

**The University Curriculum Committee (UCC)**  
Meeting Minutes  
Thursday, September 24, 2015

**Regular Members Present:**

David Batts  
Michael Dingfelder  
Lori Flint, Chair  
Gail Ratcliff  
Mark Richardson  
Jean-Luc Scemama  
Karen Vail-Smith

**Regular Members Excused:**

Mark Johnson

**Ex-Officio Members Present:**

Josie Bowman  
Rita Reaves  
Patrick Rider  
Nancy Winterbauer  
Christine Zoller  
Chase Crawford SGA representative

**Ex-Officio Members Excused:**

None

**IPAR Office of Academic Program Planning and Development (OAPPD):**

Kimberly Nicholson and Karen Traynor

**Office of the Registrar:**

Diane Coltraine available by phone

**Guests:**

College of Education: Ron Preston  
Thomas Harriot College of Arts and Sciences: Mona Russell

**Actions of Committee:**

*Items identified with yellow highlighting are programmatic in nature and will require review by the EPPC following UCC approval.*

**I. Call to Order**

1. The 09-10-15 UCC minutes will be distributed for an electronic vote once all of the revision packages have been received
  - o Discussion:  
Posted on Share Point and ready for approval.

- Action Taken:  
Minutes approved.

## **II. Old Business**

### 1. Election of UCC Secretary

- Discussion:  
Lori Flint talked with John Stiller about the election of a new secretary and it does have to be an elected member. It was discussed that a rotating schedule could be developed.
- Action Taken:  
Gail Ratcliff volunteered to be the secretary for the committee.

## **III. Thomas Harriot College of Arts and Sciences, Department of History**

### 1. Proposal of New Course: HIST 2150

- Discussion:  
Mona Russell and Angela Thompson discussed the purpose of the new course was to expand offerings at a lower level and to add to the foundations of history. There was extensive discussion about the title and suggested changes made to the presenters. The faculty presenting chose to not change the title. Dr. Batts stated the memo looked fine. He raised a question about the course being an elective and if not required, how it might not increase the number of students - which was one of the intentions of the developer. Suggested edit to memo: Date on memo and in justification is different. Should be 1/24/2015 and needs to be corrected. The course objectives number 5 use another verb that is more behavioral such as analyze or explain. Objective 9 there is a typo—needs an “s” added in first sentence of the paragraph. Dates on books 2008 and 2010; the developers were asked if there was anything more recent and they indicated they focus on textbook being more affordable. Dr. Russell indicated there were more readings on Bb. The time frame for the content covered was questioned. Dr. Russell stated that the discussion did start in the 1500’s (included in the topical outline) which was covered rather quickly and moved to the 18th century in the first few weeks. Course objectives have the consequences of consumerism; objectives 4 and 5 - need to make sure the impact of consumerism is evident. Two units were not notified as indicated on the Affected Units Report. They were directed to follow up with those units. In the future, budgetary memo is not needed; it is included in the packet. Marked catalog copy was reviewed. No comments
- Action Taken:  
Approve as amended  
Mark Richardson made a motion to approve the packet with suggested edits and Jean-Luc Scemama seconded. Approved with one member voting against.

## **IV. College of Education, Department of Mathematics, Science, and Instructional Technology Education**

### 1. Proposal of New Course: SCIE 3606

- Discussion:

Dr. Ron Preston presented the proposal. The date approved does not need to be included in the memo or the justification. Course replaced two existing courses and provides better preparation at the state level—improves quality and response to one fiscal sustainability initiative. Trying to make sure students are taking labs in case they are asked to teach a lab and they may have not had the content and experience. The intent is to make students more marketable. Memo could be strengthened related to the importance of the preparation of the students. For example: What does this add to the student preparation and the region served by ECU related to science and math. On the memo 3a ii a typo is noted—concentrators should be concentrations. Separate some ideas in the justification to more clearly address the need. Objectives look fine. The progress of the topical outline from global to more earth focused. There were no suggested changes to the proposal for SCIE 3606. The justification was deemed excellent.

## 2. Revision of Existing Course: SCIE 3602

- Discussion:  
General discussion –no specific recommendations related to this proposal.

## 3. Revision of College of Education Academic Concentration: General Science

- Discussion:  
The total number of semester hours is moving toward 130 hours while the trend is toward 120 hours. The presenter indicated that the total should be 128 unless the students selected other courses that increased their overall hours or did a double major. Dr. Preston was asked if most of the students graduating in 4 years and he indicated they were not if taking a double major. Having students take their core courses the first two years.

## 4. Revision of Existing Degree: BS in Science Education

- Discussion:  
Dr. Preston was asked how the hours compare with other institution in the state. He had not compared the hours across—some requirements at ECU are not present in other institutions, for example foundations and general education. State requirements are a little limiting. In the marked catalog copy, Jean-Luc suggested changing 58 to 61 under teaching concentration and range 128 to 130 (if taking major courses). Also add a statement to the catalog stating that the hours may increase to be more than 133 with additional options or course work. Still need range by Biology 58 to 61. PHYS 1260 need to delete “and.” The committee discussed with Dr. Preston the push to keep degree programs with a maximum number of 128 hours. Suggestions were made that could be considered to assist with the number of semester hours. The presenter was encouraged to review this and respond to maintaining the program at 128 hours within the five-day time frame for the revisions to move forward.
- Action Taken:  
Approve as amended  
Dr. Scemama made a motion to approve as amended and seconded by Dr. Dingfelder  
  
**Action taken after meeting:** The department withdrew the curriculum package to allow for more time to discuss the total number of semester hours.

## V. Catalog Cleanup of Active Courses Not Offered in Ten or More Years

### 1. Active Courses Not Offered in Ten or More Years Cleanup Process

2. By October 1<sup>st</sup>, the UCC Chair, or designee, will distribute a notification memorandum to all units summarizing the intent to delete the identified courses not offered in 10+ years as a catalog cleanup action. Units desiring to keep their courses will be given an opportunity to submit a justification memorandum to the UCC via [cucsubmissions@ecu.edu](mailto:cucsubmissions@ecu.edu). Describing why their course(s) should remain in the catalog. The deadline for justification memoranda submissions will be November 1<sup>st</sup>.
  - o Discussion:  
Reviewed current process that is attached and that was approved by Faculty Senate. Diane Coltraine had requested the information from Banner and after cleaning the data the list is presented and available on Share Point. Units can keep the course(s) if they submit a justification memorandum.
  - o Action Taken:  
The next step is to notify the affected unit about the course.

**VI. Catalog Cleanup of Courses Banked Five or More Years – moved to 10-08-15 agenda**

1. Banked Courses Cleanup Process
2. By October 1<sup>st</sup>, the UCC Chair, or designee, will distribute a notification memorandum to all units summarizing the intent to delete the identified banked courses as a catalog cleanup action. Units desiring to keep their banked courses will be given an opportunity to submit a justification memorandum to the UCC via [cucsubmissions@ecu.edu](mailto:cucsubmissions@ecu.edu). Describing why their course(s) should remain banked. The deadline for justification memoranda submissions will be November 1<sup>st</sup>.
  - o Discussion:  
This information was not available at this time
  - o Action Taken:  
None

**VII. New Business**

1. Setting Goals for 2015-2016
  - o Discussion:  
Goals will be developed for 2015-2016 at a later meeting.
  - o Action Taken:  
The officers will be polled to determine what goals and objectives will be addressed.

<b>Curricular Actions Reviewed</b>	<b>At this meeting:</b>	<b>To date, to include this meeting:</b>

Banked courses		6
Discontinued certificates		0
Deleted concentrations		0
Deleted courses (active and/or banked)		21
Discontinued degrees		0
Discontinued minors		0
New certificates		0
New concentrations		0
New courses	2	8
New bachelor's degrees (Phase II - development)		0
New bachelor's degrees (Phase III – curriculum approval); consolidations		0
New minors		0
Prefix Revision of an Entire Course List		0
Renumbered courses (same or different level)		2
Revised courses (e.g., title, description, content, prereq., prefix)	1	47
Revised degrees (e.g., admissions, core/concentration req., dept. text)		6
Revised certificates		0
Revised minors		2
Unbanked courses		0

**NEXT MEETING:** October 8, 2015

David Batts made a motion to adjourn at 3:48 pm. The motion passed and the meeting was adjourned.

Respectfully Submitted by  
 Josie Bowman for  
 Gail Ratcliff  
 Secretary of the UCC

[http://catalog.ecu.edu/content.php?filter\[27\]=HIST&filter\[29\]=&filter\[course\\_type\]=-1&filter\[keyword\]=&filter\[32\]=1&filter\[cpage\]=1&cur\\_cat\\_oid=7&expand=&navoid=450&search\\_database=Filter&filter\[exact\\_match\]=1#acalog\\_template\\_course\\_filte](http://catalog.ecu.edu/content.php?filter[27]=HIST&filter[29]=&filter[course_type]=-1&filter[keyword]=&filter[32]=1&filter[cpage]=1&cur_cat_oid=7&expand=&navoid=450&search_database=Filter&filter[exact_match]=1#acalog_template_course_filte)

## **HIST 2150 - Shop Til You Drop: Consumerism**

### **3 FC:SO GD**

A history of materialism and consumerism from 1500 to the present day.

### **History**

- [HIST 1030 - World Civilizations to 1500](#)
- [HIST 1031 - World Civilizations Since 1500](#)
- [HIST 1050 - American History to 1877](#)
- [HIST 1051 - American History Since 1877](#)
- [HIST 1550 - Honors, American History to 1877](#)
- [HIST 1551 - Honors, American History Since 1877](#)
- [HIST 1552 - Honors, World History to 1500](#)
- [HIST 1553 - Honors, World History Since 1500](#)
- [HIST 2000 - Introduction to History](#)
- [HIST 2012 - American Business History](#)
- HIST 2150 – Shop Til You Drop: Consumerism
- [HIST 2222 - Western Europe Since 1500](#)
- HIST 2300 – Passion and Sex in Asian History
- [HIST 2444 - The History of Sports in Western Society](#)
- [HIST 2600 - Maritime Heritage of the Outer Banks](#)
- [HIST 3000 - History: Its Nature and Method](#)