COMMITTEE: Committee on Committees

MEETING DATE: Tuesday, February 9, 2016

Place and Time: 142 Rawl Annex, 3:04 pm

PERSON PRESIDING: Crystal Chambers, Chair

REGULAR MEMBERS IN ATTENDANCE: Charles Boklage, Paul Fletcher, Bob Kulesher, Michael Felts, Carol Goodwillie

EX-OFFICIO MEMBERS IN ATTENDANCE: Andrew Morehead, John Stiller

OTHERS IN ATTENDANCE: Lori Lee, George Bailey

ACTIONS OF MEETING

Agenda Item: Approval of the minutes from January 12, 2016.
Action Taken: Motion made, seconded, and approved.

Agenda Item: Request from Foundations Curriculum and Instructional Effectiveness Committee for committee name change from “Foundations Curriculum and Instructional Effectiveness Committee” to “General Education and Instructional Effectiveness Committee.”
Discussion: Foundations Curriculum and Instructional Effectiveness Committee chair, George Bailey, presented a proposal for name change and answered questions regarding changes in the committee’s charge. The proposed changes include:
- replace “Foundation Curriculum with “General Education”
- replace outdated university nomenclature with current names and terms
- expand the number of ex-officio members by adding the Vice Chancellor for Student Affairs or designee (pending approval of the Foundations Curriculum and Instructional Effectiveness Committee at their February 15, 2016 meeting)
Action Taken: Motion made, seconded, and approved (see below).

Agenda Item: Review of the Qualtrics survey for soliciting candidate for committee membership.
Discussion: The Office of the Faculty Senate has received 86 responses to fill committee vacancies for the 2016-2017 academic year.
Action Taken: The Office of the Faculty Senate will resend the survey to the faculty and detail that fixed term faculty are eligible to serve on many of the standing University committees.

Agenda Item: Appellate committee membership
Discussion: It was noted that attention should be paid to appellate committee members who continue to serve in leadership roles.
Action Taken: Review at the next meeting in conjunction with the results of the call for volunteers to fill committee vacancies.
NEXT MEETING: March 1, 2016

ITEM TO BE DISCUSSED

1. Review of committee vacancies and list of faculty volunteer preferences for the 2016-2017 academic year.
2. Update from the Appellate Committee Redesign Workgroup.

Meeting Adjourned at 3:40 pm
Respectfully submitted

Robert Kulesher, Secretary

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COMMITTEE ON COMMITTEES REPORT
First Reading of Proposed Revisions to the Foundations Curriculum and Instructional Effectiveness Committee Charge

(Deletions are noted in strikethrough and additions in bold print.)

1. Name: 
   Foundations Curriculum and Instructional Effectiveness
   General Education and Instructional Effectiveness

2. Membership: 8 elected faculty members. Ex-officio members (with vote): The Chancellor or an appointed representative, the Provost or an appointed representative, the Vice Chancellor for Research, Economic Development and Engagement and Graduate Studies or an appointed representative, the Vice Chancellor for Student Affairs or an appointed representative, the Chair of the Faculty, one faculty senator selected by the Chair of the Faculty, and one student member from the Student Government Association. The chair of the committee may invite resource persons as necessary to realize the committee charge. The chair of the committee may appoint such subcommittees as he or she deems necessary.

3. Quorum: 4 elected members exclusive of ex-officio.

4. Committee Responsibilities:
   A. The committee recommends policies to improve and advance faculty teaching and student learning.
   B. The committee promotes teaching excellence and recommends means to identify faculty teaching success, including development of peer review instruments for teaching face-to-face and distance education courses. The committee assists units requesting aid in developing teaching evaluation instruments for personnel decisions. The committee recommends policies and programs to improve the physical environment in which teaching occurs. The committee provides a forum for faculty opinion concerning the design of new academic buildings and renovation of existing academic buildings.
   C. The committee makes recommendations regarding proposed changes, including individual courses, in the Foundations Curriculum general education and diversity curriculum. The committee makes recommendations to the Faculty Senate regarding proposed changes in the Foundations-General Education Curriculum requirements.
   D. The committee reviews the annual report of the Director of the Writing Across the Curriculum Program and the Dean of The Honors College.
E. The committee reviews honors seminar proposals for general education credit, diversity credit, or both.

F. The chair or appointed representative serves as an ex-officio member of the University Athletics Committee and Honors College Advisory Committee.

G. The Committee reviews at least annually those sections within the University Undergraduate Catalog and University Graduate Catalog that correspond to the Committee’s charge and recommends changes as necessary.

G. The chair or appointed representative serves as ex-officio on the University Online Quality Council.

5. To Whom The Committee Reports:
The committee reports to the Faculty Senate its recommendations of policies, procedures, and criteria cited above. The committee recommends curricular changes in the Foundations Curriculum general education and diversity curriculum to the Faculty Senate.

6. How Often The Committee Reports:
The committee reports to the Faculty Senate at least once a year and at other times as necessary.

7. Power Of The Committee To Act Without Faculty Senate Approval:
None

8. Standard Meeting Time:
The committee meeting time is scheduled for the third Monday of each month.