COMMITTEE: Committee on Committees

MEETING DATE: 01/16/2018

PERSON PRESIDING: Nancy Winterbauer

REGULAR MEMBERS IN ATTENDANCE: Keith Richards, Meghan Wanucha, Ryan Martin

EX-OFFICIO MEMBERS IN ATTENDANCE: Crystal Chambers

OTHERS IN ATTENDANCE: Lori Lee

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ACTIONS OF MEETING

Agenda Item: Approval of minutes from 11/28/17 meeting

Discussion: none

Action Taken: Minutes approved

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Agenda Item: Changes to committee charges

Discussion: The VC for Research, Economic Development and Engagement has declined appointing a representative on various academic committees, i.e. Calendar, Distance Education and Learning Technology, Faculty Welfare, Student Academic Appellate and Teaching Grants. John Stiller, Chair of the Faculty was asked to reach out to the Graduate School to inquire of their interest in being represented on any of these committees. He received confirmation from Professor Paul Gemperline, Dean of the Graduate School that the School would welcome representation on the Calendar and Distance Education and Learning Technology Committees. In addition, Professor Stiller was asked to inquire of the interest of VC for Student Affairs in being represented on any academic committees. He received confirmation from VC Virginia Hardy that the Division would welcome representation on the University Athletics and University Budget Committees. The Committee agreed to consider these membership changes, in addition to, other proposed revisions to various committee charges with a goal of providing the committees with proposed revised charges by the end of the academic year or first of September.

It was noted that Professor Stiller was also asked to reach out to the SGA President to inquire of his interest of revising the student representation on the academic committees that include: Academic Awards Committee, Admission and Retention Policies Committee, Calendar Committee, Distance Education and Learning Technology Committee, Educational Policies & Planning Committee, Faculty Welfare Committee, General Education and Instructional Effectiveness Committee, Libraries Committee, Service Learning Committee, Student Academic Appellate Committee, Student Scholarships, Fellowships, and Financial Aid Committee, Undergraduate Curriculum Committee, Unit Code Screening Committee, University Athletics Committee, University Budget Committee, University Environment Committee and Writing Across the Curriculum Committee. John has yet to hear from SGA, but he will continue to ask for recommendations.

Action Taken: Tabled to next meeting.

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Agenda Item: Volunteer Updates
Discussion: 62 volunteers to this point in time and a reminder will be sent out again soon.

106 vacancies to fill that include:
60 academic
18 appellate
1 graduate council
19 administrative
8 faculty senate

Action Taken: Recruitment will continue

Agenda Item: Opening of both a Faculty Assembly delegate and alternate seat available.

Discussion: Discussion about candidates for both seats, with specific action taken during the meeting for the delegate for the open position.

Action Taken: A vote was taken and Professor Jeff Popke was selected to be nominated to the Faculty Senate to fill the open delegate seat with Professor Cody Chullen being nominated as the alternate.

NEXT MEETING: 2/13/2018 from 3:00-4:00 in Rawl Annex 142

ITEMS TO BE DISCUSSED: Changes to committee charges, Report from John Stiller on others who want to be represented as ex-officio members, volunteer update

Meeting adjourned at 3:35pm
Respectfully submitted

Keith Richards, Secretary