COMMITTEE: Committee on Committees

MEETING DATE: Tuesday, January 13, 2015

PERSON PRESIDING: Charles Boklage

REGULAR MEMBERS IN ATTENDANCE: Margaret Bauer, Charles Boklage, Edson Justiniano, Derek Maher, Jeff Popke

EX-OFFICIO MEMBERS IN ATTENDANCE: Mark Sprague, Britton Theurer

OTHERS IN ATTENDANCE: Lori Lee

ACTIONS OF MEETING

Agenda Item 1: Revise Student Academic Appellate Committee charge to improve prospects for quorum at January, June, July, August meetings.

Action Taken: Increase elected membership from 8 to 9, seven regular and two alternates. Quorum remains at four (majority of seven). Alternates present in excess of quorum will not vote. Proposed revisions included on 1/27 Faculty Senate agenda for first reading include:

2. Membership:
   - 8 elected faculty members
   - 7 regular and 2 alternate elected faculty members
   - Ex-officio members (with vote): The Chancellor or an appointed representative, the Provost or an appointed representative, the Vice Chancellor for Research and Graduate Studies or an appointed representative the Chair of the Faculty, one faculty senator selected by the Chair of the Faculty, and one student member from the Student Government Association.

3. Quorum: 4 elected members including alternates exclusive of ex-officio

8. Standard Meeting Time: The committee meeting time is scheduled for the first Wednesday of each month, including January, June, July and August.

Agenda Item 2: Consider request from Office of Faculty Excellence through Faculty Welfare Committee to consider establishment of faculty mentoring committee.

Action Taken: lengthy discussion, generally supportive of making mentoring available, but seeing no appropriate or viable route via Committee on Committees.

Agenda Item 3: Proposed revisions to University Curriculum Committee charge included on 1/27 Faculty Senate agenda for second reading include:

4. Committee Responsibilities:
   A. The committee considers undergraduate courses (through 4000-level) and programs and has the responsibility of assuring the quality of course offerings regardless of mode of course delivery.
   B. The committee recommends policies and procedures governing the acceptability of programs and courses.
C. The committee reviews requests for permission to establish new degree programs, certificates, and minors, and requests to establish new minors.

D. The committee reviews and acts on proposals for new and revised courses, and degree programs, certificates, and minors: revision of the and modifications of existing programs, the banking and deletion of courses (and programs), and standards and requirements for admission to, and retention in, degree programs.

E. The committee considers other items that affect the curriculum of undergraduate programs.

F. The committee acts on recommendations from the Council of Teacher Education regarding proposed changes in teacher education requirements.

G. The Committee reviews at least annually those sections within the University Undergraduate Catalog that corresponds to the Committee’s charge and recommends changes as necessary.

H. The chair or appointed representative serves as a ex-officio member on the Academic Program Development Collaborative Team, and as appropriate, any university-wide administrative committee that involves undergraduate curriculum.

Action Taken: confirmed

Agenda Item 4: nominate one regular and one alternate member for UNC Faculty Assembly ECU delegation, to replace member Taggart and alternate Kulesher, whose terms end this semester.

Action Taken: Professor Michael Felts will be nominated for the delegate 2018 seat and Professor Crystal Chambers will be nominated for the alternate 2018 seat.

NEXT MEETING: 2/3/15

ITEMS TO BE DISCUSSED ....
1. prepare and edit record of all proceedings on allowing fixed term committee members and updating committee charges.
2. Prepare committee membership nominations