COMMITTEE: Committee on Committees

MEETING DATE: Tuesday, October 18, 2011, 3:00pm

PERSON PRESIDING: Catherine Rigsby, Chair

REGULAR MEMBERS IN ATTENDANCE: Britton Theurer, Margaret Bauer, Gregory Lapicki

EX-OFFICIO MEMBERS IN ATTENDANCE: Marianna Walker, Mark Taggart

OTHERS IN ATTENDANCE: Lori Lee

ACTIONS OF MEETING

Agenda Item 1: Approval of minutes from the 09-20-2011 meeting.

Action Taken: Approved

Agenda Item 2: Nominations for one seat on the Appellate Grievance Board

Action Taken: Britton Theurer will ask Cynthia Bickley-Green (School of Art) to accept the committee’s nomination. If Professor Bickley-Green declines, Mark Taggart will ask Dawn Clark (Theater and Dance).

Agenda Item 3: Establish rotating terms for the newly elected faculty members of the Graduate Council.

Action Taken: The committee voted to simply list the terms as 2012, 2013, 2014, and 2014 – in order from top to bottom (alphabetical) of the elected list. The committee also noted that the current committee charge allows members to be reelected at the end of their terms.

Agenda Item 4: Update on Service Learning committee charge

Action Taken: Rigsby informed the committee about recent e-mail communication with members of the current (administrative) SL committee and reviewed the discussion about that committee that took place last year. The sticking points were (1) the number of members on the committee and (2) the relationship between that committee and the graduate school. Rigsby and Marianna Walker will meet with
Provost Sheerer next week to discuss these issues and present the committee’s recommendations. Once some resolution is reached, a new charge will be drafted.

**Agenda Item 5**: Status of the EPPC and Faculty Governance charge changes requested by the Chancellor.

**Action Taken**: Delayed until next meeting because of need to discuss planned wording changes with the relevant committees. Taggart will meet with the EPPC and discuss changing the questioned phrase to something like “data regarding university academic standards and resources, including data provided in curriculum and program proposal documents submitted to the Office of Academic Program Planning and Development.” Rigsby will meet with the Faculty Governance committee.

**Agenda Item 6**: Began discussion of 8 committee charges that may still need some revision.

**Actions taken**:
- University Environment Committee: Marianna Walker will meet with the committee to discuss the possible inclusion of campus safety in their charge. This issue comes from a request by the campus safety people, who want faculty input on safety issue. (The Faculty Welfare committee is already considering some safety issues that are within the purview of that committee.)

- University Athletic Committee: This committee is the only Faculty Senate committee without a Faculty Senate representative on its roster. Marianna Walker will discuss adding a representative with Chancellor Ballard and with David Dossier (the Faculty Athletic rep).

- Research/Creative Activities Grants Committee: We used to have a committee that dealt with more than just grants. It was dissolved in 2001 and we need reconstitute it now. We propose change the name of the current Research/Creative Activities Grants Committee to “Research/Creative Activity Committee” and add the following to the committee’s charge: “suggests activities and recommends policies and procedures to improve and promote quality faculty and student scholarly productivity” (this is very similar to the language in the previous research committee charge).

- Libraries Committee: This committee would like to have one its members serve on the Budget Committee and would like to serve as an advisory group to the “Scholarly Communications Committee.” The committee agrees, in general, with these proposals, but needs more information. Rigsby will talk with the Budget Committee about this proposal. She will also talk with the Libraries Committee and will find out what the “Scholarly Communications Committee” is and does.
Calendar Committee: This committee really needs to be looking at both the graduate and the undergraduate university calendar. Marianna Walker will talk with the Academic Council about this.

Admissions and Retention Policies, Student Academic Appellate, and Student Scholarships, Fellowships, and Financial Aid committees: Rigsby will review her notes and determine if any additional work is needed on these committees’ charge.

NEXT MEETING: November 15, 2011

Agenda items for next meeting:
- Finalize EPPC charge changes
- Finalize Faculty Governance charge changes
- Continuation of discussion of needed committee charge changes
- Review quorum requirements for all committees (check for consistency)

Meeting adjourned at 4:00pm

Grudgingly submitted: Catherine A. Rigsby, October 19, 2011