COMMITTEE: Admission and Retention Policies Committee
MEETING DATE: Monday, February 7, 2011 (3:30 to 5:00)
PERSON PRESIDING: W. Joseph Thomas
REGULAR MEMBERS IN ATTENDANCE: Amy Frank, Wendy Sharer, Natalie Stewart, Allison Danell, Patrice Morris.
EX-OFFICIO MEMBERS IN ATTENDANCE: Jayne Geissler, Sherri Jones, Catherine Rigsby, Travis Poole, John Fletcher
OTHERS IN ATTENDANCE: Hunt McKinnon, Anthony Britt

ACTIONS OF MEETING

Agenda Item: Approval of Minutes of December 6, 2010.

Discussion: N/A

Action Taken: Minutes approved by email

Assigned Additional Duties To: Approved minutes already forwarded to Lori Lee.

Agenda Item: December and January Faculty Senate meetings

Discussion: Faculty Senate Resolution 10-92 passed (Revisions to the ECU Faculty Manual, Part V. Academic Information, Section I. Academic Procedures and Policies, Subsection X. Student Conduct. Proposed revisions to the Academic Integrity Policy were an item for discussion at the January Faculty Senate meeting. Joseph and Wendy answered questions from faculty. Collated topics of discussion may factor into any revision to carry back to FS as a policy to vote on. (See below.)

Action Taken: None

Assigned Additional Duties To: N/A

Agenda Item: Non-Traditional (NT) student admission policy

Discussion:
-Current NT policy may need to be reworded for clarity and to emphasize that admittance is qualification based.
-In the last two years, only nine have been admitted under this policy.
Action Taken: Decision to re-write policy to make it clearer, to encourage applications, and to make it clear that admittance is qualification based.

Assigned Additional Duties To: Patrice Morris, Allison Danell, and Amy Frank agreed to form a sub-committee to rewrite the policy and to present it at subsequent meeting.

Agenda Item: Feedback on Academic Integrity Policy and further revisions

Discussion: Discussion ensued on bulleted list of feedback items sent by Joseph Thomas. Among others were the following points of discussion:
- What should be done if the professor discovers the violation prior to going on leave on University business, or if the professor's contract is over? It was agreed to give the student the choice between having it referred immediately to the AIB or to wait until the professor returns.
- Professors asked to see the guidelines for working with DE students, and were interested in either a shorter version or a flowchart to guide faculty through the process.

Action Taken:
- Wendy made editorial changes on the document to coincide with the discussion.

Assigned Additional Duties To:
- Joseph will ask Maggie for a draft of the guidelines.
- Wendy will make a flow chart of the policy for clarity, and to create a shorter list version of the steps.
- Committee will meet again on Monday, February 28th to continue discussion of Academic Integrity Policy.

Agenda Item: Plus/Minus Grade Policy scheduled to go into effect fall 2012. See also http://www.ecu.edu/cs-acad/fsonline/customcf/committee/ad/rationale.htm

Discussion: Agenda item tabled until next meeting.

Action Taken:

Assigned Additional Duties To:

ADJOURNED: 5:10

Next meeting date: February 28th at 3:30.