2018-03-15 - UCC Agendas/Minutes
ZZZ - UCC Meeting Agendas/Minutes

Undergraduate Curriculum Committee - Meeting Agenda/Minutes

<table>
<thead>
<tr>
<th>Location</th>
<th>Greenville Centre 1200</th>
</tr>
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<tbody>
<tr>
<td>Date</td>
<td>2018-03-15</td>
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<tr>
<td>Agenda</td>
<td>[ ] Agenda</td>
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<tr>
<td>Committee</td>
<td>UCC Agendas/Minutes</td>
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</table>

Notice

Complete and correct proposals/packages were placed on this agenda in the order in which they were received and availability of time.

The Committee devotes the necessary time to thoroughly review each package; therefore, presentation times are approximate and may vary. Your patience is appreciated.

Minutes Approval Date: 04/13/2018

Section I - Meeting Agenda

<table>
<thead>
<tr>
<th>Agenda Items*</th>
<th>Call to Order/Announcements</th>
<th>2:00</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>The minutes from the February 8th and February 22nd meeting are available for vote.</td>
<td></td>
</tr>
</tbody>
</table>

| I. College of Business Department of Marketing and Supply Chain Management (Jason Rowe) | 2:10 |
|                                                                                         |      |
| 1. Memorandum of Request (Level 1)                                                     |      |
| 2. Revision of an Existing Course: MKTG 4332 (crosslist with ENTR 4232) (Level 1)     |      |

| II. College of Business Department of Management (Ericka Lawrence) | 2:20 |
|                                                                  |      |
| 1. Proposal of a New Course: MGMT 4452 (Level 1* - requires Faculty Senate review) |      |
| IV. | Harriot College of Arts and Sciences  
Department of Mathematics  
(Chal Benson) | 2:40 |
| 1. **Memorandum of Request** *(Level 1* - requires Faculty Senate review)  
2. Proposal of a New Course: MATH 1064 *(Level 1* - requires Faculty Senate review) |
| V. | College of Health and Human Performance  
Department of Interior Design and Merchandising  
(Runying Chen) | 3:00 |
| 1. **Memorandum of Request** *(Level 1)  
2. Revision of an Existing Degree: Fashion Merchandising and Consumer Studies, BS *(Level 1) |
| VI. | College of Health and Human Performance  
Military Programs  
(April Wimmer) | 3:15 |
| 1. **Memorandum of Request** *(Level 1)  
2. Revision of Existing Courses: AERO 1100, 1102, 2200, 2202, 3300, 3302 *(Level 1) |
| VII. | College of Health and Human Performance  
Department of Human Development and Family Science  
(Susannah Berry) | 3:40 |
| 1. **Memorandum of Request** *(Level 1* - requires Faculty Senate review)  
2. Proposal of a New Course: HDFS 3600 *(Level 1* - requires Faculty Senate Review)  
3. Revision of Existing Courses: HDFS 4007, 4366 *(Level 1)  
4. Revision of an Existing Minor: Human Development and Family Science Minor *(Level 1) |
| VIII. | College of Health and Human Performance  
Department of Kinesiology  
(Amy Rundio) | 4:05 |
| 1. Proposal of a New Course: KINE 4150 *(Level 1* - requires Faculty Senate review)  
2. Revision of Existing Courses: KINE 4333, 4701 *(Level 1)  
3. Revision of an Existing Minor: Sports Studies *(Level 1)  
4. Revision of an Existing Degree: Sports Studies, BS *(Level 3) |
| College of Nursing  
Department of Baccalaureate Education  
(Josie Bowman) |  
1. **Memorandum of Request**  
2. Proposal of New Courses: NURS 3290, 3291 |
IX.  

3750, 4750 (Level 1* - requires Faculty Senate review)

3. Renumbering and Revision of Existing Courses: NURS 3370 to NURS 3390, NURS 3371 to NURS 3391 (Level 1)

4. Revision of Existing Courses: NURS 3610, 3611, 3612, 3614, 4941 (Level 1)

5. Revision of an Existing Degree: Nursing, BS (Level 1)

Section II - Meeting Minutes

<table>
<thead>
<tr>
<th>Date</th>
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<tr>
<td>Minutes</td>
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<td>Bowman, Josie*</td>
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<td>Dingfelder, Michael*</td>
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<td>Reaves, Rita*</td>
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<td>Richardson, Mark*</td>
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<td>Rider, Patrick*</td>
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<td>Attendance</td>
<td>Scemama, Jean-Luc*</td>
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<td></td>
<td>Spalding, Nancy*</td>
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<td>Spears, Joshua*</td>
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<td>Vail-Smith, Karen*</td>
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<td>Baker, Rachel</td>
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<td>Coltraine, Diane</td>
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<tr>
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<td>Summey, Karen</td>
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<tr>
<td></td>
<td>Traynor, Karen</td>
</tr>
</tbody>
</table>

II. College of Business
Department of Marketing and Supply Chain Management (Jason Rowe)

1. Memorandum of Request (Level 1)

during meeting.

2. Revision of an Existing Course: MKTG 4332 (cross list with ENTR 4232) (Level 1)  

Nancy Spalding made a motion to approve request, seconded by Mark Johnson.

<table>
<thead>
<tr>
<th>Decision</th>
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<tbody>
<tr>
<td>✓ Approve</td>
<td></td>
</tr>
<tr>
<td>□ Approve with Amendments</td>
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<tr>
<td>□ Tabled (returned to originator)</td>
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III. College of Business  
Department of Management  
(Ericka Lawrence)  
1. Proposal of a New Course: MGMT 4452 (Level 1* - requires Faculty Senate review)  

In the justification move the last paragraph to the course description. Edit one course objective using a colon before the list. Objectives 1, 4 and 5 suggested edits to the objectives to make them stronger. Section on course assignments need to eliminate extra material related to instructions. Objective 3 move to the last objective. Re-word 4 and 5 to eliminate extra wording. Last objective use demonstrate. Eliminate parenthesis in pre-requisites as far as attributes.  

Susan Kidd made a motion to accept as amended, seconded by Patrick Rider.

<table>
<thead>
<tr>
<th>Decision</th>
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<tbody>
<tr>
<td>□ Approve</td>
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<tr>
<td>✓ Approve with Amendments</td>
<td></td>
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<tr>
<td>□ Tabled (returned to originator)</td>
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</tr>
</tbody>
</table>

IV. Harriot College of Arts and Sciences  
Department of Mathematics  
(Gail Ratcliff presenting for Chal Benson)  
1. Memorandum of Request (Level 1* - requires Faculty Senate review)  

Originally based on MATH 1066, the content of this course was modified to satisfy the demand of students in the college of Business. Some of the content was removed and replaced by more appropriate content for students in the COB. The content of the new course justify remaining a 3 credit hours course. Suggested edit to the first course objective by
Mark Richardson made a motion to approve as amended, seconded by Nancy Spalding.

Decision
☐ Approve
☒ Approve with Amendments
☐ Tabled (returned to originator)

V. College of Health and Human Performance
Department of Interior Design and Merchandising
(Susannah Berry presenting for Runying Chen)

1. Memorandum of Request (Level 1)

2. Revision of an Existing Degree: Fashion Merchandising and Consumer Studies, BS (Level 1)

Request that a statement be added to allow either a minor or certificate in entrepreneurship plus 12 hours of credit. Question raised related to formatting of catalog copy. Change minor from 12 to 30 hours to 24 to 30. Diane Coltraine will work on the formatting.

Karen Vail-Smith made a motion to approve as amended, seconded by Patrick Rider.

Decision
☐ Approve
☒ Approve with Amendments
☐ Tabled (returned to originator)

Section III

VI. College of Health and Human Performance
Military Programs
(April Wimmer, Susannah Berry)

1. Memorandum of Request (Level 1)

Proposed changes to curriculum for Airforce ROTC are occurring nationwide to insure inclusion of Leadership content.

2. Revision of Existing Courses: AERO 1100, 1102, 2200.
2202, 3300, 3302 (Level 1)

All courses have more leadership and cultural skills incorporated. Justification should include the need to meet the standards in the field set by the Air Force in continuing assessment.

AERO 1100: objectives are not measureable Change “value” to Explain. On topical outlines eliminate extra information and delete extra number “11”.

AERO 1102: Course descriptions were the same for all, edits need to be made to differentiate the content covered—suggestion was to use Part I and Part II.

AERO 2200: check Bloom's taxonomy and again delete duplication in topics. Pre-class assignment are to be completed prior to class (basically homework or prep prior to class).

AERD 2202: check spelling.

AERO 3300: Same comments as addressed above.

AERP 3302: The last objective is not numbered.

Mark Johnson made a motion to accept as amended. Seconded by Patrick Rider.

Decision
☐ Approve
☑ Approve with Amendments
☐ Tabled (returned to originator)

VII.

College of Health and Human Performance
Department of Human Development and Family Science
(Susannah Berry, Sandy Lookabaugh)

1. Memorandum of Request (Level 1* - requires Faculty Senate review)

Reduce from 24 s.h. to 21 s.h. with some pre-requisites changes. Memo was acceptable.

1. Proposal of a New Course: HDFS 3600 (Level 1* - requires Faculty Senate Review)

HDFS 3600: typo noted in the justification. In learning objectives #2 would recommend adding the name of child development.

1. Revision of Existing Courses: HDFS 4007, 4366 (Level 1)

HDFS 4007: Add to justification that the revisions were based on student demand.
HDFS 4366: Add that the revisions helps students with Finish in Four. Suggested edit to course description.

4. Revision of an Existing Minor: **Human Development and Family Science Minor** (Level 1)

Catalog copy for minor: no suggested edits or changes needed

Motion made to accept as amended by Mark Johnson, seconded by Mark Richardson

**Decision**

- [x] Approve
- [ ] Approve with Amendments
- [ ] Tabled (returned to originator)

**VIII.** College of Nursing

Department of Baccalaureate Education

(Josie Bowman)

1. **Memorandum of Request**

   1. **Discussion:** Most of what is in this package is required by the accrediting body. The plan is for the content of two courses (NURS 3270 and 3271) to be combined into a new course, and to come back later to delete those courses (deleting them with this package would have required six additional course revision forms, and time was short). These changes will not alter semester hours, only the number of courses for the degree.

   1. Third line: change to course(s)
   2. Remove the Accelerated BSN language
   3. Add the information about the NURS 3750 and 4750 proposals
   4. Uncheck “None of these apply”
   5. Add that the degree changes will show the true range in hours
   6. Make sure the titles of the courses match the titles mentioned in the MOR
   7. Add the name of the new course in parentheses and the courses that will be replaced in parentheses
   8. Remove statements related to deleting courses
2. Proposal of New Courses: NURS 3290, 3291, 3750, 4750 (Level 1* - requires Faculty Senate review)

1. Discussion on NURS 3290:
   1. Verify the title: Basic Foundations
   2. Student Learning Objectives: #4, "Perform"
   3. Course Assignments: Revise to read so that it doesn't say pass/fail
   4. MOR: Delete content and replace with "See MOR" (there is a separate MOR form with this package)
   5. Add 3291 to Coreq, move all Recommended Coreqs to Coreqs
   6. SLO # 1, revise

2. Discussion on NURS 3291:
   1. Verify title: Basic Foundations
   2. Student Learning Objectives: #4, Perform
   3. Course Assignments: Revise to read so that it doesn't say pass/fail
   4. MOR: Delete content and replace with "See MOR" (there is a separate MOR form with this package)
   5. Add 3290 to Coreq, move all Recommended Coreqs to Coreqs
   6. SLO # 1, revise
   7. Change credits to 0

3. NURS 3750:
   1. MOR: Delete content and replace with "See MOR" (there is a separate MOR form with this package)
   2. Course topics: make language consistent (parallel structure)

4. NURS 4750:
   1. MOR: Delete content and replace with "See MOR" (there is a separate MOR form with this package)
   2. Add 3750 as prereq
   3. Justification: course was developed to help research

3. Renumbering and Revision of Existing Courses: NURS 3370 to NURS 3390, NURS 3371 to NURS 3391 (Level 1)
1. Remove Nursing in the names
2. Check prereqs for both to make sure they are the same

4. Revision of Existing Courses: NURS 3610, 3611, 3612, 3614, 4941 (Level 1)
   1. Double check prereqs and coreqs

5. Revision of an Existing Degree: Nursing, BS (Level 1)
   1. Uncheck the Bank or delete a course from a program
   2. Justification:
      1. Elaborate on what the changes are
      2. Change “overlap” to “overlaps”
      3. Add that the changes will streamline the program, help with scheduling
      4. Add that the changes are in response to student feedback, assessment of student learning, etc.
   3. Hours: Setting the true range of hours out is good for transparency
   4. Put courses in correct order

Joshua Spears made a motion to approve as amended. Patrick Rider and Mark Richardson seconded the motion.

Decision
☐ Approve
☒ Approve with Amendments
☐ Tabled (returned to originator)

IX. College of Health and Human Performance
    Department of Kinesiology
    (Amy Rundio, Susannah Berry)

1. Proposal of a New Course: KINE 4150 (Level 1* - requires Faculty Senate review)

KINE 4150: The verb in the second objective should be changed—Use “Explain or articulate”.

2. Revision of Existing Courses: KINE 4333, 4701 (Level 1)

KINE 4333 changes were requested to help students to graduate earlier, and not be delayed in the program.

KINE 4701 request to change the name of the course. This change will also address a gap in the program. Use either internship or
3. **Revision of an Existing Minor: Sports Studies** (Level 1)

No changes suggested.

4. **Revision of an Existing Degree: Sports Studies, BS** (Level 3)

No changes suggested.

Motion made to accept as amended by Josh Spears, seconded by Patrick Rider.

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### Decision

- [ ] Approve
- [x] Approve with Amendments
- [ ] Tabled (returned to originator)

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### Section IV

XI.
Proposal Toolbox. Select 'Add Crosslisting'.

Once you have selected 'Add Crosslisting', a second course proposal (the crosslisted course) will appear listed below the first course proposal. To edit this new proposal, select the edit icon for that crosslisting and make edits. Note that not all fields may be edited, as they are tied to the PRIMARY course proposal.

When you are done making changes, you will need to return to the PRIMARY course in order to launch the proposal. This icon is found in the same location as the launch icon. Once launched, they will appear in the tasks window as two separate proposals. Any edits made to linked fields in the PRIMARY course will automatically update within the crosslisted proposal.

In addition to the materials requested in the form, the following should be included:
1. A memo from Department A to Department B requesting to crosslist a course.
2. A response memo from Department B to Department A agreeing to the crosslisting of the course.

If you need a new course prefix and/or number, send an email request to Diane Coltraine for the prefix and Marc Setliff for the new course number. You may not complete this form until you have received the response(s) for the prefix and/or number.

Memorandum of Request (MOR)

The Memorandum of Request is now a separate new form. The new form will accompany all proposal packages through workflows so individual MORs in proposal forms are no longer required.

Complete all your proposal forms, then select "+ New Proposal," choose "A – Memorandum of Request Form" and complete the form. There is a link on the form to a sample to assist in creating a clear and inclusive MOR.

Note that you will provide justification for this particular course revision in the "Justification" field below.

Justification

Include the following items in your justification:

1. Why you wish to offer or revise the course
2. The gap you are attempting to fill
3. How the course responds to the assessment of student learning

If applicable, include the following:
1. Any accrediting bodies associated with this course, including specific accreditation standards that were included in the decision to add the course
2. Student or alumni survey results
Professional selling is a critical skill for entrepreneurs. Based on feedback from alumni, advisory board members, and practicing entrepreneurs, a sales course should be added to the curriculum for the new proposed BS Entrepreneurship degree. Based on the faculty recommendations in the Department of Marketing & Supply Chain Management, the best course to fulfill this need is Professional Selling, MKTG 4332.

Does this action impact teacher education?  
- Yes
- No

Does this action have a global component in its content?  
- Yes
- No

This is a course in one of the following programs:  
- BSBA
- MAT
- MAEd

Section II - Course Information

Import Existing Course Information

Import any existing course information by clicking the in the top left pane of this form. Respond to the down-arrow prompts. Any information in Acatalog will be imported to the appropriate fields in this form. NOTE: Permalink information brought in from Acatalog as part of an import will be available for review, but may not be created or modified within Curriculog; modifications will break the links.

*** DO NOT edit any imported information before you launch this form. ***

Add Department

Acatalog may have imported this information (academic home) for you. If no information is imported for this field, click on "add item" and select the department or school name from the list.

Department*  
- Department of Marketing and Supply Chain Management

Course Discipline*  
- Marketing Banked Courses
Course Prefix and/or Number

If this is an EXISTING course, course information has already been imported from Acalog in BOTH fields below.

If you requested a new course prefix from Diane Coltraine and/or a new course number from Marc Setliff, when you receive an approved response, enter the new information in BOTH fields below, attach the email response(s) and continue completing the form.

Navigate to the Toolbox and click the in the top right pane to attach documents to this proposal.

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>MKTG 4332</th>
</tr>
</thead>
<tbody>
<tr>
<td>AND Number</td>
<td>(single field)*</td>
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</table>

<table>
<thead>
<tr>
<th>Course Title*</th>
<th>Professional Selling</th>
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</table>

<table>
<thead>
<tr>
<th>Course Prefix*</th>
<th>MKTG</th>
</tr>
</thead>
<tbody>
<tr>
<td>Course Number*</td>
<td>4332</td>
</tr>
</tbody>
</table>

Course Description* Role and activities of professional salesperson in modern marketing. Selling as profession, selected aspects of buyer behavior, sequential steps of selling process, and career development.

Requesting Special Designations for this Course

If you are requesting special designations, you must follow each applicable committee's process found in these links: Service Learning (SL), Writing Intensive (WI), General Education (GE), Domestic Diversity (DD), and Global Diversity (GD). Attach the committees' response(s) (approve or reject) to this proposal. Also, add the designated course attribute, as described in the HELP text, in the section below.

Course Attributes

The fields below are optional fields. If you are revising any course attributes, you need to make your edits/changes AFTER LAUNCH for changes to be tracked on the marked catalog copy. The information entered into these fields will be exported to Acalog and must follow a specific format; see HELP text.

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<td>Note</td>
</tr>
<tr>
<td>Writing</td>
<td>P (Prerequisite) MKTG 3832 or MKTG</td>
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### Intensive

| 3500 or ENTR 3502. |

### When Offered

| RP (Recommended Prereq) |

### General Education (GE) Curriculum

| RC (Recommended Coreq) |

### Diversity (DD/GD)

| C (Corequisite) |

### Formerly

| Same as ENTR 4232 |

### P/C (Prereq/Coreq)

| RP/RC (Recommended Prereq/Coreq) |

---

**STOP**

**COLLAPSE SECTION II - COURSE INFORMATION NOW!** Do not edit anything in this section until after you launch your proposal in Section VIII.

---

**Section III - Syllabus Summary**

| Anticipated 80 ANNUAL Student Enrollment |

| Use of course in programs; check all that apply | Required | Elective |

---

**Student Learning Objectives**

The curriculum committees recommend the use of Bloom's Taxonomy as a guide when creating objectives. Each objective should begin with a measurable verb, be student-centered, behavioral-focused, and at the level of the course. Objectives are not deliverables such as assignments.

---

**Student Learning Objectives**
sometimes used for additional purposes, such as faculty credentialing. Enter the 6-digit CIP code that matches the corresponding degree program in the ECU academic program inventory (API), or the CIP code that will be most closely associated across multiple programs.

| CIP Code | 52 1804 |

**Section IV - Method(s) of Delivery**

Click in the box to select all CURRENT method(s) of delivery, then click in the box to select all FUTURE method(s) of delivery expected over the next three years.

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<thead>
<tr>
<th>Method(s) of Delivery CURRENT</th>
<th>Method(s) of Delivery FUTURE</th>
</tr>
</thead>
<tbody>
<tr>
<td>01 Face-to-face (regular face-to-face meeting times and dedicated physical space at ECU)</td>
<td>01 Face-to-face (regular face-to-face meeting times and dedicated physical space at ECU)</td>
</tr>
<tr>
<td>08 Internet or world wide web (does not have dedicated physical space and meeting times except for testing and/or examination periods)</td>
<td></td>
</tr>
</tbody>
</table>

**Section V - Primary Instructional Format and Contact Hours**

UNC-GA requires identification of the primary instructional format for each course (e.g. 50% or greater), although multiple formats may be used in delivery. Identify the contact hours for every instructional format used in the delivery of this course by stating the hours per week or semester for each instructional format. If this is a combined format (e.g., codes 09, 13), be sure to identify the contact hours for each applicable component. This is for information only.

<table>
<thead>
<tr>
<th>Select Primary Instructional Format *</th>
<th>Hours* 3</th>
<th>Select one:* Weekly</th>
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</thead>
<tbody>
<tr>
<td>04 Lecture requires the extended expression of thought supported by generally-accepted principles or theorems of a field or discipline led by an expert or qualified representative of the field or discipline.</td>
<td></td>
<td></td>
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</tbody>
</table>
Rowe - ENTR 4232 - Department of Marketing and Supply Chain Management The Miller School of Entrepreneurship

N - Crosslisting Course Form

Section I - General Information

Top

Please contact your liaison for assistance.

**Read before you begin**

Steps to completing your form:

> Import  > Launch  > Edit  > Approve

Detailed instructions are in the form at each step.

1. TURN ON HELP TEXT before starting this proposal by clicking in the top right corner of the left pane.
2. FILL IN ALL REQUIRED FIELDS MARKED WITH AN * prior to LAUNCHING. Any attempt to launch before completion of all REQUIRED fields will result in a validation error for each incomplete field.

Note: You can SAVE your changes by clicking at the bottom of the screen at any point (prior to launching) and return to the proposal later. After launching, you must SAVE your work in each individual entry field.

Are you using the correct form?

You may use the Crosslisting Course Form if you are creating a New Course and intending to crosslist it with an EXISTING Course. If you are creating a New Course to be crosslisted with another New Course (rare), please contact Curriculog Support for instructions on how to complete this form.

Guidelines on Crosslisting Courses

All the following criteria should be met for courses to be approved as crosslisted courses between two or more departments:

• The crosslisting of the course is requested by, and approved by, all departments through the courses and curricula procedures applicable for the departments and colleges.
• The crosslisted courses are identical in title, content, description, and where possible, course number.
• Student Learning Outcomes should be the same for all offerings of a cross-listed course.

Steps to Crosslist a Course

If a Department A is establishing a NEW Course and wants to Crosslist with an EXISTING course from Department B, Department B is the Primary course.

THE EXISTING COURSE IS ALWAYS THE PRIMARY COURSE

To create a proposal with a crosslisting, you will begin by entering the EXISTING course (Primary) into the Crosslisting Course Proposal Form. Once all of the fields have been filled out, select the crosslistings icon from the...
Justification*  Professional selling is a critical skill for entrepreneurs. Based on feedback from alumni, advisory board members, and practicing entrepreneurs, a sales course should be added to the curriculum for the new proposed BS Entrepreneurship degree. Based on the faculty recommendations in the Department of Marketing & Supply Chain Management, the best course to fulfill this need is Professional Selling, MKTG 4332.

Does this action impact teacher education?*  Yes  No

Does this action have a global component in its content?*  Yes  No

This is a course in one of the following programs  ✓ BSBA  □ MAT  □ MAEd

Section II - Course Information

Import Existing Course Information

Import any existing course information by clicking the in the top left pane of this form. Respond to the down-arrow prompts. Any information in Acalog will be imported to the appropriate fields in this form. NOTE: Permalink information brought in from Acalog as part of an import will be available for review, but may not be created or modified within Curriculog; modifications will break the links.

**** DO NOT edit any imported information before you launch this form. ****

Add Department

Acalog may have imported this information (academic home) for you. If no information is imported for this field, click on “add item” and select the department or school name from the list.

Department*  Department of Marketing and Supply Chain Management  □
The Miller School of Entrepreneurship  □
Discipline* 

Marketing Banked Courses

Course Prefix and/or Number

If this is an EXISTING course, course information has already been imported from Acalog in BOTH fields below.

If you requested a new course prefix from Diane Coltraine and/or a new course number from Marc Setliff, when you receive an approved response, enter the new information in BOTH fields below, attach the email response(s) and continue completing the form.

Navigate to the Toolbox and click the in the top right pane to attach documents to this proposal.

Course Prefix  ENTR 4232
AND Number  (single field)*

Course Title*  Professional Selling

Course Prefix*  ENTR
Course Number*  4232

Course Description*  Role and activities of professional salesperson in modern marketing. Selling as profession, selected aspects of buyer behavior, sequential steps of selling process, and career development.

Requesting Special Designations for this Course

If you are requesting special designations, you must follow each applicable committee's process found in these links: Service Learning (SL), Writing Intensive (WI), General Education (GE), Domestic Diversity (DD), and Global Diversity (GD). Attach the committees' response(s) (approve or reject) to this proposal. Also, add the designated course attribute, as described in the HELP text, in the section below.

Course Attributes

The fields below are optional fields. If you are revising any course attributes, you need to make your edits/changes AFTER LAUNCH for changes to be tracked on the marked catalog copy. The information entered into these fields will be exported to Acalog and must follow a specific format; see HELP text.

Credits*  3

Lecture/Lab/Studio Hours

Service Learning

Note
Writing Intensive

P (Prerequisite) MKTG 3832 or MKTG 3500 or ENTR 3502.

When Offered

RP (Recommended Prereq)

General Education (GE) Curriculum

RC (Recommended Coreq)

Diversity (DD/GD)

C (Corequisite)

Formerly

Same as MKTG 4332

P/C (Prereq/Coreq)

RP/RC (Recommended Prereq/Coreq)

STOP

COLLAPSE SECTION II - COURSE INFORMATION NOW! Do not edit anything in this section until after you launch your proposal in Section VIII.

Section III - Syllabus Summary

Anticipated ANNUAL Student Enrollment

80

Use of course in programs; check all that apply

- Required
- Elective

Student Learning Objectives

The curriculum committees recommend the use of Bloom's Taxonomy as a guide when creating objectives. Each objective should begin with a measurable verb, be student-centered, behavioral-focused, and at the level of the course. Objectives are not deliverables such as assignments.

The student learning objectives for this course are:

- Demonstrate knowledge of the role professional selling plays in marketing strategy.
- Demonstrate the ability to design and deliver sales presentations using basic selling techniques.
Student or alumni survey results

**Justification**

This course aligns with the College of Business (COB) mission and strategic plan. The COB’s purpose states "We build leaders who inspire, innovate, create, and positively impact society. East Carolina University's COB provides an engaging learning environment to the leaders of today and tomorrow while expanding business knowledge and serving our communities." Our mission is based on four critical elements: Think, Value, Communicate, Lead. This course relates to the Value element and will provide students with the knowledge and skills needed to become ethical leaders and will assist the college meet its goal of developing our students as leaders.

This course also aligns with East Carolina University's mission - To develop tomorrow's leaders to serve and inspire positive change.

AACSB's standards for business accreditation require that we show alignment among our mission, curriculum, and the needs of a dynamic business environment. A review of our current undergraduate curriculum suggests that leadership and ethics are central to the business discipline and there is a growing demand from organizations for strong moral development, a course focusing primarily on ethical decision making in a business context is needed. The content in this course varies from other ethics courses in that it expands on ethics theories and focuses on their application in a business setting. Ethical theories are applied to topics such as human resource management, business strategy, and corporate social responsibility.

---

**Does this action impact teacher education?**

- Yes
- No

**Does this action have a global component in its content?**

- Yes
- No

**This is a course in one of the following programs**

- BSBA
- MAT
- MAED

---

**Section II - Course Information**

**Course Title**

Contemporary Ethical Studies in Management

**Course Discipline**

Management
New Course Prefix and/or Number

Once you receive your requested new course prefix and/or number from Diane Coltraine for the prefix and Marc Setliff for the new course number with an approved response, enter the new information in the field(s) below, after LAUNCHING, attach the email response(s) and continue completing the form.

Do not make any changes until after LAUNCH, then remember to SAVE.

Navigate to the Toolbox and click the in the top right corner to attach documents to this proposal.

Course Prefix*  
MGMT

Course Number*  4452

Course Description*  Overview of classic and contemporary ethical theories and their applicability to ethics in business organizations.

Course Attributes

Complete all fields that apply. The information entered into these fields will be exported to Acalog and must follow a specific format; see HELP text for these fields.

Credits  3

Lecture/Lab/Studio Hours

Note

Service Learning

Writing Intensive

P (Prerequisite)  MGMT 3302 (required) and MGMT 4242 or PSYC 3241

When Offered

RP (Recommended Prereq)

General Education (GE) Curriculum

RC (Recommended Coreq)
Requesting Special Designations for this Course

If you requested special designations in the Course Attributes section above, you must attach the committees’ response(s) (approve or reject) to this proposal, if applicable. Special designations include: Service Learning (SL), Writing Intensive (WI), General Education (GE), Domestic Diversity (DD), and Global Diversity (GD).

Section III - Syllabus Summary

Anticipated ANNUAL Student Enrollment*

120

Use of course in programs; check all that apply*

☐ Required  ☑ Elective

Textbooks and/or Readings

List using APA, MLA, or other discipline-appropriate format. At a minimum include the author, title, publication date, publisher, publisher city/state/country, and ISBN. Ensure the textbooks/readings cover all of the objectives and topics identified in the course proposal form. Regardless of the format of the class, you must provide samples of the kinds of readings students might do during this course.

Required Textbooks and / or Readings*


Optional
### Grade Ranges Grading Guidelines

<table>
<thead>
<tr>
<th>Grade</th>
<th>Ranges</th>
<th>Grading Guidelines</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>$\geq 93.50%$</td>
<td>Superior performance in all aspects. Exemplifies superior performance.</td>
</tr>
<tr>
<td>A-</td>
<td>90.00 - 93.49%</td>
<td>Outstanding. Superior performance in most aspects.</td>
</tr>
<tr>
<td>B+</td>
<td>86.50 - 89.99%</td>
<td>Superior performance in many aspects. Very high quality work.</td>
</tr>
<tr>
<td>B</td>
<td>83.50 - 86.49%</td>
<td>High quality work in most aspects.</td>
</tr>
<tr>
<td>B-</td>
<td>80.00 - 83.49%</td>
<td>High quality work in many aspects. Better than C+.</td>
</tr>
<tr>
<td>C+</td>
<td>76.50 - 79.99%</td>
<td>High quality work in some aspects. Above average.</td>
</tr>
<tr>
<td>C</td>
<td>73.50 - 76.49%</td>
<td>Satisfactory performance. Average.</td>
</tr>
<tr>
<td>C-</td>
<td>70.00 - 73.49%</td>
<td>Unsatisfactory. Below Average.</td>
</tr>
<tr>
<td>D+</td>
<td>66.50 - 69.99%</td>
<td>Unsatisfactory.</td>
</tr>
<tr>
<td>D</td>
<td>63.50 - 66.49%</td>
<td>Unsatisfactory.</td>
</tr>
<tr>
<td>D-</td>
<td>60.00 - 63.49%</td>
<td>Unsatisfactory.</td>
</tr>
<tr>
<td>F</td>
<td>&lt; 59.99%</td>
<td>Failure.</td>
</tr>
</tbody>
</table>

### Associated Classification of Instructional Programs (CIP) Code

CIP codes are intended primarily for degree and certificate programs only; however, associated CIP codes are sometimes used for additional purposes, such as faculty credentialing. Enter the 6-digit CIP code that matches the corresponding degree program in the **ECU academic program inventory** (API), or the CIP code that will be most closely associated across multiple programs.

**CIP Code** 52.0201

### Section IV - Method(s) of Delivery

Click in the box to select all CURRENT or PROPOSED method(s) of delivery, and then click in the box to select all FUTURE method(s) of delivery expected over the next three years.

<table>
<thead>
<tr>
<th>Method(s) of Delivery</th>
<th>CURRENT or PROPOSED*</th>
<th>Method(s) of Delivery</th>
<th>FUTURE*</th>
</tr>
</thead>
</table>
Section V - Primary Instructional Format and Contact Hours

UNC-GA requires identification of the primary instructional format for each course (e.g. 50% or greater), although multiple formats may be used in delivery. Identify the contact hours for every instructional format used in the delivery of this course by stating the hours per week or semester for each instructional format. If this is a combined format (e.g., codes 09, 13, 14), be sure to identify the contact hours for each applicable component.

02 Lab requires scientific- or research-focused experiential work where students test, observe, experiment, or practice a field or discipline in a hands-on environment, typically held in 210 (Lab) designated spaces.

03 Studio requires visual- or aesthetic-focused experiential work where students test, observe, experiment, or practice a field or discipline in a hands-on environment.

04 Lecture requires the extended expression of thought supported by generally-accepted principles or theorems of a field or discipline led by an expert or qualified representative of
the field or discipline.

<table>
<thead>
<tr>
<th>04 Lecture</th>
<th>3 Contact Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Week</td>
<td>Semester</td>
</tr>
</tbody>
</table>

05 Seminar requires students to participate in structured conversation or debate focused on assigned readings, current or historical events, or shared experiences led by an expert or qualified representative of the field or discipline.

<table>
<thead>
<tr>
<th>05 Seminar</th>
<th>Contact Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Week</td>
<td>Semester</td>
</tr>
</tbody>
</table>

06 Student Teaching requires students to instruct or teach at an entity external to the institution, generally as part of the culminating curriculum of a teacher education or certification program.

<table>
<thead>
<tr>
<th>06 Student Teaching</th>
<th>Contact Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Week</td>
<td>Semester</td>
</tr>
</tbody>
</table>

07 Practicum requires students to participate in an approved project or proposal that practically applies previously studied theory of the field or discipline under the supervision of an expert or qualified representative of the field or discipline.

<table>
<thead>
<tr>
<th>07 Practicum</th>
<th>Contact Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Week</td>
<td>Semester</td>
</tr>
</tbody>
</table>

08 Clinical requires medical or healthcare-focused experiential work where students test, observe, experiment, or practice a field or discipline in a hands-on or simulated environment.

<table>
<thead>
<tr>
<th>08 Clinical</th>
<th>Contact Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Week</td>
<td>Semester</td>
</tr>
</tbody>
</table>

09 Internship, Field Experience, or Cooperative Education requires students to participate in a partnership, professional employment, work experience, or cooperative education with an entity external to the institution, generally under the supervision of an employee of the given external entity.

<table>
<thead>
<tr>
<th>09 Internship/Field</th>
<th>Contact Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Week</td>
<td>Semester</td>
</tr>
</tbody>
</table>
**13 Lecture and Lab** requires the combined attributes of a lecture course and a lab course.

**16 Individual Study** requires students to participate in individualized, independent, directed, or guided studies under the supervision of an expert or qualified representative of the field or discipline that cannot be otherwise classified as internship, field experience, cooperative education, practicum, recital, performance, or ensemble.

---

**Section VI - Additional Resources and Support Request**

Only select a block if your proposal requires support above and beyond what is typically needed for a course. Any additional resources required as a result of this proposal must be mentioned in the Memorandum of Request. If any ITCS blocks are selected below, include cost estimates for ITCS resources and an approval letter from the director providing the service(s) from the appropriate ITCS director providing the service(s).

**Identify additional resources requested with this proposal**
- Add'l Personnel
- Add'l Facilities
- Library Service
- Add'l Computer

**ITCS**
- Mainframe
- Statistical Services
- Netwk Connection
- Comp. Lab

---

**STOP**

LAUNCH NOW by clicking this symbol in the top left pane.
This proposal is for a new course, MATH 1064, Applied Mathematics for Business. This is intended primarily for Business majors. The course has been designed at the request of, and in collaboration with, the College of Business. The COB intends to require that their students take this course in place of their current requirement of MATH 1066. The intention is to provide a course with more focus on Business applications and to develop the math skills needed in subsequent Business courses.

Does this action impact teacher education?*  ☐ Yes  ☑ No

Does this action have a global component in its content? *  ☐ Yes  ☑ No

This is a course in one of the following programs
☐ BSBA  ☐ MAT  ☐ MAED

** ☐ This is NOT a crosslisted Course.

Section II - Course Information

Note: If you need any assistance with this section of the form (i.e., course/catalog information), please email the Catalog Editor or call 252-328-1425.

Course Title*  Applied Mathematics for Business

Course Discipline*  Mathematics

New Course Prefix and/or Number

Once you receive your requested new course prefix and/or number from Diane Coltraine for the prefix and Marc Setliff for the new course number with an approved response, enter the new information in the field(s) below, (in the single field and separate fields) after LAUNCHING, attach the email response(s) and continue completing the form.

Do not make any changes until after LAUNCH, then remember to SAVE.

Navigate to the Toolbox and click the icon in the top right corner to attach documents to this proposal.
**Course Prefix**

MATH

**Course Number**

1064

**Enter again:**

**Course Prefix**

MATH 1064

**Course Description**

Development of skills in formulating models for business problems and using these models to find and interpret solutions. Topics include college algebra, systems of linear equations, linear programming, and introduction to statistics.

---

**Course Attributes**

Complete all fields that apply. The information entered into these fields will be exported to Acalog and must follow a specific format; see HELP text for these fields.

<table>
<thead>
<tr>
<th><strong>Credits</strong></th>
<th>3</th>
</tr>
</thead>
</table>

**Lecture/Lab/Studio Hours**

**Service Learning**

**Writing Intensive**

**P (Prerequisite)**

Appropriate score on departmental math placement test or math section of the SAT/ACT or a minimum grade of C-(1.7) in MATH 0001 or MATH 0045.

**When Offered**

**RP (Recommended Prereq)**

**RC (Recommended Coreq)**

**Diversity (DD/GD)**

**C (Corequisite)**

**Formerly**

Same as
Requesting Special Designations for this Course

If you requested special designations in the Course Attributes section above, you must attach the committees' response(s) (approve or reject) to this proposal, if applicable. Special designations include: Service Learning (SL), Writing Intensive (WI), General Education (GE), Domestic Diversity (DD), and Global Diversity (GD).

Section III - Syllabus Summary

Anticipated ANNUAL Student Enrollment*: 1240

Use of course in programs; check all that apply*: Required □ Elective □

Textbooks and/or Readings

List using APA, MLA, or other discipline-appropriate format. At a minimum include the author, title, publication date, publisher, publisher city/state/country, and ISBN. Ensure the textbooks/readings cover all of the objectives and topics identified in the course proposal form. Regardless of the format of the class, you must provide samples of the kinds of readings students might do during this course.

Required Textbooks and/or Readings*: Mathematics with Applications in the Management, Natural, and Social Sciences, by Margaret L. Lial, Thomas W. Hungerford, John P. Holcomb, Jr., and Bernadette Mullins, 12th edition, Publisher: Boston: Pearson (2019)


Optional Textbooks and/or Readings
F 59.99 and below.

Associated Classification of Instructional Programs (CIP) Code

CIP codes are intended primarily for degree and certificate programs only; however, associated CIP codes are sometimes used for additional purposes, such as faculty credentialing. Enter the 6-digit CIP code that matches the corresponding degree program in the ECU academic program inventory (API), or the CIP code that will be most closely associated across multiple programs.

CIP Code* 27.0101

Section IV - Method(s) of Delivery

Click in the box to select all CURRENT or PROPOSED method(s) of delivery, and then click in the box to select all FUTURE method(s) of delivery expected over the next three years.

<table>
<thead>
<tr>
<th>Method(s) of Delivery</th>
<th>01 Face-to-face (regular face-to-face meeting times and dedicated physical space at ECU)</th>
</tr>
</thead>
<tbody>
<tr>
<td>CURRENT or PROPOSED*</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Method(s) of Delivery</th>
<th>01 Face-to-face (regular face-to-face meeting times and dedicated physical space at ECU)</th>
</tr>
</thead>
<tbody>
<tr>
<td>FUTURE*</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Method(s) of Delivery</th>
<th>08 Internet or world wide web (does not have dedicated physical space and meeting times except for testing and/or examination periods)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Top of Form
Section V - Primary Instructional Format and Contact Hours

UNC-GA requires identification of the primary instructional format for each course (e.g. 50% or greater), although multiple formats may be used in delivery. Identify the contact hours for every instructional format used in the delivery of this course by stating the hours per week or semester for each instructional format. If this is a combined format (e.g., codes 09, 13, 14), be sure to identify the contact hours for each applicable component.

<table>
<thead>
<tr>
<th>Select Primary Instructional Format</th>
<th>Hours*</th>
<th>3</th>
</tr>
</thead>
</table>

04 Lecture requires the extended expression of thought supported by generally-accepted principles or theorems of a field or discipline led by an expert or qualified representative of the field or discipline.

Section VI - Additional Resources and Support Request

Select a block if your proposal requires support above and beyond what is typically needed for a new course. If no new resources are required, select "none required." Any additional resources required as a result of this proposal must be mentioned in the Memorandum of Request. If any ITCS blocks are selected below, attach cost estimates for ITCS resources and an approval letter from the appropriate ITCS director providing the service(s).

<table>
<thead>
<tr>
<th>Identify additional resources requested with this proposal*</th>
<th>ITCS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Add'l Personnel</td>
<td>Mainframe</td>
</tr>
<tr>
<td>Add'l Facilities</td>
<td>Statistical Services</td>
</tr>
<tr>
<td>Library Service</td>
<td>Netwk Connection</td>
</tr>
<tr>
<td>Add'l Computer</td>
<td>Comp. Lab</td>
</tr>
<tr>
<td>No additional resources needed</td>
<td></td>
</tr>
</tbody>
</table>

LAUNCH NOW by clicking this symbol in the top left pane.
Program Coordinator: Katherine Swank (331-RW Rivers Building; 252-328-1362; swankk@ecu.edu)

Students can declare the fashion merchandising and consumer studies major upon entry to the university or at any time if they are in good academic standing. Throughout the program students must make a C (2.0) or better in all MRCH major courses. In order to register for all 4000-level courses, students must have a minimum overall 2.5 GPA.

Minimum degree requirement is 120 s.h. of credit as follows:

1. General education requirements including those listed below - 40 s.h.

   (For information about courses that carry general education credit see General Education Program.)

   ECON 2113 Principles of Microeconomics
   MATH 1065 College Algebra
   or
   MATH 1066 Applied Mathematics for Decision Making
   PSYC 1000 Introductory Psychology

2. Core - 49 s.h.

   MRCH 1135 Introduction to Fashion
   MRCH 2034 Textiles
   MRCH 2035 Textiles Laboratory
   MRCH 2239 Fashion and Culture
   MRCH 2350 Merchandising Strategies
   MRCH 2500 Fashion History
   MRCH 2883 Pre-Professional Seminar
MRCH 3050 Quality Analysis: Apparel
MRCH 3200 Consumer Studies in Merchandising
MRCH 3300 E-Fashion
MRCH 3350 Merchandising Analysis
MRCH 3400 Visual Merchandising, Planning, and Operations
MRCH 3883 Merchandising Internship I
MRCH 4300 Global Economics: Textiles, Apparel, and Interior Furnishing Industries
MRCH 4350 Merchandise, Planning, Buying and Sourcing
MRCH 4883 Merchandising Internship II
MRCH 4999 Merchandising Capstone: Executing the Concept

Select one of the following:

MRCH 3003 Special Topics
MRCH 4209 Directed Study: Research in Merchandising

3. Minor or Certificate-24-30 12-30 24-30 s. h.

(Choose one of the following minors or certificate.) Art
Minor Business Administration Minor Communication, Communication Studies Minor Hospitality Management Minor Interior Design Minor Entrepreneurship Certificate and 12 sh of advisor approved electives

5 4. Electives to complete requirements for graduation.

Section IV - Program Revision(s)/Add or Delete Course(s)

Stop here and make sure all REQUIRED fields are complete. The proposal will not LAUNCH if they are not all
Competencies. As a result of review findings, Air Force ROTC detachments in December 2017. The new directed curriculum changes which shifted several topics, highlighted additional content, and changed titles and descriptions of their courses. This revision impacted the 1000, 2000, and 3000 level courses of our Aerospace minor.

The change to AERO 1100 included a title change and a new emphasis on team building and leadership. The other elements of the course remained the same.

Does this action impact teacher education?*

- Yes
- No

Does this action have a global component in its content?*

- Yes
- No

This is a course in one of the following programs

- BSBA
- MAT
- MAEd

Return to top

Section II - Course Information

Import Existing Course Information

Import any existing course information by clicking the in the top left pane of this form. Respond to the down-arrow prompts. Any information in Acalog will be imported to the appropriate fields in this form. NOTE: Permalink information brought in from Acalog as part of an import will be available for review, but may not be created or modified within Curriculog; modifications will break the links.

**** DO NOT edit any imported information before you launch this form. ****

Note: If you need any assistance with this section of the form (i.e., course/catalog information), please email the Catalog Editor or call 252-328-1425.

Add Department

Acalog may have imported this information (academic home) for you. If no information is imported for this field, click on "add item" and select the department or school name from the list.

Department*

- Military Programs

Course
Discipline*  Aerospace Studies

Course Prefix and/or Number

If this is an EXISTING course, course information has already been imported from Acalog in BOTH fields below.

If you requested a new course prefix from Diane Coltraine and/or a new course number from Marc Setliff, when you receive an approved response, enter the new information in BOTH fields below, attach the email response(s) and continue completing the form.

Navigate to the Toolbox and click the in the top right pane to attach documents to this proposal.

Course Prefix  AERO 1100
AND Number
(single field)*

Course Title*  Introduction to Heritage and Values of the United States Air Force Today I

Course Prefix*  AERO  
Course Number*  1100

Course Description*  Basic US Air Force customs, courtesies basic Basic characteristics, opportunities missions, and benefits organization of the US Air Force. Foundations of officership, leadership, team building, core values, and oral and written communications.

Requesting Special Designations for this Course

If you are requesting special designations, you must follow each applicable committee's process found in these links: Service Learning (SL), Writing Intensive (WI), General Education (GE), Domestic Diversity (DD), and Global Diversity (GD). Attach the committees' response(s) (approve or reject) to this proposal. Also, add the designated course attribute, as described in the HELP text, in the section below.

Course Attributes

The fields below are optional fields. If you are revising any course attributes, you need to make your edits/changes AFTER LAUNCH for changes to be tracked on the marked catalog copy. The information entered into these fields will be exported to Acalog and must follow a specific format; see HELP text.

Credits*  1
Lecture/Lab/ Studio Hours
Section III - Syllabus Summary

Anticipated ANNUAL Student Enrollment

Use of course in programs; check all that apply

Use of course in programs: 
- Activity Log
  - April Wimmer
    - Required

Student Learning Objectives

The curriculum committees recommend the use of Bloom’s Taxonomy as a guide when creating objectives. Each objective should begin with a measurable verb, be student-centered, behavioral-focused, and at the level of the course. Objectives are not deliverables such as assignments.

Student Learning Objectives

Value Explain the importance of leadership in the operation and success of any organization.
Be sure the grading scale follows the grading system published in the graduate/undergraduate catalogs.

Undergraduate faculty should use the recommended +/- scale.

<table>
<thead>
<tr>
<th>Grade</th>
<th>Percentage</th>
<th>Points</th>
<th>GPA</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>100-94.0</td>
<td>372-400+</td>
<td>4.0</td>
</tr>
<tr>
<td>A-</td>
<td>93.9-90.0</td>
<td>360-371</td>
<td>3.7</td>
</tr>
<tr>
<td>B+</td>
<td>89.9-87.0</td>
<td>348-359</td>
<td>3.3</td>
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<tr>
<td>B</td>
<td>86.9-83.0</td>
<td>332-347</td>
<td>3</td>
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<tr>
<td>B-</td>
<td>82.9-80.0</td>
<td>320-331</td>
<td>2.7</td>
</tr>
<tr>
<td>C+</td>
<td>79.9-77.0</td>
<td>308-319</td>
<td>2.3</td>
</tr>
<tr>
<td>C</td>
<td>76.9-73.0</td>
<td>292-307</td>
<td>2</td>
</tr>
<tr>
<td>C-</td>
<td>72.9-70.0</td>
<td>280-291</td>
<td>1.7</td>
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<tr>
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<td>D</td>
<td>66.9-63.0</td>
<td>252-267</td>
<td>1</td>
</tr>
<tr>
<td>D-</td>
<td>62.9-60.0</td>
<td>240-251</td>
<td>.7</td>
</tr>
<tr>
<td>F</td>
<td>59.0 and below</td>
<td>0-239</td>
<td>0</td>
</tr>
</tbody>
</table>

**Associated Classification of Instructional Programs (CIP) Code**

CIP codes are intended primarily for degree and certificate programs only; however, associated CIP codes are sometimes used for additional purposes, such as faculty credentialing. Enter the 6-digit CIP code that matches the corresponding degree program in the ECU academic program inventory (API), or the CIP code that will be most closely associated across multiple programs.

**Section IV - Method(s) of Delivery**

Click in the box to select all CURRENT method(s) of delivery, then click in the box to select all FUTURE method(s) of delivery expected over the next three years.
## Section V - Primary Instructional Format and Contact Hours

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### Select Primary Instructional Format

<table>
<thead>
<tr>
<th>Activity Log</th>
</tr>
</thead>
<tbody>
<tr>
<td>April Wimmer</td>
</tr>
</tbody>
</table>

- **04 Lecture** requires the extended expression of thought supported by generally-accepted principles or theorems of a field or discipline led by an expert or qualified representative of the field or discipline.

### Activity Log

- **April Wimmer**
- **04 Lecture** requires the extended expression of thought supported by generally-accepted principles or theorems of a field or discipline led by an expert or qualified representative of the field or discipline.

### Hours

<table>
<thead>
<tr>
<th>Hours</th>
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</thead>
<tbody>
<tr>
<td>1</td>
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### Select one:

<table>
<thead>
<tr>
<th>Activity Log</th>
</tr>
</thead>
<tbody>
<tr>
<td>April Wimmer</td>
</tr>
</tbody>
</table>

- **Weekly**

## Section VI - Additional Resources and Support

Select a block if your proposal requires support above and beyond what is typically needed for a course. Any additional resources required as a result of this proposal must be mentioned in the Memorandum of Request. If any ITCS blocks are selected below, attach cost estimates for ITCS resources and an approval letter from the appropriate ITCS director providing the service(s).

### Identify additional resources requested with this proposal

- Add'l Personnel
- Add'l Facilities
- Library Service

### ITCS

- Mainframe
- Statistical Services
- Netwk Connection
click on "add item" and select the department or school name from the list.

<table>
<thead>
<tr>
<th>Department*</th>
<th>Military Programs</th>
</tr>
</thead>
<tbody>
<tr>
<td>Course Discipline*</td>
<td>Aerospace Studies</td>
</tr>
</tbody>
</table>

Course Prefix and/or Number

If this is an EXISTING course, course information has already been imported from Acalog in BOTH fields below.

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<table>
<thead>
<tr>
<th>Course Prefix AND Number (single field)*</th>
<th>AERO 1102</th>
</tr>
</thead>
<tbody>
<tr>
<td>Course Title*</td>
<td>Introduction to Heritage and Values of the United States Air Force Today II</td>
</tr>
<tr>
<td>Course Prefix*</td>
<td>Course Number*</td>
</tr>
</tbody>
</table>

Course Description*  
Organization A continuation of AERO-1100. Basic characteristics, missions, and continued study organization Overview of the US Air Force. Foundations of officership, leadership, team building, core values, and communication skills. Group leadership application problems oral and written communications.

Requesting Special Designations for this Course

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<thead>
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<td>P (Prerequisite) AERO 1100.</td>
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<tr>
<td>When Offered</td>
<td>S</td>
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<tr>
<td>General Education (GE) Curriculum</td>
<td>RP (Recommended Prereq)</td>
</tr>
<tr>
<td>Diversity (DD/GD)</td>
<td>RC (Recommended Coreq)</td>
</tr>
<tr>
<td>Formerly</td>
<td>C (Corequisite)</td>
</tr>
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</table>

STOP

COLLAPSE SECTION II - COURSE INFORMATION NOW! Do not edit anything in this section until after you launch your proposal in Section VIII.

Section III - Syllabus Summary

Anticipated ANNUAL Student Enrollment

| Use of course in programs; check all that apply | Required | Elective |

Student Learning Objectives

The curriculum committees recommend the use of Bloom's Taxonomy as a guide when creating objectives. Each objective should begin with a measurable verb, be student-centered, behavioral-focused, and at the level of the course. Objectives are not deliverables such as assignments.

Student Learning
### Grading

<table>
<thead>
<tr>
<th>Grade</th>
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<th>Points</th>
<th>GPA</th>
</tr>
</thead>
<tbody>
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<td>100-94.0</td>
<td>372-400+</td>
<td>4.0</td>
</tr>
<tr>
<td>A-</td>
<td>93.9-90.0</td>
<td>360-371</td>
<td>3.7</td>
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<td>B+</td>
<td>89.9-87.0</td>
<td>348-359</td>
<td>3.3</td>
</tr>
<tr>
<td>B</td>
<td>86.9-83.0</td>
<td>332-347</td>
<td>3</td>
</tr>
<tr>
<td>B-</td>
<td>82.9-80.0</td>
<td>320-331</td>
<td>2.7</td>
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<tr>
<td>C+</td>
<td>79.9-77.0</td>
<td>308-319</td>
<td>2.3</td>
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<tr>
<td>C</td>
<td>76.9-73.0</td>
<td>292-307</td>
<td>2</td>
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<tr>
<td>C-</td>
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<td>1.3</td>
</tr>
<tr>
<td>D</td>
<td>66.9-63.0</td>
<td>252-267</td>
<td>1</td>
</tr>
<tr>
<td>D-</td>
<td>62.9-60.0</td>
<td>240-251</td>
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</tr>
<tr>
<td>F</td>
<td>59.0 and below</td>
<td>0-239</td>
<td>0</td>
</tr>
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<table>
<thead>
<tr>
<th>Method(s) of Delivery CURRENT</th>
<th>Method(s) of Delivery FUTURE</th>
</tr>
</thead>
<tbody>
<tr>
<td>01 Face-to-face (regular face-to-face meeting times and dedicated physical space at ECU)</td>
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Identify additional resources requested with this proposal:
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- Add'l Facilities
- Library Service
- Add'l Computer

ITCS:
- Mainframe
- Statistical Services
- Netwk Connection
- Computer Lab

STOP  LAUNCH NOW.
LAUNCH by clicking this symbol  ➤ in the top left pane.

Edit Imported Information: Section II - Course Information

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Impact Report - Impacted Units (formerly Affected Units Report)

Every package must include an Impact Report (formerly Affected Units Report) and a copy of applicable notifications. If an impacted unit responds to your notification, the response must be included with your submission.

Run an Impact Report - ** read carefully before starting **

1. Run an Impact Report by clicking the  ➤ at the top of the left pane. Make sure you select the WORKING catalog.
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Navigate to the Toolbox and click the \( \text{_attach documents} \) in the top right pane to attach documents to this proposal.

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>AERO 2200</td>
<td>2200</td>
</tr>
</tbody>
</table>

### Course Title

- **The Evolution of the United States Air Force Air Team** and **Space Power Leadership Fundamentals I**

### Course Description

**Milestones in development**

**Focuses on laying the foundation**

**Foundation for teams and deployment of air power leading to its growth as a primary element of national security leadership in the US Air Force.**

**Historical events, leaders, and technical developments**

**The topics include Basic skills**

**that surrounded the growth of air power from its inception through present applications. Basic will allow students to improve their leadership on a personal level and written and oral communication skills within a team.**

### Requesting Special Designations for this Course

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<th>1</th>
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<th>Note</th>
</tr>
</thead>
<tbody>
<tr>
<td>Service Learning</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>Writing Intensive</td>
<td></td>
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<td></td>
</tr>
<tr>
<td>When Offered</td>
<td>F</td>
<td></td>
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</tr>
</tbody>
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<thead>
<tr>
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<tr>
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<th>Same as</th>
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### Section III - Syllabus Summary

#### Anticipated ANNUAL Student Enrollment

<table>
<thead>
<tr>
<th>Use of course in programs; check all that apply</th>
</tr>
</thead>
<tbody>
<tr>
<td>☑ Required ☐ Elective</td>
</tr>
</tbody>
</table>

### Student Learning Objectives

The curriculum committees recommend the use of Bloom's Taxonomy as a guide when creating objectives. Each objective should begin with a measurable verb, be student-centered, behavioral-focused, and at the level of the course. Objectives are not deliverables such as assignments.
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<table>
<thead>
<tr>
<th>CIP Code</th>
</tr>
</thead>
</table>

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<tr>
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Select Primary Instructional Format

<table>
<thead>
<tr>
<th>Hours</th>
<th>Select one:</th>
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</thead>
<tbody>
<tr>
<td>1</td>
<td>Weekly</td>
</tr>
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</table>

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Identify additional resources requested with this proposal

- Add’l Personnel
- Add’l Facilities
- Library Service
- Add’l Computer

ITCS

- Mainframe
- Statistical Services
- Netwk Connection
- Computer Lab

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<thead>
<tr>
<th>Course Prefix AND Number (single field)*</th>
<th>AERO 2202</th>
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</thead>
<tbody>
<tr>
<td>Course Title*</td>
<td>The Evolution of the United States Air Force Air Team and Space Power Leadership Fundamentals II</td>
</tr>
<tr>
<td>Course Prefix*</td>
<td>AERO</td>
</tr>
<tr>
<td>Course Number*</td>
<td>2202</td>
</tr>
</tbody>
</table>

Course Description*

Leadership, professionalism, and ethical behavior as related to environment and role Continuation of US Air Force officer AERO 2200. Quality principles, techniques, Focuses on laying the foundation for teams and written and oral communication leadership in the US Air Force. The topics include Basic Develops basic skills that will allow cadets related to improve their leadership on a personal level leading people, fostering collaborative relationships, and within a team creation of an Airman culture.

Requesting Special Designations for this Course

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| Credits | 1 |
| Lecture/Lab/Studio Hours | |
| Service Learning | |
| Note | Continuation of AERO 2200. |
| Writing Intensive | |
| P (Prerequisite) | AERO-2200. |
| When Offered | S |
| RP (Recommended Prereq) | |
| General Education (GE) Curriculum | |
| RC (Recommended Coreq) | |
| Diversity (DD/GD) | |
| C (Corequisite) | |
| Formerly | |
| Same as | |
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<td>658-700</td>
<td>4.0</td>
</tr>
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<td>A-</td>
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<td>69.9-67.0</td>
<td>469-489</td>
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<td>66.9-63.0</td>
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<tr>
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<td>420-440</td>
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<td>F</td>
<td>59.9 and below</td>
<td>0-419</td>
<td>0</td>
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**Method(s) of Delivery**

**CURRENT**

- 01 Face-to-face (regular face-to-face meeting times and dedicated physical space at ECU)

**FUTURE**

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</thead>
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Hours 1

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Select one: Weekly

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Impact Report - Impacted Units (formerly Affected Units Report)

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Competencies. As a result of review findings, Air Force ROTC detachments in December 2017. The new directed curriculum changes which shifted several topics, highlighted additional content, and changed titles and descriptions of their courses. This revision impacted the 1000, 2000, and 3000 level courses of our Aerospace minor.

The change to AERO 3300 included a title change and a new emphasis on team building and leadership. The other elements of the course remained the same.

Does this action impact teacher education?*  
- Yes
- No

Does this action have a global component in its content?*  
- Yes
- No

This is a course in one of the following programs  
- BSBA
- MAT
- MAEd

Return to top

Section II - Course Information

Import Existing Course Information

Import any existing course information by clicking the in the top left pane of this form. Respond to the down-arrow prompts. Any information in Acalog will be imported to the appropriate fields in this form. NOTE: Permalink information brought in from Acalog as part of an import will be available for review, but may not be created or modified within Curriculog; modifications will break the links.

**** DO NOT edit any imported information before you launch this form. ****

Note: If you need any assistance with this section of the form (i.e., course/catalog information), please email the Catalog Editor or call 252-328-1425.

Add Department

Acalog may have imported this information (academic home) for you. If no information is imported for this field, click on “add item” and select the department or school name from the list.
### Discipline

Aerospace Studies

### Course Prefix and/or Number

**If this is an EXISTING course,** course information has already been imported from Acalog in BOTH fields below.

**If you requested a new course prefix from Diane Coltraine** and/or a new course number from Marc Setliff, when you receive an approved response, enter the new information in BOTH fields below, attach the email response(s) and continue completing the form.

Navigate to the Toolbox and click the ✉️ in the top right pane to attach documents to this proposal.

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>AND Number</th>
<th>(single field)*</th>
</tr>
</thead>
<tbody>
<tr>
<td>AERO 3300</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

| Course Title* | **Air Force Leadership Studies Leading People and Effective Communication I** |

**Course Prefix** | AERO  
**Course Number** | 3300  

**Course Description***

- Selected concepts, principles, and theories of US Air Force leadership
- Teaches students advanced advanced skills and knowledge in management and leadership in the US Air Force
- Development of quality concepts and processes
- Special emphasis is placed on enhancing leadership skills and personal strengths and weaknesses in US Air Force environments and officer's responsibilities in counseling and feedback process communication.

---

**Requesting Special Designations for this Course**

If you are requesting special designations, you must follow each applicable committee's process found in these links:
- Service Learning (SL)
- Writing Intensive (WI)
- General Education (GE)
- Domestic Diversity (DD)
- Global Diversity (GD)

Attach the committees' response(s) (approve or reject) to this proposal. Also, add the designated course attribute, as described in the HELP text, in the section below.

---

**Course Attributes**

The fields below are optional fields. If you are revising any course attributes, you need to make your edits/changes **AFTER LAUNCH** for changes to be tracked on the marked catalog copy. The information entered into these fields will be exported to Acalog and must follow a specific format; see HELP text.

| Credits* | 3  
| Lecture/Lab/Studio Hours |  

Collaborative Learning

Writing Intensive

P (Prerequisite)  Consent of dept chair
Listening, speaking, and writing skills in US Air Force particular formats and situations.

When Offered  F

RP (Recommended Prereq)

General Education (GE) Curriculum

RC (Recommended Coreq)

Diversity (DD/GD)

C (Corequisite)

Formerly

Same as

P/C (Prereq/Coreq)

RP/RC (Recommended Prereq/Coreq)

Stop

Collapse Section II - Course Information Now! Do not edit anything in this section until after you launch your proposal in Section VIII.

Section III - Syllabus Summary

Anticipated ANNUAL Student Enrollment

Use of course in programs; check all that apply

Required Elective

Student Learning Objectives

The curriculum committees recommend the use of Bloom's Taxonomy as a guide when creating objectives. Each objective should begin with a measurable verb, be student-centered, behavioral-focused, and at the level of the course. Objectives are not deliverables such as assignments.

Student Learning Objectives

Describe the principles of Air Force Leadership and effective supervision.
Section IV - Method(s) of Delivery

Click in the box to select all CURRENT method(s) of delivery, then click in the box to select all FUTURE method(s) of delivery expected over the next three years.

Method(s) of Delivery

CURRENT

- 01 Face-to-face
- 01 Face-to-face (regular face-to-face meeting times and dedicated physical space at ECU)

FUTURE

- 01 Face-to-face (regular face-to-face meeting times and dedicated physical space at ECU)

Section V - Primary Instructional Format and Contact Hours

UNC-GA requires identification of the primary instructional format for each course (e.g. 50% or greater), although multiple formats may be used in delivery. Identify the contact hours for every instructional format used in the delivery of this course by stating the hours per week or semester for each instructional format. If this is a combined format (e.g., codes 09, 13), be sure to identify the contact hours for each applicable component. This is for information only.

Select Primary Instructional Format

04 Lecture requires the extended expression of thought supported by generally-accepted principles or theorems of a field or discipline led by an expert or qualified representative of the field or discipline.

Hours 2.5

Select one: Weekly

Section VI - Additional Resources and Support

Select a block if your proposal requires support above and beyond what is typically needed for a course. Any additional resources required as a result of this proposal must be mentioned in the Memorandum of Request. If any ITCS blocks are selected below, attach cost estimates for ITCS resources and an approval letter from the appropriate ITCS director providing the service(s).

Identify additional resources requested with this proposal

- Add'l Personnel
- Add'l Facilities
- Library Service

ITCS

- Mainframe
- Statistical Services
- Netwk Connection
Competencies. As a result of review findings, Air Force ROTC detachments in December 2017. The new directed curriculum changes which shifted several topics, highlighted additional content, and changed titles and descriptions of their courses. This revision impacted the 1000, 2000, and 3000 level courses of our Aerospace minor.

The change to AERO 3302 included a title change and a new emphasis on team building and leadership. The other elements of the course remained the same.

Does this action impact teacher education?*
- Yes
- No

Does this action have a global component in its content?*
- Yes
- No

This is a course in one of the following programs
- BSBA
- MAT
- MAEd

Section II - Course Information

Import Existing Course Information

Import any existing course information by clicking the button in the top left pane of this form. Respond to the down-arrow prompts. Any information in Acalog will be imported to the appropriate fields in this form. NOTE: Permalink information brought in from Acalog as part of an import will be available for review, but may not be created or modified within Curriculog; modifications will break the links.

***DO NOT edit any imported information before you launch this form.***

*Note: If you need any assistance with this section of the form (i.e., course/catalog information), please email the Catalog Editor or call 252-328-1425.*

Add Department

Acalog may have imported this information (academic home) for you. If no information is imported for this field, click on “add item” and select the department or school name from the list.

Department*

Course
Discipline* Aerospace Studies

Course Prefix and/or Number

If this is an EXISTING course, course information has already been imported from Acalog in BOTH fields below.

If you requested a new course prefix from Diane Coltraine and/or a new course number from Marc Setliff, when you receive an approved response, enter the new information in BOTH fields below, attach the email response(s) and continue completing the form.

Navigate to the Toolbox and click the in the top right pane to attach documents to this proposal.

Course Prefix* AERO
AND Number
(single field)* 302

Course Title* Air Force Leadership Studies Leading People and Effective Communication II

Course Prefix* AERO
Course Number* 3302

Course Description* Further application Continuation of listening, speaking, AERO 3300.
Teaches students advanced Advanced Develops leadership skills in diverse cultural environments, critical thinking and writing skills knowledge in US Air Force peculiar formats management decision making, and situations leadership proficiency in the US Air Force.
Officer's authority, duties, Special emphasis is placed on enhancing leadership skills and responsibilities as subordinate leader, application and concepts of ethical behavior communication evaluation systems.

Requesting Special Designations for this Course

If you are requesting special designations, you must follow each applicable committee's process found in these links: Service Learning (SL), Writing Intensive (WI), General Education (GE), Domestic Diversity (DD), and Global Diversity (GD). Attach the committees' response(s) (approve or reject) to this proposal. Also, add the designated course attribute, as described in the HELP text, in the section below.

Course Attributes

The fields below are optional fields. If you are revising any course attributes, you need to make your edits/changes AFTER LAUNCH for changes to be tracked on the marked catalog copy. The information entered into these fields will be exported to Acalog and must follow a specific format; see HELP text.

Credits* 3

Lecture/Lab/ Studio Hours
**Section III - Syllabus Summary**

**Anticipated ANNUAL Student Enrollment**

**Use of course in programs; check all that apply**
- Required
- Elective

**Student Learning Objectives**

The curriculum committees recommend the use of Bloom’s Taxonomy as a guide when creating objectives. Each objective should begin with a measurable verb, be student-centered, behavioral-focused, and at the level of the course. Objectives are not deliverables such as assignments.

**Student Learning Objectives**

Identify basic concepts, principles and barriers for
### Section IV - Method(s) of Delivery

Click in the box to select all CURRENT method(s) of delivery, then click in the box to select all FUTURE method(s) of delivery expected over the next three years.

<table>
<thead>
<tr>
<th>Method(s) of Delivery CURRENT</th>
<th>Method(s) of Delivery FUTURE</th>
</tr>
</thead>
<tbody>
<tr>
<td>01 Face-to-face (regular face-to-face meeting times and dedicated physical space at ECU)</td>
<td>01 Face-to-face (regular face-to-face meeting times and dedicated physical space at ECU)</td>
</tr>
</tbody>
</table>

### Section V - Primary Instructional Format and Contact Hours

UNC-GA requires identification of the primary instructional format for each course (e.g. 50% or greater), although multiple formats may be used in delivery. Identify the contact hours for every instructional format used in the delivery of this course by stating the hours per week or semester for each instructional format. If this is a combined format (e.g., codes 09, 13), be sure to identify the contact hours for each applicable component. This is for information only.

<table>
<thead>
<tr>
<th>Select Primary Instructional Format</th>
<th>Hours</th>
<th>Select one:</th>
</tr>
</thead>
<tbody>
<tr>
<td>04 Lecture requires the extended expression of thought supported by generally-accepted principles or theorems of a field or discipline led by an expert or qualified representative of the field or discipline</td>
<td>2.5</td>
<td>Weekly</td>
</tr>
</tbody>
</table>

### Section VI - Additional Resources and Support

Select a block if your proposal requires support above and beyond what is typically needed for a course. Any additional resources required as a result of this proposal must be mentioned in the Memorandum of Request. If any ITCS blocks are selected below, attach cost estimates for ITCS resources and an approval letter from the appropriate ITCS director providing the service(s).

#### Identify additional resources requested with this proposal
- Add'l Personnel
- Add'l Facilities
- Library Service

#### ITCS
- Mainframe
- Statistical Services
- Netwk Connection
Education (BK) address child development within the context of the home, school, community, and health environments.

In addition, we have two cohorts of undergraduate students in the BS in Child Life (program has been discontinued) who are still eligible to complete degree requirements and sit for the Child Life Certification exam. Beginning in 2019, all undergraduate students sitting for the certification exam require that they have a "play" course as part of the curriculum. This course will allow us to continue to meet the needs of students as they finish their degree requirements and prepare them for the Child Life Certification exam. This course will serve as an advisor approved elective.

Play is the primary vehicle through which children learn about the world. Examination of existing curriculum within the FCS and BK degree programs identified that this important component of our curriculum was not thoroughly addressed in any of our current courses. Thus, the proposed course will examine the value of play for children and the major components of why, how, what, and with whom children play. At this time, this course will be an elective for HDFS majors, minors, and concentrations.

Why is “play” important? Play is essential to the overall development of children and youth (AAP , 2007). Play has many documented benefits such as promoting healthy brain development (Zero to Three, 2018), creating and exploring a world where children can master tasks (Hurwitz, 2003), facilitating early literacy (Saracho, O. & Spodek, B., 2007), physical development in outdoor spaces (Frost, J. & Sutterby, J. and Fjortoft, J., 2004), and the role of families in play experiences (Watchman, T. & Spencer-Cavaliere, N., 2017 and LaFarett, D. & Menez, J., 2017). Thus, a course in play will be extremely beneficial elective to students in HDFS.

Does this action impact teacher education? * Yes ☐ No ☐

Does this action have a global component in its content? * Yes ☐ No ☐

This is a course in one of the following programs ☐ BSBA ☐ MAT ☐ MAED

** ☐ This is NOT a crosslisted Course.

Section II - Course Information

Note: If you need any assistance with this section of the form (i.e., course/catalog information), please email the Catalog Editor or call 252-328-1425.
Course Title*  Play in the Lives of Children

Course Discipline*  Human Development and Family Science

New Course Prefix and/or Number

Once you receive your requested new course prefix and/or number from Diane Coltraine for the prefix and Marc Setliff for the new course number with an approved response, enter the new information in the field(s) below, (in the single field and separate fields) after LAUNCHING, attach the email response(s) and continue completing the form.

Do not make any changes until after LAUNCH, then remember to SAVE.

Navigate to the Toolbox and click the in the top right corner to attach documents to this proposal.

Course Prefix*  HDFS  

Course Number*  3600

Enter again:  HDFS 3600

Course Prefix and Number (single field)*

Course Description*  The role of children’s play within a variety of developmental and environmental contexts.

Course Attributes

Complete all fields that apply. The information entered into these fields will be exported to Acalog and must follow a specific format; see HELP text for these fields.

Credits  3

Lecture/Lab/Studio Hours

Service Learning

Note
Writing Intensive

When Offered  S

P (Prerequisite)  HDFS 2000 or 2001.

RP (Recommended Prereq)

General Education (GE) Curriculum

RC (Recommended Coreq)

Diversity (DD/GD)

C (Corequisite)

Formerly

Same as

P/C (Prereq/Coreq)

RP/C (Recommended Prereq/Coreq)

Requesting Special Designations for this Course

If you requested special designations in the Course Attributes section above, you must attach the committees' response(s) (approve or reject) to this proposal, if applicable. Special designations include: Service Learning (SL), Writing Intensive (WI), General Education (GE), Domestic Diversity (DD), and Global Diversity (GD).

Top of Form

Section III - Syllabus Summary

Anticipated ANNUAL Student Enrollment* 40

Use of course in programs; check all that apply*  

☐ Required  ☑ Elective

Textbooks and/or Readings

List using APA, MLA, or other discipline-appropriate format. At a minimum include the author, title, publication date, publisher, publisher city/state/country, and ISBN. Ensure the textbooks/readings cover all of the objectives and topics identified in the course proposal form. Regardless of the format of the class, you must provide samples of the kinds of readings students might do during this course.

Required Textbooks and / or Readings*

associated across multiple programs.

CIP Code*  19.0707

Section IV - Method(s) of Delivery

Click in the box to select all CURRENT or PROPOSED method(s) of delivery, and then click in the box to select all FUTURE method(s) of delivery expected over the next three years.

Section V - Primary Instructional Format and Contact Hours

UNC-GA requires identification of the primary instructional format for each course (e.g. 50% or greater), although multiple formats may be used in delivery. Identify the contact hours for every instructional format used in the delivery of this course by stating the hours per week or semester for each instructional format. If this is a combined format (e.g., codes 09, 13, 14), be sure to identify the contact hours for each applicable component.

Select Primary Instructional Format

04 Lecture requires the extended expression of thought supported by generally-accepted principles or theorems of a field or discipline led by an expert or qualified representative of the field or discipline.

Hours*  3

Select one:  Weekly

Section VI - Additional Resources and Support Request
Section II - Import Existing Course Information

Import Existing Course Information

Import any existing course information by clicking the [image] in the top left pane of this form. Respond to the down-arrow prompts. Any information in Acalog will be imported to the appropriate fields in this form. NOTE: Permalink information brought in from Acalog as part of an import will be available for review, but may not be created or modified within Curriculog; modifications will break the links.

**** DO NOT edit any imported information before you launch this form. ****

Note: If you need any assistance with this section of the form (i.e., course/catalog information), please email the Catalog Editor or call 252-328-1425.

Add Department

Acalog may have imported this information (academic home) for you. If no information is imported for this field, click on "add item" and select the department or school name from the list.

Department*

Course Discipline*

Course Prefix and/or Number

If this is an EXISTING course, course information has already been imported from Acalog in BOTH fields below.

If you requested a new course prefix from Diane Coltraine and/or a new course number from Marc Setliff, when you receive an approved response, enter the new information in BOTH fields below, attach the email response(s) and continue completing the form.

Navigate to the Toolbox and click the [image] in the top right pane to attach documents to this proposal.

Course Prefix and Number (single field)*

HDFS 4007
**Course Title**: Public Policy and Legal Issues Affecting Families

**Course Prefix**: HDFS

**Course Number**: 4007

**Course Description**: Current public policy and legal issues facing professionals whom work with children and families.

---

**Course Attributes**

The fields below are optional fields. If you are revising any course attributes, you need to make your edits/changes **AFTER LAUNCH** for changes to be tracked on the marked catalog copy. The information entered into these fields will be exported to Acalog and must follow a specific format; see HELP text.

**Credits**: 3

<table>
<thead>
<tr>
<th>Lecture/Lab/ Studio Hours</th>
<th>Note</th>
</tr>
</thead>
</table>

**Service Learning**

**Writing Intensive**

**When Offered**: S

**P (Prerequisite)** CDFR major; Junior or senior standing.

**RP (Recommended Prereq)**

**General Education (GE) Curriculum**

**Diversity (DD/GD)**

**Formerly**

**C (Corequisite)**

**Same as**

**P/C (Prereq/Coreq)**

**RP/C (Recommended Prereq/Coreq)**

---

**Section III- Impact Report**
**Add Department**

*Acatalog may have imported this information (academic home) for you. If no information is imported for this field, click on "add item" and select the department or school name from the list.*

<table>
<thead>
<tr>
<th>Department*</th>
<th>Department of Human Development and Family Science</th>
</tr>
</thead>
<tbody>
<tr>
<td>Course Discipline*</td>
<td>Child Development and Family Relations</td>
</tr>
</tbody>
</table>

**Course Prefix and/or Number**

*If this is an EXISTING course, course information has already been imported from Acatalog in BOTH fields below.*

*If you requested a new course prefix from Diane Coltraine and/or a new course number from Marc Setliff, when you receive an approved response, enter the new information in BOTH fields below, attach the email response(s) and continue completing the form.*

Navigate to the Toolbox and click the in the top right pane to attach documents to this proposal.

<table>
<thead>
<tr>
<th>Course Prefix and Number (single field)*</th>
<th>HDFS 4366</th>
</tr>
</thead>
<tbody>
<tr>
<td>Course Title*</td>
<td>Family Life Education</td>
</tr>
<tr>
<td>Course Prefix*</td>
<td>HDFS</td>
</tr>
<tr>
<td>Course Number*</td>
<td>4366</td>
</tr>
</tbody>
</table>

**Course Description**


**Course Attributes**

The fields below are optional fields. If you are revising any course attributes, you need to make your edits/changes **AFTER LAUNCH** for changes to be tracked on the marked catalog copy. The information entered into these fields will be exported to Acatalog and must follow a specific format; see HELP text.
<table>
<thead>
<tr>
<th>Credits*</th>
<th>3</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lecture/Lab/Studio Hours</td>
<td>Note</td>
</tr>
<tr>
<td>Service Learning</td>
<td></td>
</tr>
<tr>
<td>Writing Intensive</td>
<td></td>
</tr>
<tr>
<td>P (Prerequisite)</td>
<td>FCS major with junior or senior standing; HDFS 4000 with a-C (2.0) or better.</td>
</tr>
<tr>
<td>When Offered</td>
<td>F,S</td>
</tr>
<tr>
<td>RP (Recommended Prereq)</td>
<td></td>
</tr>
<tr>
<td>General Education (GE) Curriculum</td>
<td></td>
</tr>
<tr>
<td>RC (Recommended Prereq)</td>
<td></td>
</tr>
<tr>
<td>Diversity (DD/GD)</td>
<td></td>
</tr>
<tr>
<td>C (Corequisite)</td>
<td></td>
</tr>
<tr>
<td>Formerly</td>
<td></td>
</tr>
<tr>
<td>RP/C (Recommended Prereq/Coreq)</td>
<td></td>
</tr>
<tr>
<td>P/C (Prereq/Coreq)</td>
<td></td>
</tr>
</tbody>
</table>

**Section III- Impact Report**
Academic Home Unit

The academic home unit (as listed on the API and recorded in Acalog) should have been imported from the step above. Sometimes, programs are housed at the college/school level, rather than a department, particularly in the case of inter-/multi-disciplinary programs. If no unit was imported, click once in the text box below and choose the home department/unit for the program.

<table>
<thead>
<tr>
<th><strong>Department</strong></th>
<th>Department of Human Development and Family Science</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Program Type</strong></td>
<td>Minor</td>
</tr>
<tr>
<td><strong>Degree Type</strong></td>
<td>Other</td>
</tr>
<tr>
<td><strong>Program Title</strong></td>
<td>Human Development and Family Science Minor</td>
</tr>
</tbody>
</table>

Program Coordinator: Susannah Berry (130-W Rivers Building; 252-328-1332; berrys@ecu.edu)

The minor in human development and family science requires **24 21 s. h.** of credit as follows:

1. **Core-15 12 s. h.**

   - HDFS 1103 Marriage and Family Relations
   - HDFS 2000 Child Development I: Prenatal Through Early Childhood
   - HDFS 2001 Child Development II: Middle Childhood Through Young Adulthood
   - **HDFS 3002 Child-in-the-Family**
   - HDFS 4303 Families and Cultural Diversity

2. Electives from human development and family science courses above 1999 - 9 s.h.
Section IV - Program Revision(s)/Add or Delete Course(s)

**STOP** Stop here and make sure **all REQUIRED fields are complete.** The proposal will not **LAUNCH** if they are not all complete.

**LAUNCH NOW** by clicking ▶ in the top left corner, then continue to make your edits/changes.

If you do not **LAUNCH before making changes**, your changes will not be saved and tracking will not be available. After launch, remember to **SAVE** your changes for each field. Once you approve the form as Originator, and it enters the approval workflow, you will no longer be able to edit or make changes to your proposal.

**Making changes to the program curriculum**

If you are adding new course(s) to a Program, you need to add courses to the Curriculum BEFORE you add them to cores, electives, etc. Whether you are adding **NEW**, currently in the Curriculog Approval Process (from your New Course Proposal), or **IMPORTING** existing course(s) (already in the catalog), this is a two-step process.

**Step 1**

- Follow these steps to propose changes to the program curriculum, which was imported in a previous step:

**To IMPORT Existing Courses** that already are in the catalog, click on **Import Course** and find the courses needed. A pop-up window will display featuring the Integration. To begin, select the catalog you would like to import from, graduate or undergraduate, find your program, find your course(s), then import.

- Follow these steps to propose changes to the program curriculum for New Courses that are currently in the Curriculog Approval Process (from your New Course Proposal form):

**To ADD New Courses** that are currently in the Curriculog Approval Process (from your New Course proposal), click on "Add Course"-- a box will open asking you for the Prefix, Course Number and Course Title. Type in information. Proceed to Step 2.
Student or alumni survey results

Justification*  Students currently only have the option for taking KINE 4301: Comparative Sport and Physical Education: International Aspects as their major WI course. The addition of KINE 4150: Sport for Development will address a gap in students’ education in the area of how sport can be used to achieve broader development goals (e.g. economic, social, environmental, public health). Students will have the option to take either this course or the KINE 4301 course to fulfill their WI credit.

Does this action impact teacher education?*  Yes  No

Does this action have a global component in its content?*  Yes  No

This is a course in one of the following programs  BSBA  MAT  MAED

Section II - Course Information

Course Title*  Sport for Development

Course Discipline*  Kinesiology

New Course Prefix and/or Number

Once you receive your requested new course prefix and/or number from Diane Coltraine for the prefix and Marc Setliff for the new course number with an approved response, enter the new information in the field(s) below, after LAUNCHING, attach the email response(s) and continue completing the form.

Do not make any changes until after LAUNCH, then remember to SAVE.

Navigate to the Toolbox and click the in the top right corner to attach documents to this proposal.

Course Prefix*  KINE

Course Number*  4150

Course Description*  Examines how positive community and social change can occur through...
sport and sport programming.

**Course Attributes**

Complete all fields that apply. The information entered into these fields will be exported to Acalog and must follow a specific format; see HELP text for these fields.

<table>
<thead>
<tr>
<th><strong>Credits</strong></th>
<th>3</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Lecture/Lab/Studio Hours</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Service Learning</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Writing Intensive</strong></td>
<td>WI</td>
</tr>
<tr>
<td><strong>When Offered</strong></td>
<td>S,SS</td>
</tr>
<tr>
<td><strong>P (Prerequisite)</strong></td>
<td>Health and human performance major or minor; KINE 3301.</td>
</tr>
<tr>
<td><strong>RP (Recommended Prereq)</strong></td>
<td></td>
</tr>
<tr>
<td><strong>General Education (GE) Curriculum</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Diversity (DD/GD)</strong></td>
<td></td>
</tr>
<tr>
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<td></td>
</tr>
<tr>
<td><strong>Formerly</strong></td>
<td></td>
</tr>
<tr>
<td><strong>P/C (Prereq/Coreq)</strong></td>
<td></td>
</tr>
<tr>
<td><strong>RP/C (Recommended Prereq/Coreq)</strong></td>
<td></td>
</tr>
</tbody>
</table>

**Requesting Special Designations for this Course**

If you requested special designations in the Course Attributes section above, you must attach the committees’ response(s) (approve or reject) to this proposal, if applicable. Special designations include: Service Learning (SL), Writing Intensive (WI), General Education (GE), Domestic Diversity (DD), and Global Diversity (GD).
associated CIP codes are sometimes used for additional purposes, such as faculty credentialing. Enter the 6-digit CIP code that matches the corresponding degree program in the ECU academic program inventory (API), or the CIP code that will be most closely associated across multiple programs.

| CIP Code* | 310599 |

**Section IV - Method(s) of Delivery**

Click in the box to select all CURRENT or PROPOSED method(s) of delivery, and then click in the box to select all FUTURE method(s) of delivery expected over the next three years.

**Method(s) of Delivery**
- **CURRENT or PROPOSED**
- **FUTURE**

**Section V - Primary Instructional Format and Contact Hours**

UNC-GA requires identification of the primary instructional format for each course (e.g. 50% or greater), although multiple formats may be used in delivery. Identify the contact hours for every instructional format used in the delivery of this course by stating the hours per week or semester for each instructional format. If this is a combined format (e.g., codes 09, 13, 14), be sure to identify the contact hours for each applicable component.

**02 Lab** requires scientific- or research-focused experiential work where students test, observe, experiment, or practice a field or discipline in a hands-on environment, typically held in 210 (Lab) designated spaces.

| 02 Lab Contact Hours |

**03 Studio** requires visual- or aesthetic-focused experiential work where students test,
observe, experiment, or practice a field or discipline in a hands-on environment.

<table>
<thead>
<tr>
<th>Course Type</th>
<th>Contact Hours</th>
<th>Week</th>
<th>Semester</th>
</tr>
</thead>
<tbody>
<tr>
<td>03 Studio</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>04 Lecture</td>
<td>3</td>
<td></td>
<td></td>
</tr>
<tr>
<td>05 Seminar</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>06 Student Teaching</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>07 Practicum</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>08 Clinical</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

04 Lecture requires the extended expression of thought supported by generally-accepted principles or theorems of a field or discipline led by an expert or qualified representative of the field or discipline.

05 Seminar requires students to participate in structured conversation or debate focused on assigned readings, current or historical events, or shared experiences led by an expert or qualified representative of the field or discipline.

06 Student Teaching requires students to instruct or teach at an entity external to the institution, generally as part of the culminating curriculum of a teacher education or certification program.

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13 Lecture and Lab requires the combined attributes of a lecture course and a lab course.

16 Individual Study requires students to participate in individualized, independent, directed, or guided studies under the supervision of an expert or qualified representative of the field or discipline that cannot be otherwise classified as internship, field experience, cooperative education, practicum, recital, performance, or ensemble.

Section VI - Additional Resources and Support Request

Select a block if your proposal requires support above and beyond what is typically needed for a new course. If no new resources are required, select "none required." Any additional resources required as a result of this proposal must be mentioned in the Memorandum of Request. If any ITCS blocks are selected below, attach cost estimates for ITCS resources and an approval letter from the appropriate ITCS director providing the service(s).
Add Department

Acalog may have imported this information (academic home) for you. If no information is imported for this field, click on "add item" and select the department or school name from the list.

**Department**
Department of Kinesiology

Course Prefix and/or Number

If this is an EXISTING course, course information has already been imported from Acalog in the fields below.

If you requested a new course prefix from Diane Coltraine and/or a new course number from Marc Setliff, when you receive an approved response, enter the new information in the field(s) below, attach the email response(s) and continue completing the form.

Navigate to the Toolbox and click the in the top right pane to attach documents to this proposal.

**Course Title**
Sport and Fitness Marketing

**Course Prefix**
KINE

**Course Number**
4333

**Course Description**
Theories, concepts, and practical applications in current marketing techniques relating to the sport and fitness enterprise.

Requesting Special Designations for this Course

If you are requesting special designations, you must follow each applicable committee's process found in these links: Service Learning (SL), Writing Intensive (WI), General Education (GE), Domestic Diversity (DD), and Global Diversity (GD). Attach the committees' response(s) (approve or reject) to this proposal. Also, add the designated course attribute, as described in the HELP text, in the section below.
### Course Attributes

The fields below are optional fields. If you are revising any course attributes, you need to make your edits/changes **AFTER LAUNCH** for changes to be tracked on the marked catalog copy. The information entered into these fields will be exported to Acalog and must follow a specific format; see HELP text.

<table>
<thead>
<tr>
<th>Credits*</th>
<th>3</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lecture/Lab/Studio Hours</td>
<td></td>
</tr>
<tr>
<td>Service Learning</td>
<td></td>
</tr>
<tr>
<td>Writing Intensive</td>
<td></td>
</tr>
<tr>
<td>When Offered</td>
<td>S, SS</td>
</tr>
<tr>
<td>General Education (GE) Curriculum</td>
<td></td>
</tr>
<tr>
<td>Diversity (DD/GD)</td>
<td></td>
</tr>
<tr>
<td>Formerly</td>
<td></td>
</tr>
<tr>
<td>P/C (Prereq/Coreq)</td>
<td></td>
</tr>
<tr>
<td>Note</td>
<td></td>
</tr>
<tr>
<td>P (Prerequisite)</td>
<td>KINE-4300 Health and human performance major or minor; or consent of instructor.</td>
</tr>
<tr>
<td>RP (Recommended Prereq)</td>
<td></td>
</tr>
<tr>
<td>RC (Recommended Prereq)</td>
<td></td>
</tr>
<tr>
<td>C (Corequisite)</td>
<td></td>
</tr>
<tr>
<td>Same as</td>
<td></td>
</tr>
</tbody>
</table>

You may skip to **Section VII** if your actions address ONLY the following items:

- Banking or deleting a course (deleting a course from a program requires a program revision form)
- Removing a 5000-level course from the UG catalog
- Renumbering to the SAME level (no content)
**Associated Classification of Instructional Programs (CIP) Code**

CIP codes are intended primarily for degree and certificate programs only; however, associated CIP codes are sometimes used for additional purposes, such as faculty credentialing. Enter the 6-digit CIP code that matches the corresponding degree program in the ECU academic program inventory (API), or the CIP code that will be most closely associated across multiple programs.

**Section IV - Method(s) of Delivery**

Click in the box to select all CURRENT method(s) of delivery, then click in the box to select all FUTURE method(s) of delivery expected over the next three years.

<table>
<thead>
<tr>
<th>Method(s) of Delivery</th>
<th>Method(s) of Delivery FUTURE</th>
</tr>
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<tbody>
<tr>
<td>CURRENT</td>
<td></td>
</tr>
</tbody>
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<table>
<thead>
<tr>
<th>02 Lab Contact Hours</th>
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</tr>
</thead>
</table>

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</tr>
</thead>
</table>

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<th>04 Lecture Contact Hours</th>
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</table>

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<tr>
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</tr>
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<table>
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<tr>
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</tr>
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</table>

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<thead>
<tr>
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</tr>
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</table>

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<table>
<thead>
<tr>
<th>09 Internship/Field Experience/Cooperative Education Contact Hours</th>
</tr>
</thead>
</table>

**13 Lecture and Lab** requires the combined attributes of a lecture course and a lab course.

<table>
<thead>
<tr>
<th>13 Lecture Contact Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>13 Lab Contact Hours</td>
</tr>
</tbody>
</table>

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<table>
<thead>
<tr>
<th>16 Individual Study Contact Hours</th>
</tr>
</thead>
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**Section VI - Additional Resources and Support**

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Add Department

Acalog may have imported this information (academic home) for you. If no information is imported for this field, click on "add item" and select the department or school name from the list.

Department

Department of Kinesiology

Course Prefix and/or Number

If this is an EXISTING course, course information has already been imported from Acalog in the fields below.

If you requested a new course prefix from Diane Coltraine and/or a new course number from Marc Setliff, when you receive an approved response, enter the new information in the field(s) below, attach the email response(s) and continue completing the form.

Navigate to the Toolbox and click the in the top right pane to attach documents to this proposal.

Course Title

Pre-internship Professional Seminar for Sports Studies

Course Prefix

KINE

Course Number

4701

Course Description

Explores purpose and objectives of internship the professional experience. Utilization of resources to identify and obtain quality internship placements.

Requesting Special Designations for this Course

If you are requesting special designations, you must follow each applicable committee's process found in these links: Service Learning (SL), Writing Intensive (WI), General Education (GE), Domestic Diversity (DD), and Global Diversity (GD). Attach the committees'
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<table>
<thead>
<tr>
<th>Credits*</th>
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<tbody>
<tr>
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<td></td>
</tr>
<tr>
<td>Note</td>
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</tr>
<tr>
<td>Service Learning</td>
<td></td>
</tr>
<tr>
<td>Writing Intensive</td>
<td></td>
</tr>
</tbody>
</table>

**P (Prerequisite)** Declared sports studies major; cumulative 2.0 GPA; completed senior summary; consent of internship coordinator.

<table>
<thead>
<tr>
<th>When Offered</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>RP (Recommended Prereq)</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>General Education (GE) Curriculum</th>
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</tr>
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<tbody>
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Removing a 5000-level course from the UG
**** DO NOT edit any imported information before you launch this form. ****

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<tr>
<th>Course Title*</th>
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</tr>
</thead>
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<td>Course Prefix*</td>
<td>KINE</td>
</tr>
<tr>
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<td>4701</td>
</tr>
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Course Description*

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<td></td>
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<tr>
<td><strong>P (Prerequisite)</strong> Declared sports studies major; cumulative 2.0 GPA; completed senior summary; consent of internship coordinator.</td>
<td></td>
</tr>
<tr>
<td><strong>When Offered</strong></td>
<td></td>
</tr>
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</tr>
<tr>
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</table>

You may skip to **Section VII** if your actions address ONLY the following items:

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Removing a 5000-level course from the UG
There are still **required fields** to be completed below, and you cannot launch your proposal until they are filled in. **IT IS IMPORTANT that you DO NOT edit any imported fields until your form is launched.** After launch, edits will be used as marked catalog copy to be exported to Acalog.

**NOTE:** To request assistance with this section of the form, please contact the catalog editor (**coltrainem@ecu.edu** or **252-328-1425**).

**Academic Home Unit**

The academic home unit (as listed on the API and recorded in Acalog) should have been imported from the step above. Sometimes, programs are housed at the college/school level, rather than a department, particularly in the case of inter-/multi-disciplinary programs. If no unit was imported, click once in the text box below and choose the home department/unit for the program.

<table>
<thead>
<tr>
<th><strong>Department</strong></th>
<th>Department of Kinesiology</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Program Type</strong></td>
<td>Bachelors</td>
</tr>
<tr>
<td><strong>Degree Type</strong></td>
<td>Bachelor of Science</td>
</tr>
<tr>
<td><strong>Program Title</strong></td>
<td>Sports Studies, BS</td>
</tr>
</tbody>
</table>

**Program Description** *Program Coordinator: Amy Rundio (151 Minges Coliseum; 252-737-2395; rundioa14@ecu.edu)*

The program provides the competencies and knowledge for students to pursue a variety of sport-related careers. A minimum cumulative 2.0 GPA and 32 s.h. of general education coursework are required for admission to the program. A minimum grade of C- (1.7) is needed in all required KINE courses for successful completion of the degree. The degree requires the student to declare an approved minor.

Minimum degree requirement is **120 s. h.** as follows:

1. **General education requirements including those listed below - 40 s.h.**

   (For information about courses that carry general education credit see General Education Program.)
COMM 2020 Fundamentals of Speech Communication
or
COMM 2410 Public Speaking
MATH 1065 College Algebra
or
MATH 1066 Applied Mathematics for Decision Making
PHIL 1110 Introduction to Philosophy
or
PHIL 1175 Introduction to Ethics
or
PHIL 1176 Introduction to Social and Political Philosophy
or
PHIL 1180 Introduction to Critical Reasoning
or
PHIL 2274 Business Ethics
PHYS 1250 General Physics I
PHYS 1251 General Physics Laboratory I
PSYC 1000 Introductory Psychology
RCLS 2601 Leisure in Society

2. Core - 44 s.h.

KINE 2000 Introductory Exercise and Sport Science
KINE 2202 Motor Learning and Performance
KINE 2850 Structural Kinesiology
KINE 3301 Physical Education and Sport in Modern Society
KINE 3400 Sport Event Management
KINE 3600 Coaching Theories
KINE 3805 Physiology of Exercise
KINE 3850 Introduction to Biomechanics
line break
KINE 4150 Sport for Development
or
KINE 4301 Comparative Sport and Physical Education: International Aspects
line break
KINE 4300 Program Development and Management in Physical Education and Sports
KINE 4333 Sport and Fitness Marketing
line break
KINE 4700 Internship in Sports Studies
or
KINE 4710 Field Experience in Sports Studies I
and
KINE 4720 Field Experience in Sports Studies II
KINE 4701 Pre-internship Seminar for Sports Studies

3. Cognates - 14 s.h.

- BIOL 1050 General Biology
- BIOL 1051 General Biology Laboratory
  or
- BIOL 1150 Principles of Biology: A Human Approach
- BIOL 1151 Principles of Biology: A Human Approach Discussion
- BIOL 2130 Survey of Human Physiology and Anatomy
- BITE 2112 Introduction to Information Processing Technology
  or
- KINE 2050 Computer Applications in Exercise and Sport Science
  or
- KINE 4003 Special Topics in Exercise and Sport Science
  or
- MIS 2223 Introduction to Computers
- COMM 3520 Sports Media Survey
  or
- KINE 4003 - Special Topics in Exercise and Sport Science

4. Approved minor - 18 s.h.

5. General electives to complete requirements for graduation.

Section IV - Program Revision(s)/Add or Delete Course(s)

Stop here and make sure all REQUIRED fields
accreditation standards that were included in the decision to add the course
Student or alumni survey results

Justification* This change that is proposed is due to overlap content in the courses. By combining the information the content is presented in a more efficient manner and the format change allows students to practice some aspects in the skills lab they have not had the opportunity previously. It also will decrease the number of courses that students have to take without changing the number of course hours and decreases scheduling conflicts. The change is also made based on student feedback to enable them to integrate the content in an effective manner.

Does this action impact teacher education?* Yes

Does this action have a global component in its content? * Yes

This is a course in one of the following programs

| BSBA | MAT | MAED |

Section II - Course Information

Course Title* Basic Foundations

Course Discipline* Nursing

New Course Prefix and/or Number

Once you receive your requested new course prefix and/or number from Diane Coltraine for the prefix and Marc Setliff for the new course number with an approved response, enter the new information in the field(s) below, after LAUNCHING, attach the email response(s) and continue completing the form.

Do not make any changes until after LAUNCH, then remember to SAVE.

Navigate to the Toolbox and click the in the top right corner to attach documents to this proposal.

Course Prefix* NURS

Course Number* 3290
Description

Conceptual, philosophical foundations and basic skills required for professional nursing practice.

Course Attributes

Complete all fields that apply. The information entered into these fields will be exported to Acalog and must follow a specific format; see HELP text for these fields.

| Credits | 4 |
| Lecture/Lab/Studio Hours | 3 lecture and 2 lab hours per week |
| Service Learning | |
| Writing Intensive | |
| When Offered | F, S |
| P (Prerequisite) | Admission to the NURS major; |
| RP (Recommended Prereq) | |
| General Education (GE) Curriculum | |
| Diversity (DD/GD) | |
| C (Corequisite) | NURS 3020, NURS 3021, NURS 3210, NURS 3211, NURS 3291. |
| Formerly | |
| Same as | |
| P/C (Prereq/Coreq) | |
| RP/C (Recommended Prereq/Coreq) | |

Requesting Special Designations for this Course

If you requested special designations in the Course Attributes section above, you must attach the committees’ response(s) (approve or reject) to this proposal, if applicable. Special designations include: Service Learning (SL), Writing Intensive (WI), General
the **ECU academic program inventory (API)**, or the CIP code that will be most closely associated across multiple programs.

<table>
<thead>
<tr>
<th>CIP Code*</th>
<th>51-3801</th>
</tr>
</thead>
</table>

**Section IV - Method(s) of Delivery**

Click in the box to select all CURRENT or PROPOSED method(s) of delivery, and then click in the box to select all FUTURE method(s) of delivery expected over the next three years.

<table>
<thead>
<tr>
<th>Method(s) of Delivery CURRENT or PROPOSED*</th>
<th>Method(s) of Delivery FUTURE*</th>
</tr>
</thead>
<tbody>
<tr>
<td>01 Face-to-face (regular face-to-face meeting times and dedicated physical space at ECU)</td>
<td>01 Face-to-face (regular face-to-face meeting times and dedicated physical space at ECU)</td>
</tr>
</tbody>
</table>

**Section V - Primary Instructional Format and Contact Hours**

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<tr>
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<th>02 Lab</th>
</tr>
</thead>
<tbody>
<tr>
<td>□ Week</td>
<td>□ Semester</td>
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</tbody>
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**03 Studio** requires visual- or aesthetic-focused experiential work where students test, observe, experiment, or practice a field or discipline in a hands-on environment.
04 Lecture requires the extended expression of thought supported by generally-accepted principles or theorems of a field or discipline led by an expert or qualified representative of the field or discipline.

05 Seminar requires students to participate in structured conversation or debate focused on assigned readings, current or historical events, or shared experiences led by an expert or qualified representative of the field or discipline.

06 Student Teaching requires students to instruct or teach at an entity external to the institution, generally as part of the culminating curriculum of a teacher education or certification program.

07 Practicum requires students to participate in an approved project or proposal that practically applies previously studied theory of the field or discipline under the supervision of an expert or qualified representative of the field or discipline.

08 Clinical requires medical or healthcare-focused experiential work where students test, observe, experiment, or practice a field or discipline in a hands-on or simulated environment.

09 Internship, Field Experience, or Cooperative Education requires students to participate in a partnership, professional employment, work experience, or cooperative
education with an entity external to the institution, generally under the supervision of an employee of the given external entity.

<table>
<thead>
<tr>
<th>09 Internship/Field Experience/Cooperative Education</th>
<th>09 Internship/Field Experience/Cooperative Education</th>
</tr>
</thead>
<tbody>
<tr>
<td>Contact Hours</td>
<td>Week</td>
</tr>
<tr>
<td></td>
<td>Semester</td>
</tr>
</tbody>
</table>

**13 Lecture and Lab** requires the combined attributes of a lecture course and a lab course.

<table>
<thead>
<tr>
<th>13 Lecture Contact Hours</th>
<th>3</th>
</tr>
</thead>
<tbody>
<tr>
<td>13 Lab Contact Hours</td>
<td>2</td>
</tr>
</tbody>
</table>

**16 Individual Study** requires students to participate in individualized, independent, directed, or guided studies under the supervision of an expert or qualified representative of the field or discipline that cannot be otherwise classified as internship, field experience, cooperative education, practicum, recital, performance, or ensemble.

<table>
<thead>
<tr>
<th>16 Individual Study Contact Hours</th>
<th>16 Individual Study</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Week</td>
</tr>
<tr>
<td></td>
<td>Semester</td>
</tr>
</tbody>
</table>

Section VI - Additional Resources and Support Request

Select a block if your proposal requires support above and beyond what is typically needed for a new course. If no new resources are required, select "none required." Any additional resources required as a result of this proposal must be mentioned in the Memorandum of Request. If any ITCS blocks are selected below, attach cost estimates for ITCS resources and an approval letter from the appropriate ITCS director providing the service(s).

Identify additional resources requested with this proposal*

- Add'l Personnel
- Add'l Facilities
- Library Service
- Add'l Computer
- None Required

ITCS

- Mainframe
- Statistical Services
- Netwk Connection
- Comp. Lab
the skills lab they have not had the opportunity previously. It also will decrease the number of courses that students have to take without changing the number of course hours and decreases scheduling conflicts. The change is also made based on student feedback to enable them to integrate the content in an effective manner.

Does this action impact teacher education? * Yes □ No □

Does this action have a global component in its content? * Yes □ No □

This is a course in one of the following programs: BSBA □ MAT □ MAED

Section II - Course Information

Course Title* Basic Foundations Laboratory

Course Discipline* Nursing

New Course Prefix and/or Number

Once you receive your requested new course prefix and/or number from Diane Coltraine for the prefix and Marc Setliff for the new course number with an approved response, enter the new information in the field(s) below, (in the single field and separate fields) after LAUNCHING, attach the email response(s) and continue completing the form.

Do not make any changes until after LAUNCH, then remember to SAVE.

Navigate to the Toolbox and click the in the top right corner to attach documents to this proposal.

Course Prefix* NURS

Course Number* 3291

Enter again: NURS 3291

Course Prefix and Number (single field)*
Course Description*  Conceptual, philosophical foundations and basic skills required for professional nursing practice.

Course Attributes

Complete all fields that apply. The information entered into these fields will be exported to Acalog and must follow a specific format; see HELP text for these fields.

<table>
<thead>
<tr>
<th>Credits</th>
<th>0</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lecture/Lab/ Studio Hours</td>
<td>2 lab hours per week.</td>
</tr>
<tr>
<td>Service Learning</td>
<td></td>
</tr>
<tr>
<td>Writing Intensive</td>
<td></td>
</tr>
<tr>
<td>When Offered</td>
<td>F,S</td>
</tr>
<tr>
<td>General Education (GE) Curriculum</td>
<td></td>
</tr>
<tr>
<td>Diversity (DD/GD)</td>
<td></td>
</tr>
<tr>
<td>Formerly</td>
<td></td>
</tr>
<tr>
<td>P (Prerequisite)</td>
<td>Admission to the NURS major;</td>
</tr>
<tr>
<td>RP (Recommended Prereq)</td>
<td></td>
</tr>
<tr>
<td>RC (Recommended Coreq)</td>
<td></td>
</tr>
<tr>
<td>C (Corequisite)</td>
<td>NURS 3020; NURS 3021, NURS 3210, NURS 3211, NURS 3290.</td>
</tr>
<tr>
<td>Same as</td>
<td></td>
</tr>
<tr>
<td>RP/C (Recommended Prereq/Coreq)</td>
<td></td>
</tr>
</tbody>
</table>
Section IV - Method(s) of Delivery

Click in the box to select all CURRENT or PROPOSED method(s) of delivery, and then click in the box to select all FUTURE method(s) of delivery expected over the next three years.

Method(s) of Delivery
CURRENT or PROPOSED* 01 Face-to-face (regular face-to-face meeting times and dedicated physical space at ECU)

Method(s) of Delivery
FUTURE* 01 Face-to-face (regular face-to-face meeting times and dedicated physical space at ECU)

Section V - Primary Instructional Format and Contact Hours

UNC-GA requires identification of the primary instructional format for each course (e.g. 50% or greater), although multiple formats may be used in delivery. Identify the contact hours for every instructional format used in the delivery of this course by stating the hours per week or semester for each instructional format. If this is a combined format (e.g., codes 09, 13, 14), be sure to identify the contact hours for each applicable component.

02 Lab requires scientific- or research-focused experiential work where students test, observe, experiment, or practice a field or discipline in a hands-on environment, typically held in 210 (Lab) designated spaces.

03 Studio requires visual- or aesthetic-focused experiential work where students test, observe, experiment, or practice a field or discipline in a hands-on environment.
04 Lecture requires the extended expression of thought supported by generally-accepted principles or theorems of a field or discipline led by an expert or qualified representative of the field or discipline.

05 Seminar requires students to participate in structured conversation or debate focused on assigned readings, current or historical events, or shared experiences led by an expert or qualified representative of the field or discipline.

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07 Practicum requires students to participate in an approved project or proposal that practically applies previously studied theory of the field or discipline under the supervision of an expert of qualified representative of the field or discipline.

08 Clinical requires medical or healthcare-focused experiential work where students test, observe, experiment, or practice a field or discipline in a hands-on or simulated environment.

09 Internship, Field Experience, or Cooperative Education requires students to participate in a partnership, professional employment, work experience, or cooperative education with an entity external to the institution, generally under the supervision of an employee of the given external entity.
### 13 Lecture and Lab

13 Lecture and Lab requires the combined attributes of a lecture course and a lab course.

<table>
<thead>
<tr>
<th>Contact Hours</th>
<th>Week</th>
<th>Semester</th>
</tr>
</thead>
<tbody>
<tr>
<td>3</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Contact Hours</th>
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<th>Semester</th>
</tr>
</thead>
<tbody>
<tr>
<td>2</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### 16 Individual Study

16 Individual Study requires students to participate in individualized, independent, directed, or guided studies under the supervision of an expert or qualified representative of the field or discipline that cannot be otherwise classified as internship, field experience, cooperative education, practicum, recital, performance, or ensemble.

<table>
<thead>
<tr>
<th>Contact Hours</th>
<th>Week</th>
<th>Semester</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### Section VI - Additional Resources and Support Request

Select a block if your proposal requires support above and beyond what is typically needed for a new course. If no new resources are required, select "none required." Any additional resources required as a result of this proposal must be mentioned in the Memorandum of Request. If any ITCS blocks are selected below, attach cost estimates for ITCS resources and an approval letter from the appropriate ITCS director providing the service(s).

#### Identify additional resources requested with this proposal*

- Add'l Personnel
- Add'l Facilities
- Library Service
- Add'l Computer
- None Required

#### ITCS

- Mainframe
- Statistical Services
- Netwk Connection
- Comp. Lab

* None Required
accreditation standards that were included in the decision to add the course
Student or alumni survey results

Justification* This nursing research course was developed to meet the needs of the undergraduate nursing students that are in the Honors Program. In the past the faculty used NURS 3083 Topics in Nursing course for these students. But due to the increased number of Honors students the CON felt a separate course should be developed. The course needed to be research focused for these students. Also the Topic in Nursing course was used to teach other content within the CON.

Does this action impact teacher education?*  Yes

Does this action have a global component in its content?*  Yes

This is a course in one of the following programs

BSBA  MAT  MAED

Section II - Course Information

Course Title* Nursing Honors I

Course Discipline* Nursing

New Course Prefix and/or Number

Once you receive your requested new course prefix and/or number from Diane Coltraine for the prefix and Marc Setliff for the new course number with an approved response, enter the new information in the field(s) below, after LAUNCHING, attach the email response(s) and continue completing the form.

Do not make any changes until after LAUNCH, then remember to SAVE.

Navigate to the Toolbox and click the in the top right corner to attach documents to this proposal.

Course Prefix* Course Number* 3750

Course
Description

Research related to nursing under the direction of a faculty member.

Course Attributes

Complete all fields that apply. The information entered into these fields will be exported to Acalog and must follow a specific format; see HELP text for these fields.

| Credits | 3 |
| Lecture/Lab/Studio Hours |
| Writing Intensive | WI |
| P (Prerequisite) | Enrollment in Honors College and College of Nursing. |
| When Offered | SS |
| RP (Recommended Prereq) |
| When Offered | SS |
| RC (Recommended Coreq) |
| Formerly |
| C (Corequisite) |
| Same as |
| P/C (Prereq/Coreq) |
| RP/C (Recommended Prereq/Coreq) |

Requesting Special Designations for this Course

If you requested special designations in the Course Attributes section above, you must attach the committees' response(s) (approve or reject) to this proposal, if applicable. Special designations include: Service Learning (SL), Writing Intensive (WI), General Education (GE), Domestic Diversity (DD), and Global Diversity (GD).
Section IV - Method(s) of Delivery

Click in the box to select all CURRENT or PROPOSED method(s) of delivery, and then click in the box to select all FUTURE method(s) of delivery expected over the next three years.

Section V - Primary Instructional Format and Contact Hours

UNC-GA requires identification of the primary instructional format for each course (e.g. 50% or greater), although multiple formats may be used in delivery. Identify the contact hours for every instructional format used in the delivery of this course by stating the hours per week or semester for each instructional format. If this is a combined format (e.g., codes 09, 13, 14), be sure to identify the contact hours for each applicable component.

**02 Lab** requires scientific- or research-focused experiential work where students test, observe, experiment, or practice a field or discipline in a hands-on environment, typically held in 210 (Lab) designated spaces.

03 Studio requires visual- or aesthetic-focused experiential work where students test, observe, experiment, or practice a field or discipline in a hands-on environment.
### 04 Lecture
requires the extended expression of thought supported by generally-accepted principles or theorems of a field or discipline led by an expert or qualified representative of the field or discipline.

<table>
<thead>
<tr>
<th>04 Lecture</th>
<th>Contact Hours</th>
<th>3</th>
</tr>
</thead>
</table>

### 05 Seminar
requires students to participate in structured conversation or debate focused on assigned readings, current or historical events, or shared experiences led by an expert or qualified representative of the field or discipline.

<table>
<thead>
<tr>
<th>05 Seminar</th>
<th>Contact Hours</th>
</tr>
</thead>
</table>

### 06 Student Teaching
requires students to instruct or teach at an entity external to the institution, generally as part of the culminating curriculum of a teacher education or certification program.

<table>
<thead>
<tr>
<th>06 Student Teaching</th>
<th>Contact Hours</th>
</tr>
</thead>
</table>

### 07 Practicum
requires students to participate in an approved project or proposal that practically applies previously studied theory of the field or discipline under the supervision of an expert or qualified representative of the field or discipline.

<table>
<thead>
<tr>
<th>07 Practicum</th>
<th>Contact Hours</th>
</tr>
</thead>
</table>

### 08 Clinical
requires medical or healthcare-focused experiential work where students test, observe, experiment, or practice a field or discipline in a hands-on or simulated environment.

<table>
<thead>
<tr>
<th>08 Clinical</th>
<th>Contact Hours</th>
</tr>
</thead>
</table>

### 09 Internship, Field Experience, or Cooperative Education
requires students to participate in a partnership, professional employment, work experience, or cooperative education.

<table>
<thead>
<tr>
<th>09 Internship, Field Experience, or Cooperative Education</th>
<th>Contact Hours</th>
</tr>
</thead>
</table>
education with an entity external to the institution, generally under the supervision of an employee of the given external entity.

<table>
<thead>
<tr>
<th>09 Internship/Field Experience/Cooperative Education</th>
<th>09 Internship/Field Experience/Cooperative Education</th>
</tr>
</thead>
<tbody>
<tr>
<td>Contact Hours</td>
<td>Contact Hours</td>
</tr>
</tbody>
</table>

**13 Lecture and Lab** requires the combined attributes of a lecture course and a lab course.

<table>
<thead>
<tr>
<th>13 Lecture</th>
<th>13 Lab</th>
</tr>
</thead>
<tbody>
<tr>
<td>Contact Hours</td>
<td>Contact Hours</td>
</tr>
</tbody>
</table>

**16 Individual Study** requires students to participate in individualized, independent, directed, or guided studies under the supervision of an expert or qualified representative of the field or discipline that cannot be otherwise classified as internship, field experience, cooperative education, practicum, recital, performance, or ensemble.

<table>
<thead>
<tr>
<th>16 Individual Study</th>
<th>16 Individual Study</th>
</tr>
</thead>
<tbody>
<tr>
<td>Contact Hours</td>
<td>Contact Hours</td>
</tr>
</tbody>
</table>

### Section VI - Additional Resources and Support Request

Select a block if your proposal requires support above and beyond what is typically needed for a new course. If no new resources are required, select "none required." Any additional resources required as a result of this proposal must be mentioned in the Memorandum of Request. If any ITCS blocks are selected below, attach cost estimates for ITCS resources and an approval letter from the appropriate ITCS director providing the service(s).

<table>
<thead>
<tr>
<th>Identify additional resources requested with this proposal*</th>
<th>ITCS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Add'l Personnel</td>
<td>Mainframe</td>
</tr>
<tr>
<td>Add'l Facilities</td>
<td>Statistical Services</td>
</tr>
<tr>
<td>Library Service</td>
<td>Netwk Connection</td>
</tr>
<tr>
<td>Add'l Computer</td>
<td>Comp. Lab</td>
</tr>
<tr>
<td>None Required</td>
<td></td>
</tr>
</tbody>
</table>
accreditation standards that were included in the decision to add the course
Student or alumni survey results

**Justification**
This nursing research course was developed to meet the needs of the undergraduate nursing students that are in the Honors Program. In the past faculty used NURS 3083 Topics in Nursing course for these students. Due to the increased number of Honors students the CON felt a separate course should be developed. This course needed to be research focused. Also the Topic in Nursing course was used by faculty to teach other content within the CON.

**Does this action impact teacher education?**
- Yes
- No

**Does this action have a global component in its content?**
- Yes
- No

**This is a course in one of the following programs**
- BSBA
- MAT
- MAED

---

### Section II - Course Information

**Course Title**
Nursing Honors II

**Course Discipline**
Nursing

**New Course Prefix and/or Number**

Once you receive your requested new course prefix and/or number from [Diane Coltraine](mailto:dianecoltraine@ecu.edu) for the prefix and [Marc Setliff](mailto:msetliff@ecu.edu) for the new course number with an approved response, enter the new information in the field(s) below, after LAUNCHING, attach the email response(s) and continue completing the form.

Do not make any changes until after LAUNCH, then remember to SAVE.

Navigate to the Toolbox and click the [+] in the top right corner to attach documents to this proposal.

**Course Prefix**
NURS

**Course Number**
4750
Description*  
Extensive program of reading and research in an area of nursing.

### Course Attributes

Complete all fields that apply. The information entered into these fields will be exported to Acalog and must follow a specific format; see HELP text for these fields.

<table>
<thead>
<tr>
<th>Credits</th>
<th>3</th>
<th>Lecture/Lab/Studio Hours</th>
<th>3</th>
</tr>
</thead>
<tbody>
<tr>
<td>Service Learning</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Writing Intensive</td>
<td>WI</td>
<td></td>
<td></td>
</tr>
<tr>
<td>When Offered</td>
<td>S</td>
<td></td>
<td></td>
</tr>
<tr>
<td>General Education (GE) Curriculum</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Diversity (DD/GD)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Formerly</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>P (Prerequisite)</td>
<td></td>
<td>Enrollment in the Honors College and College of Nursing.; NURS 3750.</td>
<td></td>
</tr>
<tr>
<td>RP (Recommended Prereq)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>RC (Recommended Coreq)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>C (Corequisite)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Same as</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>P/C (Prereq/Coreq)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>RP/C (Recommended Prereq/Coreq)</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### Requesting Special Designations for this Course

If you requested special designations in the Course Attributes section above, you must attach the committees' response(s) (approve or reject) to this proposal, if applicable. Special designations include: Service Learning (SL), Writing Intensive (WI), General Education (GE), Domestic Diversity (DD), and Global Diversity (GD).
Grading

Every faculty member has the academic freedom and responsibility to determine grades according to any method that is professionally acceptable, applied equally to all students, and communicated clearly, per the Faculty Manual. Clearly state how course work is evaluated, and how the evaluation of course work and the final exam, if given, determine a student's final grade in the course.

Be sure the grading scale follows the grading system published in the graduate/undergraduate catalogs.

Undergraduate faculty should use the recommended +/- scale.

<table>
<thead>
<tr>
<th>Letter Grade</th>
<th>CON Scale</th>
<th>Quality Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>95-100</td>
<td>4.0</td>
</tr>
<tr>
<td>A-</td>
<td>93-94</td>
<td>3.7</td>
</tr>
<tr>
<td>B+</td>
<td>91-92</td>
<td>3.3</td>
</tr>
<tr>
<td>B</td>
<td>87-90</td>
<td>3.0</td>
</tr>
<tr>
<td>B-</td>
<td>85-86</td>
<td>2.7</td>
</tr>
<tr>
<td>C+</td>
<td>82-84</td>
<td>2.3</td>
</tr>
<tr>
<td>C</td>
<td>78-81</td>
<td>2.0</td>
</tr>
<tr>
<td>C-</td>
<td>76-77 (NP)</td>
<td>1.7</td>
</tr>
<tr>
<td>D+</td>
<td>74-75 (NP)</td>
<td>1.3</td>
</tr>
<tr>
<td>D</td>
<td>72-73 (NP)</td>
<td>1.0</td>
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<tr>
<td>D-</td>
<td>70-71 (NP)</td>
<td>0.7</td>
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<tr>
<td>F</td>
<td>&lt;70 (NP)</td>
<td>0</td>
</tr>
</tbody>
</table>

Associated Classification of Instructional Programs (CIP) Code

CIP codes are intended primarily for degree and certificate programs only; however, associated CIP codes are sometimes used for additional purposes, such as faculty credentialing. Enter the 6-digit CIP code that matches the corresponding degree program in the ECU academic program inventory (API), or the CIP code that will be most closely associated across multiple programs.

CIP Code* 51-3801

Section IV - Method(s) of Delivery

Click in the box to select all CURRENT or PROPOSED method(s) of delivery, and then click in the box to select all FUTURE method(s) of delivery expected over the next three years.
### Section V - Primary Instructional Format and Contact Hours

UNC-GA requires identification of the primary instructional format for each course (e.g. 50% or greater), although multiple formats may be used in delivery. Identify the contact hours for every instructional format used in the delivery of this course by stating the hours per week or semester for each instructional format. If this is a combined format (e.g., codes 09, 13, 14), be sure to identify the contact hours for each applicable component.

#### 02 Lab

Requires scientific- or research-focused experiential work where students test, observe, experiment, or practice a field or discipline in a hands-on environment, typically held in 210 (Lab) designated spaces.

<table>
<thead>
<tr>
<th>02 Lab Contact Hours</th>
<th>02 Lab</th>
</tr>
</thead>
<tbody>
<tr>
<td>Week</td>
<td></td>
</tr>
<tr>
<td>Semester</td>
<td></td>
</tr>
</tbody>
</table>

#### 03 Studio

Requires visual- or aesthetic-focused experiential work where students test, observe, experiment, or practice a field or discipline in a hands-on environment.

<table>
<thead>
<tr>
<th>03 Studio Contact Hours</th>
<th>03 Studio</th>
</tr>
</thead>
<tbody>
<tr>
<td>Week</td>
<td></td>
</tr>
<tr>
<td>Semester</td>
<td></td>
</tr>
</tbody>
</table>

#### 04 Lecture

Requires the extended expression of thought supported by generally-accepted principles or theorems of a field or discipline led by an expert or qualified representative of the field or discipline.

<table>
<thead>
<tr>
<th>04 Lecture Contact Hours</th>
<th>04 Lecture</th>
</tr>
</thead>
<tbody>
<tr>
<td>3</td>
<td>Week</td>
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<td></td>
<td>Semester</td>
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</table>
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06 Student Teaching requires students to instruct or teach at an entity external to the institution, generally as part of the culminating curriculum of a teacher education or certification program.

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13 Lecture and Lab requires the combined attributes of a lecture course and a lab course.
13 Lecture Contact Hours

13 Lab Contact Hours

16 Individual Study requires students to participate in individualized, independent, directed, or guided studies under the supervision of an expert or qualified representative of the field or discipline that cannot be otherwise classified as internship, field experience, cooperative education, practicum, recital, performance, or ensemble.

16 Individual Study Contact Hours

Section VI - Additional Resources and Support Request

Select a block if your proposal requires support above and beyond what is typically needed for a new course. If no new resources are required, select "none required." Any additional resources required as a result of this proposal must be mentioned in the Memorandum of Request. If any ITCS blocks are selected below, attach cost estimates for ITCS resources and an approval letter from the appropriate ITCS director providing the service(s).

Identify additional resources requested with this proposal*

- Add'l Personnel
- Add'l Facilities
- Library Service
- Add'l Computer
- None Required

ITCS

- Mainframe
- Statistical Services
- Netwk Connection
- Comp. Lab

STOP

LAUNCH NOW by clicking this symbol in the top left pane.

After launch, review and make edits; be sure to SAVE all edits/changes in each field.
Section II - Import Existing Course Information

Import Existing Course Information

Import any existing course information by clicking the import button in the top left pane of this form. Respond to the down-arrow prompts. Any information in Acalog will be imported to the appropriate fields in this form. NOTE: Permalink information brought in from Acalog as part of an import will be available for review, but may not be created or modified within Curriculog; modifications will break the links.

**** DO NOT edit any imported information before you launch this form. ****

Add Department

Acalog may have imported this information (academic home) for you. If no information is imported for this field, click on "add item" and select the department or school name from the list.

<table>
<thead>
<tr>
<th>Department*</th>
<th>College of Nursing</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Department of Baccalaureate Education</td>
</tr>
</tbody>
</table>

Course Prefix and/or Number

**If this is an EXISTING course**, course information has already been imported from Acalog in BOTH fields below.

**If you requested a new course prefix from Diane Coltraine and/or a new course number from Marc Setliff**, when you receive an approved response, enter the new information in BOTH fields below, attach the email response(s) and continue completing the form.

Navigate to the Toolbox and click the attach button in the top right pane to attach documents to this proposal.

| Course Prefix and Number (single field)* | NURS 3370 3390 |
## Course Title
**Clinical Advanced Nursing Foundations II**

<table>
<thead>
<tr>
<th>Course Prefix*</th>
<th>NURS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Course Number*</td>
<td>3370 3390</td>
</tr>
</tbody>
</table>

### Course Description
Intermediate and advanced skills required for professional nursing practice.

### Course Attributes
The fields below are optional fields. If you are revising any course attributes, you need to make your edits/changes **AFTER LAUNCH** for changes to be tracked on the marked catalog copy. The information entered into these fields will be exported to Acalog and must follow a specific format; see HELP text.

<table>
<thead>
<tr>
<th>Credits*</th>
<th>4</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lecture/Lab/Studio Hours</td>
<td>2 lecture hours, 2 seminar hours, and 2 lab hours per week.</td>
</tr>
</tbody>
</table>

### Service Learning

### Writing Intensive

### Note

#### P (Prerequisite)
NURS 3020, NURS 3021, NURS 3210, NURS 3211, NURS 3270 3290, NURS 3271 3291, NURS 3280;

#### When Offered
F,S

#### RP (Recommended Prereq)

#### General Education (GE) Curriculum

#### Diversity (DD/GD)

#### Formerly
NURS 3370

#### Same as

#### P/C (Prereq/Coreq)
NURS 3380.

#### RP/C (Recommended Prereq/Coreq)

#### Formerly
NURS 3370

#### Same as

#### P/C (Prereq/Coreq)
NURS 3380.
Section II - Import Existing Course Information

Import Existing Course Information

Import any existing course information by clicking the in the top left pane of this form. Respond to the down-arrow prompts. Any information in Acalog will be imported to the appropriate fields in this form. NOTE: Permalink information brought in from Acalog as part of an import will be available for review, but may not be created or modified within Curriculog; modifications will break the links.

**** DO NOT edit any imported information before you launch this form. ****

Add Department

Acalog may have imported this information (academic home) for you. If no information is imported for this field, click on "add item" and select the department or school name from the list.

Department*

- College of Nursing
- Department of Baccalaureate Education

Course Discipline*

- Nursing

Course Prefix and/or Number

If this is an EXISTING course, course information has already been imported from Acalog in BOTH fields below.

If you requested a new course prefix from Diane Coltraine and/or a new course number from Marc Setliff, when you receive an approved response, enter the new information in BOTH fields below, attach the email response(s) and continue completing the form.

Navigate to the Toolbox and click the in the top right pane to attach documents to this proposal.

Course Prefix and Number (single field)*

- NURS 3391 Advanced Foundations Laboratory
**Course Title**: Clinical Nursing Advanced Nursing Foundations II Laboratory

<table>
<thead>
<tr>
<th>Course Prefix*</th>
<th>Course Number*</th>
</tr>
</thead>
<tbody>
<tr>
<td>NURS</td>
<td>3391</td>
</tr>
</tbody>
</table>

**Course Description**: Intermediate and advanced skills required for professional nursing practice.

**Course Attributes**

The fields below are optional fields. If you are revising any course attributes, you need to make your edits/changes **AFTER LAUNCH** for changes to be tracked on the marked catalog copy. The information entered into these fields will be exported to Acalog and must follow a specific format; see HELP text.

- **Credits**: 0
- **Lecture/Lab/Studio Hours**: 2 lecture hours, 2 seminar hours, and 2 lab hours per week.

**Service Learning**

**Writing Intensive**

**P (Prerequisite)**

NURS 3020, NURS 3021, NURS 3210, NURS 3211, NURS 3270, NURS 3271, NURS 3290, NURS 3291, NURS 3280;

**When Offered**: F,S

**RP (Recommended Prereq)**

**RC (Recommended Prereq)**

**C (Corequisite)**

NURS 3390;

**Formerly**: NURS 3371

**P/C (Prereq/Coreq)**

NURS URS NURS 3380;

**Same as**

**RP/C (Recommended Prereq/Coreq)**
Section II - Import Existing Course Information

Import Existing Course Information

Import any existing course information by clicking the icon in the top left pane of this form. Respond to the down-arrow prompts. Any information in Acalog will be imported to the appropriate fields in this form. NOTE: Permalink information brought in from Acalog as part of an import will be available for review, but may not be created or modified within Curriculog; modifications will break the links.

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Add Department

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Department*

College of Nursing

Department of Baccalaureate Education

Course Discipline*

Nursing

Course Prefix and/or Number

If this is an EXISTING course, course information has already been imported from Acalog in BOTH fields below.

If you requested a new course prefix from Diane Coltraine and/or a new course number from Marc Setliff, when you receive an approved response, enter the new information in BOTH fields below, attach the email response(s) and continue completing the form.

Navigate to the Toolbox and click the icon in the top right pane to attach documents to this proposal.

Course Prefix and Number (single field)*

NURS 3610
Course Title*  Pathophysiology for ABSN

Course Prefix*  NURS  Course Number*  3610

Course Description*  Etiology, mechanism and clinical presentation of alterations in physiology.

Course Attributes

The fields below are optional fields. If you are revising any course attributes, you need to make your edits/changes AFTER LAUNCH for changes to be tracked on the marked catalog copy. The information entered into these fields will be exported to Acalog and must follow a specific format; see HELP text.

| Credits*  | 2 |
| Lecture/Lab/ Studio Hours | 2 lecture hours per week. |
| Service Learning |
| Writing Intensive |
| When Offered |
| General Education (GE) Curriculum |
| Diversity (DD/GD) |
| Formerly |
| P (Prerequisite)  Admission to accelerated second degree BSN option |
| RP (Recommended Prereq) |
| RC (Recommended Prereq) |
| C (Corequisite)  NURS 3611, NURS 3613, NURS 3614. |
| Same as |
| P/C (Prereq/Coreq) |
| RP/C (Recommended Prereq/Coreq) |
Section II - Import Existing Course Information

Import Existing Course Information

Import any existing course information by clicking in the top left pane of this form. Respond to the down-arrow prompts. Any information in Acalog will be imported to the appropriate fields in this form. NOTE: Permalink information brought in from Acalog as part of an import will be available for review, but may not be created or modified within Curriculog; modifications will break the links.

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Add Department

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Department*

- College of Nursing
- Department of Baccalaureate Education

Course Discipline*

Nursing

Course Prefix and/or Number

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If you requested a new course prefix from Diane Coltraine and/or a new course number from Marc Setliff, when you receive an approved response, enter the new information in BOTH fields below, attach the email response(s) and continue completing the form.

Navigate to the Toolbox and click the in the top right pane to attach documents to this proposal.

Course Prefix and Number (single field)*

NURS 3611
**Course Title**: Health Assessment for ABSN  
**Course Prefix**: NURS  
**Course Number**: 3611

**Course Description**: Theoretical foundation necessary for performing a holistic health assessment.

---

### Course Attributes

The fields below are optional fields. If you are revising any course attributes, you need to make your edits/changes AFTER LAUNCH for changes to be tracked on the marked catalog copy. The information entered into these fields will be exported to Acalog and must follow a specific format; see HELP text.

| Credits* | 3 |
| Lecture/Lab/Studio Hours | 2 lecture and 2 lab hours per week. |
| Service Learning | |
| Writing Intensive | |
| P (Prerequisite) | Admission to accelerated second degree BSN option; |
| RP (Recommended Prereq) | |
| When Offered | |
| General Education (GE) Curriculum | |
| RC (Recommended Prereq) | |
| Diversity (DD/GD) | |
| C (Corequisite) | NURS 3610, NURS 3612, NURS 3613, NURS 3614. |
| Formerly | |
| Same as | |
| P/C (Prereq/Coreq) | |
| RP/C (Recommended Prereq/Coreq) | |
Import Existing Course Information

Import any existing course information by clicking the icon in the top left pane of this form. Respond to the down-arrow prompts. Any information in Acalog will be imported to the appropriate fields in this form. NOTE: Permalink information brought in from Acalog as part of an import will be available for review, but may not be created or modified within Curriculog; modifications will break the links.

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Department*

College of Nursing

Department of Baccalaureate Education

Course Discipline*

Nursing

Course Prefix and/or Number

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If you requested a new course prefix from Diane Coltraine and/or a new course number from Marc Setliff, when you receive an approved response, enter the new information in BOTH fields below, attach the email response(s) and continue completing the form.

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Course Prefix and Number (single field)*

NURS 3612
<table>
<thead>
<tr>
<th>Course Title*</th>
<th>Pharmacology for ABSN</th>
</tr>
</thead>
<tbody>
<tr>
<td>Course Prefix*</td>
<td>NURS</td>
</tr>
<tr>
<td>Course Number*</td>
<td>3612</td>
</tr>
</tbody>
</table>

**Course Description***
Nursing roles in pharmacotherapeutics and physiological effects.

---

### Course Attributes

The fields below are optional fields. If you are revising any course attributes, you need to make your edits/changes **AFTER LAUNCH** for changes to be tracked on the marked catalog copy. The information entered into these fields will be exported to Acalog and must follow a specific format; see HELP text.

| Credits* | 2 |
| Lecture/Lab/Studio Hours | 2 lecture hours per week |

**Service Learning**

**Writing Intensive**

**When Offered**

**General Education (GE) Curriculum**

**Diversity (DD/GD)**

**Formerly**

**P (Prerequisite)**
Admission to accelerated second degree BSN option;

**RP (Recommended Prereq)**

**RC (Recommended Prereq)**

**C (Corequisite)**
NURS 3610, NURS 3611, **NURS 3613, NURS 3614**.

**Same as**

**P/C (Prereq/Coreq)**

**RP/C (Recommended Prereq/Coreq)**
Return to top

Section II - Import Existing Course Information

Import Existing Course Information

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- **Department**
  - College of Nursing
  - Department of Baccalaureate Education

Course Prefix and/or Number

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If you requested a new course prefix from Diane Coltraine and/or a new course number from Marc Setliff, when you receive an approved response, enter the new information in BOTH fields below, attach the email response(s) and continue completing the form.

Navigate to the Toolbox and click the  in the top right pane to attach documents to this proposal.

- **Course Prefix and Number**
  - NURS 3614

(continues)
# Course Title
Theoretical and Clinical Concepts for Nursing Practice

## Course Prefix
NURS

## Course Number
3614

## Course Description
Theoretical concepts, evidence based and critical reasoning fundamental to basic, intermediate and advanced nursing skills.

## Course Attributes
The fields below are optional fields. If you are revising any course attributes, you need to make your edits/changes AFTER LAUNCH for changes to be tracked on the marked catalog copy. The information entered into these fields will be exported to Acalog and must follow a specific format; see HELP text.

### Credits
4

### Lecture/Lab/Studio Hours
2 lecture and 2 lab hours per week.

### Note

### P (Prerequisite)
Admission to accelerated second degree BSN option;

### RP (Recommended Prereq)

### RC (Recommended Prereq)

### C (Corequisite)
NURS 3610, NURS 3611, NURS 3612, NURS 3613.

### Formerly

### Same as

### P/C (Prereq/Coreq)

### RP/C (Recommended Prereq/Coreq)
Section II - Import Existing Course Information

Import Existing Course Information

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Department*  
College of Nursing  
Department of Baccalaureate Education

Course Discipline*  
Nursing

Course Prefix and/or Number

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Course Prefix and Number (single field)*  
NURS 4941
**Course Title*** Leadership and Community Nursing for ABSN

**Course Prefix*** NURS

**Course Number*** 4941

**Course Description*** Nursing management and leadership for the health of populations and communities.

---

**Course Attributes**

The fields below are optional fields. If you are revising any course attributes, you need to make your edits/changes **AFTER LAUNCH** for changes to be tracked on the marked catalog copy. The information entered into these fields will be exported to Acalog and must follow a specific format; see HELP text.

<table>
<thead>
<tr>
<th>Credits*</th>
<th>5</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lecture/Lab/Studio Hours</td>
<td>3 lecture and 6 clinical hours per week.</td>
</tr>
<tr>
<td>Service Learning</td>
<td></td>
</tr>
<tr>
<td>Writing Intensive</td>
<td></td>
</tr>
<tr>
<td>When Offered</td>
<td></td>
</tr>
<tr>
<td>General Education (GE) Curriculum</td>
<td></td>
</tr>
<tr>
<td>Diversity (DD/GD)</td>
<td>DD</td>
</tr>
<tr>
<td>P (Prerequisite)</td>
<td>NURS 4940 4614;</td>
</tr>
<tr>
<td>RP (Recommended Prereq)</td>
<td></td>
</tr>
<tr>
<td>RC (Recommended Prereq)</td>
<td></td>
</tr>
<tr>
<td>C (Corequisite)</td>
<td>NURS 4942, NURS 4943.</td>
</tr>
<tr>
<td>Same as</td>
<td></td>
</tr>
<tr>
<td>P/C (Prereq/Coreq)</td>
<td></td>
</tr>
<tr>
<td>RP/C (Recommended Prereq/Coreq)</td>
<td></td>
</tr>
</tbody>
</table>

---

**Section III- Impact Report**
There are still **required fields** to be completed below, and you cannot launch your proposal until they are filled in. **IT IS IMPORTANT that you DO NOT edit any imported fields until your form is launched.** After launch, edits will be used as marked catalog copy to be exported to Acalog.

**NOTE: To request assistance with this section of the form, please contact the catalog editor (coltrainem@ecu.edu or 252-328-1425).**

**Academic Home Unit**

The academic home unit (as listed on the API and recorded in Acalog) should have been imported from the step above. Sometimes, programs are housed at the college/school level, rather than a department, particularly in the case of inter-/multi-disciplinary programs. If no unit was imported, click once in the text box below and choose the home department/unit for the program.

<table>
<thead>
<tr>
<th>Department*</th>
<th>College of Nursing</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Department of Baccalaureate Education</td>
</tr>
</tbody>
</table>

| Program Type*                | Bachelors                                                |

| Degree Type*                 | Bachelor of Science in Nursing                           |

| Program Title*               | Nursing, Bachelor of Science                            |

**Program Description***

*Program Coordinator: Annette Peery (3166 Health Sciences Building; 252-744-6356; peerya@ecu.edu)*

Minimum degree requirement is **125 s.h.-133 s.h.** of credit as follows:

1. General education requirements including those listed below - **40 s.h.**

   (For information about courses that carry general education credit see General Education Program.)
<table>
<thead>
<tr>
<th>Course</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIOL 2110 Fundamentals of Microbiology</td>
</tr>
<tr>
<td>BIOL 2111 Fundamentals of Microbiology Laboratory</td>
</tr>
<tr>
<td>CHEM 1120 Introduction to Chemistry for the Allied Health Sciences</td>
</tr>
<tr>
<td>MATH 1065 College Algebra</td>
</tr>
<tr>
<td>PSYC 1000 Introductory Psychology</td>
</tr>
<tr>
<td>PSYC 3206 Developmental Psychology</td>
</tr>
<tr>
<td>SOCI 2110 Introduction to Sociology</td>
</tr>
<tr>
<td>Choose an approved 3 s.h. ethics course</td>
</tr>
</tbody>
</table>

### 2. Professional nursing core-40 42 s. h.

(BSN pre-licensure students only)

<table>
<thead>
<tr>
<th>Course</th>
</tr>
</thead>
<tbody>
<tr>
<td>NURS 3210 Nurse as Care Provider</td>
</tr>
<tr>
<td>NURS 3211 Nurse as Care Provider Clinical</td>
</tr>
<tr>
<td><strong>NURS 3270 Clinical Nursing Foundations I</strong></td>
</tr>
<tr>
<td><strong>NURS 3271 Clinical Nursing Foundations I</strong></td>
</tr>
<tr>
<td>Laboratory</td>
</tr>
<tr>
<td>NURS 3280 Concepts of Pathophysiology for Nursing</td>
</tr>
<tr>
<td><strong>NURS 3290 Basic Foundations</strong></td>
</tr>
<tr>
<td><strong>NURS 3291 Basic Foundations Laboratory</strong></td>
</tr>
<tr>
<td>NURS 3330 Nursing Care of Families During the Childbearing Phase</td>
</tr>
<tr>
<td>NURS 3331 Nursing Care of Families During the Childbearing Phase Clinical</td>
</tr>
<tr>
<td><strong>NURS 3370 Clinical Nursing Foundations II</strong></td>
</tr>
<tr>
<td><strong>NURS 3371 Clinical Nursing Foundations II</strong></td>
</tr>
<tr>
<td>Laboratory</td>
</tr>
<tr>
<td>NURS 3340 Nursing Care of Children</td>
</tr>
<tr>
<td>NURS 3341 Nursing Care of Children Clinical</td>
</tr>
<tr>
<td>NURS 3380 Pharmacotherapeutics in Nursing</td>
</tr>
<tr>
<td><strong>NURS 3390 Advanced Foundations</strong></td>
</tr>
<tr>
<td><strong>NURS 3391 Advanced Foundations Laboratory</strong></td>
</tr>
<tr>
<td><strong>NURS 3750 Honors Project I</strong></td>
</tr>
<tr>
<td>NURS 4010 Nursing Care of Clients with Alterations in Mental Health</td>
</tr>
<tr>
<td>NURS 4011 Nursing Care of Clients with Alterations in Mental Health Clinical</td>
</tr>
<tr>
<td>NURS 4020 Nursing Care of Adults</td>
</tr>
<tr>
<td>NURS 4021 Nursing Care of Adults Clinical</td>
</tr>
<tr>
<td>NURS 4140 Research in Nursing</td>
</tr>
<tr>
<td><strong>NURS 4750 Honors Project II</strong></td>
</tr>
</tbody>
</table>

### 3. Specialization areas-27–33 25-33 s. h.
(Choose one.)

**Professional nursing—(27 (25 s. h.)**

*(Pre-licensure students)*

- NURS 3020 Health Assessment
- NURS 3021 Health Assessment Laboratory
- **NURS 3200 Introduction to Professional Nursing**
- NURS 3520 Trends and Issues in Professional Nursing
- NURS 3550 Health of the Older Adult
- NURS 4150 Nursing Leadership
- NURS 4210 Nursing Care of Populations and Communities
- NURS 4211 Nursing Care of Populations and Communities Clinical
- NURS 4500 Theory Capstone
- NURS 4511 Clinical Capstone

**Registered nurse students (33 s.h.)**

Upon completion of NURS 4901, registered nurses receive 34 s.h. placement credit for the remaining core nursing courses. Registered nurse students who maintain a minimum cumulative GPA of 3.5 or above in all courses applied to the completion of the RN-BSN option and have earned a grade of "A" in NURS 4907 and NURS 4908 may qualify to graduate with distinction.

- NURS 4901 Nursing Research, Clinical Scholarship, and Evidence Based Practice
- NURS 4902 Professional Communication in Nursing
- NURS 4903 Critical Thinking to Facilitate Role Transition: RN to BSN
- NURS 4904 Professionalism in Baccalaureate Nursing Practice
- NURS 4905 Nursing in a Global Society
- NURS 4906 Community Health Nursing
- NURS 4907 Nursing Leadership and Finance
- NURS 4908 RN to BSN Practice Experience Capstone
4. Cognates - 18 s.h.

BIOL 2140 Human Physiology and Anatomy I
BIOL 2150 Human Physiology and Anatomy II
BIOL 2141 Human Physiology and Anatomy I Laboratory
BIOL 2151 Human Physiology and Anatomy II Laboratory
CHEM 1130 Organic and Biochemistry for the Allied Health Sciences

* NUTR 2105 Nutrition Science
An approved 3 s.h. statistics course

Note:

* This course may count towards the general education requirement.

5. Electives to complete requirements for graduation.

Section IV - Program Revision(s)/Add or Delete Course(s)

Stop here and make sure all REQUIRED fields are complete. The proposal will not LAUNCH if they are not all complete.

LAUNCH NOW by clicking in the top left corner, then continue to make your edits/changes.

If you do not LAUNCH before making changes, your changes will not be saved and tracking will not be available. After launch, remember to SAVE your changes for each field. Once you approve the form as Originator, and it enters the approval workflow, you will no longer be able to edit or make changes to your proposal.