Revised 2/23/12

COMMITTEE: Admission and Retention Policies Committee
MEETING DATE: Monday, February 6, 2012
PERSON PRESIDING: Joseph Thomas
REGULAR MEMBERS IN ATTENDANCE: Allison Danell, Natalie Stewart, David Durant, Amy Frank
EX-OFFICIO MEMBERS IN ATTENDANCE: Mike McCammon, Jayne Geissler, John Fletcher, Michaela Steward, and Catherine Rigsby

ACTIONS OF MEETING

Agenda Item: Web-Based Tools for Academic Integrity Education

Discussion: In a previous meeting, committee members had expressed interest in the development of web-based tools for turning academic integrity violations into teaching opportunities, as well as the potential for creating an online educational module to be required of students at some point in their academic careers. The appropriate format and audience for such web-based tools were discussed. Several examples of other similar awareness training videos and power points slideshows at ECU were mentioned (Athletics, College of Nursing, Alcohol EDU).

All students would benefit from an overview of what academic integrity means and how to avoid violating the Academic Integrity Policy. A module could be provided online, and all first semester freshman and transfer students could be required to complete the training (e.g. by passing a quiz) before being allowed to register for second semester classes.

Actions Taken: A resolution will be drafted to present to the Faculty Senate. It will state that this committee, in consultation with the Office of Student Rights and Responsibilities and the Office of the Registrar, will develop a web-based module to educate first-year students on the importance of maintaining academic integrity.

Assigned Additional Duties To: Joseph Thomas

Agenda Item: Would Starfish provide adequate notification for students of a professor’s suspected Academic Integrity Violation (AIV)?

Discussion: Starfish is a convenient platform for notifying targeted students and relevant university personnel of positive or negative developments in the classroom. A flag could be developed for faculty to use to indicate an initial suspicion of an AIV. However, committee members voiced concerns about tracking students in Starfish who have not been formally charged with an AIV, and that raising this suspicion flag would signify the beginning of the 7-day timetable during which students must be notified of the AIV. Faculty may simply need a quick and easy way to receive advice from the Office of
Student Rights and Responsibilities about a particular case before it is deemed an AIV. The discussion’s focus then turned to how to best to provide relevant information about the AI policy on the ECU website.

**Actions Taken:** (1) Metadata will be added to the current AI policy so the policy will show up higher on the hit list when key AIV terms are searched (e.g. plagiarism). (2) The AI policy should be linked to this committee’s Faculty Senate website, since more links should, again, cause the policy to show up higher in searches. (3) A simple flow chart illustrating the AI policy, similar to one used as a working copy inside this committee, could be prepared for wide distribution to help students and faculty understand how suspected AIVs are handled.

**Assigned Additional Duties To:** Joseph Thomas

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**Agenda Item:** Insertion of language regarding student academic freedom into appropriate policies

**Discussion:** The committee was notified that the Grade Appeal and Academic Integrity Policies are not in compliance with SACS. Language regarding students’ academic freedom should be inserted.

**Actions Taken:** The specific SACS requirement and suggestions for wording to insert into these policies will be requested from the Faculty Senate.

**Assigned Additional Duties To:** Joseph Thomas

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**Agenda Item:** Making faculty and students aware of the addition of plus/minus grades in Fall 2012

**Discussion:** The committee discussed the lack of awareness across campus of the plus/minus grade policy to be implemented Fall 2012.

**Actions Taken:** A reminder will be inserted into the announcements bulletin distributed at the next Faculty Senate meeting.

**Assigned Additional Duties To:** Joseph Thomas

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Next meeting date: April 2, 2012  
Item to be discussed: Generating a new grade, such as FA, to indicate a student’s failure due to absence.

Adjourned: 5:05 PM