

ECU CALENDAR COMMITTEE MEETING MINUTES

MEETING DATE: October 23, 2013
ATTENDEES: Mark McCarthy (Chair), Mark Bowler (Secretary), Ralph Scott, David Wilson-Okamura, Cindy Elmore, Runying Chen
EX-OFFICIO: Bill McCartney, Kylie Dotson-Blake, Allison Crowe
GUESTS: Lori Lee

The meeting was called to order at approximately 12:05 p.m. in Rawl Annex 142 by Mark McCarthy. Minutes from the previous meeting were approved.

The committee discussed the nature of the survey that would be sent to university faculty to ascertain the interest in adjusting the schedule in a manner that would remove the necessity for any state holiday make-up day. A format and number of questions was agreed upon and Kylie Dotson-Blake agreed to create the survey and then share it with the committee prior to its distribution with the goal of collecting the data prior to the next committee meeting.

There was a substantial amount of debate regarding potential changes to the current system. The committee agreed to draft a survey that would be administered to university faculty, staff, and administration to determine if any particular solution favored over any others. David Wilson-Okmaura volunteered to create the initial draft and Kylie Dotson-Blake volunteered to assist with getting the final survey into Qualtrics. The committee would review the survey at the next meeting.

Bill McCartney addressed the issue of substantial numbers of students leaving school early (i.e., not attending classes) prior to both Fall Break and Thanksgiving Break. He presented a handout with a list of schools that have changed their fall schedules such that they no longer have a traditional Fall Break and extend Thanksgiving Break to one week. It was noted that a problematic logistical issue arises when the Thanksgiving Break is extremely late. Additionally, potential issues with the medical campus would need to be better understood. Kylie Dotson-Blake suggested that more information be gathered to potentially educate campus about this problem. Bill McCartney agreed to gather more data relating to the issue such as student GPA and retention data.

Mark McCarthy stated that he had received the minutes from the Department of Mathematics and would present the requested change of adding a common exam time for MATH 1066 to the academic calendars.

The next meeting of the Calendar Committee was scheduled for December 11th at 12:00 p.m. in the same room.

The meeting was adjourned at 12:55 p.m.