COMMITTEE: Committee on Committees

MEETING DATE: Tuesday, November 13, 2012

PERSON PRESIDING: Britton Theurer

REGULAR MEMBERS IN ATTENDANCE: Britton Theurer, Gregory Lapicki, Sharon Ballard, Elizabeth Swaggerty, Puri Martinez

EX-OFFICIO MEMBERS IN ATTENDANCE: Mark Sprague, Catherine Rigsby

OTHERS IN ATTENDANCE: Lori Lee

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ACTIONS OF MEETING

Agenda Item: Election of UNC Faculty Assembly Delegate and Alternates

Discussion: Need one delegate and two alternates. There were six nominees – 5 for delegate and 1 for alternate. There are no duplicates of unit representation and all are qualified candidates.

Action Taken: It was recommended that all names be forwarded to senate. Those not elected to be a delegate would be considered for alternate.

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Agenda Item: Editorial updates to committee charges to Agenda, Educational Policies and Planning, Faculty Governance, Unit Code Screening

Discussion: Changes were made to correlate with revisions to the ECU faculty manual. No substantive changes to the charges have been made.

Action Taken: It was agreed to accept all four committee charge updates as a group.

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Agenda Item: Proposed changes to the charge of the Student Scholarships, Fellowships, and Financial Aid Committee.

Discussion: There is a search for a part-time director of scholarships who will work under John Fletcher. This will person will interact with the scholarship committee but will not necessarily be on this committee. It was noted positively that the Honors College has been included in this charge. The inclusion of the graduate school in the charge was discussed but determined not to be problematic.

Action Taken: The committee voted to approve the changes to the charge of the Student Scholarships, Fellowships, and Financial Aid Committee.

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Agenda Item: Proposed changes to the charges of the Admission and Retention Policies Committee, Calendar committee, and Student Academic Appellate Committee
**Discussion:** First reading of these charges has been completed and it will now undergo a second reading. Changes have been made to reflect inclusion of the graduate school.

**Action Taken:** These charges have been approved and will move to faculty senate for the second reading.

**Agenda Item:** Libraries Committee

**Discussion:** The space committee which is an administrative handles issues involving the library. Currently Mark Sprague is on the space committee. Fiona Baxter, chair of the space committee, agreed that it would be appropriate to invite someone from the libraries committee when there is an overlap of issues. The library committee has been informed of this.

The library committee requested a representative from the budget committee being on their committee. It was suggested that when considering a libraries issue, the two committees should consult rather than changing the charge to include a library representative on the budget committee.

The language used in the annual report of the library committee referring to “Scholarly Communications Committee” was discussed and no one on the COC was familiar with this committee.

**Action Taken:** Brit is going to research this to find out info on this committee. It was suggested that we reach out to the libraries committee to discuss their charge. There charge is very limiting e.g., tenure issues. A change was proposed to 4.C – to include recommendations to faculty senate and chancellor along with library staff to read “library staff, faculty senate, and chancellor” Propose a first reading for next faculty senate meeting with these suggestions and then committee would be invited to make further revisions that they would like to be made for the second reading.

**Agenda Item:** Proposed changes to the charge of the Committee on Committees.

**Discussion:** Charge has not been revised since 1994 so it was thought that it should be reviewed and strengthened. Strike Due Process, Grievance Board, Hearing, and Reconsideration from 4.C. Standard meeting time was discussed. It was suggested that the committee meets on the Tuesday of the Agenda Committee Meeting and that this is added to charge. The number of members was discussed including ratio of elected and ex officio. Language under membership should be changed from 6 elected faculty members, 3 of whom are elected to the committee by the Faculty Senate for two-year terms…All are elected at faculty senate and it naturally works out to staggered terms. It was suggested to go to 7 instead of 6 and then it was discussed whether or not to go to 8. The number of members on other committees was discussed in relation to this. 7 members would equal the number of ex officio. It was decided to propose “7 faculty members elected to the committee.” The question of whether or not the committee should nominate its own members was discussed. Discussion of “immediate past chair in residence” Strike “who shall not serve in the event of the reelection of the present chairperson.”

**Action Taken:** These revisions will be presented as a first reading at next faculty senate meeting.

**Agenda Item:** Proposed changes to the charge of the Athletics Committee

**Discussion:** Change to consider – currently there is no faculty senate representative on the committee which is the only committee without one. There was discussion about recommendations regarding policy to the senate and it was noted that the committee has never done this. It was suggested that the committee should be giving more reports to faculty senate and not just annual reports. Report is made in the fall rather than spring (6).
Action Taken: The committee voted to include faculty senate rep as ex officio with vote. Add graduate catalog in 4.E. This will go to faculty senate as first reading.

NEXT MEETING: January 15, 2013

ITEMS TO BE DISCUSSED: Distance Education and Learning Technology Committee