy and its fair
application to all categories of ECU students. However, the committee acknowledged the
need to review the curriculum plans which require relatively few hours at ECU that may
prevent students from earning degrees with distinction.

**Additional Duties Assigned To:** Jayne Geissler and Angela Anderson

**Next meeting date:** Monday, November 5th, at 4:00 in 142 Rawl Annex
(Invited guest Angela Anderson)

**Items to be discussed:**
- Finalize wording to insert in ECU Faculty Manual, Part VI, Section I,
  Subsection VIII: Grades, referencing administrative PRR entitled
  Consequences for Failure to Submit Grades.
- Review curriculum plans and programs that may prevent students from
  earning degrees with distinction because of the relatively few hours
  required for completion of the plan at ECU.
- Presentation on university retention and admission data by Jayne Geissler.

**Adjourned:** 4:50