GENERAL EDUCATION AND INSTRUCTIONAL EFFECTIVENESS COMMITTEE

Minutes of Monday, August 28, 2017

PERSON PRESIDING: John Stiller, Chair of Faculty, and George Bailey, Chair of GEIE

REGULAR MEMBERS IN ATTENDANCE: Anna Froula, Paul Schwager, Beth Chaney, Purificación Martínez

EX-OFFICIO MEMBERS IN ATTENDANCE: Jody Baumgartner, Ying Zhou, Becky Jordan, Jean-Luc Scemama

OTHER: Lori Lee

___________________________________________________________________________

ACTIONS OF THE MEETING:

1. The meeting was called to order by Chair of Faculty, John Stiller, at 2:00

2. Stiller reviewed the charge with the committee. Main goals for this year: finalize the Peer Review of Teaching Effectiveness procedures; Form a sub-committee to research the best practices for the use of surveys of student opinion of instruction in faculty annual evaluations with a focus on the use of student comments; Develop a course of action for implementing the revised general education learning outcomes.

3. Election of officers by acclamation: Chair: George Bailey, Vice Chair: Purificación Martínez, Secretary: Anna Froula. Once elected, George Bailey conducted the meeting.

4. Appointment of George Bailey to serve liaison to the Honors College Faculty Advisory Committee.

5. Appointment of Becky Jordan to serve as a member of the University Athletics Committee.

6. Motion to support SGA resolution requesting support for the creation of a voluntary syllabus bank. The motion passed.

7. Motion to recommend to the Faculty Senate a revised “Procedures for Peer Review of Teaching Effectiveness” policy. The motion passed.

8. Formation of a sub-committee to research the best practices for the use of surveys of student opinion of instruction in faculty annual evaluations with a focus on the use of student comments: Chair: Anna Froula; Members: Beth Chaney, Ying Zhou, Kyle Chapman, Mark Bowler, Cal Christian and Alexander Schoemann. More members likely to be added.

9. The committee will work with IPAR to create a timeline and procedure for assessing two areas of general education competencies, including establishing faculty review committees.

10. The committee will provide a timeline, instructions and examples as supporting materials, and procedures for departments and schools to use in reviewing and revising course learning outcomes to meet the revised general education requirements for all general education courses.
11. The committee will create a new form for requesting general education credit for a course.

12. The committee will also create a new form for requesting diversity credit for a course.

   The meeting was adjourned at 3:30.

   Respectfully submitted,

   Anna Froula, Secretary