COMMITTEE: Committee on Committees

MEETING DATE: January 15, 2013

PERSON PRESIDING: Britt Theurer

REGULAR MEMBERS IN ATTENDANCE: Theurer, Lapicki, Cooper, Ballard, Swaggerty

EX-OFFICIO MEMBERS IN ATTENDANCE: Sprague, Walker, Rigsby

OTHERS IN ATTENDANCE: Lee

ACTIONS OF MEETING

Agenda Item: First reading of the proposed revisions to the Distance Education and Learning Technology Committee

Discussion: typo on 4.F – change corresponds to correspond
Discussion of where the report piece should go in the charge and the chain of action in terms of review and recommendations.

Action Taken: Add “and effectiveness” after “criteria” to 5. 5 will now read: “The committee reports to the Faculty Senate its recommendations of policies, procedures, criteria, and effectiveness cited in 4. above.”

Agenda Item: Second reading of the Admissions and Retentions Committee

Discussion: Britt and Lori received a note from committee chair stating concerns about increased workload of including graduate matters in the proposed charge changes. Marianna noted that within the past 3 years all standing university academic committees (where appropriate) have been charged with the review of graduate matters and that the Chancellor and Academic Council have expressed support of this.

The committee chair also requested to add a student member from the graduate student council. There was discussion about the need to keep a balance between ex officio members and elected members. A majority of members should be elected and adding another ex officio would get it close to 50-50 ratio of membership. SGA member is already included in membership and this person could be a graduate student. It was also noted that no other standing academic committee charged with the review of graduate matters has a graduate student council member.

Action Taken: It was decided that graduate matters must be part of the committee and that it is not necessary to include a graduate student council member.

Assigned additional duties to: Britt will email this response to the chair of the Admissions and Retentions Committee.

Agenda Item: Committee Openings
Discussion: WAC committee - Two people have left the committee so we need recommendations. It was suggested that people who are involved in the QEP might be interested. Mark Sprague, chair of the faculty, will be making appointments.

Action Taken: There are openings on the Educational Policies and Planning Committee, Student Academic Appellate Committee, Writing Across the Curriculum, Due Process Committee, and ECU Faculty Marshals. Some openings on other committees may or may not be filled this year. Mark will be making appointments for these positions and is looking for recommendations for these openings.

NEXT MEETING: February 12, 2013