ECU Faculty,

The Committee on Committees and Faculty Senate encourage faculty to participate in ECU’s shared governance structure by volunteering to serve as members of standing university committees. Faculty members currently serving on a University committee or council are commended for their dedication to University service.

Members are elected to staggered three-year terms, which mayextend to the beginning of the fall semester and are generally not elected to more than one academic committee. Service on a single academic or administrative committee is limited to election to two consecutive 3-year terms with ineligibility for election to the same committee for at least one year.

The below “Finding your Fit” flow chart will aid you in seeing where your interests and expertise might fit within specific academic and appellate committees. Additional information on administrative committees will be forthcoming.

Brief committee descriptions:
<http://www.ecu.edu/cs-acad/fsonline/customcf/committee/briefdescriptionsallcmtes.pdf>

Committee charges, rosters, meeting schedules, minutes:

<http://www.ecu.edu/cs-acad/fsonline/academiccommittees/committeesmainpage.cfm>

List of faculty currently serving on committees:
http://www.ecu.edu/cs-acad/fsonline/customcf/rosters/fullcmteroster.pdf

The volunteer process is simple.

Interested faculty should complete the volunteer preference form and forward it to the Faculty Senate office (mail stop 109). **The submission deadline is February 15, 2014.** Nominations will be listed in the April 22, 2014 Faculty Senate meeting agenda, with elected memberships included in the meeting minutes. A July 2014 email detailing organizational meeting dates will also be sent to all elected committee members.

Eligibility requirements for service on University Graduate Council

* Holding full graduate faculty status
* Not serving as a graduate program coordinator

Eligibility requirements for service on appellate committees

* Holding academic rank of instructor, assistant professor, associate professor, or full professor
(This excludes fixed term faculty and those on phased retirement.)
* Holding no administrative titles (An administrative title refers to appointment as department chair in a college/school, unit administrator, dean, assistant or associate dean, vice chancellor, assistant or associate vice chancellor, chancellor, assistant or associate chancellor).
* Not presently on a committee or serving an expiring 2014 committee term
* Not a member of the academic Faculty Governance Committee

Eligibility requirements for service on all other listed committees

* Not presently on a committee or serving an expiring 2014 committee term
* Holding academic rank of instructor, assistant professor, associate professor, or full professor
(This excludes fixed term faculty and those on phased retirement.)

**“Finding your Fit” flow chart**

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# VOLUNTEER PREFERENCE FORM

# Request for 2014-2015 Committee/Council Service

By **February 15, 2014**, please complete the volunteer preference form and forward it to the Faculty Senate office via campus mail (140 Rawl Annex, mail stop 109) or email (facultysenate@ecu.edu).

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Academic Unit:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Phone #: \_\_\_\_\_\_\_\_

Permanently Tenured: \_\_\_\_\_\_\_\_\_ Tenure-Track: \_\_\_\_\_\_ Administrative Title: \_\_\_\_\_\_\_\_\_

Instructor:\_\_\_\_ Assistant Professor: \_\_\_\_ Associate Professor: \_\_\_\_ Full Professor:\_\_\_\_

**GRADUATE COUNCIL MEMBERSHIP**

Eligibility requirements:

* Holding full graduate faculty status
* Not serving as a graduate program coordinator

The *ECU Faculty Manual*, Part II, Section IV. [Graduate School Governance](http://www.ecu.edu/cs-acad/fsonline/customcf/currentfacultymanual/part2.pdf) outlines a new model for governance of graduate academic matters through a Graduate Council, which is an affiliate of the Faculty Senate. Graduate faculty members-at-large (from different Schools/Colleges) with full graduate faculty status, (who are not graduate program coordinators) are eligible to serve on the Graduate Council.

\_\_\_ I hold full graduate faculty status, am not a graduate program coordinator and would be
 willing to serve on the Graduate Council.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

## APPELLATE COMMITTEE MEMBERSHIP

Please check **3** committee preferences - ranking them if you wish.

Eligibility requirements:

* Holding academic rank of instructor, assistant professor, associate professor, or full professor
(This excludes fixed term faculty and those on phased retirement.)
* Holding no administrative titles (An administrative title refers to appointment as department chair in a college/school, unit administrator, dean, assistant or associate dean, vice chancellor, assistant or associate vice chancellor, chancellor)
* Not presently on a committee or serving an expiring 2014 committee term
* Not a member of the academic Faculty Governance Committee

The appellate committees provide a forum for faculty member appeals regarding employment. These committees are essential to shared governance. It is desirable to have representatives from a broad spectrum of the academic community. Please consider carefully the responsibility of service on these appellate committees since your service when participating in an appellate hearing will be as a representative of the University.

\_\_\_ I hold no administrative title, am a permanently tenured faculty member and am willing to serve
 on an appellate committee.

\_\_\_\_\_ Due Process Committee

\_\_\_\_\_ Faculty Grievance Committee

\_\_\_\_\_ Grievance Board

\_\_\_\_\_ Hearing Committee

\_\_\_\_\_ Reconsideration Committee

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Eligibility requirements for all other committees listed:

* Not presently on a committee or serving an expiring 2014 committee term
* Holding academic rank of instructor, assistant professor, associate professor, or full professor
(This excludes fixed term faculty and those on phased retirement.)

**ACADEMIC COMMITTEE MEMBERSHIP**

Please check **3** committee preferences - ranking them if you wish.

\_\_\_ I have no preference and would be willing to serve on any Academic committee.

\_\_\_ If I am not selected for a preferred Academic committee, I would be willing to serve
 on any Academic committee.

\_\_\_\_\_ Academic Awards

\_\_\_\_\_ Admission and Retention Policies

\_\_\_\_\_ Calendar

\_\_\_\_\_ Distance Education and Learning Technology

\_\_\_\_\_ Educational Policies and Planning

\_\_\_\_\_ Faculty Governance

\_\_\_\_\_ Faculty Welfare

\_\_\_\_\_ Foundations Curriculum and Instructional Effectiveness

\_\_\_\_\_ Libraries

\_\_\_\_\_ Research/Creative Activities

\_\_\_\_\_ Service Learning

\_\_\_\_\_ Student Academic Appellate

\_\_\_\_\_ Student Scholarships, Fellowships, and Financial Aid

\_\_\_\_\_ Teaching Grants

\_\_\_\_\_ Unit Code Screening

\_\_\_\_\_ University Athletics Committee

\_\_\_\_\_ University Budget

\_\_\_\_\_ University Curriculum

\_\_\_\_\_ University Environment

\_\_\_\_\_ Writing Across the Curriculum

**ADMINISTRATIVE COMMITTEE MEMBERSHIP**

Please check **3** committee preferences - ranking them if you wish.

\_\_\_ I have no preference and would be willing to serve on any Administrative committee.

\_\_\_ If I am not selected for a preferred Administrative committee, I would be willing to serve
 on any Administrative committee.

\_\_\_\_\_ Academic Integrity

\_\_\_\_\_ Citation Appeals

\_\_\_\_\_ Copyright
\_\_\_\_\_ Honors College Faculty Advisory

\_\_\_\_\_ Honorary Degrees, Awards, and Distinctions

\_\_\_\_\_ Information Resources Coordinating Council

\_\_\_\_\_ Parking and Transportation

\_\_\_\_\_ Research Ethics Oversight

\_\_\_\_\_ University Benefits

## STUDENT UNION COMMITTEE MEMBERSHIP

Please check **3** committee preferences - ranking them if you wish.

\_\_\_I have no preference and would be willing to serve on any Student Union committee.

\_\_\_ If I am not selected for a preferred Student Union committee, I would be willing to serve
 on any Student Union committee.

\_\_\_\_\_ Entertainment

\_\_\_\_\_ Films

\_\_\_\_\_ Initiatives (cultural awareness)

\_\_\_\_\_ Marketing

\_\_\_\_\_ Special Events

\_\_\_\_\_ Visual Arts

By **February 15, 2014**, complete the volunteer preference form and forward to the Faculty Senate office via campus mail (140 Rawl Annex, mail stop 109) or email (facultysenate@ecu.edu).

*Rev. 11-13*