

COMMITTEE: Admission and Retention Policies Committee

MEETING DATE: Monday, April 4, 2011 (3:30 to 5:00)

PERSON PRESIDING: Amy Frank

REGULAR MEMBERS IN ATTENDANCE: Wendy Sharer, Natalie Stewart, Kathy Misulis, Patrice Morris

EX-OFFICIO MEMBERS IN ATTENDANCE: Jayne Geissler, John Fletcher, Sherri Jones,

OTHERS IN ATTENDANCE: Anthony Britt

ACTIONS OF MEETING

Agenda Item: Approval of Minutes of March Minutes.

Discussion: N/A

Action Taken: Minutes approved.

Assigned Additional Duties To: Approved minutes will be forwarded to Lori Lee.

Agenda Item: University Excused Absence Policy.

Discussion:

- Suggestion to change the policy to state that athletes should be able to make up all tests and quizzes.
- Policy already states that students should consult with teachers about university excused absences, and that faculty members should allow students to make up quizzes and exams.
- The current policy also allows students to appeal.
- Suggestion to have a form that the student presents to the faculty member for their signature. This would ensure that the student has communicated to the faculty member about their absences at the beginning of the semester, as the policy states that they need to do.
- Section Five of the Undergraduate Catalogue - Class Attendance and Participation - details the existing policy.

Action Taken:

Assigned Additional Duties To:

-Amy Frank will email Mariana Walker with the aspects of the policy highlighted that address some of these concerns.

Agenda Item: Faculty Advice on the Regulations related to Religious Observances.

Discussion:

- Need input on this regulation.
- Have the Dean of Students verify that the organized religion and holiday exists.
- Treat this as all other excused absences and follow the current policy.
- The current University Excused Absence policy already addresses the ability to get religious holidays excused.

Action Taken:

-Unanimous agreement that the written documentation needs to go through the Dean of Students as all University Excused Absences do.

Assigned Additional Duties To:

-Amy Frank will email the highlighted section of the policy to Lori Lee.

Agenda Item: Non-Traditional (NT) Student Admission Policy.

Discussion:

- Sub-group met, reviewed the current policy and sent the revised document to Anthony Britt.
- The suggested changes were discussed:
- Current policy holds the NT student to a higher standard than the traditional ECU student.
- Suggestion to change the retention standard for NT students to match the one that applies to traditional ECU students.
 - Suggestion to remove line that says "retention specified in admission letter", as there aren't stipulations included in the admissions letter.
 - -Strike the section that states that they can't declare a major.
 - -Strike section that restricts NT students to a part time status.
- Suggestion to not give specific reasons why the application is rejected, as is the current practice for students. The letter from admissions states that the student can meet with the admission staff to discuss why "their application wasn't competitive."

Action Taken:

Assigned Additional Duties To:

Amy will make edits to draft.

Amy will share it with Judy Poorman, in the Financial Aid Office, to get her input.
-Table this document until the fall.

Additional Announcements:

-Joseph will share the committee's annual report with the committee once he completes it.
-Academic Integrity Policy was approved by Faculty Senate.

ADJOURNED:

Adjourned at: 4:50 for the year.