Minutes

General Education and Instructional Effectiveness Committee

Meeting: April 17, 2017. Rawl Annex 142, 2:00 PM

Person presiding: George Bailey

Regular members in attendance: Paul Schwager, Michelle Wallen, Sharilyn Stedman.

Ex-Officio members in attendance: Ying Zhou.

1. Call to Order: The meeting was called to order at 2:00 PM.

2. The minutes of March 27th, 2017 were approved as presented.

3. Course Syllabi Bank resolution:

   Motion: Create a course syllabi bank for general education courses. Require spring 2018 courses receiving general education be provided for the syllabi bank by October 31st, 2017. This will be requested during summer 2017, and brought to the Senate for action at the beginning of the fall 2017 term.

4. Transitioning to a New Approach to General Education Assessment.

   Dr. Ying Zhou reviewed the transition to a new approach to General Education assessment, addressing:

   Assessment strategy/goals: the focus will be on program level assessment, not course level assessment.

   Assessment schedule: two competency areas will be assessed each year, as part of a four-year cycle undergone by each area. Description of four-year cycle by year = student product collection year, analysis of student product year, action implementation year, assess action taken and report results year. General education areas initially will enter the cycle at different points. For 2017-2018, actions taken by Written Communications and Mathematics on their program competencies will be assessed and the results reported.

   General Education Assessment Committees: The GEIE will provide committees to review the results reported.
Materials to be assessed: Student products from an appropriate percentage of courses in each of the two areas will be assessed, not all courses. Products from those courses will be provided by appropriate departments/schools for review.

Collecting student products: the GEIE and IPAR will determine a time-line for collecting student products.

5. SSOI Best Practices sub-committee (workgroup) for fall 2017.

At the beginning of the fall 2017 term, the GEIE will appoint a sub-committee to research best practices in the use of student opinion surveys, with a specific focus on the use of student comments. The GEIE will review the sub-committees findings and will aim to provide a best practices report to the Faculty Senate prior to the end of the fall 2017 term, but not later than the March 2018 meeting of the Faculty Senate.

6. Revised Peer Review document.

The GEIE will submit a revised peer review procedure document to the Faculty Senate no later than the November Faculty Senate meeting.

7. Additional business for 2017-2018:

In September 2017 the GEIE will provide instructions for revising general education course learning outcomes and, for courses that will be taught in spring 2018, will require syllabi be turned in by October 31st. (See motion above.)

In November 2017 the GEIE will review a sample of general education course syllabi for courses that will be taught in spring 2018 for compliance with the new General Education competency requirements.

GEIE chair’s report on approval of Honors College seminars offered for Foundations credit: The GEIE chair is reviewing Honors College spring 2018 seminar courses and will work with the instructors to have the outcomes for these courses revised to meet the spring 2018 general education requirements.

8. Other Business; There was no other business.

9. Adjournment: The meeting was adjourned at 4:00 PM.