

CALENDAR COMMITTEE MEETING MINUTES

MEETING DATE: March 21, 2012

ATTENDEES: Charles Lesko, Reid Parker, Margit Schmidt, Ralph Scott, Sachiyo Shearman

EX-OFFICIO: Angela Anderson, Mark Richardson

GUESTS:

The meeting was called to order at 12:00pm in Rawl 142 by Charles Lesko. Minutes from the previous meeting was approved. Agenda was approved.

Charles mentioned that two items from the calendar committee (the adverse weather condition and the calendars for Summer 2013, Fall 2013, and Spring 2014) are included in the agenda for the upcoming faculty senate meeting.

Charles opened a discussion regarding the request from Dr. Virginia Hardy, having one day between Summer I and Summer II sessions. Reid Parker stated that he looked at the archives of previous minutes and this very issue was discussed in the past. Angela Anderson mentioned that it is partly due to not having a class on Memorial Day and the housing had contacted this committee in the past about this issue. Charles noted that we need to assess the severity of this issue and its implication. Reid volunteered to contact Dr. Hardy about this to get more information and could invite her to our next meeting. Sachiyo Shearman asked if it is possible for us to consider this issue starting next summer's calendar, as the Summer I semester starts in two months. Mark Richardson also stated that it would be reasonable to consider this starting next summer. Margit noted that if we move the final exam date for Summer I from June 19th Wed to June 18th Tue, we could solve this issue for Summer 2013 calendar. Charles suggested us going with the calendars that are already forwarded to the faculty senate.

Charles stated that two issues for Summer 2012 calendar are brought to our attention. First, it should state 5 Mondays and not 4 Mondays in the 2012 Summer I calendar. Second, new student registration date should be May 11th and not May 14th. Ralph Scott motioned to approve these two editorial changes. Angela seconded. The committee approved to make these editorial changes.

Charles stated that the calendar committee can consider establishing the dates for latest end of Fall and/or earliest start of Spring semester, such as third Tuesday of August for fall start date. He stated that naturally we need to follow general administration's course hour requirement and so on, but we can revisit the University Calendar Committee's Guidelines for Setting University Calendars (FS resolution#3-10) to streamline the process of making future calendars. Angela mentioned that all of the administrative dates need to be considered and she volunteered to revisit administrative dates in the university calendar. Reid mentioned that facility related dates need to be considered too. Ralph and Reid volunteered to look at the future calendars (from 2014 to 2025) to see if this is possible.

Charles noted that our next meeting will be on April 18th at noon (later rescheduled to April 11th at noon via email). The meeting was adjourned at 1:10pm.