COMMITTEE: Admission and Retention Policies Committee
MEETING DATE: Monday, September 12, 2011
PERSON PRESIDING: William Joseph Thomas
REGULAR MEMBERS IN ATTENDANCE: Amy Frank, Patrice Morris, Allison Danell, Natalie Stewart, Mary Nyangweso, and David Durant
EX-OFFICIO MEMBERS IN ATTENDANCE: Mike McCammon
OTHERS IN ATTENDANCE: Michael Brown, Lori Lee, Marianna Walker

ACTIONS OF MEETING

Agenda Item: Election of committee officers

Discussion: Each nomination was voted on and passed unanimously.

Action Taken:
- Elected chair: Joseph Thomas
- Elected vice chair: David Durant
- Elected secretary: Allison Danell

Assigned Additional Duties To: None

Agenda Item: Revision to the Undergraduate Catalog Section IV, Academic Advisement, Progression and Support: Baccalaureate Degree Requirements

Discussion: Professor Brown described current SACS requirements, and showed how ECU’s policy is not in compliance. The primary topic of discussion was whether cognates were included in the required hours for the major discipline, and if so, what impacts this might have on students transferring late in their academic careers.

Action Taken: Voted unanimously to revise policy.

Assigned Additional Duties To: Joseph will send policy revision to Lori Lee to request that it be an agenda item for the October Faculty Senate. Joseph will email the University Registrar to ask where a definition of hours required for the major discipline may be found.

Agenda Item: Committee work arrangements

Discussion and Actions Taken: Committee members agreed that 142 Rawl Annex is the most convenient place, and that 4:00 is the best time, in consideration of committee members’ teaching schedules. Members will use the Committee’s SharePoint site to store relevant documents, including policy drafts and meeting minutes. Members also agreed to revise and vote on meeting minutes by email.
Assigned Additional Duties To: None

Next meeting date: Monday, October 3rd, at 4:00 in 142 Rawl Annex

Adjourned: 4:30