Calendar Committee Meeting Minutes
Thursday, November 6, 2014

Start time: 3:30
End time: 4:30 PM
Location: Rawl 303
Purpose: Regularly Scheduled Monthly Meeting

Attendees
Regular Members: Ron Preston, Eban Bean, Cindy Elmore, Jeanne Hoover, Mark McCarthy, David Wilson-Okamura, Runying Chen, Jennifer Radloff
Ex-officio Members: Angela Anderson, Bill McCartney, Margaret Pio, Stephanie Richards, Tracy Carpenter-Aeby, Katie Swanner
Guest: Lori Lee

1. Opening
   1.1 Review Agenda/Attendance  Mark McCarthy
   1.2 Review minutes of previous meeting  Ron Preston

   Moved Wilson-Okamura; seconded Radloff; approved.

   1.3 Approval of minutes of previous meeting  Mark McCarthy

2. Discussion of survey results and future actions  Mark McCarthy

Non-traditional class times – HLTH; MUSC; if these were not on the exam schedule, could the schedule be reduced one day?
Bill McCartney – Data on students leaving at least one full day before Fall Break and Thanksgiving Break involves more than 25% of students.
This 2014 Fall Semester for new students – there was no full month; there was a Tuesday as Monday; it was an unusual way to start a college career.

Question 1: Would you be in favor of delaying or postponing by one week to the start of Fall Semester?

This fall featured a late start – a week later than many institutions.
Some want alignment with local schools (public schools cannot start before 26 August without waiver.
There are collaborative programs across UNC-GA campuses.
Some issues are preferences; some are issues that cannot be avoided (having to cut summer employment, childcare issues).

Question 2: Are you in favor of combining Fall Break and Thanksgiving Break into a single week Fall Break during Thanksgiving week?

Swanner: Some students are in favor, for example, out-of-state students. Some students not in favor.
One committee member: Wife would kill if I voted to consolidate.
Missed classes around break times are partly faculty responsibility.
Those against spoke strongly than thos in favor.
Others in NC who combine the two breaks? UNC Asheville
Several around the country combine breaks – Louisville, Mississippi, Indiana State.
Have a one-day Fall Break on a Friday?
There is some savings to the university with a one-week break – can shut down two dining halls for a week; cannot shut down everything during a Fall Break.
Starting later: Shift of calendar from one week in August to one week in December saves utility money; some loss of pay for ECU employees.

Question 3: Would you be in favor of reducing the exam period to 7 days (pull the 10, 1, and 4 TR class periods)?

Exams on Saturdays?
Remove the non-traditional class time.
Move graduation up one day? (NOTE: Graduation is a two-day period)
Have an additional reading day?
Friday Fall Break?
What about the day between semester and graduation?
Shorten exam time, if adding class time to the schedule (with the extra days)?
Need to build a calendar to test this out.
Meet the first Thursday in December?
Get some student input from SGA, RHA,

3. New Business (5 minute)
   3.1 Note any new business

Mark McCarthy

Angela Anderson:
Summer 2015 Calendar Error – Census Day on all summer sessions; last day of 11-week session is missing (last day is on the 2nd summer session)
Move to allow our chair to make an editorial change. Approved.

4. End Items (5 minutes)
   4.1 Review Action Items
   4.2 Date of next meeting & any questions regarding meeting minutes
   4.3 Adjourn Meeting