## Undergraduate Curriculum Committee - Meeting Agenda/Minutes

<table>
<thead>
<tr>
<th>Location*</th>
<th>Greenville Centre 1200</th>
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<tbody>
<tr>
<td>Date*</td>
<td>2018-03-22</td>
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<tr>
<td>Agenda*</td>
<td>[ ] Agenda</td>
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</tbody>
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**Notice**

Complete and correct proposals/packages were placed on this agenda in the order in which they were received and availability of time.

The Committee devotes the necessary time to thoroughly review each package; therefore, presentation times are approximate and may vary. Your patience is appreciated.

| Minutes Approval Date: | 04/16/2018 |

## Section I - Meeting Agenda

<table>
<thead>
<tr>
<th>Agenda Items*</th>
<th>Call to Order/Announcements</th>
<th>2:00</th>
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</thead>
<tbody>
<tr>
<td>I.</td>
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<td></td>
<td>The minutes from the March 1, 2018 UCC meeting have been approved.</td>
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<thead>
<tr>
<th></th>
<th>College of Health and Human Performance Department of Health Education and Promotion (Karen Vail-Smith and Jennifer Matthews)</th>
<th>2:05</th>
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<tbody>
<tr>
<td>II.</td>
<td>1. Memorandum of Request (<a href="#">Level 3</a>)</td>
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<tr>
<td></td>
<td>2. Revision of an Existing Degree Title: Public Health Studies, BS to Public Health, BS (<a href="#">Level 3</a>)</td>
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<thead>
<tr>
<th></th>
<th>College of Health and Human Performance Department of Interior Design and Merchandising (Susannah Berry and Katherine Swank)</th>
<th>2:10</th>
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</thead>
<tbody>
<tr>
<td>III.</td>
<td>1. Revision of an Existing Course: IDSN <a href="#">1180</a> (<a href="#">Level 1</a>)</td>
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<tr>
<td>Time</td>
<td>IV. College of Health and Human Performance</td>
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<td></td>
<td>Department of Health Education and Promotion</td>
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<tr>
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<td>(Sue Raedeke)</td>
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<td>1. Memorandum of Request (Level 1)</td>
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<td>2. Revision of an Existing Course: HLTH 4006 (Level 1)</td>
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<td>3. Revision of an Existing Degree: Public Health Studies, BS (Level 1)</td>
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<tr>
<th>Time</th>
<th>V. College of Allied Health Sciences</th>
<th>2:55</th>
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<tbody>
<tr>
<td></td>
<td>Department of Addictions and Rehabilitation Studies</td>
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<tr>
<td></td>
<td>(Martha Chapin)</td>
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<td>1. Memorandum of Request (Level 1)</td>
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<td>2. Revision of Existing Minor: Alcohol and Drug Studies (Level 1)</td>
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<tr>
<th>Time</th>
<th>VI. College of Allied Health Sciences</th>
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<tbody>
<tr>
<td></td>
<td>Department of Nutrition Science</td>
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<td></td>
<td>(Kate Willson)</td>
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<td></td>
<td>1. Memorandum of Request (Level 1)</td>
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<td>2. Deletion of Existing Courses: NUTR 3500, 3501 (Level 1)</td>
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<td>3. Renumbering of an Existing Course: NUTR 4700 to NUTR 3700 (Level 1)</td>
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<td>4. Revision of Existing Courses: NUTR 1300, 2331, 2400, 3104, 3105, 3311, 3330, 3535, 4300, 4312, 4313, 4330, 4331, 4500, 4600 (Level 1)</td>
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<td>5. Revision of an Existing Minor: Nutrition Minor (Level 1)</td>
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<td>6. Revision of an Existing Degree: Nutrition and Dietetics, BS (Level 1)</td>
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<tr>
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<td>Department of Health Services and Information Management</td>
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<tr>
<td></td>
<td>(Leigh Cellucci)</td>
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<td>1. Memorandum of Request (Level 1)</td>
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<td>2. Revision of Existing Courses: HIMA 3120, 4030, 4075, 4138, 4145, 4153, 4160, 4170, HSMA 3020, 3025, 3030, 3040, 3045, 3050, 3115, 4010, 4050, 4055, 4056, 4060, 4065, 4080, 4903, 4904, 4905, 4906 (Level 1)</td>
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<td>(Amy Shannon)</td>
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<td>Department of Mathematics</td>
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Section II - Meeting Minutes

Date 03-22-2018

Minutes

Attendance
- Bowman, Josie*
- Dembo, Jonathan*
- Dingfelder, Michael*
- Johnson, Mark*
- Kidd, Susan*
- Reaves, Rita*
- Richardson, Mark*
- Rider, Patrick*
- Scemama, Jean-Luc*
- Spalding, Nancy*
- Spears, Joshua*
- Vail-Smith, Karen*
- Baker, Rachel
- Coltraine, Diane
- Summey, Karen
- Traynor, Karen

Guests/Comments

Meeting Adjourned
4:55 pm Motion made to adjourn by Rita Reaves and second by Patrick Rider.

I. Call to Order/Announcements

Call to Order/Announcements
- The minutes from the March 1, 2018 UCC meeting have been approved.
II. College of Health and Human Performance
Department of Interior Design and Merchandising
(Susannah Berry and Katherine Swank)

1. Revision of an Existing Course: IDSN 1180 (Level 1)
2. Revision of an Existing Degree: Interior Design, BS (Level 1)

Memo and justification clear. Delete "check" by BSBA, move co-requisite to correct section under attributes and remove colon from co-requisites. Changes made at the meeting. Catalog copy need to renumber the sections. Discussion related to the 26 semester hours for a minor or certificate no changes suggested.

Motion made to accept as amended by Nancy Spalding. Seconded by Patrick Rider.

Decision
- [ ] Approve
- [x] Approve with Amendments
- [ ] Tabled (returned to originator)

III. College of Health and Human Performance
Department of Health Education and Promotion
(Sue Raedeke, Susannah Berry)

1. Memorandum of Request (Level 1)
2. Revision of an Existing Course: HLTH 4006 (Level 1)

   This course will become WI and the faculty made some specific edits to the course including a focus on work-site setting. Pre-health students take 3030.

3. Revision of an Existing Degree: Public Health Studies, BS (Level 1)

   No comments or suggested edits..

Motion to approve made by Mark Richardson. Second by Jonathan Dembo

Decision [x] Approve
IV. College of Allied Health Sciences
   Department of Addictions and Rehabilitation Studies
   (Martha Chapin)

   1. Memorandum of Request (Level 1)
   2. Revision of Existing Minor: Alcohol and Drug Studies (Level 1)

   The Criminal Justice Department requested that the Department of
   Addictions and Rehabilitation Studies add HLTH 3355: Alcohol, Tobacco, &
   Other Drug Education & Prevention as an elective in the Alcohol and Drug
   Studies minor. Memo clear.

   Motion to approve made by Nancy Spalding. Second by Patrick Rider.

Decision

   ✔ Approve

   Tabled (returned to originator)

V. College of Allied Health Sciences
   Department of Nutrition Science
   (Mark Wheeler, Mary Chapin)

   1. Memorandum of Request (Level 1)

   Discussed rational for change and moving courses based on requests from the
   accrediting bodies. Committee requested that the documents (memo and
   course proposals) need to be consistent in using the name of the program and
   tracks and use of the hyphen.

   2. Deletion of Existing Courses: NUTR 3500, 3501 (Level 1)

   No suggestions or edits needed.

   3. Renumbering of an Existing Course: NUTR 4700 to NUTR 3700
      (Level 1)

   Suggested edits were to include a few sentences related to writing activities in
   the course.

   4. Revision of Existing Courses:

   NUTR 1300: Credit hours changed to one credit. Adequate content and pre-
   req appropriate for one credit hour.

   NUTR 2331, 3104, 3330, 3335, 4300: All pre-requisites changes. No
   suggested edits.

   NUTR 2400: pre-requisite change. Word missing in course description.
NUTR 3105: Change pre-requisites and make sure attributes are correct.

NUTR 3311: Change pre-requisites. Make sure use of major or minor correct terminology.

NUTR 4312: Pre-requisite change and credit hours changed from 4 hours to 3 s.h. Change also included adding lab hours. Place in course description.

NUTR 4313: Same as NURS 4312 but change is from 3 s.h. to 2 s.h.

NUTR 4330 and 4331: Use same course description and one is a continuation of the other so need to distinguish between the course descriptions by either using Part 1 or 2 or continuation. NUTR 4331 delete webpage link.

NUTR 4500 and NUTR 4600: Added administrative content.

5. **Revision of an Existing Minor: Nutrition Minor (Level 1)**

Reviewed edits no suggested edits.

6. **Revision of an Existing Degree: Nutrition and Dietetics, BS (Level 1)**

Should remain Nutrition and Dietetics Science until formal request was made.

Motion made to approve as amended by Nancy Spalding. Second by Patrick Rider.

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**Section III**

**VI. College of Allied Health Sciences**

**Department of Health Services and Information Management (Leigh Cellucci)**

1. [Memorandum of Request](#) *(Level 1)*

2. Revision of Existing Courses: HIMA 3120, 4030, 4075, 4138, 4145, 4153, 4160, 4170, HSMA 3020, 3025, 3030, 3040, 3045, 3050, 3115, 4010, 4050, 4055, 4056, 4060, 4065, 4080, 4903, 4904, 4905, 4906 *(Level 1)*

No suggested edits or changes.

Motion made to accept the proposal by KarenVail-Smith. Second by Patrick Rider.
VII. Harriot College of Arts and Sciences  
Department of University Studies  
(Amy Shannon, Melinda Kane)

1. Memorandum of Request (Level 1)  
2. Revision of Existing Degree: University Studies, BS (Level 1)

Change the credits from 60 to 75 credit hours before students can apply to program. In justification add how it would strengthen the program by having the students apply later. The original intent of the program will be supported. Need to uncheck and select CIP

Motion to approve as amended by Karen Vail-Smith and second by Patrick Rider.

VIII. Harriot College of Arts and Sciences  
Department of Mathematics  
(Chal Benson, Gail Radcliffe)

1. Memorandum of Request (Level 1)  

Add assessment of the curriculum which support the change. Made during the meeting.

1. Revision of Existing Courses: MATH 1050 Changed title and concisely present the course description. Typo noted in spelling of Engineering. MATH 2154 Changed pre-requisite to a co-requisites. This would eliminate a barrier in taking the courses. MATH 4057 Adding a pre-requisite. No changes suggested to course proposals.

2. Catalog page for BS and BA: Removal from the BA degree in Mathematics the requirement that CSCI 1010/1011 be completed with a minimum grade of C- (1.7). The students in BA need to do a minor. There are 4 concentrations with restricted electives. Edits to list of courses.

Motion to approve as amended by Mark Johnson. Seconded by Patrick Rider.
IX. Harriot College of Arts and Sciences
Department of Foreign Languages and Literatures
(Purificación Martínez)

1. Memorandum of Request *(Level 1* - requires Faculty Senate review)

There are 7 concentrations. Memo complete and well laid out. The revisions have been guided by several area and add to Assessment of Student learning outcome data.

1. Proposal of New Courses: SPAN 4010 change annual enrollment from 5 to 15, objective #3 edit out the "their". SPAN 4020 no specific comments. SPAN 4030 Edit the objectives for 1 and 2, use "Evaluate" for objective 3 and "Contrast" for objective 5. *(Level 1* - requires Faculty Senate review)

2. Revision of Existing Courses: SPAN 3117, 4555, 4556, 4557, 4558, 4560, 4561, 4562, 4563 *(Level 1)*

3. Revision of an Existing Degree: Foreign Languages and Literatures, BA *(Level 1)*

No further suggested edits to package.

Motion to approve as amended by Karen Vail-Smith. Second by Patrick Rider.

Decision

☐ Approve

☑ Approve with Amendments

☐ Tabled (returned to originator)

X. Harriot College of Arts and Sciences
Department of History
(Rick Hernandez)

1. Revision of an Existing Degree: History, BA *(Level 2)*

Creating three additional concentrations: Pre-law, Public History, and
Atlantic and Maritime.
Motion to approve made by Mark Richardson. Second by Jonathan Dembo.

Section IV

XI. College of Health and Human Performance  
Department of Health Education and Promotion  
(Karen Vail-Smith and Jennifer Matthews)

1. Memorandum of Request (Level 3)

   1. Revision of an Existing Degree Title: Public Health Studies, BS to Public Health, BS (Level 3)

   Motion to approve by Mark Richardson. Second by Patrick Rider

   Approved.
catalog editor (coltrainem@ecu.edu or 252-328-1425).

Academic Home Unit

The academic home unit (as listed on the API and recorded in Acalog) should have been imported from the step above. Sometimes, programs are housed at the college/school level, rather than a department, particularly in the case of inter-/multi-disciplinary programs. If no unit was imported, click once in the text box below and choose the home department/unit for the program.

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<tr>
<th>Department*</th>
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<tbody>
<tr>
<td>Program Type*</td>
<td>Bachelors</td>
</tr>
<tr>
<td>Degree Type*</td>
<td>Bachelor of Science</td>
</tr>
<tr>
<td>Program Title*</td>
<td>Public Health Studies, BS</td>
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</tbody>
</table>

Program Coordinator: Jennifer Matthews (2302 Carol Belk Building; 252-328-1704; cremeensj@ecu.edu)

Students entering the public health studies degree program choose one of three concentrations: community health, prehealth professions, or worksite health promotion. The community health concentration requires a minimum cumulative GPA of 2.75 for entry. Students entering the worksite health promotion concentration must have a minimum cumulative 2.5 GPA and a minimum 2.5 GPA calculated on three courses: ECON 2113, HLTH 2000, PSYC 3241. Students entering the prehealth professions concentration must have a minimum cumulative 3.0 GPA and a minimum 3.0 GPA calculated on the following courses: BIOL 1100, BIOL 1101, BIOL 1200, BIOL 1201, CHEM 1150, CHEM 1151, CHEM 1160, CHEM 1161. All students must declare on or before reaching 90 credit hours.

Minimum degree requirement is 124 s. h. as follows:

1. General education requirements including those listed below - 40 s.h.

(For information about courses that carry general education credit see General Education Program.)
All concentrations:

HLTH 1000 Health in Modern Society
MATH 1065 College Algebra
PSYC 1000 Introductory Psychology

Community health concentration:

BIOL 1050 General Biology
BIOL 1051 General Biology Laboratory
or
BIOL 1100 Principles of Biology I
BIOL 1101 Principles of Biology Laboratory I
SOCI 2110 Introduction to Sociology

Prehealth professions concentration:

BIOL 1100 Principles of Biology I
BIOL 1101 Principles of Biology Laboratory I
BIOL 1200 Principles of Biology II
SOCI 2110 Introduction to Sociology

Worksite health promotion:

BIOL 1050 General Biology
BIOL 1051 General Biology Laboratory
or
BIOL 1100 Principles of Biology I
BIOL 1101 Principles of Biology Laboratory I
PSYC 3241 Personnel and Industrial Psychology

2. Common core - 21 s.h.

BIOS 1500 Introduction to Biostatistics
or
MATH 2228 Elementary Statistical Methods I  
EHST 2110 Introduction to Environmental Health Sciences  
HLTH 2000 Principles of Public Health  
HLTH 3010 Health Problems I  
HLTH 3020 Health Disparities  
or  
HLTH 3025 LGBT Population Health and Disparities  
or  
HLTH 3100 Issues in Latino Health  
HLTH 3050 Public Health Systems and Policy  
HLTH 4011 Introduction to Epidemiology in Health Education and Promotion  

3. Concentrations - 41-51 s.h.  
(Choose one concentration.)  

a. Community health concentration (41 s.h.)  
  
HLTH 3000 Theory and Practice in Community Health Education  
HLTH 3002 Women's Health Across the Lifespan  
HLTH 3520 Introduction to Global Health  
HLTH 4605 Community Strategies for Health Education  
HLTH 4609 Needs Assessment and Program Planning  
HLTH 4611 Program Evaluation  
HLTH 4880 Capstone: Applied Principles of Health Education and Promotion  
HLTH 4991 Health Education and Promotion Internship  

Cognates:  

BIOL 2130 Survey of Human Physiology and Anatomy  
*  
BIOL 2131 Survey of Human Physiology and Anatomy Laboratory  
NUTR 1000 Contemporary Nutrition
or
NUTR 2105 Nutrition Science

**Note:**

*This course can count towards general education requirements.*

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**b. Prehealth professions (45-48 s.h.)**

HLTH 3030 Health Behavior
HLTH 3300 Introduction to Patient Education
HLTH 4200 Planning and Evaluation in Health Promotion

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**Cognates:**

(Choose one of the following sets of biology courses.)
BIOL 1201 Principles of Biology Laboratory II
BIOL 2130 Survey of Human Physiology and Anatomy
BIOL 2131 Survey of Human Physiology and Anatomy Laboratory
or
BIOL 2140 Human Physiology and Anatomy I
BIOL 2141 Human Physiology and Anatomy I Laboratory
BIOL 2150 Human Physiology and Anatomy II
BIOL 2151 Human Physiology and Anatomy II Laboratory

(Complete each of the following chemistry courses.)
CHEM 1150 General Chemistry I
CHEM 1151 General Chemistry Laboratory I
CHEM 1160 General Chemistry II
CHEM 1161 General Chemistry Laboratory II

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**Choose 22 s.h. from the following:**
c. Worksite health promotion (51 s.h.)

- HLTH 3030 Health Behavior
- HLTH 4006 Health Promotion in the Workplace
- HLTH 4609 Needs Assessment and Program Planning
- HLTH 4611 Program Evaluation
- HLTH 4880 Capstone: Applied Principles of Health Education and Promotion
- HLTH 4991 Health Education and Promotion Internship

Cognates:
BIOL 2130 Survey of Human Physiology and Anatomy
*  
EHST 3900 Introduction to Occupational Health  
or  
ITEC 3292 Industrial Safety  
FINA 2244 Legal Environment of Business  
KINE 2850 Structural Kinesiology  
KINE 3805 Physiology of Exercise  
KINE 4805 Exercise Evaluation and Prescription Laboratory  
KINE 4806 Exercise Evaluation and Prescription  
NUTR 1000 Contemporary Nutrition  
or  
NUTR 2105 Nutrition Science

**Note:**  
* This course can count towards general education requirements.

4. Electives:  

It is recommended that courses be taken which reinforce content in the physical, social, and behavioral sciences, or provide the student with a community health specialty area such as gerontology, environmental health, or health promotion. Number of elective hours varies by concentration.

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**Section IV - Program Revision(s)/Add or Delete Course(s)**

**STOP** Stop here and make sure **all** REQUIRED fields are complete. The proposal will not **LAUNCH** if they are not all complete.

**LAUNCH NOW** by clicking ➤ in the top left corner, **then continue to make your edits/changes**.
Section II - Course Information

Import Existing Course Information

Import any existing course information by clicking the icon in the top left pane of this form. Respond to the down-arrow prompts. Any information in Acalog will be imported to the appropriate fields in this form. NOTE: Permalink information brought in from Acalog as part of an import will be available for review, but may not be created or modified within Curriculog; modifications will break the links.

**** DO NOT edit any imported information before you launch this form. ****

Add Department

Acalog may have imported this information (academic home) for you. If no information is imported for this field, click on "add item" and select the department or school name from the list.

Department*
Department of Interior Design and Merchandising

Course Prefix and/or Number

If this is an EXISTING course, course information has already been imported from Acalog in the fields below.

If you requested a new course prefix from Diane Coltraine and/or a new course number from Marc Setliff, when you receive an approved response, enter the new information in the field(s) below, attach the email response(s) and continue completing the form.

Navigate to the Toolbox and click the icon in the top right pane to attach documents to this proposal.

Course Title*
Interior Design Fundamentals
Course Prefix*       IDSN
Course Number* 1180

Course Description* Principles of interior design, design process, and organization of design industry. Spatial planning, interior materials and elements, and design in residential and commercial interiors. Implications of social, psychological, and cultural influences on design and function of interior spaces. Relationship between human factors and social responsibility.

Requesting Special Designations for this Course

If you are requesting special designations, you must follow each applicable committee's process found in these links: Service Learning (SL), Writing Intensive (WI), General Education (GE), Domestic Diversity (DD), and Global Diversity (GD). Attach the committees' response(s) (approve or reject) to this proposal. Also, add the designated course attribute, as described in the HELP text, in the section below.

Course Attributes

The fields below are optional fields. If you are revising any course attributes, you need to make your edits/changes AFTER LAUNCH for changes to be tracked on the marked catalog copy. The information entered into these fields will be exported to Acalog and must follow a specific format; see HELP text.

Credits* 3
Lecture/Lab/Studio Hours

Service Learning

Writing Intensive

When Offered

General Education (GE) Curriculum

Diversity (DD/GD)

Note

P (Prerequisite)

RP (Recommended Prereq)

RC (Recommended Prereq)

C (Corequisite) IDSN 1181.
You may skip to Section VII if your actions address ONLY the following items:

- Banking or deleting a course (deleting a course from a program requires a program revision form)
- Removing a 5000-level course from the UG catalog
- Renumbering to the SAME level (no content change)
- Revising course prefix
- Revising repeatability
- Revising required or recommended prereqs/coreqs
- Revising title (no content change)

All other actions must continue to Section III and complete all applicable optional and required fields for the rest of the form before approving.

STOP

COLLAPSE SECTION II - COURSE INFORMATION NOW! Do not edit anything in this section until after you launch your proposal in Section VIII.
Academic Home Unit

The academic home unit (as listed on the API and recorded in Acalog) should have been imported from the step above. Sometimes, programs are housed at the college/school level, rather than a department, particularly in the case of inter-/multi-disciplinary programs. If no unit was imported, click once in the text box below and choose the home department/unit for the program.

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<td>Degree Type*</td>
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<tr>
<td>Program Title*</td>
<td>Interior Design, BS</td>
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Program Description*

Program Coordinator: Katherine Swank (331-RW Rivers Building; 252-328-1362; swankk@ecu.edu)

The interior design major is accredited by the Council for Interior Design Accreditation (CIDA), and the National Association of Schools of Art and Design (NASAD), and the National Kitchen and Bath Association (NKBA).

Students can declare the interior design major upon entry to the university or at a later time if they are in good academic standing (2.0 or higher GPA). Admission into professional-level courses requires: completion of IDSN 1081, IDSN 1180, IDSN 1181, IDSN 1200, and IDSN 1500, with a C (2.0) or higher; a cumulative GPA of at least 2.5; and an acceptable level of proficiency in studio work as shown in the portfolio review. Throughout the program, students must make a 'C' (2.0) or better in all IDSN major courses.

Portfolio Review: Upon completion of IDSN foundation courses, students submit portfolios which contain representative work from IDSN 1081, IDSN 1181, and IDSN 1500. This work is evaluated by the interior design faculty, who recommend whether students are prepared to enter the professional-level interior design courses. Students who do not meet the level of proficiency needed for the professional-level courses have the opportunity to resubmit a portfolio a maximum of two additional times. Meeting the minimum standards does not guarantee entry into the professional level. Admission to professional-level courses is competitive and limited.

Policy on Student Projects: The IDMR department reserves the right to retain, exhibit, and reproduce design projects submitted by students for class assignments for the purpose of complying with accreditation and
program requirements. Work submitted for grades is the property of the department until it is returned to the students.

Minimum degree requirement is **120 s. h.** of credit as follows:

### Proposed Curriculum*

1. **General education requirements including those listed below - 40 s.h.**

   (For information about courses that carry general education credit see General Education Program.)

   **MATH 1050- Explorations in Mathematics or higher general education mathematics course**

   - **ECON 2113** Principles of Microeconomics
   - **MATH 1065** College Algebra
   - **PSYC 1000** Introductory Psychology
   - **PSYC 3221** Social Psychology
   - Choose 6 s.h. from:
     - **ARTH 1905** The Dimensions of Art
     - **ARTH 1906** Art History Survey
     - **ARTH 1907** Art History Survey

2. **Core - 54 s.h.**

   - **IDSN 1081** Drawing for the Interior Designer
   - **IDSN 1180** Interior Design Fundamentals
   - **IDSN 1181** Interior Design Fundamentals Laboratory
   - **IDSN 1200** Interior Design Seminar I
   - **IDSN 1500** Color and Light in Interior Design
   - **IDSN 2101** Interior Design Communication
   - **IDSN 2102** Interior Design Studio I
   - **IDSN 2103** Historic Interiors I
   - **IDSN 2200** Interior Design Seminar II
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>IDSN 2201</td>
<td>Interior Design Materials and K&amp;B</td>
</tr>
<tr>
<td>IDSN 2202</td>
<td>Interior Design Studio II</td>
</tr>
<tr>
<td>IDSN 2203</td>
<td>Historic Interiors II</td>
</tr>
<tr>
<td>IDSN 3101</td>
<td>Interior Design Systems</td>
</tr>
<tr>
<td>IDSN 3102</td>
<td>Interior Design Studio III</td>
</tr>
<tr>
<td>IDSN 3200</td>
<td>Interior Design Seminar III</td>
</tr>
<tr>
<td>IDSN 3201</td>
<td>Interior Design Professional Practice</td>
</tr>
<tr>
<td>IDSN 3202</td>
<td>Interior Design Studio IV</td>
</tr>
<tr>
<td>IDSN 3203</td>
<td>Interior Design Internship</td>
</tr>
<tr>
<td>IDSN 4102</td>
<td>Interior Design Studio V</td>
</tr>
<tr>
<td>IDSN 4202</td>
<td>Interior Design Studio VI</td>
</tr>
</tbody>
</table>

### 3. Cognates — 12 s.h.

- **ACCT 2101** Survey of Financial and Managerial Accounting  
  or  
  **ACCT 2401** Financial Accounting  
  **MKTG 3832** Marketing Management

Choose 6 s.h. from:

- **MKTG 4362** Retail Management  
  **MKTG 4752** Integrated Marketing Communication  
  **MKTG 4790** Distribution Management  
  **MKTG 4975** Digital Marketing  
  **MKTG 4992** International Marketing

### 4. Restricted electives — 6 s.h.

Choose 6 s.h. from:

- **CMGT 4320** Global Sustainable Construction  
  **CMGT 4505** Special Projects
Section IV - Program Revision(s)/Add or Delete Course(s)

STOP
Stop here and make sure all REQUIRED fields are complete. The proposal will not LAUNCH if they are not all complete.

LAUNCH NOW by clicking ➤ in the top left corner, then continue to make your edits/changes.

If you do not LAUNCH before making changes, your changes will not be saved and tracking will not be available. After launch, remember to SAVE your changes for each field. Once you approve the form as Originator, and it enters the approval workflow, you will no longer be able to edit or make changes to your proposal.

Making changes to the program curriculum

If you are adding new course(s) to a Program, you need to add courses to the Curriculum BEFORE you add them to cores, electives, etc. Whether you are adding NEW, currently in the Curriculog Approval Process (from your New Course Proposal), or IMPORTING existing course(s) (already in the catalog), this is a two-step process.

Step 1

- Follow these steps to propose changes to the program curriculum, which was imported in a previous step:

To IMPORT Existing Courses that already are in the catalog, click on Import Course and find the courses needed. A pop-up window will display featuring the Integration. To begin, select the catalog you would like to import from, graduate or undergraduate, find your program, find your course(s), then import.
Note: If you need any assistance with this section of the form (i.e., course/catalog information), please email the Catalog Editor or call 252-328-1425.

Add Department

Acalog may have imported this information (academic home) for you. If no information is imported for this field, click on "add item" and select the department or school name from the list.

<table>
<thead>
<tr>
<th>Department*</th>
<th>Department of Health Education and Promotion</th>
</tr>
</thead>
<tbody>
<tr>
<td>Course Discipline*</td>
<td>Health</td>
</tr>
</tbody>
</table>

Course Prefix and/or Number

If this is an EXISTING course, course information has already been imported from Acalog in BOTH fields below.

If you requested a new course prefix from Diane Coltraine and/or a new course number from Marc Setliff, when you receive an approved response, enter the new information in BOTH fields below, attach the email response(s) and continue completing the form.

Navigate to the Toolbox and click the in the top right pane to attach documents to this proposal.

<table>
<thead>
<tr>
<th>Course Prefix AND Number (single field)*</th>
<th>HLTH 4006</th>
</tr>
</thead>
<tbody>
<tr>
<td>Course Title*</td>
<td>Health Promotion in the Workplace</td>
</tr>
<tr>
<td>Course Prefix*</td>
<td>HLTH</td>
</tr>
<tr>
<td>Course Number*</td>
<td>4006</td>
</tr>
</tbody>
</table>

Course Description* 

Needs and corporate operations assessment Health interventions, design policy development, implementation, and evaluation of health-related programs and technology integration for wellness program specialists in worksite settings.

Requesting Special Designations for this Course

If you are requesting special designations, you must follow each applicable committee's process found in these links: Service Learning (SL), Writing Intensive (WI), General Education (GE), Domestic Diversity (DD), and Global Diversity
(GD). Attach the committees' response(s) (approve or reject) to this proposal. Also, add the designated course attribute, as described in the HELP text, in the section below.

**Course Attributes**

The fields below are optional fields. If you are revising any course attributes, you need to make your edits/changes **AFTER LAUNCH** for changes to be tracked on the marked catalog copy. The information entered into these fields will be exported to Acalog and must follow a specific format; see HELP text.

<table>
<thead>
<tr>
<th>Credits*</th>
<th>3</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lecture/Lab/Studio Hours</td>
<td></td>
</tr>
<tr>
<td>Service Learning</td>
<td></td>
</tr>
<tr>
<td>Writing Intensive</td>
<td>Activity Log</td>
</tr>
<tr>
<td></td>
<td>Sue Raedeke</td>
</tr>
<tr>
<td></td>
<td>+ WI</td>
</tr>
<tr>
<td>WI</td>
<td></td>
</tr>
<tr>
<td>When Offered</td>
<td>F,S</td>
</tr>
<tr>
<td>RP (Recommended Prereq)</td>
<td></td>
</tr>
<tr>
<td>RC (Recommended Coreq)</td>
<td></td>
</tr>
<tr>
<td>C (Corequisite)</td>
<td></td>
</tr>
<tr>
<td>Formerly</td>
<td></td>
</tr>
<tr>
<td>P/C (Prereq/Coreq)</td>
<td></td>
</tr>
<tr>
<td>RP/RC (Recommended Prereq/Coreq)</td>
<td></td>
</tr>
</tbody>
</table>

**STOP**

COLLAPSE SECTION II - COURSE INFORMATION NOW! Do not edit anything in this section until after you launch your proposal in Section VIII.

**Section III - Syllabus Summary**

<table>
<thead>
<tr>
<th>Anticipated ANNUAL Student Enrollment</th>
<th>35</th>
</tr>
</thead>
</table>
Every faculty member has the academic freedom and responsibility to determine grades according to any method that is professionally acceptable, applied equally to all students, and communicated clearly, per the Faculty Manual. Clearly state how course work is evaluated, and how the evaluation of coursework and the final exam, if given, determine a student's final grade in the course.

Be sure the grading scale follows the grading system published in the graduate/undergraduate catalogs.

**Undergraduate faculty should use the recommended +/- scale.**

<table>
<thead>
<tr>
<th>Grading</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>94-100 percent of possible points</td>
</tr>
<tr>
<td>A-</td>
<td>90-93.9 percent of possible points</td>
</tr>
<tr>
<td>B+</td>
<td>87-89.9 percent of possible points</td>
</tr>
<tr>
<td>B</td>
<td>83-86.9 percent of possible points</td>
</tr>
<tr>
<td>B-</td>
<td>80-82.9 percent of possible points</td>
</tr>
<tr>
<td>C+</td>
<td>77-79.9 percent of possible points</td>
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<tr>
<td>C</td>
<td>73-76.9 percent of possible points</td>
</tr>
<tr>
<td>C-</td>
<td>70-72.9 percent of possible points</td>
</tr>
<tr>
<td>D+</td>
<td>67-69.9 percent of possible points</td>
</tr>
<tr>
<td>D</td>
<td>63-66.9 percent of possible points</td>
</tr>
<tr>
<td>D-</td>
<td>60-62.9 percent of possible points</td>
</tr>
<tr>
<td>F</td>
<td>Below 59.9 percent of possible points</td>
</tr>
</tbody>
</table>

**Associated Classification of Instructional Programs (CIP) Code**

CIP codes are intended primarily for degree and certificate programs only; however, associated CIP codes are sometimes used for additional purposes, such as faculty credentialing. Enter the 6-digit CIP code that matches the corresponding degree program in the ECU academic program inventory (API), or the CIP code that will be most closely associated across multiple programs.

| CIP Code | 51.2207 |

**Section IV - Method(s) of Delivery**

Click in the box to select all CURRENT method(s) of delivery, then click in the box to select all FUTURE method(s) of delivery expected over the next three years.

<table>
<thead>
<tr>
<th>Method(s) of Delivery</th>
<th>CURRENT</th>
<th>Method(s) of Delivery</th>
<th>FUTURE</th>
</tr>
</thead>
</table>
Section V - Primary Instructional Format and Contact Hours

UNC-GA requires identification of the primary instructional format for each course (e.g. 50% or greater), although multiple formats may be used in delivery. Identify the contact hours for every instructional format used in the delivery of this course by stating the hours per week or semester for each instructional format. If this is a combined format (e.g., codes 09, 13), be sure to identify the contact hours for each applicable component. This is for information only.

Select Primary Instructional Format

04 Lecture requires the extended expression of thought supported by generally-accepted principles or theorems of a field or discipline led by an expert or qualified representative of the field or discipline.

Select one: Weekly

Hours 3

Section VI - Additional Resources and Support

Select a block if your proposal requires support above and beyond what is typically needed for a course. Any additional resources required as a result of this proposal must be mentioned in the Memorandum of Request. If any ITCS blocks are selected below, attach cost estimates for ITCS resources and an approval letter from the appropriate ITCS director providing the service(s).

Identify additional resources requested with this proposal
- Add'l Personnel
- Add'l Facilities
- Library Service
- Add'l Computer

ITCS
- Mainframe
- Statistical Services
- Netwk Connection
- Computer Lab

STOP
LAUNCH NOW.

LAUNCH by clicking this symbol ▶ in the top left pane.

Edit Imported Information: Section II - Course Information

To make changes to fields imported from Acalog, expand Section II, click in the appropriate field,
There are still **required fields** to be completed below, and you cannot launch your proposal until they are filled in. **IT IS IMPORTANT that you DO NOT edit any imported fields until your form is launched.** After launch, edits will be used as marked catalog copy to be exported to Acalog.

**NOTE: To request assistance with this section of the form, please contact the catalog editor ([coltrainem@ecu.edu](mailto:coltrainem@ecu.edu) or 252-328-1425).**

**Academic Home Unit**

The academic home unit (as listed on the API and recorded in Acalog) should have been imported from the step above. Sometimes, programs are housed at the college/school level, rather than a department, particularly in the case of inter-/multi-disciplinary programs. If no unit was imported, click once in the text box below and choose the home department/unit for the program.

<table>
<thead>
<tr>
<th>Department*</th>
<th>Department of Health Education and Promotion</th>
</tr>
</thead>
<tbody>
<tr>
<td>Program Type*</td>
<td>Bachelors</td>
</tr>
<tr>
<td>Degree Type*</td>
<td>Bachelor of Science</td>
</tr>
<tr>
<td>Program Title*</td>
<td>Public Health Studies, BS</td>
</tr>
</tbody>
</table>
| Program Description* | *Program Coordinator: Jennifer Matthews (2302 Carol Belk Building; 252-328-1704; cremeensj@ecu.edu)*

Students entering the public health studies degree program choose one of three concentrations: community health, prehealth professions, or worksite health promotion. The community health concentration requires a minimum cumulative GPA of 2.75 for entry. Students entering the worksite health promotion concentration must have a minimum cumulative 2.5 GPA and a minimum 2.5 GPA calculated on three courses: **ECON 2113, HLT 2000, PSYC 3241**. Students entering the prehealth professions concentration must have a minimum cumulative 3.0 GPA and a minimum 3.0 GPA calculated on the following courses: **Biol 1100, Biol 1101, Biol 1200, Biol 1201, Chem 1150, Chem 1151, Chem 1160, Chem 1161**. All students must declare on or before reaching 90 credit hours.

Minimum degree requirement is **124 s.h.** as follows:

1. **General education requirements**
including those listed below - 40 s.h.

(For information about courses that carry general education credit see General Education Program.)

All concentrations:

- HLTH 1000 Health in Modern Society
- MATH 1065 College Algebra
- PSYC 1000 Introductory Psychology

Community health concentration:

- BIOL 1050 General Biology
- BIOL 1051 General Biology Laboratory
- or
- BIOL 1100 Principles of Biology I
- BIOL 1101 Principles of Biology Laboratory I
- SOCI 2110 Introduction to Sociology

Prehealth professions concentration:

- BIOL 1100 Principles of Biology I
- BIOL 1101 Principles of Biology Laboratory I
- BIOL 1200 Principles of Biology II
- SOCI 2110 Introduction to Sociology

Worksite health promotion:

- BIOL 1050 General Biology
- BIOL 1051 General Biology Laboratory
- or
- BIOL 1100 Principles of Biology I
- BIOL 1101 Principles of Biology Laboratory I
- PSYC 3241 Personnel and Industrial Psychology
2. Common core - 21 s.h.

- BIOS 1500 Introduction to Biostatistics
- or MATH 2228 Elementary Statistical Methods I
- EHST 2110 Introduction to Environmental Health Sciences
- HLTH 2000 Principles of Public Health
- HLTH 3010 Health Problems I
- HLTH 3020 Health Disparities
- or HLTH 3025 LGBT Population Health and Disparities
- or HLTH 3100 Issues in Latino Health
- HLTH 3050 Public Health Systems and Policy
- HLTH 4011 Introduction to Epidemiology in Health Education and Promotion

3. Concentrations-41–51 48 s. h.

(Choose one concentration.)

a. Community health concentration (41 s.h.)

- HLTH 3000 Theory and Practice in Community Health Education
- HLTH 3002 Women’s Health Across the Lifespan
- HLTH 3520 Introduction to Global Health
- HLTH 4605 Community Strategies for Health Education
- HLTH 4609 Needs Assessment and Program Planning
- HLTH 4611 Program Evaluation
- HLTH 4880 Capstone: Applied Principles of Health Education and Promotion
- HLTH 4991 Health Education and Promotion Internship

Cognates:  

Curriculog https://ecu.curriculog.com/proposal:2434/print
BIOL 2130 Survey of Human Physiology and Anatomy

* BIOL 2131 Survey of Human Physiology and Anatomy Laboratory

NUTR 1000 Contemporary Nutrition

or

NUTR 2105 Nutrition Science

**Note:**

*This course can count towards general education requirements.*

b. Prehealth professions (45-48 s.h.)

HLTH 3030 Health Behavior

HLTH 3300 Introduction to Patient Education

HLTH 4200 Planning and Evaluation in Health Promotion

Cognates:

(Choose one of the following sets of biology courses.)

BIOL 1201 Principles of Biology Laboratory II

BIOL 2130 Survey of Human Physiology and Anatomy

BIOL 2131 Survey of Human Physiology and Anatomy Laboratory

or

BIOL 2140 Human Physiology and Anatomy I

BIOL 2141 Human Physiology and Anatomy I Laboratory

BIOL 2150 Human Physiology and Anatomy II

BIOL 2151 Human Physiology and Anatomy II Laboratory

(Complete each of the following chemistry courses.)

CHEM 1150 General Chemistry I

CHEM 1151 General Chemistry Laboratory I

CHEM 1160 General Chemistry II
CHEM 1161 General Chemistry Laboratory II

Choose 22 s.h. from the following:

- ATEP 2800 Medical Nomenclature for Human Performance
  or
- HIMA 3000 Medical Terminology for Health Professionals
  or
- HLTH 2700 Medical Terminology for Public Health Professionals
- BIOL 2110 Fundamentals of Microbiology
- BIOL 2111 Fundamentals of Microbiology Laboratory
- BIOL 2300 Principles of Genetics
- CHEM 2750 Organic Chemistry I
- CHEM 2753 Organic Chemistry Laboratory I
- CHEM 2760 Organic Chemistry II
- CHEM 2763 Organic Chemistry Laboratory II
- CHEM 2770 Biological Chemistry
- CHEM 2771 Biological Chemistry Laboratory
- HLTH 4901 Prehealth Professions Field Experience
- HLTH 4902 Prehealth Professions Field Experience
- HLTH 4910 Prehealth Professions Internship
  or
- other approved HLTH electives
- KINE 2850 Structural Kinesiology
- KINE 3805 Physiology of Exercise
- PHYS 1250 General Physics I
- PHYS 1251 General Physics Laboratory I
- PHYS 1260 General Physics II
- PHYS 1261 General Physics Laboratory II

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c. Worksite health promotion (51 s.h.)

**HLTH 3030 Health Behavior**
- HLTH 4006 Health Promotion in the Workplace
- HLTH 4609 Needs Assessment and Program Planning
- HLTH 4611 Program Evaluation
- HLTH 4880 Capstone: Applied Principles of Health
Education and Promotion  
HLTH 4991 Health Education and Promotion Internship

Cognates:

- BIOL 2130 Survey of Human Physiology and Anatomy
- EHST 3900 Introduction to Occupational Health  
or
ITEC 3292 Industrial Safety
- FINA 2244 Legal Environment of Business
- KINE 2850 Structural Kinesiology
- KINE 3805 Physiology of Exercise
- KINE 4805 Exercise Evaluation and Prescription Laboratory
- KINE 4806 Exercise Evaluation and Prescription
- NUTR 1000 Contemporary Nutrition  
or
NUTR 2105 Nutrition Science

Note:

- * This course can count towards general education requirements.

4. Electives:

It is recommended that courses be taken which reinforce content in the physical, social, and behavioral sciences, or provide the student with a community health specialty area such as gerontology, environmental health, or health promotion. Number of elective hours varies by concentration.

Section IV - Program Revision(s)/Add or Delete Course(s)
rather than a department, particularly in the case of inter-/multi-disciplinary programs. If no unit was imported, click once in the text box below and choose the home department/unit for the program.

<table>
<thead>
<tr>
<th><strong>Department</strong>*</th>
<th><strong>Department of Addictions and Rehabilitation Studies</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Program Type</strong>*</td>
<td><strong>Minor</strong></td>
</tr>
<tr>
<td><strong>Degree Type</strong>*</td>
<td><strong>Non-degree</strong></td>
</tr>
<tr>
<td><strong>Program Title</strong>*</td>
<td><strong>Alcohol and Drug Studies Minor</strong></td>
</tr>
</tbody>
</table>

**Program Description***

*Program Coordinator: Dr. Paul Toriello (4425-K Health Sciences Building; 252-744-6297; toriellop@ecu.edu)*

Minors must earn a minimum grade of C (2.0) in all ADRE courses. Minimum requirement for the alcohol and drug studies minor is **24 s.h.** as follows:

1. **Core - 15 s.h.**

   - ADRE 2003 Alcohol and Drug Abuse: Health and Social Problem
   - ADRE 4793 Treatment of Substance Abuse
   - ADRE 4796 Contemporary Issues for Substance Abuse
   - PSYC 3221 Social Psychology
   - PSYC 3375 Abnormal Psychology
   - PSYC 4375 Abnormal Psychology

2. **Electives - 9 s.h.**

   *(Choose from the following.)*

   - ADRE 3000 Introduction to Rehabilitation
   - ADRE 4795 Prevention of Substance Abuse
   - ASLS 2020 Sign Language Studies I
Section IV - Program Revision(s)/Add or Delete Course(s)

Stop here and make sure all REQUIRED fields are complete. The proposal will not LAUNCH if they are not all complete.

LAUNCH NOW by clicking in the top left corner, then continue to make your edits/changes.

If you do not LAUNCH before making changes, your changes will not be saved and tracking will not be available. After launch, remember to SAVE your changes for each field. Once you approve the form as Originator, and it enters the approval workflow, you will no longer be able to edit or make changes to your proposal.

Making changes to the program curriculum

If you are adding new course(s) to a Program, you need to add courses to the Curriculum BEFORE you add them to cores, electives, etc. Whether you are adding NEW, currently in the Curriculog Approval Process (from your New Course Proposal), or IMPORTING existing course(s) (already in the catalog), this is a two-step process.

Step 1

- Follow these steps to propose changes to the program curriculum, which was imported in a previous step:

To IMPORT Existing Courses that already are in the catalog, click on Import Course and find the courses needed. A pop-up window will display featuring the Integration. To begin, select the catalog you would like to import from, graduate or undergraduate, find your program, find your course(s), then import.

- Follow these steps to propose changes to the program curriculum for New Courses that are currently in the Curriculog Approval Process (from your New Course Proposal form):
Department of Nutrition Science - Willson - NUTR 3500
C - SHORT Course Revision Form

Section I - General Information

Please contact your liaison for assistance.

**Read before you begin**

Steps to completing your form:

> Import  > Launch  > Edit  > Approve

Detailed instructions are in the form at each step.

1. TURN ON HELP TEXT before starting this proposal by clicking in the top right corner of the left pane.
2. FILL IN ALL REQUIRED FIELDS MARKED WITH AN * prior to LAUNCHING. Any attempt to launch before completion of all REQUIRED fields will result in a validation error for each incomplete field.

Note: You can SAVE your changes by clicking at the bottom of the screen at any point (prior to launching) and return to the proposal later. After launching, you must SAVE your work in each individual entry field.

Are you using the correct form?

This form may be used ONLY if you are performing the following actions with no change to course content:

> Banking or deleting course(s) *(deleting a course from a program/minor/concentration/certificate ALSO requires a program revision form)*
> Removing a 5000-level course from the UG catalog
> Renumbering to the SAME level
> Revising a course prefix
> Revising a course title
> Revising repeatability
> Revising required or recommended prereqs/coreqs

All other course revision actions, including these WITH changes to course content, must be done on the Long Course Revision form.

Contact LAST Name*

Willson

Telephone* 252-744-6042

Email* Willsonka@ecu.edu

Level* 

Undergraduate  Undergraduate (THCAS ONLY)  Graduate
Check action(s) for this proposal*

- Banking or deleting course(s) (deleting a course from a program/minor/concentration/certificate ALSO requires a program revision form)
- Removing a 5000-level course from the UG catalog
- Renumbering to the SAME level (no content change)
- Revising a course prefix (no content change)
- Revising a course title (no content change)
- Revising repeatability (no content change)
- Revising required or recommended prereqs/coreqs (no content change)

Memorandum of Request (MOR)

The Memorandum of Request is now a separate new form. The new form will accompany all proposal packages through workflows so individual MORs in proposal forms are no longer required.

Complete your proposal form(s), then select “+ New Proposal,” choose “A – Memorandum of Request Form” and complete the form. There is a link on the form to a sample to assist in creating a clear and inclusive MOR.

Note that you will provide justification for this particular action in the "Justification" field below.

Justification

Include the following items in your justification:

> Why you wish to offer or revise the course
> The gap you are attempting to fill
> How the course responds to the assessment of student learning

If applicable, include the following:

> Any accrediting bodies associated with this course, including specific accreditation standards that were included in the decision to add the course
> Student or alumni survey results

Justification*

We wish to delete NUTR 3500, as the content is already being covered in 6 other courses. According to our accreditation standards, we fulfil the requirement of the understanding of nutrition research in NUTR 2105, NUTR 2330, NUTR 3105, NUTR 4312, NUTR 4313, and NUTR 4500.
Section II - Import Existing Course Information

Import Existing Course Information

Import any existing course information by clicking the in the top left pane of this form. Respond to the down-arrow prompts. Any information in Acalog will be imported to the appropriate fields in this form. NOTE: Permalink information brought in from Acalog as part of an import will be available for review, but may not be created or modified within Curriculog; modifications will break the links.

**** DO NOT edit any imported information before you launch this form. ****

Add Department

Acalog may have imported this information (academic home) for you. If no information is imported for this field, click on "add item" and select the department or school name from the list.

<table>
<thead>
<tr>
<th>Department*</th>
</tr>
</thead>
<tbody>
<tr>
<td>Department of Nutrition Science</td>
</tr>
<tr>
<td>Course Discipline*</td>
</tr>
<tr>
<td>Nutrition Science</td>
</tr>
</tbody>
</table>

Course Prefix and/or Number

If this is an EXISTING course, course information has already been imported from Acalog in BOTH fields below.

If you requested a new course prefix from Diane Coltraine and/or a new course number from Marc Setliff, when you receive an approved response, enter the new information in BOTH fields below, attach the email response(s) and continue completing the form.

Navigate to the Toolbox and click the in the top right pane to attach documents to this proposal.

<table>
<thead>
<tr>
<th>Course Prefix and Number (single field)*</th>
</tr>
</thead>
<tbody>
<tr>
<td>NUTR 3500</td>
</tr>
<tr>
<td>Course Title*</td>
</tr>
<tr>
<td>Nutrition Research Methodology</td>
</tr>
</tbody>
</table>
### Course Prefix

NUTR

### Course Number

3500

### Course Description

Application of research methodologies to nutrition and dietetics.

---

#### Course Attributes

The fields below are optional fields. If you are revising any course attributes, you need to make your edits/changes AFTER LAUNCH for changes to be tracked on the marked catalog copy. The information entered into these fields will be exported to Acalog and must follow a specific format; see HELP text.

#### Credits

3

#### Lecture/Lab/Studio Hours

Note

#### Service Learning

#### Writing Intensive

WI

#### When Offered

#### General Education (GE) Curriculum

#### Diversity (DD/GD)

#### Formerly

#### P/C (Prereq/Coreq)

#### P (Prerequisite)

NUTR 2105; statistics; nutrition major.

#### RP (Recommended Prereq)

#### RC (Recommended Prereq)

#### C (Corequisite)

#### Same as

#### RP/C (Recommended Prereq/Coreq)

---

### Section III- Impact Report

Impact Report
Every package must include an Impact Report (formerly Affected Units Report) and a copy of applicable notifications. If an impacted unit responds to your notification, the response must be included with your submission.

**Run an Impact Report - ** read carefully before starting **

1. Run an Impact Report by clicking the at the top of the left pane. Make sure you select the WORKING catalog.

2. Copy/paste a copy of the Impact Report (even if no units are impacted) into MS Word and save.

**NOTE:** The Impact Report is developed via the Acalog database and is provided only as a supplement to impacted units identified by the proposing unit submitting packages. The proposing unit is responsible for demonstrating due diligence in notifying all impacted units. Consider running a keyword search in Acalog for similar prefixes, titles, departments, and other information that may seem applicable.

3. Email each affected department chair/school director indicating the action you are taking, the purpose for the notification (possible impact), and when you must have any response they may wish to make.

4. Navigate to the Proposal Toolbox and click the in the top right pane to attach the indicated documents.

5. Certify that all required documents are included with the proposal form at the bottom of the proposal. Failure to attach the required documents will result in your proposal being returned, causing a delay in approvals.

---

**Section VIII - Review Entries and Attach Required Documents**

Please attach any required files by navigating to the Proposal Toolbox and clicking the icon in the top left corner of the right pane.

---

**Certify**

I have reviewed this proposal and have attached all required documents, emails and notifications to all impacted units, if applicable.

---

**Approve your Form**

As the originator, you may still make edits to the proposal until you approve as Originator in the Approval Steps on the right pane of this form. To approve the form AFTER you have made all your edits, and thus move it forward in the approval process, click the DECISIONS check mark (on the top right pane), and then MAKE MY DECISION. Once you APPROVE your proposal, you will no longer be able to edit your proposal and it will move on to the next step of approval.
Department of Nutrition Science - Willson - NUTR 3501

C - SHORT Course Revision Form

Section I - General Information

Please contact your liaison for assistance.

**Read before you begin**

Steps to completing your form:

> Import  > Launch  > Edit  > Approve

Detailed instructions are in the form at each step.

1. TURN ON HELP TEXT before starting this proposal by clicking in the top right corner of the left pane.
2. FILL IN ALL REQUIRED FIELDS MARKED WITH AN * prior to LAUNCHING. Any attempt to launch before completion of all REQUIRED fields will result in a validation error for each incomplete field.

Note: You can SAVE your changes by clicking at the bottom of the screen at any point (prior to launching) and return to the proposal later. After launching, you must SAVE your work in each individual entry field.

Are you using the correct form?

This form may be used ONLY if you are performing the following actions with no change to course content:

> Banking or deleting course(s) *(deleting a course from a program/minor/concentration /certificate ALSO requires a program revision form)*
> Removing a 5000-level course from the UG catalog
> Renumbering to the SAME level
> Revising a course prefix
> Revising a course title
> Revising repeatability
> Revising required or recommended prereqs/coreqs

All other course revision actions, including these WITH changes to course content, must be done on the Long Course Revision form.

Contact LAST Name*

Level*

Telephone*

Email*

Level*

Undergraduate  Undergraduate (THCAS ONLY)  Graduate
Check action(s) for this proposal

- Banking or deleting course(s) (deleting a course from a program/minor/concentration/certificate ALSO requires a program revision form)
- Removing a 5000-level course from the UG catalog
- Renumbering to the SAME level (no content change)
- Revising a course prefix (no content change)
- Revising a course title (no content change)
- Revising repeatability (no content change)
- Revising required or recommended prereqs/coreqs (no content change)

Memorandum of Request (MOR)

The Memorandum of Request is now a separate new form. The new form will accompany all proposal packages through workflows so individual MORs in proposal forms are no longer required.

Complete your proposal form(s), then select “+ New Proposal,” choose “A – Memorandum of Request Form” and complete the form. There is a link on the form to a sample to assist in creating a clear and inclusive MOR.

Note that you will provide justification for this particular action in the "Justification" field below.

Justification

Include the following items in your justification:

> Why you wish to offer or revise the course
> The gap you are attempting to fill
> How the course responds to the assessment of student learning

If applicable, include the following:

> Any accrediting bodies associated with this course, including specific accreditation standards that were included in the decision to add the course
> Student or alumni survey results

Justification

We wish to delete NUTR 3501, as the content is already being covered in 6 other courses. According to our accreditation standards, we fulfil the requirement of the understanding of nutrition research in NUTR 2105, NUTR 2330, NUTR 3105, NUTR 4312, NUTR 4313, and NUTR 4500.
Import Existing Course Information

Import any existing course information by clicking the in the top left pane of this form. Respond to the down-arrow prompts. Any information in Acalog will be imported to the appropriate fields in this form. NOTE: Permalink information brought in from Acalog as part of an import will be available for review, but may not be created or modified within Curriculog; modifications will break the links.

**** DO NOT edit any imported information before you launch this form. ****

Add Department

Acalog may have imported this information (academic home) for you. If no information is imported for this field, click on "add item" and select the department or school name from the list.

<table>
<thead>
<tr>
<th>Department*</th>
</tr>
</thead>
<tbody>
<tr>
<td>Department of Nutrition Science</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Course Discipline*</th>
</tr>
</thead>
<tbody>
<tr>
<td>Nutrition Science</td>
</tr>
</tbody>
</table>

Course Prefix and/or Number

If this is an EXISTING course, course information has already been imported from Acalog in BOTH fields below.

If you requested a new course prefix from Diane Coltraine and/or a new course number from Marc Setliff, when you receive an approved response, enter the new information in BOTH fields below, attach the email response(s) and continue completing the form.

Navigate to the Toolbox and click the in the top right pane to attach documents to this proposal.

<table>
<thead>
<tr>
<th>Course Prefix and Number (single field)*</th>
</tr>
</thead>
<tbody>
<tr>
<td>NUTR 3501</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Course Title*</th>
</tr>
</thead>
<tbody>
<tr>
<td>Nutrition Research Methodology Laboratory</td>
</tr>
</tbody>
</table>
Course Prefix: NUTR 3501

Course Description: Laboratory application of research methodologies to nutrition and dietetics.

Course Attributes

The fields below are optional fields. If you are revising any course attributes, you need to make your edits/changes AFTER LAUNCH for changes to be tracked on the marked catalog copy. The information entered into these fields will be exported to Acalog and must follow a specific format; see HELP text.

Credits: 1

Lecture/Lab/Studio Hours

Service Learning

Writing Intensive

When Offered

General Education (GE) Curriculum

Diversity (DD/GD)

Formerly

P/C (Prereq/Coreq)

P (Prerequisite) NUTR 2105 and statistics.

RP (Recommended Prereq)

RC (Recommended Prereq)

C (Corequisite) NUTR 3500; nutrition major.

Same as

Section III- Impact Report

Impact Report

Every package must include an Impact Report (formerly Affected Units Report) and a copy of applicable notifications. If an impacted unit responds to your notification, the response must be included with your submission.

Run an Impact Report - ** read carefully before starting **

1. Run an Impact Report by clicking the at the top of the left pane. Make sure you select the WORKING catalog.

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**Top of Form**

**Section VIII - Review Entries and Attach Required Documents**

Please attach any required files by navigating to the Proposal Toolbox and clicking the icon in the top left corner of the right pane.

**Certify** I have reviewed this proposal and have attached all required documents, emails and notifications to all impacted units, if applicable.

**Approve your Form**

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Section II - Course Information

Import Existing Course Information

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**** DO NOT edit any imported information before you launch this form. ****

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Department*

Course Discipline*

Course Prefix and/or Number

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Navigate to the Toolbox and click the icon in the top right pane to attach documents to this proposal.

Course Prefix* NUTR

Course Prefix AND Number (single field)* NUTR 4700 3700

Course Title* Nutrition and Disease

Course Prefix* NUTR 4700 3700
Course Description*  
Diet and nutrition in chronic disease prevention, management and treatment.

Requesting Special Designations for this Course

If you are requesting special designations, you must follow each applicable committee's process found in these links: Service Learning (SL), Writing Intensive (WI), General Education (GE), Domestic Diversity (DD), and Global Diversity (GD). Attach the committees' response(s) (approve or reject) to this proposal. Also, add the designated course attribute, as described in the HELP text, in the section below.

Course Attributes

The fields below are optional fields. If you are revising any course attributes, you need to make your edits/changes AFTER LAUNCH for changes to be tracked on the marked catalog copy. The information entered into these fields will be exported to Acalog and must follow a specific format; see HELP text.

| Credits* | 3 |
| Lecture/Lab/ Studio Hours |  |
| Service Learning |  |
| Writing Intensive |  |
| Activity Log |  |
| Kate Willson |  |
| P (Prerequisite) | NUTR-3104, NUTR-3105, NUTR-2105, declared Nutrition, declared nutrition, declared Nutrition and dietetics, Dietetics major; major; |
| Kate Willson |  |
| Note |  |
| P (Prerequisite) |  |
| C (Corequisite) |  |
Formerly NUTR 4700

Same as

P/C NUTR 3104, NUTR 3105

RP/RC (Recommended Prereq/Coreq)

COLLAPSE SECTION II - COURSE INFORMATION NOW! Do not edit anything in this section until after you launch your proposal in Section VIII.

Section III - Syllabus Summary

Anticipated Annual Student Enrollment

50

Use of course in programs; check all that apply

☑ Required ☐ Elective

Student Learning Objectives

The curriculum committees recommend the use of Bloom’s Taxonomy as a guide when creating objectives. Each objective should begin with a measurable verb, be student-centered, behavioral-focused, and at the level of the course. Objectives are not deliverables such as assignments.

Student Learning Objectives

Explore the basis of cell biology and adaptations.
Explore the basic concepts of pathophysiology and the general principles of disease.
Describe the human response to dysfunction and disease processes.
Examine the various dysfunctions of an organ or organ systems.
Interpret assessment data, and evaluate pathogenesis of disease states.
Explore the impact of nutrition on pathogenesis and therapy

Textbooks and/or Readings

Cite using APA, MLA, or other discipline-appropriate format. At a minimum include the author, title, publication date, publisher, publisher city/state/country, and ISBN. Ensure the textbooks/readings cover all of the objectives and topics identified in the course proposal form. Regardless of the format of the class, you must provide samples of the kinds of readings students might do during this course.
Section IV - Method(s) of Delivery

Click in the box to select all CURRENT method(s) of delivery, then click in the box to select all FUTURE method(s) of delivery expected over the next three years.

<table>
<thead>
<tr>
<th>Method(s) of Delivery CURRENT</th>
<th>Method(s) of Delivery FUTURE</th>
</tr>
</thead>
<tbody>
<tr>
<td>01 Face-to-face (regular face-to-face meeting times and dedicated physical space at ECU)</td>
<td></td>
</tr>
<tr>
<td>01 Face-to-face (regular face-to-face meeting times and dedicated physical space at ECU)</td>
<td></td>
</tr>
</tbody>
</table>

Section V - Primary Instructional Format and Contact Hours

UNC-GA requires identification of the primary instructional format for each course (e.g. 50% or greater), although multiple formats may be used in delivery. Identify the contact hours for every instructional format used in the delivery of this course by stating the hours per week or semester for each instructional format. If this is a combined format (e.g., codes 09, 13), be sure to identify the contact hours for each applicable component. This is for information only.

02 Lab requires scientific- or research-focused experiential work where students test, observe, experiment, or practice a field or discipline in a hands-on environment, typically held in 210 (classroom lab) designated spaces.

<table>
<thead>
<tr>
<th>02 Lab Contact Hours</th>
<th>02 Lab</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Week</td>
</tr>
<tr>
<td></td>
<td>Semester</td>
</tr>
</tbody>
</table>

03 Studio requires visual- or aesthetic-focused experiential work where students test, observe, experiment, or practice a field or discipline in a hands-on environment.

<table>
<thead>
<tr>
<th>03 Studio Contact Hours</th>
<th>03 Studio</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Week</td>
</tr>
<tr>
<td></td>
<td>Semester</td>
</tr>
</tbody>
</table>

04 Lecture requires the extended expression of thought supported by generally-accepted principles or theorems of a field or discipline led by an expert or qualified representative of the field or discipline.

<table>
<thead>
<tr>
<th>04 Lecture Contact Hours</th>
<th>04 Lecture</th>
</tr>
</thead>
<tbody>
<tr>
<td>3</td>
<td>Week</td>
</tr>
<tr>
<td></td>
<td>Semester</td>
</tr>
</tbody>
</table>

05 Seminar requires students to participate in structured conversation or debate focused on assigned readings.
current or historical events, or shared experiences led by an expert or qualified representative of the field or discipline.

### 05 Seminar
- Contact Hours

---

06 Student Teaching requires students to instruct or teach at an entity external to the institution, generally as part of the culminating curriculum of a teacher education or certification program.

### 06 Student Teaching
- Contact Hours

---

07 Practicum requires students to participate in an approved project or proposal that practically applies previously studied theory of the field or discipline under the supervision of an expert of qualified representative of the field or discipline.

### 07 Practicum
- Contact Hours

---

08 Clinical requires medical or healthcare-focused experiential work where students test, observe, experiment, or practice a field or discipline in a hands-on or simulated environment.

### 08 Clinical
- Contact Hours

---

09 Internship, Field Experience, or Cooperative Education requires students to participate in a partnership, professional employment, work experience, or cooperative education with an entity external to the institution, generally under the supervision of an employee of the given external entity.

### 09 Internship/Field Experience/Cooperative Education
- Contact Hours

---

13 Lecture and Lab requires the combined attributes of a lecture course and a lab course.

### 13 Lecture
- Contact Hours

### 13 Lab
- Contact Hours
16 Individual Study requires students to participate in individualized, independent, directed, or guided studies under the supervision of an expert or qualified representative of the field or discipline that cannot be otherwise classified as internship, field experience, cooperative education, practicum, recital, performance, or ensemble.

16 Individual Study Contact Hours

Section VI - Additional Resources and Support

Select a block if your proposal requires support above and beyond what is typically needed for a course. Any additional resources required as a result of this proposal must be mentioned in the Memorandum of Request. If any ITCS blocks are selected below, attach cost estimates for ITCS resources and an approval letter from the appropriate ITCS director providing the service(s).

Identify additional resources requested with this proposal
- Add'l Personnel
- Add'l Facilities
- Library Service
- Add'l Computer

ITCS
- Mainframe
- Statistical Services
- Netwk Connection
- Computer Lab

STOP

LAUNCH NOW.

LAUNCH by clicking this symbol in the top left pane.

Edit Imported Information: Section II - Course Information

To make changes to fields imported from Acalog, expand Section II, click in the appropriate field, and type over, delete, or add information in the text box. Information edited after launch of the proposal can be viewed as "show current with markup" by viewing User Tracking near the top of the right pane. To see additional edits made by other authorized users, click "Show All Edits by All Users" to see color-coded markup.

Section VII- Impact Report (formerly Affected Units Report)

Impact Report - Impacted Units (formerly Affected Units Report)

Every package must include an Impact Report (formerly Affected Units Report) and a copy of applicable notifications. If an impacted unit responds to your notification, the response must be included with your submission.

Run an Impact Report - ** read carefully before starting **

1. Run an Impact Report by clicking the at the top of the left pane. Make sure you select the WORKING catalog.
Course Prefix and/or Number

If this is an EXISTING course, course information has already been imported from Acalog in BOTH fields below.

If you requested a new course prefix from Diane Coltraine and/or a new course number from Marc Setliff, when you receive an approved response, enter the new information in BOTH fields below, attach the email response(s) and continue completing the form.

Navigate to the Toolbox and click the in the top right pane to attach documents to this proposal.

Course Prefix*  NUTR 1300
AND Number* (single field)*

Course Title*  Orientation to Nutrition and Dietetics Profession

Course Prefix*  NUTR
Course Number*  1300

Course Description*  Introduction to nutrition and dietetics including academic and professional preparation.

Requesting Special Designations for this Course

If you are requesting special designations, you must follow each applicable committee's process found in these links: Service Learning (SL), Writing Intensive (WI), General Education (GE), Domestic Diversity (DD), and Global Diversity (GD). Attach the committees' response(s) (approve or reject) to this proposal. Also, add the designated course attribute, as described in the HELP text, in the section below.

Course Attributes

The fields below are optional fields. If you are revising any course attributes, you need to make your edits/changes AFTER LAUNCH for changes to be tracked on the marked catalog copy. The information entered into these fields will be exported to Acalog and must follow a specific format; see HELP text.
<table>
<thead>
<tr>
<th>Credits</th>
<th>3 1</th>
</tr>
</thead>
<tbody>
<tr>
<td>Service Learning</td>
<td></td>
</tr>
<tr>
<td>Writing Intensive</td>
<td></td>
</tr>
<tr>
<td>P (Prerequisite)</td>
<td>Nutrition and Dietetics-Intended dietetics-intended major, Dietetics Intended or declared Nutrition Nutrition and Dietetics majors.</td>
</tr>
</tbody>
</table>

**When Offered**

| General Education (GE) Curriculum | |
| Diversity (DD/GD) | C (Corequisite) |

**Formerly**

| P/C (Prereq/Coreq) | |
| RP/RC (Recommended Prereq/Coreq) | |

**STOP**

**COLLAPSE SECTION II - COURSE INFORMATION NOW!** Do not edit anything in this section until after you launch your proposal in Section VIII.

**Section III - Syllabus Summary**

<table>
<thead>
<tr>
<th>Anticipated 75 ANNUAL Student Enrollment</th>
</tr>
</thead>
</table>

Use of course in programs; check all that apply

- [x] Required
- [ ] Elective
<table>
<thead>
<tr>
<th>Grade</th>
<th>Percentage</th>
<th>Letter</th>
</tr>
</thead>
<tbody>
<tr>
<td>94</td>
<td>100</td>
<td>A</td>
</tr>
<tr>
<td>90</td>
<td>93.99</td>
<td>A-</td>
</tr>
<tr>
<td>87</td>
<td>89.99</td>
<td>B+</td>
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<tr>
<td>83</td>
<td>86.99</td>
<td>B</td>
</tr>
<tr>
<td>80</td>
<td>82.99</td>
<td>B-</td>
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<tr>
<td>77</td>
<td>79.99</td>
<td>C+</td>
</tr>
<tr>
<td>73</td>
<td>76.99</td>
<td>C</td>
</tr>
<tr>
<td>70</td>
<td>72.99</td>
<td>C-</td>
</tr>
</tbody>
</table>

**Associated Classification of Instructional Programs (CIP) Code**

CIP codes are intended primarily for degree and certificate programs only; however, associated CIP codes are sometimes used for additional purposes, such as faculty credentialing. Enter the 6-digit CIP code that matches the corresponding degree program in the ECU academic program inventory (API), or the CIP code that will be most closely associated across multiple programs.

**CIP Code** 513101

**Section IV - Method(s) of Delivery**

Click in the box to select all CURRENT method(s) of delivery, then click in the box to select all FUTURE method(s) of delivery expected over the next three years.

**Method(s) of Delivery CURRENT**

01 Face-to-face (regular face-to-face meeting times and dedicated physical space at ECU)

**Method(s) of Delivery FUTURE**

01 Face-to-face (regular face-to-face meeting times and dedicated physical space at ECU)

**Section V - Primary Instructional Format and Contact Hours**

UNC-GA requires identification of the primary instructional format for each course (e.g. 50% or greater), although multiple formats may be used in delivery. Identify the contact hours for every instructional format used in the delivery of this course by stating the hours per week or semester for each instructional format. If this is a combined format (e.g., codes 09, 13), be sure to identify the contact hours for each applicable component. This is for information only.

**02 Lab** requires scientific- or research-focused experiential work where students test, observe, experiment, or practice a field or discipline in a hands-on environment, typically held in 210 (classroom lab) designated spaces.
<table>
<thead>
<tr>
<th>Course Type</th>
<th>Contact Hours</th>
<th>Week</th>
<th>Semester</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lab</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Studio</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Lecture</td>
<td>3</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Seminar</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Student Teaching</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Practicum</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Clinical</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Internship, Field Experience, or Cooperative Education</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
professional employment, work experience, or cooperative education with an entity external to the institution, generally under the supervision of an employee of the given external entity.

<table>
<thead>
<tr>
<th>09 Internship/Field Experience/Cooperative Education</th>
<th>09 Internship/Field Experience/Cooperative Education</th>
</tr>
</thead>
<tbody>
<tr>
<td>Contact Hours</td>
<td>Contact Hours</td>
</tr>
</tbody>
</table>

13 Lecture and Lab requires the combined attributes of a lecture course and a lab course.

<table>
<thead>
<tr>
<th>13 Lecture</th>
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</tr>
</thead>
<tbody>
<tr>
<td>Contact Hours</td>
<td>Contact Hours</td>
</tr>
</tbody>
</table>

13 Lecture Contact Hours

13 Lab Contact Hours

16 Individual Study requires students to participate in individualized, independent, directed, or guided studies under the supervision of an expert or qualified representative of the field or discipline that cannot be otherwise classified as internship, field experience, cooperative education, practicum, recital, performance, or ensemble.

<table>
<thead>
<tr>
<th>16 Individual Study</th>
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</tr>
</thead>
<tbody>
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Section VI - Additional Resources and Support

Select a block if your proposal requires support above and beyond what is typically needed for a course. Any additional resources required as a result of this proposal must be mentioned in the Memorandum of Request. If any ITCS blocks are selected below, attach cost estimates for ITCS resources and an approval letter from the appropriate ITCS director providing the service(s).

<table>
<thead>
<tr>
<th>Identify additional resources requested with this proposal</th>
<th>ITCS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Add'l Personnel</td>
<td>Mainframe</td>
</tr>
<tr>
<td>Add'l Facilities</td>
<td>Statistical Services</td>
</tr>
<tr>
<td>Library Service</td>
<td>Netwk Connection</td>
</tr>
<tr>
<td>Add'l Computer</td>
<td>Computer Lab</td>
</tr>
</tbody>
</table>

STOP LAUNCH NOW.

LAUNCH by clicking this symbol ▶ in the top left pane.

Edit Imported Information: Section II - Course Information
Section II - Import Existing Course Information

Import Existing Course Information

Import any existing course information by clicking the in the top left pane of this form. Respond to the down-arrow prompts. Any information in Acalog will be imported to the appropriate fields in this form. NOTE: Permalink information brought in from Acalog as part of an import will be available for review, but may not be created or modified within Curriculog; modifications will break the links.

**** DO NOT edit any imported information before you launch this form. ****

Add Department

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</tr>
</thead>
<tbody>
<tr>
<td>Course Discipline*</td>
<td>Nutrition Science</td>
</tr>
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Course Prefix and/or Number

If this is an EXISTING course, course information has already been imported from Acalog in BOTH fields below.

If you requested a new course prefix from Diane Coltraine and/or a new course number from Marc Setliff, when you receive an approved response, enter the new information in BOTH fields below, attach the email response(s) and continue completing the form.

Navigate to the Toolbox and click the in the top right pane to attach documents to this proposal.

<table>
<thead>
<tr>
<th>Course Prefix and Number (single field)*</th>
<th>NUTR 2331</th>
</tr>
</thead>
<tbody>
<tr>
<td>Course Title*</td>
<td>Food Science Laboratory</td>
</tr>
</tbody>
</table>
Course Prefix* | NUTR  
Course Number* | 2331

Course Description* | Laboratory providing active learning approaches to food preparation, sensory evaluation of food, and food product development.

Course Attributes

The fields below are optional fields. If you are revising any course attributes, you need to make your edits/changes AFTER LAUNCH for changes to be tracked on the marked catalog copy. The information entered into these fields will be exported to Acalog and must follow a specific format; see HELP text.

| Credits* | 1 |
| Lecture/Lab/ Studio Hours | |
| Service Learning | |
| Writing Intensive | |
| P (Prerequisite) | Didactic Program Admitted to didactic program in dietetics Didactic Program concentration. |
| When Offered | |
| General Education (GE) Curriculum | |
| Diversity (DD/GD) | |
| Formerly | |
| P/C (Prereq/Coreq) | |
| RP (Recommended Prereq) | |
| RC (Recommended Prereq) | |
| C (Corequisite) | |
| Same as | |
| RP/C (Recommended Prereq/Coreq) | |

Section III- Impact Report
Section II - Import Existing Course Information

Import Existing Course Information

Import any existing course information by clicking the in the top left pane of this form. Respond to the down-arrow prompts. Any information in Acalog will be imported to the appropriate fields in this form. NOTE: Permalink information brought in from Acalog as part of an import will be available for review, but may not be created or modified within Curriculog; modifications will break the links.

**** DO NOT edit any imported information before you launch this form. ****

Add Department

Acalog may have imported this information (academic home) for you. If no information is imported for this field, click on "add item" and select the department or school name from the list.

Department*  
Department of Nutrition Science

Course Discipline*  
Nutrition Science

Course Prefix and/or Number

If this is an EXISTING course, course information has already been imported from Acalog in BOTH fields below.

If you requested a new course prefix from Diane Coltraine and/or a new course number from Marc Setliff, when you receive an approved response, enter the new information in BOTH fields below, attach the email response(s) and continue completing the form.

Navigate to the Toolbox and click the in the top right pane to attach documents to this proposal.

Course Prefix NUTR 2400
Course Title* Nutrition Assessment
Course Prefix*  NUTR

Course Number*  2400

Course Description*  Application of nutrition assessment methodology in clinical and research settings; introduction to assessment tools used in dietetics practice.

Course Attributes

The fields below are optional fields. If you are revising any course attributes, you need to make your edits/changes AFTER LAUNCH for changes to be tracked on the marked catalog copy. The information entered into these fields will be exported to Acalog and must follow a specific format; see HELP text.

Credits*  3

Lecture/Lab/ Studio Hours

Service Learning

Note

Writing Intensive

P (Prerequisite)  Nutrition and Dietetics Intended major, dietetics intended or Declared Nutrition Dietetics Intended majors, declared major, nutrition or Nutrition nutrition minor, and Nutrition and Dietetics majors, or Nutrition minors; NUTR 2105.

When Offered

RP (Recommended Prereq)

General Education (GE) Curriculum

RC (Recommended Prereq)

Diversity (DD/GD)

C (Corequisite)

Formerly

Same as
Section III- Impact Report

Impact Report

Every package must include an Impact Report (formerly Affected Units Report) and a copy of applicable notifications. If an impacted unit responds to your notification, the response must be included with your submission.

Run an Impact Report - ** read carefully before starting **
1. Run an Impact Report by clicking the button at the top of the left pane. Make sure you select the WORKING catalog.
2. Copy/paste a copy of the Impact Report (even if no units are impacted) into MS Word and save.

NOTE: The Impact Report is developed via the Acalog database and is provided only as a supplement to impacted units identified by the proposing unit submitting packages. The proposing unit is responsible for demonstrating due diligence in notifying all impacted units. Consider running a keyword search in Acalog for similar prefixes, titles, departments, and other information that may seem applicable.

3. Email each affected department chair/school director indicating the action you are taking, the purpose for the notification (possible impact), and when you must have any response they may wish to make.
4. Navigate to the Proposal Toolbox and click the button in the top right pane to attach the indicated documents.
5. Certify that all required documents are included with the proposal form at the bottom of the proposal. Failure to attach the required documents will result in your proposal being returned, causing a delay in approvals.

Top of Form

Section VIII - Review Entries and Attach Required Documents

Please attach any required files by navigating to the Proposal Toolbox and clicking the icon in the top left corner of the right pane.

Certify

Activity Log

Kate Willson

+ I have reviewed this proposal and have attached all required documents, emails and notifications to all impacted units, if applicable.

✓ I have reviewed this proposal and have attached all required documents, emails and notifications to all impacted units, if applicable.

Approve your Form

As the originator, you may still make edits to the proposal until you approve as Originator in the Approval Steps on the right pane of this form. To approve the form AFTER you have made all your edits, and thus move it forward in the
We would like to add BIOL 2140/2141 and BIOL 2150/2151 as an option to fulfill the anatomy and physiology requirements to take NUTR 3104 Advanced Vitamins and Minerals. Many of our declared Nutrition and Dietetics majors take either BIOL 2130/2131 or BIOL 2140/2141 and BIOL 2150/2151.

We would also like to change the current prerequisite CHEM 2751 to CHEM 2753/2651, as this class does not exist and more. We would like to list add CHEM 2750 and 2751 is 2753 as a type recommended prerequisite, this class instead of required prerequisite. NUTR 3104 is an option in the Nutrition Minor, and the minor does not exist require CHEM 2750/2751 2750/2753.

Does this action impact teacher education?*  Yes  No

Does this action have a global component in its content?*  Yes  No

---

Section II - Import Existing Course Information

Import Existing Course Information

Import any existing course information by clicking the in the top left pane of this form. Respond to the down-arrow prompts. Any information in Acatalog will be imported to the appropriate fields in this form. NOTE: Permalink information brought in from Acatalog as part of an import will be available for review, but may not be created or modified within Curriculog; modifications will break the links.

*** DO NOT edit any imported information before you launch this form. ***

Add Department

Acatalog may have imported this information (academic home) for you. If no information is imported for this field, click on "add item" and select the department or school name from the list.

<table>
<thead>
<tr>
<th>Department*</th>
<th>Department of Nutrition Science</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Course Discipline*</th>
<th>Nutrition Science</th>
</tr>
</thead>
</table>

Course Prefix and/or Number

If this is an EXISTING course, course information has already been imported from
Acalog in BOTH fields below.

**If you requested a new course prefix from Diane Coltraine and/or a new course number from Marc Setliff, when you receive an approved response, enter the new information in BOTH fields below, attach the email response(s) and continue completing the form.**

Navigate to the Toolbox and click the + in the top right pane to attach documents to this proposal.

<table>
<thead>
<tr>
<th>Course Prefix and Number (single field)*</th>
<th>NUTR 3104</th>
</tr>
</thead>
<tbody>
<tr>
<td>Course Title*</td>
<td>Advanced Vitamins and Minerals</td>
</tr>
<tr>
<td>Course Prefix*</td>
<td>NUTR</td>
</tr>
<tr>
<td>Course Number*</td>
<td>3104</td>
</tr>
<tr>
<td>Course Description*</td>
<td>Functions and processes related to micronutrients.</td>
</tr>
</tbody>
</table>

**Course Attributes**

The fields below are optional fields. If you are revising any course attributes, you need to make your edits/changes AFTER LAUNCH for changes to be tracked on the marked catalog copy. The information entered into these fields will be exported to Acalog and must follow a specific format; see HELP text.

<table>
<thead>
<tr>
<th>Credits*</th>
<th>3</th>
</tr>
</thead>
<tbody>
<tr>
<td>Service Learning</td>
<td></td>
</tr>
<tr>
<td>Writing Intensive</td>
<td></td>
</tr>
<tr>
<td>P (Prerequisite)</td>
<td>BIOL 2130, BIOL 2131 or BIOL 2140, BIOL 2141; and BIOL 2150, BIOL 2151; CHEM 2750, CHEM 2751, 2753, NUTR 2105</td>
</tr>
<tr>
<td>When Offered</td>
<td>RP</td>
</tr>
<tr>
<td>(Recommended Prereq)</td>
<td>CHEM 2750, CHEM 2753</td>
</tr>
</tbody>
</table>
Section III- Impact Report

Impact Report

Every package must include an Impact Report (formerly Affected Units Report) and a copy of applicable notifications. If an impacted unit responds to your notification, the response must be included with your submission.

Run an Impact Report - ** read carefully before starting **

1. Run an Impact Report by clicking the at the top of the left pane. Make sure you select the WORKING catalog.

2. Copy/paste a copy of the Impact Report (even if no units are impacted) into MS Word and save.

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3. Email each affected department chair/school director indicating the action you are taking, the purpose for the notification (possible impact), and when you must have any response they may wish to make.

4. Navigate to the Proposal Toolbox and click the in the top right pane to attach the indicated documents.

5. Certify that all required documents are included with the proposal form at the bottom of the proposal. Failure to attach the required documents will result in your proposal being returned, causing a delay in approvals.

Top of Form

Section VIII - Review Entries and Attach Required Documents

Please attach any required files by navigating to the Proposal Toolbox and clicking the icon in the top left corner of the right pane.

Certify

Kate Willson

Activity Log

I have reviewed this proposal and have attached all required documents, emails and notifications to all
We wish to delete the Writing Intensive attribute and assign the attribute to the NUTR 3700 Nutrition and Disease course which is more suitable for writing intensive assignments.

Does this action impact teacher education?*  Yes

Does this action have a global component in its content?*  Yes

Return to top

Section II - Import Existing Course Information

Import Existing Course Information

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Department*

Course Discipline*

Course Prefix and/or Number

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If you requested a new course prefix from Diane Coltraine and/or a new course
**Course Prefix and Number (single field)**

NUTR 3105

**Course Title**

Nutritional Biochemistry and Metabolism

**Course Prefix**

NUTR

**Course Number**

3105

**Course Description**

Macronutrient processes at cellular level.

**Course Attributes**

The fields below are optional fields. If you are revising any course attributes, you need to make your edits/changes **AFTER LAUNCH** for changes to be tracked on the marked catalog copy. The information entered into these fields will be exported to Acalog and must follow a specific format; see HELP text.

| Credits* | 3 |
| Lecture/Lab/ Studio Hours |
| Service Learning |
| Writing Intensive | Activity Log |
| Kate Willson | WI |
| P (Prerequisite) | declared Nutrition and Dietetics major or nutrition minor; NUTR 2105; CHEM 2750 and CHEM 2753. |
| When Offered |
| General |
| RC | CHEM 2750, CHEM |
Section III- Impact Report

Impact Report

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Certify
Section II - Import Existing Course Information

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Course Prefix and Number

NUTR 3311

Course Title

Life Cycle Nutrition
**Course Prefix**  NUTR

**Course Number**  3311

**Course Description**  Human nutrition in various stages of the life cycle with emphasis on nutritional assessment, dietary interventions, and evaluation.

**Course Attributes**

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| Credits* | 3 |
| Lecture/Lab/Studio Hours | |
| Service Learning | |
| Writing Intensive | |
| **P (Prerequisite)** | NUTR-2105. Declared Nutrition Major or Nutrition Minor NUTR-2105; Declared Nutrition Major nutrition major declared Declared declared Nutrition and Dietetics majors or Nutrition-Minor minor Nutrition minors; NUTR 2105. |
| **When Offered** | RP (Recommended Prereq) |
| **General Education (GE) Curriculum** | |
| **Diversity (DD/GD)** | |
| **Formerly** | |
| **RC (Recommended Prereq)** | |
| **C (Corequisite)** | |
| **Same as** | |
Section III- Impact Report

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Certify

Kate Willson

Activity Log

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Add Department

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Department*  Department of Nutrition Science

Course Discipline*  Nutrition Science

Course Prefix and/or Number

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Course Prefix and Number (single field)*  NUTR 3330

Course Title*  Financial Management in Dietetics
**Course Prefix**: NUTR  
**Course Number**: 3330

**Course Description**: Purchasing, cost control, inventory management, and financial planning for institutional foodservice.

**Course Attributes**

The fields below are optional fields. If you are revising any course attributes, you need to make your edits/changes **AFTER LAUNCH** for changes to be tracked on the marked catalog copy. The information entered into these fields will be exported to Acalog and must follow a specific format; see HELP text.

| Credits* | 4 |
| Lecture/Lab/Studio Hours |  |
| Service Learning |  |
| Writing Intensive |  |
| **P (Prerequisite)** | Nutrition major. Didactic Program Concentration Admitted admitted to didactic program in dietetics Didactic Program concentration. |
| When Offered | RP (Recommended Prereq) |
| General Education (GE) Curriculum | RC (Recommended Prereq) |
| Diversity (DD/GD) | C (Corequisite) |
| Formerly | Same as |
| **P/C (Prereq/Coreq)** | RP/C (Recommended Prereq/Coreq) |
Does this action impact teacher education?*  
- Yes  
- No

Does this action have a global component in its content?*  
- Yes  
- No

Section II - Import Existing Course Information

Import Existing Course Information

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Add Department

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Department*  
- Department of Nutrition Science

Course Discipline*  
- Nutrition Science

Course Prefix and/or Number

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Navigate to the Toolbox and click the in the top right pane to attach documents to this proposal.

Course Prefix and Number (single field)*  
- NUTR 4300

Course Title*  
- Professional Preparation in Dietetics
**Course Prefix**  | NUTR
---|---
**Course Number**  | 4300

**Course Description**  
Senior standing; nutrition major. Concepts and skills required for leadership and professional practice in dietetics.

**Course Attributes**
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<table>
<thead>
<tr>
<th>Credits*</th>
<th>1</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lecture/Lab/Studio Hours</td>
<td></td>
</tr>
<tr>
<td>Service Learning</td>
<td></td>
</tr>
<tr>
<td>Note</td>
<td></td>
</tr>
<tr>
<td>Writing Intensive</td>
<td></td>
</tr>
<tr>
<td>P (Prerequisite)</td>
<td>Didactic nutrition concentration: Program Concentration Admitted admitted to didactic-program in-dieteties Didactic Program concentration.</td>
</tr>
<tr>
<td>When Offered</td>
<td></td>
</tr>
<tr>
<td>General Education (GE) Curriculum</td>
<td></td>
</tr>
<tr>
<td>Diversity (DD/GD)</td>
<td></td>
</tr>
<tr>
<td>Formerly</td>
<td></td>
</tr>
<tr>
<td>Same as</td>
<td></td>
</tr>
<tr>
<td>P/C (Prereq/Coreq)</td>
<td></td>
</tr>
<tr>
<td>RP/C (Recommended Prereq/Coreq)</td>
<td></td>
</tr>
</tbody>
</table>
**** DO NOT edit any imported information before you launch this form. ****

**Add Department**

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**Department**

Department of Nutrition Science

**Course Discipline**

Nutrition Science

**Course Prefix and/or Number**

If this is an EXISTING course, course information has already been imported from Acalog in BOTH fields below.

If you requested a new course prefix from Diane Coltraine and/or a new course number from Marc Setliff, when you receive an approved response, enter the new information in BOTH fields below, attach the email response(s) and continue completing the form.

Navigate to the Toolbox and click the in the top right pane to attach documents to this proposal.

**Course Prefix**

NUTR 4312

**Course Number**

4312

**Course Title**

Medical Nutrition Therapy I

**Course Prefix**

NUTR

**Course Number**

4312

**Course Description**

Biochemical and physiological anomalies of disease and application of medical nutrition therapy.

**Requesting Special Designations for this Course**

If you are requesting special designations, you must follow each applicable committee's process found in these links: Service Learning (SL), Writing Intensive (WI), General Education (GE), Domestic Diversity (DD), and Global Diversity (GD). Attach the committees' response(s) (approve or reject) to this proposal. Also, add the designated course attribute, as described in the HELP text, in the section below.
Course Attributes

The fields below are optional fields. If you are revising any course attributes, you need to make your edits/changes AFTER LAUNCH for changes to be tracked on the marked catalog copy. The information entered into these fields will be exported to Acalog and must follow a specific format; see HELP text.

<table>
<thead>
<tr>
<th>Credits*</th>
<th>4</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lecture/Lab/Studio Hours</td>
<td>3 hours of lecture hours and 3 hours of lab hours per week.</td>
</tr>
</tbody>
</table>

Service Learning

<table>
<thead>
<tr>
<th>Writing Intensive</th>
<th>Note</th>
</tr>
</thead>
</table>

| P (Prerequisite) | Didactic Admitted to didactic program in dietetics Didactic Program concentration; NUTR 3105 Didactic nutrition, NUTR 3700 Didactic Program concentration. |

<table>
<thead>
<tr>
<th>When Offered</th>
<th>RP (Recommended Prereq)</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Education (GE) Curriculum</td>
<td>RC (Recommended Coreq)</td>
</tr>
<tr>
<td>Diversity (DD/GD)</td>
<td>C (Corequisite)</td>
</tr>
<tr>
<td>Formerly</td>
<td>Same as</td>
</tr>
<tr>
<td>P/C (Prereq/Coreq)</td>
<td>RP/RC (Recommended Prereq/Coreq)</td>
</tr>
</tbody>
</table>

STOP COLLAPSE SECTION II - COURSE INFORMATION NOW! Do not edit anything in this section until after you launch your proposal in Section VIII.

Section III - Syllabus Summary

Anticipated 26 ANNUAL Student
Grading

<table>
<thead>
<tr>
<th>Score Range</th>
<th>Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>94 - 100</td>
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</tr>
<tr>
<td>90 - 93.99</td>
<td>A-</td>
</tr>
<tr>
<td>87 - 89.99</td>
<td>B+</td>
</tr>
<tr>
<td>83 - 86.99</td>
<td>B</td>
</tr>
<tr>
<td>80 - 82.99</td>
<td>B-</td>
</tr>
<tr>
<td>77 - 79.90</td>
<td>C+</td>
</tr>
<tr>
<td>73 - 76.99</td>
<td>C</td>
</tr>
<tr>
<td>70 - 72.99</td>
<td>C-</td>
</tr>
<tr>
<td>67 - 69.99</td>
<td>D+</td>
</tr>
<tr>
<td>63 - 66.99</td>
<td>D</td>
</tr>
<tr>
<td>60 - 62.99</td>
<td>D-</td>
</tr>
<tr>
<td>Below 60</td>
<td>F</td>
</tr>
</tbody>
</table>

Associated Classification of Instructional Programs (CIP) Code

CIP codes are intended primarily for degree and certificate programs only; however, associated CIP codes are sometimes used for additional purposes, such as faculty credentialing. Enter the 6-digit CIP code that matches the corresponding degree program in the ECU academic program inventory (API), or the CIP code that will be most closely associated across multiple programs.

CIP Code 513101

Section IV - Method(s) of Delivery

Click in the box to select all CURRENT method(s) of delivery, then click in the box to select all FUTURE method(s) of delivery expected over the next three years.

Method(s) of Delivery

<table>
<thead>
<tr>
<th>Method(s) of Delivery CURRENT</th>
<th>Method(s) of Delivery FUTURE</th>
</tr>
</thead>
<tbody>
<tr>
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02 Lab requires scientific- or research-focused experiential work where students test, observe, experiment, or practice a field or discipline in a hands-on environment, typically held in 210 (classroom lab) designated spaces.

02 Lab Contact Hours 3

02 Lab Activity Log
Kate Willson
— Week
☐ Week ☐ Semester

03 Studio requires visual- or aesthetic-focused experiential work where students test, observe, experiment, or practice a field or discipline in a hands-on environment.

03 Studio Contact Hours

03 Studio Activity Log
Kate Willson
— Week
☐ Week ☐ Semester

04 Lecture requires the extended expression of thought supported by generally-accepted principles or theorems of a field or discipline led by an expert or qualified representative of the field or discipline.

04 Lecture Contact Hours 4 3

04 Lecture Activity Log
Kate Willson
— Week
☐ Week ☐ Semester

05 Seminar requires students to participate in structured conversation or debate focused on assigned readings, current or historical events, or shared experiences led by an expert or qualified representative of the field or discipline.

05 Seminar Contact Hours

05 Seminar Activity Log
Kate Willson
— Week
☐ Week ☐ Semester

06 Student Teaching requires students to instruct or teach at an entity external to the institution, generally as part of the culminating curriculum of a teacher education or certification program.

06 Student

06 Student
<table>
<thead>
<tr>
<th>07 Practicum</th>
<th>requires students to participate in an approved project or proposal that practically applies previously studied theory of the field or discipline under the supervision of an expert of qualified representative of the field or discipline.</th>
</tr>
</thead>
<tbody>
<tr>
<td>07 Practicum</td>
<td>Contact Hours</td>
</tr>
<tr>
<td>08 Clinical</td>
<td>requires medical or healthcare-focused experiential work where students test, observe, experiment, or practice a field or discipline in a hands-on or simulated environment.</td>
</tr>
<tr>
<td>08 Clinical</td>
<td>Contact Hours</td>
</tr>
<tr>
<td>09 Internship, Field Experience, or Cooperative Education</td>
<td>requires students to participate in a partnership, professional employment, work experience, or cooperative education with an entity external to the institution, generally under the supervision of an employee of the given external entity.</td>
</tr>
<tr>
<td>09 Internship/Field Experience/Cooperative Education</td>
<td>Contact Hours</td>
</tr>
<tr>
<td>13 Lecture and Lab</td>
<td>requires the combined attributes of a lecture course and a lab course.</td>
</tr>
<tr>
<td>13 Lecture</td>
<td>Activity Log</td>
</tr>
<tr>
<td>13 Lecture</td>
<td>Kate Willson</td>
</tr>
<tr>
<td>13 Lecture</td>
<td>+ Week</td>
</tr>
<tr>
<td>13 Lecture</td>
<td>Week</td>
</tr>
<tr>
<td>13 Lecture</td>
<td>Semester</td>
</tr>
<tr>
<td>13 Lab Contact Hours</td>
<td>3</td>
</tr>
<tr>
<td>13 Lab</td>
<td>Activity Log</td>
</tr>
<tr>
<td>13 Lab</td>
<td>Kate Willson</td>
</tr>
<tr>
<td>13 Lab</td>
<td>+ Week</td>
</tr>
<tr>
<td>13 Lab</td>
<td>Week</td>
</tr>
<tr>
<td>13 Lab</td>
<td>Semester</td>
</tr>
<tr>
<td>16 Individual Study</td>
<td>requires students to participate in individualized, independent, directed, or guided studies under the supervision of an expert or qualified representative of the field or discipline that cannot be otherwise classified as internship, field experience, cooperative education, practicum, recital, performance, or ensemble.</td>
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</tbody>
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Select a block if your proposal requires support above and beyond what is typically needed for a course. Any additional resources required as a result of this proposal must be mentioned in the Memorandum of Request. If any ITCS blocks are selected below, attach cost estimates for ITCS resources and an approval letter from the appropriate ITCS director providing the service(s).

Identify additional resources requested with this proposal
- Add'l Personnel
- Add'l Facilities
- Library Service
- Add'l Computer

ITCS
- Mainframe
- Statistical Services
- Netwk Connection
- Computer Lab

STOP
LAUNCH NOW.
LAUNCH by clicking this symbol in the top left pane.

Edit Imported Information: Section II - Course Information

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Section VII- Impact Report (formerly Affected Units Report)

Impact Report - Impacted Units (formerly Affected Units Report)

Every package must include an Impact Report (formerly Affected Units Report) and a copy of applicable notifications. If an impacted unit responds to your notification, the response must be included with your submission.

Run an Impact Report - ** read carefully before starting **

1. Run an Impact Report by clicking the at the top of the left pane. Make sure you select the WORKING catalog.

2. Copy/paste a copy of the Impact Report (even if no units are impacted) into MS Word and save.

NOTE: The Impact Report is developed via the Acalog database and is provided only as a supplement to impacted units identified by the proposing unit submitting packages. The proposing unit is responsible for demonstrating
### Course Prefix and/or Number

If this is an EXISTING course, course information has already been imported from Acalog in BOTH fields below.

If you requested a new course prefix from Diane Coltraine and/or a new course number from Marc Setliff, when you receive an approved response, enter the new information in BOTH fields below, attach the email response(s) and continue completing the form.

Navigate to the Toolbox and click the 📂 in the top right pane to attach documents to this proposal.

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>NUTR 4313</th>
</tr>
</thead>
<tbody>
<tr>
<td>AND Number (single field)*</td>
<td>4313</td>
</tr>
</tbody>
</table>

### Course Title

Medical Nutrition Therapy II

### Course Description

Continuation of NUTR 4312. Biochemical and physiological anomalies of disease and application of medical nutrition therapy.

### Requesting Special Designations for this Course

If you are requesting special designations, you must follow each applicable committee's process found in these links: Service Learning (SL), Writing Intensive (WI), General Education (GE), Domestic Diversity (DD), and Global Diversity (GD). Attach the committees' response(s) (approve or reject) to this proposal. Also, add the designated course attribute, as described in the HELP text, in the section below.

### Course Attributes

The fields below are optional fields. If you are revising any course attributes, you need to make your edits/changes AFTER LAUNCH for changes to be tracked on the marked catalog copy. The information entered into these fields will be exported to Acalog and must follow a specific format; see HELP text.
### Lecture/Lab/Studio Hours

<table>
<thead>
<tr>
<th>Credits</th>
<th>Lecture/Lab/Studio Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>4</td>
<td>3 hours of lecture and 3 hours of lab per week.</td>
</tr>
</tbody>
</table>

### Service Learning

<table>
<thead>
<tr>
<th>Writing Intensive</th>
</tr>
</thead>
</table>

### Note

<table>
<thead>
<tr>
<th>P (Prerequisite)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Didactic Admitted to didactic program in dietetics Didactic Program concentration; NUTR 4312. Didactic nutrition program concentration.</td>
</tr>
</tbody>
</table>

### When Offered

<table>
<thead>
<tr>
<th>RP (Recommended Prereq)</th>
</tr>
</thead>
</table>

### General Education (GE) Curriculum

<table>
<thead>
<tr>
<th>RC (Recommended Coreq)</th>
</tr>
</thead>
</table>

### Diversity (DD/GD)

<table>
<thead>
<tr>
<th>C (Corequisite)</th>
</tr>
</thead>
</table>

### Formerly

<table>
<thead>
<tr>
<th>Same as</th>
</tr>
</thead>
</table>

### P/C (Prereq/Coreq)

<table>
<thead>
<tr>
<th>RP/RC (Recommended Prereq/Coreq)</th>
</tr>
</thead>
</table>

---

STOP

COLLAPSE SECTION II - COURSE INFORMATION NOW! Do not edit anything in this section until after you launch your proposal in Section VIII.

---

### Section III - Syllabus Summary

**Anticipated ANNUAL Student Enrollment**

| 26 |

**Use of course in programs; check all that apply**

| Required | Elective |

---

### Student Learning Objectives

The curriculum committees recommend the use of **Bloom's Taxonomy** as a guide when creating objectives. Each objective should begin with a measurable verb, be student-centered, behavioral-focused, and at the level of the course. Objectives are not deliverables such as assignments.
63 - 66.99 D
60 - 62.99 D
Below - 60 F

**Associated Classification of Instructional Programs (CIP) Code**

CIP codes are intended primarily for degree and certificate programs only; however, associated CIP codes are sometimes used for additional purposes, such as faculty credentialing. Enter the 6-digit CIP code that matches the corresponding degree program in the ECU academic program inventory (API), or the CIP code that will be most closely associated across multiple programs.

**CIP Code** 513101

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</tr>
</thead>
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<thead>
<tr>
<th>Course Type</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>02 Lab Contact Hours</td>
<td>02 Lab requires visual- or aesthetic-focused experiential work where students test, observe, experiment, or practice a field or discipline in a hands-on environment.</td>
</tr>
<tr>
<td>03 Studio Contact Hours</td>
<td>03 Studio requires visual- or aesthetic-focused experiential work where students test, observe, experiment, or practice a field or discipline in a hands-on environment.</td>
</tr>
<tr>
<td>04 Lecture Contact Hours</td>
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</tr>
<tr>
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13 Lecture and Lab requires the combined attributes of a lecture course and a lab course.

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Add Department

Acalog may have imported this information (academic home) for you. If no information is imported for this field, click on “add item” and select the department or school name from the list.

<table>
<thead>
<tr>
<th><strong>Department</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>Department of Nutrition Science</td>
</tr>
</tbody>
</table>

Course Prefix and/or Number

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<tr>
<th><strong>Course Title</strong></th>
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<tbody>
<tr>
<td>Food Production Principles of Dietetics</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>Course Prefix</strong></th>
<th><strong>Course Number</strong></th>
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</thead>
<tbody>
<tr>
<td>NUTR</td>
<td>4330</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>Course Description</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>Food preparation and management principles applied to quantity health care food production.</td>
</tr>
</tbody>
</table>

Requesting Special Designations for this Course

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<tr>
<th>Anticipated ANNUAL Student Enrollment</th>
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</tr>
</thead>
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Use of course in programs; check all that apply

- [x] Required
- [ ] Elective

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| CIP Code | 513101 |

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<tbody>
<tr>
<td>02 Lab Week Semester</td>
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<th>03 Studio Contact Hours</th>
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<tbody>
<tr>
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</tr>
</tbody>
</table>

04 Lecture requires the extended expression of thought supported by generally-accepted principles or theorems of a field or discipline led by an expert or qualified representative of the field or discipline.

<table>
<thead>
<tr>
<th>04 Lecture 4 3</th>
</tr>
</thead>
<tbody>
<tr>
<td>04 Lecture ✔ Week</td>
</tr>
</tbody>
</table>
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- Add'l Facilities
- Library Service
- Add'l Computer

ITCS
- Mainframe
- Statistical Services
- Netwk Connection
- Computer Lab

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Department*  
Department of Nutrition Science

Course Prefix and/or Number

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Course Title*  Food Production in Dietetics Lab

Course Prefix*  NUTR  
Course Number*  4331

Course Description*  Application of food preparation and management principles in health care food production.

Requesting Special Designations for this Course

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#### Syllabus Summary

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<thead>
<tr>
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<th>26</th>
</tr>
</thead>
</table>

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Undergraduate faculty should use the recommended +/- scale.

<table>
<thead>
<tr>
<th>Grade</th>
<th>Percentage</th>
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</thead>
<tbody>
<tr>
<td>A</td>
<td>94-100</td>
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<tr>
<td>A-</td>
<td>90-93</td>
</tr>
<tr>
<td>B+</td>
<td>88-89</td>
</tr>
<tr>
<td>B</td>
<td>84-87</td>
</tr>
<tr>
<td>B-</td>
<td>80 – 83</td>
</tr>
<tr>
<td>C+</td>
<td>78-79</td>
</tr>
<tr>
<td>C</td>
<td>74-77</td>
</tr>
<tr>
<td>C-</td>
<td>70-73</td>
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<td>64-67</td>
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<tr>
<td>D-</td>
<td>60-63</td>
</tr>
<tr>
<td>F</td>
<td>&lt; 60</td>
</tr>
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</table>

08 Clinical requires medical or healthcare-focused experiential work where students test, observe, experiment, or practice a field or discipline in a hands-on or simulated environment.

<table>
<thead>
<tr>
<th>08 Clinical</th>
<th>08 Clinical</th>
</tr>
</thead>
<tbody>
<tr>
<td>Contact Hours</td>
<td>Week</td>
</tr>
<tr>
<td></td>
<td>Semester</td>
</tr>
</tbody>
</table>

09 Internship, Field Experience, or Cooperative Education requires students to participate in a partnership, professional employment, work experience, or cooperative education with an entity external to the institution, generally under the supervision of an employee of the given external entity.

<table>
<thead>
<tr>
<th>09 Internship/Field Experience/Cooperative Education</th>
<th>09 Internship/Field Experience/Cooperative Education</th>
</tr>
</thead>
<tbody>
<tr>
<td>Contact Hours</td>
<td>Week</td>
</tr>
<tr>
<td></td>
<td>Semester</td>
</tr>
</tbody>
</table>

13 Lecture and Lab requires the combined attributes of a lecture course and a lab course.

<table>
<thead>
<tr>
<th>13 Lecture</th>
<th>13 Lecture</th>
</tr>
</thead>
<tbody>
<tr>
<td>Contact Hours</td>
<td>Week</td>
</tr>
<tr>
<td></td>
<td>Semester</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>13 Lab</th>
<th>13 Lab</th>
</tr>
</thead>
<tbody>
<tr>
<td>Contact Hours</td>
<td>Week</td>
</tr>
<tr>
<td></td>
<td>Semester</td>
</tr>
</tbody>
</table>

16 Individual Study requires students to participate in individualized, independent, directed, or guided studies under the supervision of an expert or qualified representative of the field or discipline that cannot be otherwise classified as internship, field experience, cooperative education, practicum, recital, performance, or ensemble.

<table>
<thead>
<tr>
<th>16 Individual Study</th>
<th>16 Individual Study</th>
</tr>
</thead>
<tbody>
<tr>
<td>Contact Hours</td>
<td>Week</td>
</tr>
<tr>
<td></td>
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Navigate to the Toolbox and click the in the top right pane to attach documents to this proposal.

Course Prefix and Number (single field)*

Course Title*

Department*  Department of Nutrition Science

Course Discipline*  Nutrition Science

Course Prefix and Number  NUTR 4500

Course Title*  Community Nutrition
### Course Description*
Nutrition program development and delivery in community setting. Includes nutrition surveillance, screening, assessment, education, counseling, documentation, and referral.

### Course Attributes

The fields below are optional fields. If you are revising any course attributes, you need to make your edits/changes AFTER LAUNCH for changes to be tracked on the marked catalog copy. The information entered into these fields will be exported to Acalog and must follow a specific format; see HELP text.

| Credits* | 3 |
| Lecture/Lab/Studio Hours | |
| Service Learning | |
| Writing Intensive | |
| P (Prerequisite) | Didactic nutrition concentration: Program Concentration; Admitted admitted to didactic program in dietetics Didactic Program concentration; NUTR 3535. |
| When Offered | |
| General Education (GE) Curriculum | |
| RP (Recommended Prereq) | |
| RC (Recommended Prereq) | |
| Diversity (DD/GD) | |
| C (Corequisite) | |
| Formerly | |
| Same as | |
| P/C (Prereq/Coreq) | |
| RP/C (Recommended Prereq/Coreq) | |
Does this action impact teacher education?*  Yes  No

Does this action have a global component in its content?*  Yes  No

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<table>
<thead>
<tr>
<th>Course Discipline*</th>
</tr>
</thead>
<tbody>
<tr>
<td>Nutrition Science</td>
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</tbody>
</table>

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<table>
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</thead>
<tbody>
<tr>
<td>NUTR 4600</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Course Title*</th>
</tr>
</thead>
<tbody>
<tr>
<td>Senior Seminar</td>
</tr>
</tbody>
</table>
**Course Prefix**: NUTR  
**Course Number**: 4600

**Course Description**: Capstone course that requires a community-based service learning project.

---

**Course Attributes**

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| Credits* | 3 |
| Lecture/Lab/Studio Hours | |
| Service Learning | |
| Writing Intensive | |
| **P (Prerequisite)** | Didactic nutrition concentration: Program Concentration Admitted admitted to didactic program in dietetics Didactic Program concentration. |
| **RP (Recommended Prereq)** | |
| **RC (Recommended Prereq)** | |
| **C (Corequisite)** | |
| **Same as** | |
| **P/C (Prereq/Coreq)** | |
| **RP/C (Recommended Prereq/Coreq)** | |
Import Existing Program Information NOW

Import existing program information now by clicking the at the top left side of this form. Respond to the down-arrow prompts. Any information in Acalog will be imported to the appropriate fields in this form.

** READ BEFORE CONTINUING **

There are still required fields to be completed below, and you cannot launch your proposal until they are filled in. IT IS IMPORTANT that you DO NOT edit any imported fields until your form is launched. After launch, edits will be used as marked catalog copy to be exported to Acalog.

Academic Home Unit

The academic home unit (as listed on the API and recorded in Acalog) should have been imported from the step above. Sometimes, programs are housed at the college/school level, rather than a department, particularly in the case of inter-/multi-disciplinary programs. If no unit was imported, click once in the text box below and choose the home department/unit for the program.

<table>
<thead>
<tr>
<th>Department*</th>
<th>Department of Nutrition Science</th>
</tr>
</thead>
<tbody>
<tr>
<td>Program Type*</td>
<td>Minor</td>
</tr>
<tr>
<td>Degree Type*</td>
<td>Non-degree</td>
</tr>
<tr>
<td>Program Title*</td>
<td>Nutrition Minor</td>
</tr>
</tbody>
</table>

Program Description*
The nutrition minor is geared towards those students who are pursuing an undergraduate degree in scientific, clinical, or medical/health based fields. It may also assist in providing a strong knowledge base for students planning to attend graduate or medical school. Our courses in the minor provide students with a strong fundamental knowledge of complex interaction between foods and our bodies. The minor is also encouraged to students who are planning a future in the hospitality and/or food service industries.

Program Director: Kate Willson (2435-E Health Sciences Building; 252-744-6042; willsonka@ecu.edu)

The minor in nutrition requires 28-24 s. h. of credit as follows:

**1. Core - 15 s.h.**

- NUTR 1010 Cultural Foods
- NUTR 2105 Nutrition Science
- **NUTR 2400 Nutrition Assessment**
- **NUTR 2330 Food Science**
- NUTR 3104 Advanced Vitamins and Minerals
  or
- **NUTR 3105 Nutritional Biochemistry and Metabolism**
- NUTR 3311 Life Cycle Nutrition

**2. Cognates - 13 8-9 s. h.**

Choose 8 credits from the CHEM courses OR 9 credits from the BIOL courses

- **BIOL 1150 Principles of Biology: A Human Approach**
- **BIOL 1151 Principles of Biology: A Human Approach Discussion**
- **CHEM 2650 Organic Chemistry for the Life Sciences**
- **CHEM 2651 Organic Chemistry Lab for the Life Sciences**
- Choose a 3 s.h. statistics course.
- BIOL 2130 Survey of Human Physiology and Anatomy
- BIOL 2131 Survey of Human Physiology and Anatomy Laboratory
  or
- **CHEM 1150 General Chemistry I**
- **CHEM 1151 General Chemistry Laboratory I**
- **CHEM 1160 General Chemistry II**
Section IV - Program Revision(s)/Add or Delete Course(s)

STOP

Stop here and make sure all REQUIRED fields are complete. The proposal will not LAUNCH if they are not all complete.

LAUNCH NOW by clicking ➔ in the top left corner, then continue to make your edits/changes.

If you do not LAUNCH before making changes, your changes will not be saved and tracking will not be available. After launch, remember to SAVE your changes for each field. Once you approve the form as Originator, and it enters the approval workflow, you will no longer be able to edit or make changes to your proposal.

Making changes to the program curriculum

If you are adding new course(s) to a Program, you need to add courses to the Curriculum BEFORE you add them to cores, electives, etc. Whether you are adding NEW, currently in the Curriculog Approval Process (from your New Course Proposal), or IMPORTING existing course(s) (already in the catalog), this is a two-step process.

Step 1

- Follow these steps to propose changes to the program curriculum, which was imported in a previous step:

**To IMPORT Existing Courses** that already are in the catalog, click on Import Course and find the courses needed. A pop-up window will display featuring the Integration. To begin, select the catalog you would like to import from, graduate or undergraduate, find your program, find your course(s), then import.

- Follow these steps to propose changes to the program curriculum for New Courses that are currently in the Curriculog Approval Process (from your New Course Proposal):

**To ADD New Courses** that are currently in the Curriculog Approval Process (from your New Course proposal), click on "Add Course"-- a box will open asking you for the Prefix, Course Number and Course Title. Type in information. Proceed to Step 2.
imported from the step above. Sometimes, programs are housed at the college/school level, rather than a department, particularly in the case of inter-/multi-disciplinary programs. If no unit was imported, click once in the text box below and choose the home department/unit for the program.

**Department**
- Department of Nutrition Science

**Program Type**
- Bachelors

**Degree Type**
- Bachelor of Science

**Program Title**
- Nutrition and Dietetics Science and Dietetics, BS

**Program Description**
Nutrition is an integrative discipline that involves chemistry, biology, physiology, pharmacology, medicine, behavior science and other disciplines. In addition to preparing graduates to become registered dietitians, nutrition science is a great pre-professional major for careers in medicine, dentistry, veterinary science and the allied health professions. There are two concentrations within the Bachelor of Science in Nutrition and Dietetics Major: the *Didactic Program (DP)* concentration and the *Nutrition with Science (NS)* concentration. Both options are primarily on-campus, face-to-face programs that provide many opportunities for students throughout their course of study.

*Didactic Program in Dietetics* Concentration

**Program Director:** Kate Willson (2435-E Health Sciences Building; 252-744-6042; willsonka@ecu.edu)

*Nutrition with Science* Concentration

**Program Director:** Michael Wheeler (2435-F Health Science Building; 252-744-1027; wheellerm@ecu.edu)

Minimum degree requirement is **120 s. h.** of credit as follows:

**Section IV - Program Revision(s)/Add or Delete Course(s)**

**STOP**

Stop here and make sure all REQUIRED fields are complete. The proposal will not LAUNCH if they are not all...
Department of Nutrition Science - Willson - Nutrition and Dietetics, BS

1. General education requirements including those listed below - 40 s.h.
(For information about courses that carry general education credit see General Education Program.)

    ANTH 1050 Global Understanding
    or
    ANTH 2200 Introduction to Cultural Anthropology
    CHEM 1150 General Chemistry I
    CHEM 1151 General Chemistry Laboratory I
    CHEM 1160 General Chemistry II
    COMM 2020 Fundamentals of Speech Communication
    or
    COMM 2410 Public Speaking
    MATH 1065 College Algebra
    PSYC 1000 Introductory Psychology
    SOCI 2110 Introduction to Sociology

2. Core-13-11 14 s. h.

    NUTR 1010 Cultural Foods
    NUTR 1300 Orientation to Nutrition and Dietetics Profession
    NUTR 1330 Food Safety and Sanitation
    NUTR 2105 Nutrition Science
    NUTR 2330 Food Science
    NUTR 2400 Nutrition Assessment

3. Cognates-21-21-26 21-25 s. h.

    BIOL 1100 Principles of Biology I
    BIOL 1101 Principles of Biology Laboratory I
    and
    BIOL 1200 Principles of Biology II
    BIOL 1201 Principles of Biology Laboratory II
    or
    BIOL 1150 Principles of Biology: A Human Approach
    BIOL 1151 Principles of Biology: A Human Approach Discussion
    Choose a 3 s.h. statistics course
4. Concentrations-\textbf{28-45 18-41 21-40} s. h.

a. This concentration allows flexibility to support a variety of professional goals and is well suited for pre-professional programs in occupational therapy, physician assistant studies, physical therapy, dentistry, medicine, optometry, pharmacy and veterinary medicine. Students should consider minors in areas that complement their career goals. Suggested minors include public health, business, psychology, exercise science, or health promotion. A minimum 3.0 cumulative GPA is required for admission to the Nutrition with Science Concentration, which consists of NUTR 3000 and 4000 level classes. A student earning less than a 3.0 cumulative GPA while taking NUTR 3000 and/or 4000 level courses must petition the Department of Nutrition Science for probationary continuation.

Didactic-\textbf{Program Program Program Program Program} in-dietetics Program Dietetics concentration-(\textbf{45} (\textbf{41} (\textbf{37} (\textbf{40} s. h.))

Note: Must apply a. This The dietetics program (DP) is accredited by the Accreditation Council for Education in Nutrition and Dietetics (ACEND) of the Academy of Nutrition and Dietetics (A. N. D.). Admission requires a minimum cumulative 3.0 grade point average (GPA) and be admitted to this concentration a submitted application after all prerequisites have been completed. The application can be found on the Department of Nutrition Science webpage Web page. Students in the DP must maintain a minimum cumulative GPA of 3.0. Graduates of the DP will be eligible to apply for a Supervised Practice/Dietetic Internship supervised practice/dietetic internship. Completion of the DP does not guarantee admission into a supervised practice/dietetic internship. Students who complete this concentration and a supervised practice/dietetic internship can take the National Registration Examination for Dietitians and become a Registered Dietitian registered dietitian.

\textbf{NUTR-2330 Food Science}

NUTR 2331 Food Science Laboratory
NUTR 3104 Advanced Vitamins and Minerals
NUTR 3105 Nutritional Biochemistry and Metabolism
NUTR 3311 Life Cycle Nutrition
Nutrition with science concentration (28 s. h.) Science Concentration (18 science with Science concentration (21 s. h.))

This concentration allows flexibility to support a variety of professional goals and is well suited for pre-professional programs in occupational therapy, physician assistant studies, physical therapy, dentistry, medicine, optometry, pharmacy and veterinary medicine. Students should consider minors in areas that complement their career goals. Suggested minors include public health, business, psychology, exercise science, or health promotion. A minimum 3.0 cumulative GPA is required for admission to the Nutrition with Science Concentration nutrition science concentration, which consists of NUTR 3000 and 4000 level classes. A student earning less than a 3.0 cumulative GPA while taking NUTR 3000 and/or 4000 level courses must petition the Department of Nutrition Science for probationary continuation.

HLTH 3010 Health Problems I
or
HLTH 3050 Public Health Systems and Policy

NUTR 3330 Food Science
NUTR 3104 Advanced Vitamins and Minerals
NUTR 3105 Nutritional Biochemistry and Metabolism
NUTR 3311 Life Cycle Nutrition
NUTR 3330 Financial Management in Dietetics
NUTR 3500 Nutrition Research Methodology
NUTR 4700 Nutrition and Disease
NUTR 3700 Nutrition and Disease
NUTR 4901 Topics in Nutrition

**Note:** NUTR 4901 must be taken twice.

---

5. Electives to complete requirements for graduation.
Health Services Management degree and CAHIIM accreditation for the Health Information Management degree.

Does this action impact teacher education?* Yes No

Does this action have a global component in its content?* Yes No

Section II - Import Existing Course Information

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Add Department

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** Department*  
Department of Health Services and Information Management

** Course Discipline*  
Health Information Management

Course Prefix and/or Number
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<table>
<thead>
<tr>
<th>Course Prefix and Number (single field)*</th>
<th>HIMA 3120</th>
</tr>
</thead>
<tbody>
<tr>
<td>Course Title*</td>
<td>Health Care Delivery Systems</td>
</tr>
<tr>
<td>Course Prefix*</td>
<td>HIMA</td>
</tr>
<tr>
<td>Course Number*</td>
<td>3120</td>
</tr>
</tbody>
</table>

**Course Description**

Continuum of care in health industry. Historical development and future trends, organizational structure, regulatory and accrediting bodies, multicultural issues, and policy formulation.

**Course Attributes**

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<table>
<thead>
<tr>
<th>Credits*</th>
<th>3</th>
</tr>
</thead>
<tbody>
<tr>
<td>Service Learning</td>
<td></td>
</tr>
<tr>
<td>Writing Intensive</td>
<td></td>
</tr>
</tbody>
</table>

**Lecture/Lab/Studio Hours** | Note
---|---

**P (Prerequisite)**

Admitted health services management or health information management major; HSMA 2000.

**RP (Recommended Prereq)**

F
Section III- Impact Report

Impact Report

Every package must include an Impact Report (formerly Affected Units Report) and a copy of applicable notifications. If an impacted unit responds to your notification, the response must be included with your submission.

Run an Impact Report - **read carefully before starting**

1. Run an Impact Report by clicking the at the top of the left pane. Make sure you select the WORKING catalog.

2. Copy/paste a copy of the Impact Report (even if no units are impacted) into MS Word and save.

**NOTE:** The Impact Report is developed via the Acalog database and is provided only as a supplement to impacted units identified by the proposing unit submitting packages. The proposing unit is responsible for demonstrating due diligence in notifying all impacted units. Consider prereqs and coreqs from other departments; also run a keyword search in Acalog for similar prefixes, titles, departments, and other information that may seem applicable.

3. Email each affected department chair/school director indicating the action you are taking, the purpose for the notification (possible impact), and when you must have any response they may wish to make.

4. Navigate to the Proposal Toolbox and click the in the top right pane to attach the indicated documents.

5. Certify that all required documents are included with the proposal form at the bottom of the proposal. Failure to attach the required documents will result in your proposal being returned, causing a delay in approvals.

Top of Form

Section VIII - Review Entries and Attach Required Documents

Please attach any required files by navigating to the Proposal Toolbox and clicking the icon in the top left corner of the right pane.

Certify

Leigh Cellucci

Activity Log

+ I have reviewed this proposal and have attached all required documents, emails and notifications to all
CAHIIM accreditation for the Health Information Management degree.

Does this action impact teacher education?*  Yes  No

Does this action have a global component in its content?*  Yes  No

Return to top

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Course Discipline*  Health Information Management

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</thead>
<tbody>
<tr>
<td>HIMA 4030</td>
<td></td>
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</table>

<table>
<thead>
<tr>
<th>Course Title*</th>
<th>Quality Management in Health Care</th>
</tr>
</thead>
<tbody>
<tr>
<td>Course Prefix*</td>
<td>HIMA</td>
</tr>
<tr>
<td>Course Number*</td>
<td>4030</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Course Description*</th>
<th>Applies quality management principles across continuum of care.</th>
</tr>
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Course Attributes

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</tr>
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<td></td>
</tr>
<tr>
<td>P (Prerequisite)</td>
<td>Admitted health services management or health information management major; HIMA 3120; HSMA 3115; or consent of instructor.</td>
</tr>
<tr>
<td>When Offered</td>
<td></td>
</tr>
<tr>
<td>RP</td>
<td></td>
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Top of Form
CAHIIM accreditation for the Health Information Management degree.

Does this action impact teacher education?  
- Yes  
- No

Does this action have a global component in its content?  
- Yes  
- No

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- Department of Health Services and Information Management

Course Discipline*  
- Health Information Management

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<thead>
<tr>
<th>Course Prefix and Number (single field)*</th>
<th>HIMA 4075</th>
</tr>
</thead>
<tbody>
<tr>
<td>Course Title*</td>
<td>Applied Health Services Research</td>
</tr>
<tr>
<td>Course Prefix*</td>
<td>HIMA</td>
</tr>
<tr>
<td>Course Number*</td>
<td>4075</td>
</tr>
</tbody>
</table>

Course Description* Develops the skills required to formulate a research question, model, review literature, and write up research results in a health care context. Uses skills acquired in prerequisite statistics course to collect, code, and analyze data.

Course Attributes

The fields below are optional fields. If you are revising any course attributes, you need to make your edits/changes AFTER LAUNCH for changes to be tracked on the marked catalog copy. The information entered into these fields will be exported to Acalog and must follow a specific format; see HELP text.

| Credits* | 3 |
| Lecture/Lab/Studio Hours |
| Service Learning |
| Writing Intensive | WI |
| P (Prerequisite) | Admitted health services management or health information management major; BIOS 1500; HIMA 3120. |

When Offered | F |
| Note |
| RP (Recommended) |
Section III- Impact Report

Impact Report

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Run an Impact Report - ** read carefully before starting **

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Top of Form

Section VIII - Review Entries and Attach Required Documents

Please attach any required files by navigating to the Proposal Toolbox and clicking the icon in the top left corner of the right pane.
AUPHA certification status for the Health Services Management degree and CAHIIM accreditation for the Health Information Management degree.

Does this action impact teacher education?*  
☐ Yes  ☐ No

Return to top

Section II - Import Existing Course Information

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Add Department

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| Department* | Department of Health Services and Information Management |

| Course Discipline* | Health Information Management |

Course Prefix and/or Number
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<table>
<thead>
<tr>
<th>Course Prefix and Number (single field)*</th>
<th>HIMA 4138</th>
</tr>
</thead>
<tbody>
<tr>
<td>Course Title*</td>
<td>Health Data Structures</td>
</tr>
<tr>
<td>Course Prefix*</td>
<td>HIMA</td>
</tr>
<tr>
<td>Course Number*</td>
<td>4138</td>
</tr>
<tr>
<td>Course Description*</td>
<td>Technical standards for health data structures. Emphasis on knowledge representation and content for computer-based health records systems.</td>
</tr>
</tbody>
</table>

Course Attributes

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| Credits* | 3 |
| Lecture/Lab/Studio Hours |
| Service Learning |
| Writing Intensive |
| P (Prerequisite) Accepted into the Health Services Management HSMA HSM health services management or Health Information Management HIM health information management majors; HIMA 3120. |
Section III- Impact Report

Impact Report

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Does this action impact teacher education?*
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- No

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Health Information Management

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Course Prefix and Number (single field)*
HIMA 4145

Course Title* Classification Systems in Health Care

Course Prefix* HIMA
Course Number* 4145

Course Description* Coding of diseases and procedures by the International Classification of Diseases, coding of services and procedures according to the Healthcare Common Procedural Coding System, and coding for reimbursement.

Course Attributes

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Credits* 3

Service Learning

Writing Intensive

Lecture/Lab/ Studio Hours

Note

P (Prerequisite) HIMA-major
Accepted into the Health Services Management health services management or Health Information Management health information management
Section III- Impact Report

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AUPHA certification status for the Health Services Management degree and CAHIIM accreditation for the Health Information Management degree.

Does this action impact teacher education?*

- Yes
- No

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- Department
  - Health Services and Information Management

- Course Discipline
  - Health Information Management

Course Prefix and/or Number
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<thead>
<tr>
<th>Course Prefix and Number (single field)*</th>
<th>HIMA 4153</th>
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</thead>
<tbody>
<tr>
<td>Course Title*</td>
<td>Management of Health Information Services Department</td>
</tr>
<tr>
<td>Course Prefix*</td>
<td>HIMA</td>
</tr>
<tr>
<td>Course Number*</td>
<td>4153</td>
</tr>
<tr>
<td>Course Description*</td>
<td>Theoretical and practical applications of managerial functions of planning, organizing, and controlling health information services department. Emphasis on solving complex departmental problems.</td>
</tr>
<tr>
<td>Credits*</td>
<td>3</td>
</tr>
<tr>
<td>Lecture/Lab/Studio Hours</td>
<td></td>
</tr>
<tr>
<td>Service Learning</td>
<td></td>
</tr>
<tr>
<td>Writing Intensive</td>
<td>WI</td>
</tr>
<tr>
<td>P (Prerequisite)</td>
<td>Accepted into the Health Services Management health services management or Health Information Management health information management majors; HSMA 3030,</td>
</tr>
</tbody>
</table>
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AUPHA certification status for the Health Services Management degree and CAHIIM accreditation for the Health Information Management degree.

Does this action impact teacher education?*

- Yes
- No

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<tr>
<th>Department*</th>
<th>Department of Health Services and Information Management</th>
</tr>
</thead>
<tbody>
<tr>
<td>Course Discipline*</td>
<td>Health Information Management</td>
</tr>
</tbody>
</table>

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<table>
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<th>Course Prefix and Number (single field)*</th>
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<td>Concepts in Health Information Technology</td>
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<tr>
<td>Course Prefix*</td>
<td>HIMA</td>
</tr>
<tr>
<td>Course Number*</td>
<td>4160</td>
</tr>
</tbody>
</table>

Course Description* Major concepts of computer hardware, architecture, operating systems, and application software. Introduces data and databases. Reinforces ability to use selected general purpose microcomputer applications.

Course Attributes

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| Credits* | 3 |
| Lecture/Lab/Studio Hours |
| Service Learning |
| Writing Intensive |
| Note |
| P (Prerequisite) Accepted into the Health Services Management health services management or Health Information Management health information management majors; BITE 2112 or |
Section III- Impact Report

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AUPHA certification status for the Health Services Management degree and CAHIIM accreditation for the Health Information Management degree.

Does this action impact teacher education?*
- Yes
- No

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</thead>
<tbody>
<tr>
<td>Course Discipline*</td>
<td>Health Information Management</td>
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</table>

Course Prefix and/or Number
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<table>
<thead>
<tr>
<th>Course Prefix and Number (single field)*</th>
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</tr>
</thead>
<tbody>
<tr>
<td>HIMA 4170</td>
<td></td>
</tr>
</tbody>
</table>

| Course Title* | Privacy and Security in Health Information Systems |

<table>
<thead>
<tr>
<th>Course Prefix*</th>
<th>Course Number*</th>
</tr>
</thead>
<tbody>
<tr>
<td>HIMA</td>
<td>4170</td>
</tr>
</tbody>
</table>

| Course Description* | Laws and regulations governing health information privacy and security; threats to systems, networks, and data; and techniques for securing systems, networks, and data. |

**Course Attributes**

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<table>
<thead>
<tr>
<th>Credits*</th>
<th>3</th>
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<tbody>
<tr>
<td>Lecture/Lab/Studio Hours</td>
<td></td>
</tr>
<tr>
<td>Service Learning</td>
<td></td>
</tr>
<tr>
<td>Writing Intensive</td>
<td></td>
</tr>
<tr>
<td>P (Prerequisite)</td>
<td>HIMA-major Accepted into the Health Services Management health services management or Health Information Management health information management</td>
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CAHIM accreditation for the Health Information Management degree.

Does this action impact teacher education?* ☐ Yes ☐ No

Does this action have a global component in its content?* ☐ Yes ☐ No

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<tr>
<th>Course Prefix and Number (single field)*</th>
<th>HSMA 3020</th>
</tr>
</thead>
<tbody>
<tr>
<td>Course Title*</td>
<td>Health Care Payment Systems</td>
</tr>
<tr>
<td>Course Prefix*</td>
<td>HSMA</td>
</tr>
<tr>
<td>Course Number*</td>
<td>3020</td>
</tr>
<tr>
<td>Course Description*</td>
<td>Overview of payment systems in health care across the continuum of care.</td>
</tr>
</tbody>
</table>

Course Attributes

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</tr>
<tr>
<td>Writing Intensive</td>
<td></td>
</tr>
<tr>
<td>P (Prerequisite)</td>
<td>Admitted health services management or health information management major; HSMA 2000;</td>
</tr>
<tr>
<td>When Offered</td>
<td>S</td>
</tr>
<tr>
<td>RP (Recommended Prereq)</td>
<td></td>
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When Offered | S
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and CAHIIM accreditation for the Health Information Management degree.

| Does this action impact teacher education? | Yes | No |
| Does this action have a global component in its content? | Yes | No |

Return to top

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<tbody>
<tr>
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<table>
<thead>
<tr>
<th>Course Prefix and Number (single field)*</th>
<th>HSMA 3025</th>
</tr>
</thead>
<tbody>
<tr>
<td>Course Title*</td>
<td>Professional Ethical Codes and Law in Health Care</td>
</tr>
<tr>
<td>Course Prefix*</td>
<td>HSMA</td>
</tr>
<tr>
<td>Course Number*</td>
<td>3025</td>
</tr>
<tr>
<td>Course Description*</td>
<td>Ethical codes in allied health professions. Laws and regulations that apply to health care.</td>
</tr>
</tbody>
</table>

**Course Attributes**

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<td></td>
</tr>
<tr>
<td>Writing Intensive</td>
<td></td>
</tr>
<tr>
<td>When Offered</td>
<td>F</td>
</tr>
<tr>
<td>Lecture/Lab/ Studio Hours</td>
<td></td>
</tr>
<tr>
<td>Note</td>
<td></td>
</tr>
<tr>
<td>P (Prerequisite)</td>
<td>Admitted health services management or health information management major; HSMA 2000;</td>
</tr>
<tr>
<td>RP (Recommended Prereq)</td>
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Section III - Impact Report

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Section VIII - Review Entries and Attach Required Documents

Please attach any required files by navigating to the Proposal Toolbox and clicking the icon in the top left corner of the right pane.

Certify

Leigh Cellucci

Activity Log

+ I have reviewed this proposal and have attached all required documents, emails and notifications to all
Does this action impact teacher education?* Yes

Does this action have a global component in its content?* Yes

Return to top

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Course Discipline*
Health Services Management

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Course Prefix and Number HSMA 3030
**Course Title**: Written Communication and Documentation in Health Care

**Course Prefix**: HSMA

**Course Number**: 3030

**Course Description**: Principles and models of documentation in health care.

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| **Credits** | 4 |
| **Lecture/Lab/Studio Hours** | |
| **Service Learning** | |
| **Writing Intensive** | WI |
| **P (Prerequisite)** | And accepted admitted health services management or health information management major; HSMA 2000. |
| **When Offered** | F |
| **General Education (GE) Curriculum** | |
| **Diversity (DD/GD)** | |
| **Formerly** | |
| **Same as** | |
| **RP/C** | |
| **RP (Recommended Prereq)** | |
| **RC (Recommended Prereq)** | |
| **C (Corequisite)** | |
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---

**Certify**

Leigh Cellucci

+ I have reviewed this proposal and have attached all required documents, emails and notifications to all impacted units, if applicable.

✓ I have reviewed this proposal and have attached all required documents, emails and notifications to all impacted units, if applicable.

---

**Approve your Form**

As the originator, you may still make edits to the proposal until you approve as Originator in the Approval Steps on the right pane of this form. To approve the form AFTER you have made all your edits, and thus move it forward in the approval process, click the DECISIONS check mark (on the top right pane), and then MAKE MY
CAHIIM accreditation for the Health Information Management degree.

Does this action impact teacher education?* Yes No

Does this action have a global component in its content?* Yes No

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<tr>
<th>Course Prefix and Number (single field)*</th>
<th>HSMA 3040</th>
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</thead>
<tbody>
<tr>
<td>Course Title*</td>
<td>Managing the Health of Populations</td>
</tr>
<tr>
<td>Course Prefix*</td>
<td>HSMA</td>
</tr>
<tr>
<td>Course Number*</td>
<td>3040</td>
</tr>
<tr>
<td>Course Description*</td>
<td>Introduction to the use of epidemiologic concepts and principles in the practice of managing the health of populations and communities.</td>
</tr>
</tbody>
</table>

Course Attributes

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| Credits*                              | 3          |
| Lecture/Lab/Studio Hours              |            |
| Service Learning                      |            |
| Writing Intensive                     |            |
| P (Prerequisite)                      | Admitted health services management or health information management major; HSMA 3115 or consent of instructor. |
| When Offered                          | S          |
| RP (Recommended)                      |            |
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**Top of Form**

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**Section VIII - Review Entries and Attach Required Documents**

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---

**Certify**

Leigh Cellucci
CAHIIM accreditation for the Health Information Management degree.

**Does this action impact teacher education?**
- Yes
- No

**Does this action have a global component in its content?**
- Yes
- No

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<tbody>
<tr>
<td>Course Title*</td>
<td>Health Data Management</td>
</tr>
<tr>
<td>Course Prefix*</td>
<td>HSMA</td>
</tr>
<tr>
<td>Course Number*</td>
<td>3045</td>
</tr>
<tr>
<td>Course Description*</td>
<td>Processes of health data and record keeping, compliance with record keeping standards, and diagnostic and procedural coding across the continuum of care.</td>
</tr>
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<tr>
<td>When Offered</td>
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Curriculog https://ecu.curriculog.com/proposal:2319/print

4/12/2018, 3:39 PM
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Certify

Leigh Cellucci

Activity Log

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CAHIIM accreditation for the Health Information Management degree.

Does this action impact teacher education?* ☐ Yes ☐ No

Does this action have a global component in its content?* ☐ Yes ☐ No

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<th>Course Prefix and Number (single field)*</th>
<th>HSMA 3050</th>
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</thead>
<tbody>
<tr>
<td>Course Title*</td>
<td>Leadership in Health Care</td>
</tr>
<tr>
<td>Course Prefix*</td>
<td>HSMA</td>
</tr>
<tr>
<td>Course Number*</td>
<td>3050</td>
</tr>
</tbody>
</table>

Course Description* Theory and application of basic organizational development, organizational structure and norms, change management, and strategic planning within health care organizations.

Course Attributes

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Approve your Form
AUPHA certification status for the Health Services Management degree and CAHIIM accreditation for the Health Information Management degree.

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<tr>
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<th>Course Prefix and Number (single field)*</th>
<th>HSMA 3115</th>
</tr>
</thead>
</table>

**Course Title**  Human Diseases

<table>
<thead>
<tr>
<th>Course Prefix*</th>
<th>HSMA</th>
</tr>
</thead>
<tbody>
<tr>
<td>Course Number*</td>
<td>3115</td>
</tr>
</tbody>
</table>

**Course Description**  Introduction to the basic concepts of pathophysiology. Includes the study of the mechanisms that cause human diseases as well as the human body's response to diseases.

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<td>Note</td>
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**Writing Intensive**

**P (Prerequisite)**  Accepted into Health Services Management health services management or Health Information Management Majors Major, health information management major;
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CAHIIM accreditation for the Health Information Management degree.

Does this action impact teacher education?*  
[ ] Yes  
[ ] No

Does this action have a global component in its content?*  
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<tr>
<td>Course Discipline*</td>
<td>Health Services Management</td>
</tr>
<tr>
<td>Course Prefix and/or Number</td>
<td></td>
</tr>
</tbody>
</table>
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<table>
<thead>
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<th>Course Prefix and Number (single field)*</th>
<th>HSMA 4010</th>
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<tbody>
<tr>
<td>Course Title*</td>
<td>Health Information Management</td>
</tr>
<tr>
<td>Course Prefix*</td>
<td>HSMA</td>
</tr>
<tr>
<td>Course Number*</td>
<td>4010</td>
</tr>
<tr>
<td>Course Description*</td>
<td>Introduces health information from perspective of control and management of information resources. Includes strategic information systems with emphasis on collection, organization, and interpretation of information for planning and evaluating of health care services.</td>
</tr>
</tbody>
</table>

Course Attributes

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<td>Service Learning</td>
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</tr>
<tr>
<td>Writing Intensive</td>
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</tr>
<tr>
<td>P (Prerequisite)</td>
<td>Admitted health services management or health information management major; HIMA 3120.</td>
</tr>
<tr>
<td>When Offered</td>
<td>F</td>
</tr>
<tr>
<td>RP (Recommended Prereq)</td>
<td></td>
</tr>
</tbody>
</table>

When Offered F

https://ecu.curriculog.com/proposal:2321/print

4/12/2018, 3:42 PM
Section III- Impact Report

Impact Report

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Top of Form

Section VIII - Review Entries and Attach Required Documents

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Certify

Leigh Cellucci

I have reviewed this proposal and have attached all required documents, emails and notifications to all
CAHIIM accreditation for the Health Information Management degree.

Does this action impact teacher education?*  
- Yes
- No

Does this action have a global component in its content?*  
- Yes
- No

Return to top

Section II - Import Existing Course Information

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Department*

- Department of Health Services and Information Management

Course Discipline*

- Health Services Management

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<tr>
<td>Course Title*</td>
<td>Human Resource Management for Health Care Organizations</td>
</tr>
<tr>
<td>Course Prefix*</td>
<td>HSMA</td>
</tr>
<tr>
<td>Course Number*</td>
<td>4050</td>
</tr>
<tr>
<td>Course Description*</td>
<td>Managerial theory and application, including management styles, personnel records and management, staff development, work re-design, ergonomics, and departmental performance assessment.</td>
</tr>
</tbody>
</table>

Course Attributes

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| Credits* | 3 |
| Lecture/Lab/Studio Hours | |
| Service Learning | |
| Writing Intensive | |
| P (Prerequisite) | Admitted health services management or health information management major; HIMA 3120; or consent of instructor. |
| When Offered | F |
| RP (Recommended) | |
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Certify

Leigh Cellucci

Activity Log
CAHIIM accreditation for the Health Information Management degree.

**Does this action impact teacher education?**
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- No

**Does this action have a global component in its content?**
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<th>Course Prefix and Number (single field)*</th>
<th>HSMA 4055</th>
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</thead>
<tbody>
<tr>
<td>Course Title*</td>
<td>Health Care Finance and Accounting</td>
</tr>
<tr>
<td>Course Prefix*</td>
<td>HSMA</td>
</tr>
<tr>
<td>Course Number*</td>
<td>4055</td>
</tr>
</tbody>
</table>

Course Description* Overview of departmental financial management and accounting functions as applied to health care environments. Includes inventory control, budgeting, cost analysis, resource allocation, capital expenditures, and financial forecasting.

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<td>When Offered</td>
<td>F, SS</td>
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<tr>
<td>Lecturer/Lab/Studio Hours</td>
<td></td>
</tr>
<tr>
<td>Note</td>
<td></td>
</tr>
<tr>
<td>P (Prerequisite)</td>
<td>Admitted health services management or health information management major; HIMA 3120.</td>
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Section VIII - Review Entries and Attach Required Documents

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Certify
Leigh Cellucci

Activity Log
+ I have reviewed this proposal and have attached all required documents, emails and notifications to all
CAHIIM accreditation for the Health Information Management degree.

Does this action impact teacher education?*  Yes  No

Does this action have a global component in its content?*  Yes  No

Return to top

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<tbody>
<tr>
<td>Course Discipline*</td>
<td>Health Services Management</td>
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<tr>
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<table>
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<th>Course Prefix and Number (single field)*</th>
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<tr>
<td>Course Title*</td>
<td>Marketing for Health Care Organizations</td>
</tr>
<tr>
<td>Course Prefix*</td>
<td>HSMA</td>
</tr>
<tr>
<td>Course Number*</td>
<td>4056</td>
</tr>
<tr>
<td>Course Description*</td>
<td>Entrepreneurship and marketing services. Includes market assessment, strategic planning, designs, financial analyses, contracts, and outcomes management.</td>
</tr>
</tbody>
</table>

Course Attributes

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<th>Credits*</th>
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</thead>
<tbody>
<tr>
<td>Service Learning</td>
<td></td>
</tr>
<tr>
<td>Writing Intensive</td>
<td></td>
</tr>
<tr>
<td>When Offered</td>
<td>S</td>
</tr>
<tr>
<td>Lecture/Lab/Studio Hours</td>
<td></td>
</tr>
<tr>
<td>Note</td>
<td></td>
</tr>
<tr>
<td>P (Prerequisite)</td>
<td>Admitted health services management or health information management major; HIMA 3120 or consent of instructor.</td>
</tr>
<tr>
<td>RP (Recommended)</td>
<td></td>
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https://ecu.curriculog.com/proposal:2326/print
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Section VIII - Review Entries and Attach Required Documents

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Certify

Leigh Cellucci
CAHIIM accreditation for the Health Information Management degree.

Does this action impact teacher education?*
- Yes
- No

Does this action have a global component in its content?*
- Yes
- No

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Course Discipline*  Health Services Management

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Course Prefix and Number (single field)*
HSMA 4060

Course Title*
Medical Practice Management

Course Prefix*
HSMA
Course Number*
4060

Course Description*
Overview of financial management processes of a physician practice including revenue and expenses cycles and use of practice software.

Course Attributes

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Credits* 3

Lecture/Lab/Studio Hours

Note

Service Learning

Writing Intensive

P (Prerequisite) Admitted health services management or health information management major;

When Offered F

RP (Recommended Prereq)

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Does this action have a global component in its content?* Yes ☐ No ☐

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Course Discipline*

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<th>Course Prefix and Number (single field)*</th>
<th>HSMA 4065</th>
</tr>
</thead>
<tbody>
<tr>
<td>Course Title*</td>
<td>Management of Health Care Operations and Patient Flow</td>
</tr>
<tr>
<td>Course Prefix*</td>
<td>HSMA</td>
</tr>
<tr>
<td>Course Number*</td>
<td>4065</td>
</tr>
<tr>
<td>Course Description*</td>
<td>Application of operations management, queuing theory and simulation to analyze and manage patient flow in health care organizations.</td>
</tr>
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<tr>
<td>Note</td>
<td></td>
</tr>
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</table>
CAHIIM accreditation for the Health Information Management degree.

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<tr>
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<table>
<thead>
<tr>
<th>Department*</th>
<th>Department of Health Services and Information Management</th>
</tr>
</thead>
<tbody>
<tr>
<td>Course Discipline*</td>
<td>Health Services Management</td>
</tr>
</tbody>
</table>

Course Prefix and/or Number
If this is an EXISTING course, course information has already been imported from Acalog in BOTH fields below.

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<table>
<thead>
<tr>
<th>Course Prefix and Number (single field)*</th>
<th>HSMA 4080</th>
</tr>
</thead>
<tbody>
<tr>
<td>Course Title*</td>
<td>Economics for Health Care Managers</td>
</tr>
<tr>
<td>Course Prefix*</td>
<td>HSMA</td>
</tr>
<tr>
<td>Course Number*</td>
<td>4080</td>
</tr>
<tr>
<td>Course Description*</td>
<td>Examination of the production and delivery of health care services. Application of economic concepts and evaluation tools for decision making and assessment of policy implications.</td>
</tr>
</tbody>
</table>

Course Attributes

The fields below are optional fields. If you are revising any course attributes, you need to make your edits/changes AFTER LAUNCH for changes to be tracked on the marked catalog copy. The information entered into these fields will be exported to Acalog and must follow a specific format; see HELP text.

<table>
<thead>
<tr>
<th>Credits*</th>
<th>3</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lecture/Lab/Studio Hours</td>
<td></td>
</tr>
<tr>
<td>Service Learning</td>
<td></td>
</tr>
<tr>
<td>Writing Intensive</td>
<td></td>
</tr>
<tr>
<td>P (Prerequisite)</td>
<td>Admitted health services management or health information management major; HIMA 3120; HSMA 3020.</td>
</tr>
<tr>
<td>When Offered</td>
<td></td>
</tr>
<tr>
<td>RP (Recommended)</td>
<td></td>
</tr>
</tbody>
</table>
### Section III - Impact Report

**Impact Report**

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### Section VIII - Review Entries and Attach Required Documents

Please attach any required files by navigating to the Proposal Toolbox and clicking the icon in the top left corner of the right pane.
Section II - Import Existing Course Information

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Department*

Department of Health Services and Information Management

Course Discipline*

Health Services Management

Course Prefix and/or Number
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<table>
<thead>
<tr>
<th>Course Prefix and Number (single field)*</th>
<th>HSMA 4903</th>
</tr>
</thead>
<tbody>
<tr>
<td>Course Prefix*</td>
<td>HSMA</td>
</tr>
<tr>
<td>Course Title*</td>
<td>Allied Health Management Experience</td>
</tr>
<tr>
<td>Course Number*</td>
<td>4903</td>
</tr>
</tbody>
</table>

Course Description
Workplace experience or credit by portfolio to include specific project, cooperative practicum, professional shadowing, or individual topic of study relevant to allied health management that is reported orally and in writing.

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<table>
<thead>
<tr>
<th>Credits*</th>
<th>3</th>
</tr>
</thead>
<tbody>
<tr>
<td>Service Learning</td>
<td></td>
</tr>
<tr>
<td>Lecture/Lab/ Studio Hours</td>
<td></td>
</tr>
<tr>
<td>Note</td>
<td>Supervised learning experiences. Students expected to provide personal transportation to field site when necessary.</td>
</tr>
<tr>
<td>P (Prerequisite)</td>
<td>Admitted health services management or health information management major;</td>
</tr>
</tbody>
</table>
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Top of Form

Section VIII - Review Entries and Attach Required Documents
CAHIIM accreditation for the Health Information Management degree.

Does this action impact teacher education?*  
☐ Yes  ☐ No

Does this action have a global component in its content?*  
☐ Yes  ☐ No

Return to top

Section II - Import Existing Course Information

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Add Department

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Department*  
Department of Health Services and Information Management

Course Discipline*  
Health Services Management

Course Prefix and/or Number
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<table>
<thead>
<tr>
<th>Course Prefix and Number (single field)*</th>
<th>HSMA 4904</th>
</tr>
</thead>
<tbody>
<tr>
<td>Course Title*</td>
<td>Allied Health Management Experience</td>
</tr>
<tr>
<td>Course Prefix*</td>
<td>HSMA</td>
</tr>
<tr>
<td>Course Number*</td>
<td>4904</td>
</tr>
<tr>
<td>Course Description*</td>
<td>Workplace experience or credit by portfolio to include specific project, cooperative practicum, professional shadowing, or individual topic of study relevant to allied health management that is reported orally and in writing.</td>
</tr>
</tbody>
</table>

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<table>
<thead>
<tr>
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<td>Lecture/Lab/Studio Hours</td>
<td></td>
</tr>
<tr>
<td>Note</td>
<td>Supervised learning experiences. Students expected to provide personal transportation to field site when necessary.</td>
</tr>
<tr>
<td>Writing Intensive</td>
<td></td>
</tr>
<tr>
<td>P (Prerequisite)</td>
<td>Admitted health services management or health information management major; Senior senior</td>
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Section VIII - Review Entries and Attach Required Documents
CAHIIM accreditation for the Health Information Management degree.

Does this action impact teacher education?* Yes ☐ No ☐

Does this action have a global component in its content?* Yes ☐ No ☐

Section II - Import Existing Course Information

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<tr>
<th>Department*</th>
<th>Department of Health Services and Information Management</th>
</tr>
</thead>
</table>

|Course Discipline* | Health Services Management |

Course Prefix and/or Number
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<table>
<thead>
<tr>
<th>Course Prefix and Number (single field)*</th>
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<td>Allied Health Management Experience</td>
</tr>
<tr>
<td>Course Prefix*</td>
<td>HSMA</td>
</tr>
<tr>
<td>Course Number*</td>
<td>4905</td>
</tr>
</tbody>
</table>

Course Description* Workplace experience or credit by portfolio to include specific project, cooperative practicum, professional shadowing, or individual topic of study relevant to allied health management that is reported orally and in writing.

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<table>
<thead>
<tr>
<th>Credits*</th>
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<tbody>
<tr>
<td>Service Learning</td>
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</tr>
<tr>
<td>Lecture/Lab/ Studio Hours</td>
<td></td>
</tr>
<tr>
<td>Note</td>
<td>Supervised learning experiences. Students expected to provide personal transportation to field site when necessary.</td>
</tr>
<tr>
<td>Writing Intensive</td>
<td></td>
</tr>
<tr>
<td>P (Prerequisite)</td>
<td>Admitted health services management or health information management major; Senior senior</td>
</tr>
</tbody>
</table>
standing, consent of advisor, and within 15 s. h. of completing degree program.

<table>
<thead>
<tr>
<th>When Offered</th>
<th>S</th>
</tr>
</thead>
<tbody>
<tr>
<td>RP (Recommended Prereq)</td>
<td></td>
</tr>
</tbody>
</table>

- **General Education (GE) Curriculum**
  - RC (Recommended Prereq)
- **Diversity (DD/GD)**
  - C (Corequisite)
- **Formerly**
  - Same as
- **P/C (Prereq/Coreq)**
  - RP/C (Recommended Prereq/Coreq)

---

**Section III - Impact Report**

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**Top of Form**

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**Section VIII - Review Entries and Attach Required Documents**
CAHIIM accreditation for the Health Information Management degree.

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<table>
<thead>
<tr>
<th>Course Prefix and Number (single field)*</th>
</tr>
</thead>
<tbody>
<tr>
<td>HSMA 4906</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Course Title*</th>
<th>Allied Health Management Experience</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Course Prefix*</th>
<th>HSMA</th>
<th>Course Number*</th>
<th>4906</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Course Description*</th>
<th>Workplace experience or credit by portfolio to include specific project, cooperative practicum, professional shadowing, or individual topic of study relevant to allied health management that is reported orally and in writing.</th>
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<table>
<thead>
<tr>
<th>Credits*</th>
<th>6</th>
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</thead>
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<table>
<thead>
<tr>
<th>Lecture/Lab/Studio Hours</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Service Learning</th>
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</thead>
</table>

<table>
<thead>
<tr>
<th>P (Prerequisite)</th>
<th>Admitted health services management or health information management major; Senior senior</th>
</tr>
</thead>
</table>
When Offered  S

RP (Recommended Prereq)

General Education (GE) Curriculum

RC (Recommended Prereq)

Diversity (DD/GD)

C (Corequisite)

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Same as

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Section VIII - Review Entries and Attach Required Documents
** READ BEFORE CONTINUING **

There are still required fields to be completed below, and you cannot launch your proposal until they are filled in. **IT IS IMPORTANT that you DO NOT edit any imported fields until your form is launched.** After launch, edits will be used as marked catalog copy to be exported to Acalog.

### Academic Home Unit

The academic home unit (as listed on the API and recorded in Acalog) should have been imported from the step above. Sometimes, programs are housed at the college/school level, rather than a department, particularly in the case of inter-/multi-disciplinary programs. If no unit was imported, click once in the text box below and choose the home department/unit for the program.

<table>
<thead>
<tr>
<th>Field</th>
<th>Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>Department</td>
<td>Department of University Studies</td>
</tr>
<tr>
<td>Program Type</td>
<td>Bachelors</td>
</tr>
<tr>
<td>Degree Type</td>
<td>Bachelor of Science</td>
</tr>
<tr>
<td>Program Title</td>
<td>University Studies, BS</td>
</tr>
<tr>
<td>Program Description</td>
<td>Program Coordinator: Amy Shannon (2419 Old Cafeteria Building; 252-737-5062; <a href="mailto:shannona@ecu.edu">shannona@ecu.edu</a>)</td>
</tr>
</tbody>
</table>

The bachelor of science in university studies is a university-wide degree program designed for students who seek a course of study that is personally interesting and professionally relevant outside of the traditional majors path to successful degree completion. Students pursuing the degree are required to identify a career objective and design a specific degree plan of integrative coursework around a thematic core. The University Studies Faculty Oversight Committee (FOC) is composed of faculty representatives from each of the colleges throughout the university. The committee provides final approval of each student's course of study and thematic core and serves as a resource to students.

To declare a major in university studies, students must have completed **60** s. h. with a minimum cumulative 2.0 GPA. A minimum 2.0 GPA must be maintained for coursework taken in the required core and in the thematic core courses. A minimum of 30 s. h. of coursework in the thematic core and free electives must be at or above the 3000-level of courses.

University Studies students are not eligible to pursue double majors or dual...
Minimum degree requirement is 120 s. h. of credit as follows:

Section IV - Program Revision(s)/Add or Delete Course(s)

STOP

Stop here and make sure all REQUIRED fields are complete. The proposal will not LAUNCH if they are not all complete.

LAUNCH NOW by clicking ➤ in the top left corner, then continue to make your edits/changes.

If you do not LAUNCH before making changes, your changes will not be saved and tracking will not be available. After launch, remember to SAVE your changes for each field. Once you approve the form as Originator, and it enters the approval workflow, you will no longer be able to edit or make changes to your proposal.

Making changes to the program curriculum

If you are adding new course(s) to a Program, you need to add courses to the Curriculum BEFORE you add them to cores, electives, etc. Whether you are adding NEW, currently in the Curriculog Approval Process (from your New Course Proposal), or IMPORTING existing course(s) (already in the catalog), this is a two-step process.

Step 1

- Follow these steps to propose changes to the program curriculum, which was imported in a previous step:

To IMPORT Existing Courses that already are in the catalog, click on Import Course and find the courses needed. A pop-up window will display featuring the Integration. To begin, select the catalog you would like to import from, graduate or undergraduate, find your program, find your course(s), then import.
satisfy ECU's general education requirement for Mathematics. The Mathematics Department anticipates an increase in enrollment in MATH 1050 among students not requiring MATH 1065/1066 or MATH 1066.

The current course description lists eight possible topics of study of which four are covered, at the discretion of individual instructors. The revised description specifies four topics to be covered. The intention is to standardize the course content and provide clarity to students and their advisors reading the catalog. Provost Mitchelson has asked the Mathematics Department to make this catalog revision.

Does this action impact teacher education?*  
☐ Yes  ☐ No

Does this action have a global component in its content}?*  
☐ Yes  ☐ No

This is a course in one of the following programs  
☐ BSBA  ☐ MAT  ☐ MAEd

Return to top

Section II - Course Information

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Department*  
Department of Mathematics

Course
**Course Prefix and/or Number**

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<table>
<thead>
<tr>
<th>Course Prefix AND Number (single field)*</th>
<th>MATH 1050</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Course Title*</th>
<th>Explorations in Mathematics</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Course Prefix*</th>
<th>MATH</th>
</tr>
</thead>
<tbody>
<tr>
<td>Course Number*</td>
<td>1050</td>
</tr>
</tbody>
</table>

**Course Description***

Broad overview of mathematics and its relevance to life. Selected topics include at least four of the following: algebraic concepts, geometry, mathematics for the Arts, algebra, geometry, Algebra, set theory, Statistics, and logic. Probability, number theory, discrete mathematics, statistics, consumer mathematics/finance, Exponential Growth, probability; exponential growth and decay; and Decay, and history of mathematics, Financial Literacy, financial literacy.

**Requesting Special Designations for this Course**

If you are requesting special designations, you must follow each applicable committee's process found in these links: Service Learning (SL), Writing Intensive (WI), General Education (GE), Domestic Diversity (DD), and Global Diversity (GD). Attach the committees' response(s) (approve or reject) to this proposal. Also, add the designated course attribute, as described in the HELP text, in the section below.

**Course Attributes**

The fields below are optional fields. If you are revising any course attributes, you need to make your edits/changes AFTER LAUNCH for changes to be tracked on the marked catalog copy. The information entered into these fields will be exported to Acalog and must follow a specific format; see HELP text.

<table>
<thead>
<tr>
<th>Credits*</th>
<th>3</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lecture/Lab/ Studio Hours</td>
<td></td>
</tr>
</tbody>
</table>

### Service Learning

**Note**  May not count toward MATH major or minor. Fulfills general education MATH requirement for students whose major does not require a specific MATH course.

### Writing Intensive

**P (Prerequisite)**

**RP** *(Recommended Prereq)*

**RC** *(Recommended Coreq)*

### General Education (GE) Curriculum

**Activity Log**

Chal Benson

**GE:MA**

**GE:MA**

### Diversity (DD/GD)

**C (Corequisite)**

**Same as**

### Formerly

**P/C** *(Prereq/Coreq)*

**RP/RC** *(Recommended Prereq/Coreq)*

---

**STOP**

**COLLAPSE SECTION II - COURSE INFORMATION NOW!** Do not edit anything in this section until after you launch your proposal in Section VIII.

---

### Section III - Syllabus Summary

**Anticipated 290 680**

**ANNUAL Student Enrollment**

**Use of course in programs; check all that apply**

- Required
- Elective

### Student Learning Objectives

The curriculum committees recommend the use of *Bloom's Taxonomy* as a guide when creating objectives. Each objective should begin with a measurable verb, be student-centered, behavioral-
Every faculty member has the academic freedom and responsibility to determine grades according to any method that is professionally acceptable, applied equally to all students, and communicated clearly, per the Faculty Manual. Clearly state how course work is evaluated, and how the evaluation of coursework and the final exam, if given, determine a student's final grade in the course.

Be sure the grading scale follows the grading system published in the graduate/undergraduate catalogs.

**Undergraduate faculty should use the recommended +/- scale.**

<table>
<thead>
<tr>
<th>Grading</th>
<th>A 93 and above, A- 90-92. 99</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>B+ 87-89. 99, B 83-86. 99, B- 80-82. 99</td>
</tr>
<tr>
<td></td>
<td>C+ 77-79. 99, C 73-76. 99, C- 70-72. 99</td>
</tr>
<tr>
<td></td>
<td>F 59. 99 and below.</td>
</tr>
</tbody>
</table>

**Associated Classification of Instructional Programs (CIP) Code**

CIP codes are intended primarily for degree and certificate programs only; however, associated CIP codes are sometimes used for additional purposes, such as faculty credentialing. Enter the 6-digit CIP code that matches the corresponding degree program in the ECU academic program inventory (API), or the CIP code that will be most closely associated across multiple programs.

**CIP Code 27. 0101**

**Section IV - Method(s) of Delivery**

Click in the box to select all CURRENT method(s) of delivery, then click in the box to select all FUTURE method(s) of delivery expected over the next three years.

<table>
<thead>
<tr>
<th>Method(s) of Delivery CURRENT</th>
<th>Activity Log Chal Benson</th>
</tr>
</thead>
<tbody>
<tr>
<td>08 Interne or world wide web (does not have dedication)</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Method(s) of Delivery FUTURE</th>
<th>Activity Log Chal Benson</th>
</tr>
</thead>
<tbody>
<tr>
<td>01 Face-to-face (regular face-to-face meeting times and dedication)</td>
<td></td>
</tr>
</tbody>
</table>
Section V - Primary Instructional Format and Contact Hours

UNC-GA requires identification of the primary instructional format for each course (e.g. 50% or greater), although multiple formats may be used in delivery. Identify the contact hours for every instructional format used in the delivery of this course by stating the hours per week or semester for each instructional format. If this is a combined format (e.g., codes 09, 13), be sure to identify the contact hours for each applicable component. This is for information only.

02 Lab requires scientific- or research-focused experiential work where students test, observe, experiment, or practice a field or discipline in a hands-on environment, typically held in 210 (classroom lab) designated spaces.
02 Lab Contact Hours

03 Studio requires visual- or aesthetic-focused experiential work where students test, observe, experiment, or practice a field or discipline in a hands-on environment.

03 Studio Contact Hours

04 Lecture requires the extended expression of thought supported by generally-accepted principles or theorems of a field or discipline led by an expert or qualified representative of the field or discipline.

04 Lecture 3 Contact Hours

05 Seminar requires students to participate in structured conversation or debate focused on assigned readings, current or historical events, or shared experiences led by an expert or qualified representative of the field or discipline.

05 Seminar Contact Hours

06 Student Teaching requires students to instruct or teach at an entity external to the institution, generally as part of the culminating curriculum of a teacher education or certification program.

06 Student Teaching Contact Hours

07 Practicum requires students to participate in an approved project or proposal that practically applies previously studied theory of the field or discipline under the supervision of an expert of qualified representative of the field or discipline.

07 Practicum Contact Hours

08 Clinical requires medical or healthcare-focused experiential work where students test, observe, experiment, or practice a field or discipline in a hands-on or simulated environment.

08 Clinical Contact Hours

09 Internship, Field Experience, or Cooperative Education requires students to participate in a partnership, professional employment, work experience, or cooperative education with an entity external to the institution,
generally under the supervision of an employee of the given external entity.

<table>
<thead>
<tr>
<th>09 Internship/Field Experience/Cooperative Education Contact Hours</th>
<th>09 Internship/Field Experience/Cooperative Education</th>
</tr>
</thead>
</table>

13 Lecture and Lab requires the combined attributes of a lecture course and a lab course.

<table>
<thead>
<tr>
<th>13 Lecture Contact Hours</th>
<th>13 Lecture</th>
</tr>
</thead>
<tbody>
<tr>
<td>13 Lab Contact Hours</td>
<td>13 Lab</td>
</tr>
</tbody>
</table>

16 Individual Study requires students to participate in individualized, independent, directed, or guided studies under the supervision of an expert or qualified representative of the field or discipline that cannot be otherwise classified as internship, field experience, cooperative education, practicum, recital, performance, or ensemble.

<table>
<thead>
<tr>
<th>16 Individual Study Contact Hours</th>
<th>16 Individual Study</th>
</tr>
</thead>
</table>

Section VI - Additional Resources and Support

Select a block if your proposal requires support above and beyond what is typically needed for a course. Any additional resources required as a result of this proposal must be mentioned in the Memorandum of Request. If any ITCS blocks are selected below, attach cost estimates for ITCS resources and an approval letter from the appropriate ITCS director providing the service(s).

### Identify additional resources requested with this proposal
- Add'l Personnel
- Add'l Facilities
- Library Service
- Add'l Computer

### ITCS
- Mainframe
- Statistical Services
- Netwk Connection
- Computer Lab

STOP LAUNCH NOW.

LAUNCH by clicking this symbol in the top left pane.

Edit Imported Information: Section II - Course Information

To make changes to fields imported from Acalog, expand Section II, click in the appropriate field,
Section II - Import Existing Course Information

Import Existing Course Information

Import any existing course information by clicking the icon in the top left pane of this form. Respond to the down-arrow prompts. Any information in Acalog will be imported to the appropriate fields in this form. NOTE: Permalink information brought in from Acalog as part of an import will be available for review, but may not be created or modified within Curriculog; modifications will break the links.

**** DO NOT edit any imported information before you launch this form. ****

Add Department

Acalog may have imported this information (academic home) for you. If no information is imported for this field, click on "add item" and select the department or school name from the list.

Department**
Department of Mathematics

Course Discipline**
Mathematics

Course Prefix and/or Number

If this is an EXISTING course, course information has already been imported from Acalog in BOTH fields below.

If you requested a new course prefix from Diane Coltraine and/or a new course number from Marc Setliff, when you receive an approved response, enter the new information in BOTH fields below, attach the email response(s) and continue completing the form.

Navigate to the Toolbox and click the icon in the top right pane to attach documents to this proposal.

Course Prefix and Number (single field)**
MATH 2154

Course Title**
Engineering Linear Algebra and Differential Equations I
### Course Description*
First order and second order linear differential equations, Laplace transforms, systems of equations and general matrix theory. Includes software applications to solve differential equations and systems of equations.

### Course Attributes
The fields below are optional fields. If you are revising any course attributes, you need to make your edits/changes AFTER LAUNCH for changes to be tracked on the marked catalog copy. The information entered into these fields will be exported to Acalog and must follow a specific format; see HELP text.

<table>
<thead>
<tr>
<th>Credits*</th>
<th>4</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lecture/Lab/Studio Hours</td>
<td>3 lecture and 2 lab hours per week.</td>
</tr>
<tr>
<td>Service Learning</td>
<td></td>
</tr>
<tr>
<td>Writing Intensive</td>
<td></td>
</tr>
<tr>
<td>When Offered</td>
<td>S</td>
</tr>
<tr>
<td>P (Prerequisite)</td>
<td>ENGR 2050; MATH 2153 or MATH 2173;</td>
</tr>
<tr>
<td>RP (Recommended Prereq)</td>
<td></td>
</tr>
<tr>
<td>RC (Recommended Prereq)</td>
<td></td>
</tr>
<tr>
<td>C (Corequisite)</td>
<td>ENGR 2050.</td>
</tr>
<tr>
<td>Formerly</td>
<td></td>
</tr>
<tr>
<td>P/C (Prereq/Coreq)</td>
<td></td>
</tr>
<tr>
<td>RP/C (Recommended Prereq/Coreq)</td>
<td></td>
</tr>
</tbody>
</table>

---

**Section III- Impact Report**

*Impact Report*
Section II - Import Existing Course Information

Import Existing Course Information

Import any existing course information by clicking the in the top left pane of this form. Respond to the down-arrow prompts. Any information in Acalog will be imported to the appropriate fields in this form. NOTE: Permalink information brought in from Acalog as part of an import will be available for review, but may not be created or modified within Curriculog; modifications will break the links.

**** DO NOT edit any imported information before you launch this form. ****

Add Department

Acalog may have imported this information (academic home) for you. If no information is imported for this field, click on "add item" and select the department or school name from the list.

Department*

**Department of Mathematics**

Course Discipline*

**Mathematics**

Course Prefix and/or Number

If this is an EXISTING course, course information has already been imported from Acalog in BOTH fields below.

If you requested a new course prefix from Diane Coltraine and/or a new course number from Marc Setliff, when you receive an approved response, enter the new information in BOTH fields below, attach the email response(s) and continue completing the form.

Navigate to the Toolbox and click the in the top right pane to attach documents to this proposal.

**Course Prefix and Number**

MATH 4057

**Course Title**

Matrix Algebra
Course Prefix*  MATH

Course Number*  4057

Course Description*  Abstract vector spaces, subspaces, linear transformations, matrix representations of linear transformations, eigenvalues, eigenvectors, diagonalization, inner product spaces, Jordan canonical form.

Course Attributes

The fields below are optional fields. If you are revising any course attributes, you need to make your edits/changes AFTER LAUNCH for changes to be tracked on the marked catalog copy. The information entered into these fields will be exported to Acalog and must follow a specific format; see HELP text.

Credits*  3

Lecture/Lab/Studio Hours

Service Learning

Writing Intensive

P (Prerequisite)  MATH 2300 and MATH 3256 with minimum grades of C- (1.7).

When Offered

RP (Recommended Prereq)

General Education (GE) Curriculum

RC (Recommended Prereq)

Diversity (DD/GD)

C (Corequisite)

Formerly

Same as

P/C (Prereq/Coreq)

RP/C (Recommended Prereq/Coreq)

Section III- Impact Report
unit was imported, click once in the text box below and choose the home department/unit for the program.

<table>
<thead>
<tr>
<th>Department*</th>
<th>Department of Mathematics</th>
</tr>
</thead>
<tbody>
<tr>
<td>Program Type*</td>
<td>Bachelors</td>
</tr>
<tr>
<td>Degree Type*</td>
<td>Bachelor of Arts</td>
</tr>
<tr>
<td>Program Title*</td>
<td>Mathematics, BA</td>
</tr>
</tbody>
</table>

**Program Description**

*Mathematics Concentration Program Coordinator: Alexander Shlapentokh (231 Austin Building; 252-328-4108; hapentokha@ecu.edu)*

*Statistics Concentration Program Coordinator: Christopher Carolan (125-C Austin Building; 252-328-2130; carolanc@ecu.edu)*

Credit toward a mathematics major will not be given in any MATH course or in CSCI-1010, CSCI-1011 with a grade less than C- (1.7). The degree offers two concentration areas: mathematics and statistics. The mathematics concentration requires a minor and the statistics concentration requires specified cognates in lieu of a minor.

Minimum degree requirement is **120 s. h.** of credit as follows:

1. **General education requirements - 40 s.h.**
   (For information about courses that carry general education credit see General Education Program.)

2. **Demonstrated foreign language proficiency through level 2004 - 12 s.h.**
   (For information about the foreign language requirement see Special Requirements for the BA Degree and Placement Testing, Foreign Language.)
3. **Common core - 30 s.h.**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>MATH 2171</td>
<td>Calculus I</td>
</tr>
<tr>
<td>MATH 2172</td>
<td>Calculus II</td>
</tr>
<tr>
<td>MATH 2173</td>
<td>Calculus III</td>
</tr>
<tr>
<td>MATH 2300</td>
<td>Transition to Advanced Mathematics</td>
</tr>
<tr>
<td>MATH 3256</td>
<td>Linear Algebra</td>
</tr>
<tr>
<td>MATH 3263</td>
<td>Introduction to Modern Algebra</td>
</tr>
<tr>
<td>MATH 3307</td>
<td>Mathematical Statistics I</td>
</tr>
<tr>
<td>MATH 4101</td>
<td>Advanced Calculus I</td>
</tr>
<tr>
<td>MATH 4331</td>
<td>Introduction to Ordinary Differential Equations</td>
</tr>
</tbody>
</table>

4. **Cognate - 4 s.h.**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>CSCI 1010</td>
<td>Algorithmic Problem Solving</td>
</tr>
<tr>
<td>CSCI 1011</td>
<td>Algorithmic Problem Solving Lab</td>
</tr>
</tbody>
</table>

5. **Concentration area to include minor or specified cognates - 27-36 24-36 s. h.**

(Choose one area.)

- **Mathematics - 30-36 24-36 s. h.:**
- **Minor - 18-30 s.h.**
Electives - 6 s.h.

Choose MATH electives numbered above 2999.

Note:

MATH 3229, MATH 3237, MATH 3239 may not count toward mathematics electives.

Statistics - 27 s.h.:

Cognates -18 s.h.

- MATH 3308 Mathematical Statistics II
- MATH 4005 Introduction to Sampling and Experimental Design
- MATH 4031 Applied Statistical Analysis
- MATH 4201 Introduction to Stochastic Processes
- MATH 4774 Programming for Research
- MATH 4801 Probability Theory

Electives - 9 s.h.

Excluding the cognates above, choose 9 s.h. of electives from the following:

- ECON 3343 Econometrics
- ECON 4430 Business Cycles and Forecasting
- OMGT 4493 Quality Management
- MATH courses numbered above 2999

Note:
MATH 3229, MATH 3237, MATH 3239 may not count toward statistics electives.

6. Electives to complete requirements for graduation.

Section IV - Program Revision(s)/Add or Delete Course(s)

**Stop**  and make sure all REQUIRED fields are complete. The proposal will not LAUNCH if they are not all complete.

**LAUNCH NOW** by clicking in the top left corner, then continue to make your edits/changes.

If you do not LAUNCH before making changes, your changes will not be saved and tracking will not be available. After launch, remember to SAVE your changes for each field. Once you approve the form as Originator, and it enters the approval workflow, you will no longer be able to edit or make changes to your proposal.

**Making changes to the program curriculum**

If you are adding new course(s) to a Program, you need to add courses to the Curriculum BEFORE you add them to cores, electives, etc. Whether you are adding NEW, currently in the Curriculog Approval Process (from your New Course Proposal), or IMPORTING existing course(s) (already in the catalog), this is a two-step process.

**Step 1**

- Follow these steps to propose changes to the program curriculum, which was imported in a previous step:

**To IMPORT Existing Courses** that already are in the catalog, click on Import Course and find the courses needed. A pop-up window will display featuring the Integration. To begin, select the catalog you would like to import from, graduate or undergraduate, find your program, find your course(s), then import.
Mathematics, BS

Program Description

**Computer Science, Mathematics, and Science Concentrations Program Coordinator:** Alexander Shlapentokh (231 Austin Building; 252-328-4108; shlapentokha@ecu.edu)

**Statistics Concentration Program Coordinator:** Christopher Carolan (125-C Austin Building; 252-328-2130; carolanc@ecu.edu)

Credit toward the degree will not be given in any MATH course with a grade less than C- (1.7).

Minimum degree requirement is **120 s.h.** of credit as follows:

### 1. General education requirements - 40 s.h.

(For information about courses that carry general education credit see General Education Program.)

### 2. Common mathematics core - 37 s.h.

- CSCI 1010 Algorithmic Problem Solving
- CSCI 1011 Algorithmic Problem Solving Lab
- MATH 2171 Calculus I
- MATH 2172 Calculus II
- MATH 2173 Calculus III
- MATH 2300 Transition to Advanced Mathematics
- MATH 3256 Linear Algebra
- MATH 3263 Introduction to Modern Algebra
- MATH 3307 Mathematical Statistics I
- MATH 3308 Mathematical Statistics II
- MATH 4101 Advanced Calculus I
### 3. Concentrations - 13-33 s.h.

(Choose one.)

#### Computer science concentration - 13 s.h.

<table>
<thead>
<tr>
<th>Course Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>CSCI 2410 Digital Electronics</td>
</tr>
<tr>
<td>or</td>
</tr>
<tr>
<td>EENG 2410 Digital Electronics</td>
</tr>
<tr>
<td>or</td>
</tr>
<tr>
<td>CSCI 3675 Organization of Programming Language</td>
</tr>
<tr>
<td>or</td>
</tr>
<tr>
<td>MATH 4110 Elementary Complex Variables</td>
</tr>
<tr>
<td>CSCI 2530 Algorithms and Data Structures</td>
</tr>
<tr>
<td>CSCI 2540 Data Abstraction and Object-Oriented Data Structures</td>
</tr>
<tr>
<td>CSCI 3650 Design and Analysis of Algorithms</td>
</tr>
</tbody>
</table>

#### Mathematics concentration- **27-33** 21-33 s. h.

<table>
<thead>
<tr>
<th>Course Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>MATH 4110 Elementary Complex Variables</td>
</tr>
<tr>
<td>Minor- <strong>24-30</strong> (18-30 s. h.)</td>
</tr>
</tbody>
</table>

#### Science concentration - 27-28 s.h.

<table>
<thead>
<tr>
<th>Course Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>CHEM 1150 General Chemistry I</td>
</tr>
<tr>
<td>CHEM 1151 General Chemistry Laboratory I</td>
</tr>
<tr>
<td>CHEM 1160 General Chemistry II</td>
</tr>
<tr>
<td>CHEM 1161 General Chemistry Laboratory II</td>
</tr>
<tr>
<td>MATH 4110 Elementary Complex Variables</td>
</tr>
<tr>
<td>PHYS 2350 University Physics I</td>
</tr>
<tr>
<td>PHYS 2360 University Physics II</td>
</tr>
</tbody>
</table>
Choose one of the following:

BIOL 1100 Principles of Biology I
BIOL 1101 Principles of Biology Laboratory I and
BIOL 1200 Principles of Biology II
BIOL 1201 Principles of Biology Laboratory II
A combination of any 3 courses numbered above 1999 in chemistry or numbered above 3999 in physics.

Statistics concentration - 18 s.h.

MATH 4005 Introduction to Sampling and Experimental Design
MATH 4031 Applied Statistical Analysis
MATH 4100 Mathematics of Risk Analysis or
MATH 4300 Financial and Actuarial Mathematics
MATH 4201 Introduction to Stochastic Processes
MATH 4774 Programming for Research
MATH 4801 Probability Theory

4. Restricted electives - 3-15 s.h.

(According to concentration area)

Computer science concentration - 15 s.h.

Choose 3 s. h. from any MATH course numbered above 2999.

MATH courses numbered above 2999, excluding MATH 3229, MATH 3237, MATH 3239.
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>MATH 3174</td>
<td>Vector Calculus</td>
</tr>
<tr>
<td>MATH 3233</td>
<td>College Geometry</td>
</tr>
<tr>
<td>MATH 3273</td>
<td>Combinatorics</td>
</tr>
<tr>
<td>MATH 3301</td>
<td>Foundations of Geometry</td>
</tr>
<tr>
<td>MATH 3573</td>
<td>Introduction to Numerical Analysis</td>
</tr>
<tr>
<td>MATH 4005</td>
<td>Introduction to Sampling and Experimental Design</td>
</tr>
<tr>
<td>MATH 4057</td>
<td>Matrix Algebra</td>
</tr>
<tr>
<td>MATH 4065</td>
<td>Applied Modern Algebra</td>
</tr>
<tr>
<td>MATH 4100</td>
<td>Mathematics of Risk Analysis</td>
</tr>
<tr>
<td>MATH 4201</td>
<td>Introduction to Stochastic Processes</td>
</tr>
<tr>
<td>MATH 4264</td>
<td>Introduction to Modern Algebra-II</td>
</tr>
<tr>
<td>MATH 4300</td>
<td>Financial and Actuarial Mathematics</td>
</tr>
<tr>
<td>MATH 4801</td>
<td>Probability Theory</td>
</tr>
<tr>
<td>MATH 5002</td>
<td>Logic for Mathematics and Computer Science</td>
</tr>
<tr>
<td>MATH 5021</td>
<td>Theory of Numbers I</td>
</tr>
<tr>
<td>MATH 5102</td>
<td>Advanced Calculus II</td>
</tr>
<tr>
<td>MATH 5121</td>
<td>Numerical Analysis in One Variable</td>
</tr>
<tr>
<td>MATH 5122</td>
<td>Numerical Analysis in Several Variables</td>
</tr>
<tr>
<td>MATH 5131</td>
<td>Deterministic Methods in Operations Research</td>
</tr>
<tr>
<td>MATH 5132</td>
<td>Probabilistic Methods in Operations Research</td>
</tr>
<tr>
<td>MATH 5311</td>
<td>Mathematical Physics</td>
</tr>
<tr>
<td>MATH 5322</td>
<td>Foundations of Mathematics</td>
</tr>
<tr>
<td>MATH 5551</td>
<td>The Historical Development of Mathematics</td>
</tr>
</tbody>
</table>

Choose 12 s.h. from:

- CSCI electives numbered above 1999
- CSCI 2530 Algorithms and Data Structures
- CSCI 2540 Data Abstraction and Object-Oriented Data Structures
- CSCI 3584 Computational Linear Algebra
- CSCI 3650 Design and Analysis of Algorithms

Mathematics concentration - 9 s.h.

(Choose Choose 9 additional s. h.-in-consultation-with)
advisor from the following of MATH courses numbered above 2999, excluding MATH 3229, MATH 3237, MATH 3239.

<table>
<thead>
<tr>
<th>Course Code</th>
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</tr>
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<tbody>
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<td>MATH 3573</td>
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<tr>
<td>MATH 4005</td>
<td>Introduction to Sampling and Experimental Design</td>
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<td>Matrix Algebra</td>
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<td>MATH 4065</td>
<td>Applied Modern Algebra</td>
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<tr>
<td>MATH 4100</td>
<td>Mathematics of Risk Analysis</td>
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<tr>
<td>MATH 4201</td>
<td>Introduction to Stochastic Processes</td>
</tr>
<tr>
<td>MATH 4264</td>
<td>Introduction to Modern Algebra II</td>
</tr>
<tr>
<td>MATH 4300</td>
<td>Financial and Actuarial Mathematics</td>
</tr>
<tr>
<td>MATH 4801</td>
<td>Probability Theory</td>
</tr>
<tr>
<td>MATH 5002</td>
<td>Logic for Mathematics and Computer Science</td>
</tr>
<tr>
<td>MATH 5021</td>
<td>Theory of Numbers I</td>
</tr>
<tr>
<td>MATH 5102</td>
<td>Advanced Calculus II</td>
</tr>
<tr>
<td>MATH 5121</td>
<td>Numerical Analysis in One Variable</td>
</tr>
<tr>
<td>MATH 5122</td>
<td>Numerical Analysis in Several Variables</td>
</tr>
<tr>
<td>MATH 5131</td>
<td>Deterministic Methods in Operations Research</td>
</tr>
<tr>
<td>MATH 5132</td>
<td>Probabilistic Methods in Operations Research</td>
</tr>
<tr>
<td>MATH 5311</td>
<td>Mathematical Physics</td>
</tr>
<tr>
<td>MATH 5322</td>
<td>Foundations of Mathematics</td>
</tr>
<tr>
<td>MATH 5551</td>
<td>The Historical Development of Mathematics</td>
</tr>
</tbody>
</table>

Science concentration - 3 s.h.

(Choose 3 additional s. h. in consultation with advisor from the following of MATH courses numbered above 2999, excluding MATH 3229, MATH 3237, MATH 3239.)

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>MATH 3174</td>
<td>Vector Calculus</td>
</tr>
<tr>
<td>MATH 3233</td>
<td>College Geometry</td>
</tr>
<tr>
<td>MATH 3273</td>
<td>Combinatorics</td>
</tr>
<tr>
<td>MATH 3301</td>
<td>Foundations of Geometry</td>
</tr>
</tbody>
</table>
### Experimental Design
- MATH 4057 Matrix Algebra
- MATH 4065 Applied Modern Algebra
- MATH 4100 Mathematics of Risk Analysis
- MATH 4201 Introduction to Stochastic Processes
- MATH 4264 Introduction to Modern Algebra II
- MATH 4300 Financial and Actuarial Mathematics
- MATH 4801 Probability Theory
- MATH 5002 Logic for Mathematics and Computer Science
- MATH 5021 Theory of Numbers I
- MATH 5102 Advanced Calculus II
- MATH 5121 Numerical Analysis in One Variable
- MATH 5122 Numerical Analysis in Several Variables
- MATH 5131 Deterministic Methods in Operations Research
- MATH 5132 Probabilistic Methods in Operations Research
- MATH 5311 Mathematical Physics
- MATH 5322 Foundations of Mathematics
- MATH 5551 The Historical Development of Mathematics

### Statistics concentration - 12 s.h.

### Choose 12 s.h. electives from:

- ECON 3343 Econometrics
- ECON 4430 Business Cycles and Forecasting
- OMGT 4493 Quality Management
- MATH courses numbered above 2999, excluding MATH 3229, MATH 3237, MATH 3239.
5. Electives to complete requirements for graduation.

**Note:**

MATH 3229, MATH 3237, MATH 3239 may not count toward statistics electives.

---

**Section IV - Program Revision(s)/Add or Delete Course(s)**

**STOP** Stop here and make sure **all** REQUIRED fields are complete. The proposal will not **LAUNCH** if they are not all complete.

**LAUNCH NOW** by clicking ⬤ in the top left corner, then continue to make your edits/changes.

If you do not **LAUNCH** before making changes, your changes will not be saved and tracking will not be available. After launch, remember to **SAVE** your changes for each field. Once you approve the form as Originator, and it enters the approval workflow, you will no longer be able to edit or make changes to your proposal.

**Making changes to the program curriculum**

If you are adding new course(s) to a Program, you need to add courses to the Curriculum **BEFORE** you add them to cores, electives, etc. Whether you are adding **NEW**, currently in the Curriculog Approval Process (from your New Course Proposal), or **IMPORTING** existing course(s) (already in the catalog), this is a **two-step process**.

**Step 1**

- Follow these steps to propose changes to the program curriculum, which was imported in a previous step:

**To IMPORT Existing Courses** that already are in the catalog, click on Import Course and find the courses needed. A pop-up window will display featuring the Integration. To
## Section II - Course Information

**Course Title**  
Hispanic Cultural Studies

**Course Discipline**  
Spanish

### New Course Prefix and/or Number

Once you receive your requested new course prefix and/or number from Diane Coltraine for the prefix and Marc Setliff for the new course number with an approved response, enter the new information in the field(s) below, (in the single field and separate fields) after LAUNCHING, attach the email response(s) and continue completing the form.

Do not make any changes until after LAUNCH, then remember to SAVE.

Navigate to the Toolbox and click the + in the top right corner to attach documents to this proposal.

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>SPAN</td>
<td>4010</td>
</tr>
</tbody>
</table>

Enter again: SPAN 4010

**Course Description**  
History, culture, and civilization of the Hispanic world studied from analytical approaches used in the humanities.

**Course Attributes**

Complete all fields that apply. The information entered into these fields will be exported to Acalog and must follow a specific format; see HELP text for these fields.

<table>
<thead>
<tr>
<th>Credits</th>
<th>Lecture/Lab/Studio Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>3</td>
<td></td>
</tr>
</tbody>
</table>
Service Learning

Writing Intensive

When Offered

General Education (GE) Curriculum

Diversity (DD/GD)

Formerly

P/C (Prereq/Coreq)

Note: May be repeated for a maximum of 6 s.h. with a change of topic.

P (Prerequisite) SPAN 3550 or consent of instructor.

RP (Recommended Prerq)

RC (Recommended Coreq)

C (Corequisite)

Same as

Requesting Special Designations for this Course

If you requested special designations in the Course Attributes section above, you must attach the committees' response(s) (approve or reject) to this proposal, if applicable. Special designations include: Service Learning (SL), Writing Intensive (WI), General Education (GE), Domestic Diversity (DD), and Global Diversity (GD).

Top of Form

Section III - Syllabus Summary

Anticipated 5 15
ANNUAL Student Enrollment*

Use of course in programs; check all that apply*

Textbooks and/or Readings

List using APA, MLA, or other discipline-appropriate format. At a minimum include the author, title, publication date, publisher, publisher city/state/country, and ISBN. Ensure the textbooks/readings cover all of the objectives and topics identified in the course proposal form. Regardless of the format of the class, you must provide samples of the kinds of readings students might do during this course.
Associated Classification of Instructional Programs (CIP) Code

CIP codes are intended primarily for degree and certificate programs only; however, associated CIP codes are sometimes used for additional purposes, such as faculty credentialing. Enter the 6-digit CIP code that matches the corresponding degree program in the ECU academic program inventory (API), or the CIP code that will be most closely associated across multiple programs.

| CIP Code* | 160101 |

Section IV - Method(s) of Delivery

Click in the box to select all CURRENT or PROPOSED method(s) of delivery, and then click in the box to select all FUTURE method(s) of delivery expected over the next three years.

<table>
<thead>
<tr>
<th>Method(s) of Delivery CURRENT or PROPOSED*</th>
<th>Method(s) of Delivery FUTURE*</th>
</tr>
</thead>
<tbody>
<tr>
<td>01 Face-to-face (regular face-to-face meeting times and dedicated physical space at ECU)</td>
<td></td>
</tr>
<tr>
<td>Number</td>
<td>Description</td>
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<td>--------</td>
<td>-------------</td>
</tr>
<tr>
<td>08</td>
<td>Internet or world wide web (does not have dedicated physical space and meeting times except for testing and/or examination periods)</td>
</tr>
<tr>
<td>01</td>
<td>Face-to-face (regular face-to-face meeting times and dedicated physical space at ECU)</td>
</tr>
<tr>
<td>02</td>
<td>Interactive real-time video (live or interactive video conferences or the NC Research and Education Network)</td>
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<tr>
<td>09</td>
<td>Hybrid primarily web (more than 50% of instruction is delivered through the internet or World Wide Web; meets face-to-face occasionally)</td>
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<td>10</td>
<td>Hybrid primarily face-to-face (50% or more of instruction is delivered through face-to-face meetings; meets occasionally for instruction delivered through the internet or world wide web)</td>
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UNC-GA requires identification of the primary instructional format for each course (e.g. 50% or greater), although multiple formats may be used in delivery. Identify the contact hours for every instructional format used in the delivery of this course by stating the hours per week or semester for each instructional format. If this is a combined format (e.g., codes 09, 13, 14), be sure to identify the contact hours for each applicable component.

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<table>
<thead>
<tr>
<th>02 Lab Contact Hours</th>
<th>02 Lab</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Week</td>
</tr>
<tr>
<td></td>
<td>Semester</td>
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03 Studio requires visual- or aesthetic-focused experiential work where students test, observe, experiment, or practice a field or discipline in a hands-on environment.

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<thead>
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<tbody>
<tr>
<td></td>
<td>Week</td>
</tr>
<tr>
<td></td>
<td>Semester</td>
</tr>
</tbody>
</table>

04 Lecture requires the extended expression of thought supported by generally-accepted principles or theorems of a field or discipline led by an expert or qualified representative of the field or discipline.

<table>
<thead>
<tr>
<th>04 Lecture Contact Hours</th>
<th>04 Lecture</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Week</td>
</tr>
<tr>
<td></td>
<td>Semester</td>
</tr>
</tbody>
</table>

05 Seminar requires students to participate in structured conversation or debate focused on assigned readings, current or historical events, or shared experiences led by an expert or qualified representative of the field or discipline.

<table>
<thead>
<tr>
<th>05 Seminar 3</th>
<th>05 Seminar</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Week</td>
</tr>
<tr>
<td></td>
<td>Semester</td>
</tr>
</tbody>
</table>

06 Student Teaching requires students to instruct or teach at an entity external to the institution, generally as part of the culminating curriculum of a teacher education or certification program.
<table>
<thead>
<tr>
<th>Course Type</th>
<th>Description</th>
<th>Contact Hours</th>
<th>Week</th>
<th>Semester</th>
</tr>
</thead>
<tbody>
<tr>
<td>06 Student Teaching</td>
<td>Requires students to participate in an approved project or proposal that</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td></td>
<td>practically applies previously studied theory of the field or discipline</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>under the supervision of an expert of qualified representative of the field</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>or discipline.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>07 Practicum</td>
<td>Requires students to participate in an approved project or proposal that</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>practically applies previously studied theory of the field or discipline</td>
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<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>under the supervision of an expert of qualified representative of the field</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>or discipline.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>08 Clinical</td>
<td>Requires medical or healthcare-focused experiential work where students</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>test, observe, experiment, or practice a field or discipline in a hands-on</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>or simulated environment.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>09 Internship, Field Experience, or Cooperative Education</td>
<td>Requires students to participate in a partnership, professional employment, work experience, or cooperative education with an entity external to the institution, generally under the supervision of an employee of the given external entity.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>13 Lecture and Lab</td>
<td>Requires the combined attributes of a lecture course and a lab course.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>16 Individual Study</td>
<td>Requires students to participate in individualized, independent, directed,</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>or guided studies under the supervision of an expert or qualified</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>representative of the field or discipline that cannot be otherwise classified</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>as internship, field experience, cooperative education, practicum, recital,</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>performance, or ensemble.</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Section VI - Additional Resources and Support Request

Select a block if your proposal requires support above and beyond what is typically needed for a new course. If no new resources are required, select "none required." Any additional resources required as a result of this proposal must be mentioned in the Memorandum of Request. If any ITCS blocks are selected below, attach cost estimates for ITCS resources and an approval letter from the appropriate ITCS director providing the service(s).

<table>
<thead>
<tr>
<th>Identify additional resources requested with this proposal*</th>
<th>ITCS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Add'l Personnel</td>
<td>Mainframe</td>
</tr>
<tr>
<td>Add'l Facilities</td>
<td>Statistical Services</td>
</tr>
<tr>
<td>Library Service</td>
<td>Netwk Connection</td>
</tr>
<tr>
<td>Add'l Computer</td>
<td>Comp. Lab</td>
</tr>
<tr>
<td>None Required</td>
<td></td>
</tr>
</tbody>
</table>

STOP

LAUNCH NOW by clicking this symbol in the top left pane.

After launch, review and make edits; be sure to SAVE all edits/changes in each field.

Section VII - Impact Report (formerly Affected Units Report)

Impact Report - Impacted Units (formerly Affected Units Report)

Every package must include an Impact Report (formerly Affected Units Report) and a copy of applicable notifications. If an impacted unit responds to your notification, the response must be included with your submission.

Run an Impact Report - ** read carefully before starting **

1. Run an Impact Report by clicking the in the top left corner of the left pane. Make sure
will be taught in the same classroom, at the same time, and by the same professor as the graduate equivalent, SPAN 6020, with appropriate differences in work required.

It differs from another new course proposed, SPAN 4010 in that either a humanistic/cultural studies or a quantitative approach may be employed, and from two other new courses SPAN 4010, SPAN 4030, and our existing SPAN 4700 in that it is limited to contemporary topics; moreover, it is "issues" (i.e., socially) oriented. It will provide an in-depth and multidisciplinary knowledge of Hispanic societies and their cultural products, regardless of geographical divisions. It will develop students' cultural competence, as well as their transcultural competence by comparing and contrasting their native cultural assumptions with those of the Spanish-speaking world. It will also develop students' ability to conduct original research in the fields of Hispanic Linguistics and/or Literature(s), and provide familiarity with scholarly practices for gathering, writing and presenting information to a professional audience.

This is being done for two reasons. Our proposed MA in Hispanic Studies has a state-of-the-field curriculum designed according to the recommendations of our professional organization, the Modern Language Association, as outlined in its report "Foreign Languages and Higher Education: New Structures for a Changed World" (http://www.mla.org/flreport). It employs the "Developing Multiple Literacies" model pioneered by the German Studies curriculum at Georgetown University, combining current research regarding the multiple links among language, culture, and ways of knowing (http://german.georgetown.edu/scholarship/curriculumproject). This new undergraduate course is an attempt to bring our undergraduate course offerings in line with the MLA recommendations as well. Moreover, we are exploring the option of offering an accelerated BA/MA in Hispanic Studies, in which students could complete their MA in two or three semesters after receiving their BA. This course could be taken by undergraduates and counted toward the MA.

Does this action impact teacher education? * Yes

Does this action have a global component in its content? * No

This is a course in one of the following programs

- BSBA
- MAT
- MAED

Section II - Course Information

Course Title* Contemporary Issues of the Hispanic World
New Course Prefix and/or Number

Once you receive your requested new course prefix and/or number from Diane Coltraine for the prefix and Marc Setliff for the new course number with an approved response, enter the new information in the field(s) below, (in the single field and separate fields) after LAUNCHING, attach the email response(s) and continue completing the form.

Do not make any changes until after LAUNCH, then remember to SAVE.

Navigate to the Toolbox and click the in the top right corner to attach documents to this proposal.

<table>
<thead>
<tr>
<th>Course Prefix*</th>
<th>SPAN</th>
<th>Course Number*</th>
<th>4020</th>
</tr>
</thead>
</table>

Enter again: SPAN 4020

<table>
<thead>
<tr>
<th>Course Prefix and Number (single field)*</th>
</tr>
</thead>
<tbody>
<tr>
<td>SPAN 4020</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Course Description*</th>
</tr>
</thead>
<tbody>
<tr>
<td>Selected significant current events, trends, and schools of thought affecting contemporary Hispanic societies.</td>
</tr>
</tbody>
</table>

Course Attributes

Complete all fields that apply. The information entered into these fields will be exported to Acalog and must follow a specific format; see HELP text for these fields.

<table>
<thead>
<tr>
<th>Credits</th>
<th>3</th>
</tr>
</thead>
<tbody>
<tr>
<td>Service Learning</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Lecture/Lab/Studio Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Note</td>
</tr>
</tbody>
</table>

| Writing |

<table>
<thead>
<tr>
<th>P (Prerequisite)</th>
</tr>
</thead>
<tbody>
<tr>
<td>SPAN 3550 or consent</td>
</tr>
</tbody>
</table>
Intensive

When Offered

RP
(Recommended Prereq)

General Education (GE) Curriculum

RC
(Recommended Coreq)

Diversity (DD/GD)

C (Corequisite)

Formerly

Same as

P/C
(Prereq/Coreq)

RP/C
(Recommended Prereq/Coreq)

Requesting Special Designations for this Course

If you requested special designations in the Course Attributes section above, you must attach the committees’ response(s) (approve or reject) to this proposal, if applicable. Special designations include: Service Learning (SL), Writing Intensive (WI), General Education (GE), Domestic Diversity (DD), and Global Diversity (GD).

Section III - Syllabus Summary

Anticipated ANNUAL Student Enrollment
15

Use of course in programs; check all that apply

☐ Required
☐ Elective

Textbooks and/or Readings

List using APA, MLA, or other discipline-appropriate format. At a minimum include the author, title, publication date, publisher, publisher city/state/country, and ISBN. Ensure the textbooks/readings cover all of the objectives and topics identified in the course proposal form. Regardless of the format of the class, you must provide samples of the kinds of readings students might do during this course.

Required Textbooks and/or Readings

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| CIP Code* | 16.0101 |

**Section IV - Method(s) of Delivery**

Click in the box to select all CURRENT or PROPOSED method(s) of delivery, and then click in the box to select all FUTURE method(s) of delivery expected over the next three years.

<table>
<thead>
<tr>
<th>Method(s) of Delivery</th>
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</tr>
</thead>
<tbody>
<tr>
<td>CURRENT or PROPOSED*</td>
<td>FUTURE*</td>
</tr>
<tr>
<td></td>
<td>Description</td>
</tr>
<tr>
<td>---</td>
<td>-------------</td>
</tr>
<tr>
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<tr>
<td>3</td>
<td>Week</td>
</tr>
<tr>
<td></td>
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07 **Practicum** requires students to participate in an approved project or proposal that practically applies previously studied theory of the field or discipline under the supervision of an expert of qualified representative of the field or discipline.

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09 **Internship, Field Experience, or Cooperative Education** requires students to participate in a partnership, professional employment, work experience, or cooperative education with an entity external to the institution, generally under the supervision of an employee of the given external entity.

13 **Lecture and Lab** requires the combined attributes of a lecture course and a lab course.

16 **Individual Study** requires students to participate in individualized, independent, directed, or guided studies under the supervision of an expert or qualified representative of the field or discipline that cannot be otherwise classified as internship, field experience, cooperative education, practicum, recital, performance, or ensemble.
Section VI - Additional Resources and Support Request

Select a block if your proposal requires support above and beyond what is typically needed for a new course. If no new resources are required, select "none required." Any additional resources required as a result of this proposal must be mentioned in the Memorandum of Request. If any ITCS blocks are selected below, attach cost estimates for ITCS resources and an approval letter from the appropriate ITCS director providing the service(s).

Identify additional resources requested with this proposal:
- Add'l Personnel
- Add'l Facilities
- Library Service
- Add'l Computer
- None Required

ITCS:
- Mainframe
- Statistical Services
- Netwk Connection
- Comp. Lab

STOP
LAUNCH NOW by clicking this symbol in the top left pane.

After launch, review and make edits; be sure to SAVE all edits/changes in each field.

Section VII - Impact Report (formerly Affected Units Report)

Impact Report - Impacted Units (formerly Affected Units Report)

Every package must include an Impact Report (formerly Affected Units Report) and a copy of applicable notifications. If an impacted unit responds to your notification, the response must be included with your submission.

Run an Impact Report - ** read carefully before starting **

1. Run an Impact Report by clicking the in the top left corner of the left pane. Make sure
will be taught in the same classroom, at the same time, and by the same professor as the graduate equivalent, SPAN 6030, with appropriate differences in work required.

Through focusing on one topic in Hispanic cultures, students will study language as manifested in oral and written genres: i.e., the different types and social uses of language in various media (e.g., historical, journalistic, popular music and film). It will provide an in-depth and multidisciplinary knowledge of Hispanic societies through study of different types of discourse on a chosen topic. It may treat historical or contemporary topics, but with a theoretical focus on the discourse (register, idiolect, rhetoric) and media (use of the communicative possibilities offered by music, video, genres, etc) through which they are conveyed. In addition to developing students' linguistic proficiency it will develop students' transcultural competence by comparing and contrasting their native cultural assumptions with those of the Spanish-speaking world. It will also develop students' ability to conduct original research in the fields of Hispanic Linguistics and/or Literature(s), using appropriate methods of documentation, and provide familiarity with scholarly and professional practices for gathering, writing and presenting information to a professional audience.

Does this action impact teacher education? *
- [ ] Yes
- [x] No

Does this action have a global component in its content? *
- [ ] Yes
- [x] No

This is a course in one of the following programs
- [ ] BSBA
- [ ] MAT
- [x] MAED

Section II - Course Information

Course Title*  Discursive Analysis in Hispanic Studies

Course Discipline*  Spanish

New Course Prefix and/or Number

Once you receive your requested new course prefix and/or number from Diane Coltraine for the prefix and Marc Setliff for the new course number with an approved response, enter the new information in the field(s) below, (in the single field and separate fields) after LAUNCHING, attach the email response(s) and continue completing the form.

Do not make any changes until after LAUNCH, then remember to SAVE.
Navigate to the Toolbox and click the in the top right corner to attach documents to this proposal.

<table>
<thead>
<tr>
<th>Course Prefix*</th>
<th>SPAN</th>
<th>Course Number*</th>
<th>4030</th>
</tr>
</thead>
<tbody>
<tr>
<td>Enter again:</td>
<td>SPAN</td>
<td>4030</td>
<td></td>
</tr>
<tr>
<td>Course Prefix</td>
<td></td>
<td>and Number</td>
<td></td>
</tr>
<tr>
<td>(single field)*</td>
<td></td>
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</tr>
</tbody>
</table>

**Course Description***
Topic-specific study of Hispanic cultures through analysis of diverse discursive resources in a variety of media from Spanish-speaking areas. Comprehension, analysis, and use of Spanish as appropriate to different types of discourse.

**Course Attributes**

Complete all fields that apply. The information entered into these fields will be exported to Acalog and must follow a specific format; see HELP text for these fields.

<table>
<thead>
<tr>
<th>Credits</th>
<th>3</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lecture/Lab/Studio Hours</td>
<td></td>
</tr>
<tr>
<td>Service Learning</td>
<td></td>
</tr>
<tr>
<td>Writing Intensive</td>
<td></td>
</tr>
<tr>
<td>When Offered</td>
<td></td>
</tr>
<tr>
<td>General Education (GE) Curriculum</td>
<td></td>
</tr>
<tr>
<td>Diversity (DD/GD)</td>
<td></td>
</tr>
<tr>
<td>Formerly</td>
<td></td>
</tr>
<tr>
<td>Note</td>
<td>May be repeated for a maximum of 6 s.h. with change of topic.</td>
</tr>
<tr>
<td>P (Prerequisite)</td>
<td>SPAN 3550 or consent of instructor.</td>
</tr>
<tr>
<td>RP (Recommended Prereq)</td>
<td></td>
</tr>
<tr>
<td>RC (Recommended Coreq)</td>
<td></td>
</tr>
<tr>
<td>C (Corequisite)</td>
<td></td>
</tr>
<tr>
<td>Same as</td>
<td></td>
</tr>
</tbody>
</table>
Requesting Special Designations for this Course

If you requested special designations in the Course Attributes section above, you must attach the committees' response(s) (approve or reject) to this proposal, if applicable. Special designations include: Service Learning (SL), Writing Intensive (WI), General Education (GE), Domestic Diversity (DD), and Global Diversity (GD).

Section III - Syllabus Summary

| Anticipated ANNUAL Student Enrollment* | 15 |

Use of course in programs; check all that apply*  
- [ ] Required  
- [x] Elective

Textbooks and/or Readings

List using APA, MLA, or other discipline-appropriate format. At a minimum include the author, title, publication date, publisher, publisher city/state/country, and ISBN. Ensure the textbooks/readings cover all of the objectives and topics identified in the course proposal form. Regardless of the format of the class, you must provide samples of the kinds of readings students might do during this course.

Required Textbooks and/or Readings*  


Castro, Fidel. "Discurso pronunciado por Fidel Castro Ruiz, Presidente de la República de Cuba, en Moscú, URSS, el 3 de julio de 1972."  
Departamento de Versiones Taguigráficas del Gobierno Revolucionario.  


[Compilation of speeches by Spanish dictator Francisco Franco]

García Benítez, Carlos. "La identidad nacional mexicana desde la lente del
CIP codes are intended primarily for degree and certificate programs only; however, associated CIP codes are sometimes used for additional purposes, such as faculty credentialing. Enter the 6-digit CIP code that matches the corresponding degree program in the ECU academic program inventory (API), or the CIP code that will be most closely associated across multiple programs.

<table>
<thead>
<tr>
<th>CIP Code*</th>
</tr>
</thead>
<tbody>
<tr>
<td>16.0101</td>
</tr>
</tbody>
</table>

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**Section IV - Method(s) of Delivery**

Click in the box to select all CURRENT or PROPOSED method(s) of delivery, and then click in the box to select all FUTURE method(s) of delivery expected over the next three years.

<table>
<thead>
<tr>
<th>Method(s) of Delivery</th>
<th>Method(s) of Delivery</th>
</tr>
</thead>
<tbody>
<tr>
<td>CURRENT or PROPOSED*</td>
<td>FUTURE*</td>
</tr>
<tr>
<td>01 Face-to-face</td>
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</tr>
<tr>
<td>(regular face-to-face</td>
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</tr>
<tr>
<td>meeting times and</td>
<td></td>
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<tr>
<td>dedicated physical</td>
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<tr>
<td>space at ECU)</td>
<td></td>
</tr>
<tr>
<td>01</td>
<td>Face-to-face (regular face-to-face meeting times and dedicated physical space at ECU)</td>
</tr>
<tr>
<td>02</td>
<td>Interactive real-time video (live or interactive video conferences or the NC Research and Education Network)</td>
</tr>
<tr>
<td>08</td>
<td>Internet or world wide web (does not have dedicated physical space and meeting times except for testing and/or examination periods)</td>
</tr>
<tr>
<td>09</td>
<td>Hybrid primarily web (more than 50% of instruction is delivered through the internet or World Wide Web; meets face-to-face occasionally)</td>
</tr>
<tr>
<td>10</td>
<td>Hybrid primarily face-to-face (50% or more of instruction is delivered through face-to-face meetings; meets occasionally for instruction delivered through the internet or world wide web)</td>
</tr>
</tbody>
</table>
Section V - Primary Instructional Format and Contact Hours

UNC-GA requires identification of the primary instructional format for each course (e.g. 50% or greater), although multiple formats may be used in delivery. Identify the contact hours for every instructional format used in the delivery of this course by stating the hours per week or semester for each instructional format. If this is a combined format (e.g., codes 09, 13, 14), be sure to identify the contact hours for each applicable component.

02 Lab requires scientific- or research-focused experiential work where students test, observe, experiment, or practice a field or discipline in a hands-on environment, typically held in 210 (Lab) designated spaces.

03 Studio requires visual- or aesthetic-focused experiential work where students test, observe, experiment, or practice a field or discipline in a hands-on environment.

04 Lecture requires the extended expression of thought supported by generally-accepted principles or theorems of a field or discipline led by an expert or qualified representative of the field or discipline.

05 Seminar requires students to participate in structured conversation or debate focused on assigned readings, current or historical events, or shared experiences led by an expert or qualified representative of the field or discipline.

06 Student Teaching requires students to instruct or teach at an entity external to the institution, generally as part of the culminating curriculum of a teacher education or certification program.
07 Practicum requires students to participate in an approved project or proposal that practically applies previously studied theory of the field or discipline under the supervision of an expert or qualified representative of the field or discipline.

08 Clinical requires medical or healthcare-focused experiential work where students test, observe, experiment, or practice a field or discipline in a hands-on or simulated environment.

09 Internship, Field Experience, or Cooperative Education requires students to participate in a partnership, professional employment, work experience, or cooperative education with an entity external to the institution, generally under the supervision of an employee of the given external entity.

13 Lecture and Lab requires the combined attributes of a lecture course and a lab course.

16 Individual Study requires students to participate in individualized, independent, directed, or guided studies under the supervision of an expert or qualified representative of the field or discipline that cannot be otherwise classified as internship, field experience, cooperative education, practicum, recital, performance, or ensemble.
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Identify additional resources requested with this proposal*

- Add'l Personnel
- Add'l Facilities
- Library Service
- Add'l Computer
- None Required

ITCS
- Mainframe
- Statistical Services
- Netwk Connection
- Comp. Lab

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Section VII - Impact Report (formerly Affected Units Report)

Impact Report - Impacted Units (formerly Affected Units Report)

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Run an Impact Report - ** read carefully before starting **

1. Run an Impact Report by clicking the in the top left corner of the left pane. Make sure
Prerequisite Revisions

SPAN 4555 - Medieval Spain (900-1499)

3 WI

P: SPAN 3440, SPAN 3550; or consent of instructor. Selected texts of Medieval Spain from primitive lyric to La Celestina examined against background of cultural, social, and historical transformations of Spanish Middle Ages.

SPAN 4556 - Renaissance and Baroque Spain (1500-1681)

3

P: SPAN 3440, SPAN 3550; or consent of instructor. Reading and discussion of representative works from drama, poetry, and prose of great literary figures of Renaissance and Golden Age (such as Garcilaso de la Vega, the Mystics, Cervantes, Lope de Vega, Calderon de la Barca, Gongora). Cultural, social, and political factors that influenced their development.

SPAN 4557 - Spain from Neo-Classicism to Realism (1681-1898)

3

P: SPAN 3440, SPAN 3550; or consent of instructor. Selected texts from Spain from Neoclassic Period to end of nineteenth century. Emphasis on social, political, and cultural context.

SPAN 4558 - Contemporary Spain (1898-Present)

3 GD

P: SPAN 3440, SPAN 3550; or consent of instructor. Selected texts of contemporary Spain analyzed in social, political, and cultural contexts of monarch, republic, dictatorship, and democracy.

SPAN 4560 - Major Latin American Authors

3 WI

P: SPAN 3441, SPAN 3550; or consent of instructor. Evolution of Latin American literature from period of discovery to present. Readings and discussion of representative writers, movements, and genres within context of political, social, historical, and artistic realities.
SPAN 4561 - Colonial Latin America in Texts and Images

3

P: SPAN 3441; SPAN 3550; or consent of instructor; RP: SPAN 4560. Development of Latin-American literature and culture through analysis of representative texts from late Pre-Columbian times through Colonial Period.

SPAN 4562 - Latin American Texts of the Nineteenth and Early Twentieth Centuries

3

P: SPAN 3441; SPAN 3550; or consent of instructor; RP: SPAN 4560. Representative literary works and reappraisal of critical problems and themes within aesthetic framework of movements of Neoclassicism, Romanticism, Realism, Naturalism, Modernism, and the Avantgarde, and within political, social, and economic realities of period from Independence to early twentieth century.

SPAN 4563 - Latin American Texts: The Boom and Beyond

3 GD

P: SPAN 3441; SPAN 3550; or consent of instructor; RP: SPAN 4560. Major Latin American writers from mid-twentieth century to present.

Renaming and renumbering and changing prerequisites for existing course

SPAN 2117 3117 - Spanish for Professions Professional Communication

3 Formerly SPAN 2117

P: SPAN 2004 or consent of instructor SPAN 3001 or SPAN 3002. Introduces vocabulary and cultural concepts necessary to communicate and function effectively in Spanish-speaking professional world. Fields may include but are not limited to business, criminal justice, health sciences, and social sciences.

Create 3 new courses

SPAN 4010 - Hispanic Cultural Studies

3

May be repeated for a maximum of 6 s.h. with change of topic. P: SPAN 3550 or consent of instructor. History, culture, and civilization of the Hispanic world studied from analytical approaches used in the humanities.
SPAN 4020 - Contemporary Issues of the Hispanic World

3

May be repeated for a maximum of 6 s.h. with change of topic. P: SPAN 3550 or consent of instructor. Selected significant current events, trends, and schools of thought affecting contemporary Hispanic societies.

SPAN 4030 - Discursive Analysis in Hispanic Studies

3

May be repeated for a maximum of 6 s.h. with change of topic. P: SPAN 3550 or consent of instructor. Topic-specific study of Hispanic cultures through analysis of diverse discursive resources in a variety of media from Spanish-speaking areas. Comprehension, analysis, and use of Spanish as appropriate to different types of discourse.

Catalog Changes
unit was imported, click once in the text box below and choose the home department/unit for the program.

<table>
<thead>
<tr>
<th>Department*</th>
<th>Department of Foreign Languages and Literatures</th>
</tr>
</thead>
<tbody>
<tr>
<td>Program Type*</td>
<td>Bachelors</td>
</tr>
<tr>
<td>Degree Type*</td>
<td>Bachelor of Arts</td>
</tr>
<tr>
<td>Program Title*</td>
<td>Foreign Languages and Literatures, BA</td>
</tr>
</tbody>
</table>

**Program Description**

*French Concentration Program Coordinator: Debra Rush (3322 Bate Building; 252-328-6542; andersonde@ecu.edu)*

*French Education Concentration Program Coordinator: Laura Levi-Altstaedter (3320 Bate Building; 252-328-4128; levialtstaedterl@ecu.edu)*

*German Concentration Program Coordinator: Susanne Jones (116-B Ragsdale Hall; 252-737-2390; jonessu@ecu.edu)*

*German Education Concentration Program Coordinator: Laura Levi-Altstaedter (3320 Bate Building; 252-328-4128; levialtstaedterl@ecu.edu)*

*Global Studies Concentration Program Coordinator: Purificación Martínez (3308 Bate Building; 252-328-6522; martinezp@ecu.edu)*

*Hispanic Studies Concentration Program Coordinator: Katherine Ford (3323 Bate Building; 252-328-6523; fordk@ecu.edu)*

*Hispanic Studies Education Concentration Program Coordinator: Laura Levi-Altstaedter (3320 Bate Building; 252-328-4128; levialtstaedterl@ecu.edu)*

Minimum degree requirement is 120 s.h. of credit as follows:

**Section IV - Program Revision(s)/Add or Delete Course(s)**
Department of Foreign Languages and Literatures - Martínez - Foreign Languages and Literatures, BA

1. General education requirements including those listed below - 40 s.h.
   (For information about courses that carry general education credit see General Education Program.)

   French concentration:
   - HIST 1030 World Civilizations to 1500
   - HIST 1031 World Civilizations Since 1500
   - or
   - HIST 1552 Honors, World History to 1500
   - HIST 1553 Honors, World History Since 1500

   French education concentration:
   - COMM 2020 Fundamentals of Speech Communication
   - or
   - COMM 2410 Public Speaking
   - HIST 1030 World Civilizations to 1500
   - HIST 1031 World Civilizations Since 1500
   - or
   - HIST 1552 Honors, World History to 1500
   - HIST 1553 Honors, World History Since 1500
   - MATH 1065 College Algebra
   - or
   - MATH 1066 Applied Mathematics for Decision Making
   - or
   - MATH 2127 Basic Concepts of Mathematics
   - PSYC 1000 Introductory Psychology

   German education concentration:
   - COMM 2020 Fundamentals of Speech Communication
   - or
   - COMM 2410 Public Speaking
   - MATH 1065 College Algebra
or
MATH 1066 Applied Mathematics for Decision Making
or
MATH 2127 Basic Concepts of Mathematics
PSYC 1000 Introductory Psychology
Choose a literature course

Hispanic studies concentration:
Choose 3 s. h. from:

FORL 1662 Introduction to Hispanic Studies
or
FORL 2660 Spanish Literature in Translation
HIST 1030 World Civilizations to 1500
or
HIST 1552 Honors, World History to 1500
HIST 1031 World Civilizations Since 1500
FORL 2661 Latin American Literature in Translation
FORL 2662 Special Topics in Hispanic Cinemas
FORL 2665 Don Quixote
FORL 2666 Latino Texts
FORL 2760 Special Topics in Hispanic Studies
FORL 3660 Hispanic Women Writers

Hispanic studies education concentration:
COMM 2020 Fundamentals of Speech Communication
or
COMM 2410 Public Speaking
or
MATH 1065 College Algebra
HIST 1030 World Civilizations to 1500
or
HIST 1552 Honors, World History to 1500
or
HIST 1031 World Civilizations Since 1500
MATH 1066 Applied Mathematics for Decision Making
or
MATH 2127 Basic Concepts of Mathematics
PSYC 1000 Introductory Psychology

Choose 3 s.h. from:
FORL 1662 Introduction to Hispanic Studies
FORL 2660 Spanish Literature in Translation
FORL 2661 Latin American Literature in Translation
FORL 2662 Special Topics in Hispanic Cinemas
FORL 2665 Don Quixote
FORL 2666 Latino Texts
FORL 2760 Special Topics in Hispanic Studies
FORL 3660 Hispanic Women Writers

Note:
Foundations courses have not been specified for French, German, and Global Studies areas of concentration.

2. Core - 30-36 s.h.
(Includes grammar, conversation, composition, literature, culture, and history courses associated with three language areas and global studies courses associated with the global studies concentration.)

French concentration - 36 s.h.
FREN 3002 Review of Grammar
FREN 3225 Advanced Conversation
FREN 3330 Composition and Advanced Grammar
FREN 3500 Introduction to Literature

Choose 9 s.h. from:
FREN 3001 Culture and Communication
FREN 3443 Special Topics in the Culture of France
FREN 3444 Special Topics in Francophone Cultures of the World

Choose 9 s.h. from:
FREN 4555 France of the Middle Ages and Renaissance
FREN 4556 France from Classicism to the French Revolution
FREN 4557 France from the Napoleonic Period to World War II
FREN 4558 The Francophone World: Colonization to Independence
FREN 4560 The Contemporary French and Francophone World
Choose 6 s.h. of FREN electives above 2999

French education concentration - 36 s.h.

- FREN 3002 Review of Grammar
- FREN 3225 Advanced Conversation
- FREN 3330 Composition and Advanced Grammar
- FREN 3500 Introduction to Literature

Choose 9 s.h. from:
- FREN 3001 Culture and Communication
- FREN 3443 Special Topics in the Culture of France
- FREN 3444 Special Topics in Francophone Cultures of the World

Choose 9 s.h. from:
- FREN 4555 France of the Middle Ages and Renaissance
- FREN 4556 France from Classicism to the French Revolution
- FREN 4557 France from the Napoleonic Period to World War II
- FREN 4558 The Francophone World: Colonization to Independence
- FREN 4560 The Contemporary French and Francophone World

Choose 6 s.h. of FREN electives above 2999

German concentration - 36 s.h.

- FORL 2600 Literature in Translation: The Holocaust
  or
  HIST 3435 History of Europe Since 1914
  or
  HIST 3461 Germany Since 1914 equivalent course

  or

- GERM 3001 German Composition and Conversation I
- GERM 3002 German Composition and Conversation II
- GERM 3210 Conversation
- GERM 3330 Composition and Advanced Grammar
- GERM 3420 Culture of the German-Speaking World
- GERM 3510 Introduction to German Literature
Choose 6 s.h. of German literature above 2999

Choose 9 s.h. of GERM electives above 2999

German education concentration - 36 s.h.

FORL 2600 Literature in Translation: The Holocaust
or
HIST 3435 History of Europe Since 1914
or
HIST 3461 Germany Since 1914
or
equivalent course

GERM 3001 German Composition and Conversation I
GERM 3002 German Composition and Conversation II
GERM 3210 Conversation
GERM 3330 Composition and Advanced Grammar
GERM 3420 Culture of the German-Speaking World
GERM 3510 Introduction to German Literature
Choose 6 s.h. of German literature above 2999

Choose 9 s.h. of GERM electives above 2999

Global studies concentration - 30 s.h.

GLST 1000 Introduction to Global Studies
GLST 4500 Seminar in Global Studies

Choose 15 s.h. of FREN or GERM or SPAN electives above 2004
or

Choose 9 s.h. of FREN or GERM or SPAN electives above 2999 and 6 s.h. of a different language prefix above 1002 (for example CHIN, GRK, ITAL, JAPN, LATN, RUSS)
Choose 9 s.h. of FORL electives from:

- FORL 1060 Global Understanding Through Literature
- FORL 1551 Introduction to Russia: Land of the Firebird
- FORL 1662 Introduction to Hispanic Studies
- FORL 2220 Sci-Fi: East and West
- FORL 2520 French Cinema Classics
- FORL 2600 Literature in Translation: The Holocaust
- FORL 2620 French Literature in Translation
- FORL 2622 Francophone Literature of the Americas in Translation
- FORL 2624 Francophone Literature of Africa in Translation
- FORL 2660 Spanish Literature in Translation
- FORL 2661 Latin American Literature in Translation
- FORL 2662 Special Topics in Hispanic Cinemas
- FORL 2665 Don Quixote
- FORL 2666 Latino Texts
- FORL 2680 German Literature in Translation
- FORL 2690 Introduction to German Cinema
- FORL 2700 Special Topics in French or Francophone Literature
- FORL 2760 Special Topics in Hispanic Studies
- FORL 3660 Hispanic Women Writers
- FORL 4700 Special Topics in Foreign Languages and Literatures

Hispanic studies concentration - 36 s.h.

- SPAN 3001 Spanish Conversation
- SPAN 3002 Spanish Composition and Review of Grammar
  or
- SPAN 3003 Spanish for Heritage Speakers
- SPAN 3210 Advanced Composition
- SPAN 3310 Introduction to Hispanic Linguistics
- SPAN 3440 Spanish Culture and Civilization
- SPAN 3441 Latin-American Culture and Civilization
- SPAN 3550 Introduction to Cultural Analysis

Choose 15-18 s.h. of SPAN electives above 2999

(Include 9 s.h. from the following with a minimum number from each area as designated below.)

Choose a minimum of 3-6 s. h. from:

- SPAN 4010 Hispanic Cultural Studies
- SPAN 4020 Contemporary Issues of the Hispanic World
- SPAN 4030 Discursive Analysis in Hispanic Studies
- SPAN 4560 Major Latin American Authors
Choose a minimum of 3 s.h. from:

- SPAN 4555 Medieval Spain (900-1499)
- SPAN 4556 Renaissance and Baroque Spain (1500-1681)
- SPAN 4557 Spain from Neo-Classicism to Realism (1681-1898)
- SPAN 4558 Contemporary Spain (1898-Present)

Choose a minimum of 3 s.h. from:

- SPAN 3325 Spanish Phonetics and Phonology
- SPAN 3335 Structure of the Spanish Language
- SPAN 4320 Spanish Applied Linguistics
- SPAN 4330 Spanish in the United States

Note:

15 s.h. of electives for students who take SPAN 3001 and SPAN 3002; 18 s.h. of electives for students who take SPAN 3003.

Hispanic studies education concentration - 36 s.h.

- SPAN 3001 Spanish Conversation
- SPAN 3002 Spanish Composition and Review of Grammar
  or

- SPAN 3003 Spanish for Heritage Speakers
- SPAN 3210 Advanced Composition
- SPAN 3310 Introduction to Hispanic Linguistics
- SPAN 3440 Spanish Culture and Civilization
- SPAN 3441 Latin-American Culture and Civilization
- SPAN 3550 Introduction to Cultural Analysis
Choose 15-18 s.h. of SPAN electives above 2999

(Include 9 s.h. from the following with a minimum number from each area as designated below.)

Choose a minimum of 3-6 s.h. from:

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- SPAN 4557 Spain from Neo-Classicism to Realism (1681-1898)
- SPAN 4558 Contemporary Spain (1898-Present)
- SPAN 4560 Major Latin American Authors
- SPAN 4561 Colonial Latin America in Texts and Images
- SPAN 4562 Latin American Texts of the Nineteenth and Early Twentieth Centuries
- SPAN 4563 Latin American Texts: The Boom and Beyond

Choose a minimum of 3 s.h. from:

- SPAN 4560 Major Latin American Authors
- SPAN 4561 Colonial Latin America in Texts and Images
- SPAN 4562 Latin American Texts of the Nineteenth and Early Twentieth Centuries
- SPAN 4563 Latin American Texts: The Boom and Beyond

Choose a minimum of 3 s.h. from:

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- SPAN 3335 Structure of the Spanish Language
- SPAN 4320 Spanish Applied Linguistics
- SPAN 4330 Spanish in the United States

Note:

15 s.h. of electives for students who take SPAN 3001 and SPAN 3002; 18 s.h. of electives for students who take SPAN 3003.
3. Professional studies - 24 s.h.

(Applies only to French, German, and Hispanic studies education concentrations.)

French education:

EDTC 4001 Technology in Education
EDUC 3200 Foundations of American Education
EDUC 4400 Foundations of School Learning, Motivation, and Assessment
or
PSYC 4305 Educational Psychology
FREN 2611 Early Experiences for the Prospective Teacher
FREN 4880 Internship in French
FREN 4881 Internship Seminar: Issues in French Education
READ 3990 Teaching Reading in the Content Areas in the Secondary School
SPED 4010 Effective Instruction in Inclusive Classrooms

German education:

EDTC 4001 Technology in Education
EDUC 3200 Foundations of American Education
EDUC 4400 Foundations of School Learning, Motivation, and Assessment
or
PSYC 4305 Educational Psychology
GERM 2611 Early Experiences for the Prospective Teacher
GERM 4880 Internship in German
GERM 4881 Internship Seminar: Issues in German Teaching
READ 3990 Teaching Reading in the Content Areas in the Secondary School
SPED 4010 Effective Instruction in Inclusive Classrooms

Hispanic studies education:

EDTC 4001 Technology in Education
EDUC 3200 Foundations of American Education
EDUC 4400 Foundations of School Learning, Motivation, and Assessment
or
PSYC 4305 Educational Psychology
READ 3990 Teaching Reading in the Content Areas in the Secondary School
SPAN 2611 Early Experiences for the Prospective Teacher
SPAN 4880 Internship in Spanish
SPAN 4881 Internship Seminar: Issues in Spanish Teaching
SPED 4010 Effective Instruction in Inclusive Classrooms
4. Specialty area studies - 11 s.h.
(Applies only to education concentrations specified below.)

**French education:**
- EDUC 3002 Introduction to Diversity
- or
- PSYC 2777 Ethnocultural Psychology
- ELEM 3000 Curriculum and Standards in Elementary School
- FREN 4611 Teaching Second Languages in Grades K-12

**German education:**
- EDUC 3002 Introduction to Diversity
- or
- PSYC 2777 Ethnocultural Psychology
- ELEM 3000 Curriculum and Standards in Elementary School
- GERM 4611 Teaching Second Languages in Grades K-12

**Hispanic studies education:**
- EDUC 3002 Introduction to Diversity
- or
- PSYC 2777 Ethnocultural Psychology
- ELEM 3000 Curriculum and Standards in Elementary School
- SPAN 4611 Teaching Second Languages in Grades K-12

5. Minor and/or electives to complete requirements for graduation.
The French, German, Global, and Hispanic studies concentrations require a minor and general electives to complete requirements for graduation.

The French education, German education, and Hispanic studies education concentrations require electives to complete requirements for graduation.
6. Oral qualifying examination requirement

(In the second semester of the junior year, all foreign language and literatures majors, with the exception of global studies must pass an oral qualifying examination.)
Import Existing Program Information NOW

Import existing program information now by clicking the at the top left side of this form. Respond to the down-arrow prompts. Any information in Acalog will be imported to the appropriate fields in this form.

** READ BEFORE CONTINUING **

There are still required fields to be completed below, and you cannot launch your proposal until they are filled in. IT IS IMPORTANT that you DO NOT edit any imported fields until your form is launched. After launch, edits will be used as marked catalog copy to be exported to Acalog.

Academic Home Unit

The academic home unit (as listed on the API and recorded in Acalog) should have been imported from the step above. Sometimes, programs are housed at the college/school level, rather than a department, particularly in the case of inter-/multi-disciplinary programs. If no unit was imported, click once in the text box below and choose the home department/unit for the program.

<table>
<thead>
<tr>
<th>Department*</th>
<th>Department of History</th>
</tr>
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<tbody>
<tr>
<td>Program Type*</td>
<td>Bachelors</td>
</tr>
<tr>
<td>Degree Type*</td>
<td>Bachelor of Arts</td>
</tr>
<tr>
<td>Program Title*</td>
<td>History, BA</td>
</tr>
<tr>
<td>Program Description*</td>
<td>Program Coordinator: Tim Jenks (321-A Brewster Building; 252-328-2643; <a href="mailto:jenkst@ecu.edu">jenkst@ecu.edu</a>)</td>
</tr>
</tbody>
</table>

Minimum degree requirement is 126 s. h. of credit as follows:

<table>
<thead>
<tr>
<th>Proposed Curriculum*</th>
</tr>
</thead>
</table>


1. General education requirements - 40 s.h.
(For information about courses that carry general education credit see General Education Program.)

2. Demonstrated foreign language proficiency through level 2004 - 12 s.h.
(For information about the foreign language requirement see Special Requirements for the BA Degree and Placement Testing, Foreign Language.)

3. Core-36 s. h.
   
   HIST 2000 Introduction to History
   HIST 4000 Senior Seminar

**New Core 4. Concentrations-30 s. h.**
(Choose Historical Studies, Pre-law, Public History or Atlantic and Maritime concentration) one of the following concentrations.)

**New Core a. Historical Studies Concentration**

Choose 9 s. h. from the following courses:

- HIST 1030 World Civilizations to 1500
- HIST 1031 World Civilizations Since 1500
- HIST 1050 American History to 1877
- HIST 1051 American History Since 1877

Choose a minimum of 21 s. h. of HIST electives above 2999, at least one 3 s. h. course from each list of electives by area as listed electives below (see Section 5).
(Minimum Note: A minimum of 3 s. h. must be taken at the 4001-5999 level, excluding HIST 4531, HIST 4532, HIST 4533, HIST 4550, HIST-4551: 4551.

New-Core b. Pre-law-Concentration concentration

One (Choose one of the following courses is required courses.)

- HIST 3010 Constitutional History of the United States to 1888
- HIST 3011 Constitutional History of the United States Since 1888

New-Core Choose 9 s. h. from the following courses:

- HIST 1030 World Civilizations to 1500
- HIST 1031 World Civilizations Since 1500
- HIST 1050 American History to 1877
- HIST 1051 American History Since 1877

New-Core Choose 9 s. h. from the following pre-law History HIST and cognate Social-Science courses, distributed among at least two disciplines:

(Must be distributed among at least two disciplines)

New-Core HIST-Courses: courses

- HIST 3010 Constitutional History of the United States to 1888
- HIST 3011 Constitutional History of the United States Since 1888
- HIST 3110 History of African-Americans
- HIST 3480 Britain to 1688
- HIST 3482 Britain, 1688-1832

New-Core Cognate-Social-Science-Courses: courses

- PHIL 2282 Philosophy of Law
- POLS 3204 The American Judiciary
- POLS 3223 Constitutional Powers
- POLS 3224 Civil Liberties
- POLS 3295 International Law
- SOCI 4320 Sociology of Law
- SOCI 4322 Law and Social Change

New-Core Choose a minimum of 9 s. h. of HIST electives above 2999, at least one 3 s. h. course from each list of electives by area below (see Section 5).

New Core c. Public History Concentration

One (Choose one of the following courses is required: courses.)

HIST 3900 Introduction to Public History
HIST 3993 Approaches to Historical Objects

New Core Choose 9 s. h. from the following:

HIST 1030 World Civilizations to 1500
HIST 1031 World Civilizations Since 1500
HIST 1050 American History to 1877
HIST 1051 American History Since 1877

New Core Choose 9 s. h. from below (3 s. h. of which must be an internship):

HIST 3900 Introduction to Public History
HIST 3980 Shipwreck Archaeology
HIST 3985 History of American Architecture
HIST 3993 Approaches to Historical Objects
HIST 4940 Internship in Archives and Historical Records Administration
HIST 4943 Internship in Museum Administration
HIST 4946 Internship in Historic Site Administration
HIST 5910 Introduction to the Administration of Archives and Historical Manuscripts
HIST 5920 Techniques of Museum and Historic Site Development
HIST 5921 Techniques of Museum and Historic Site Development
HIST 5930 Field and Laboratory Studies in Museum and Historic Site Development
HIST 5931 Field and Laboratory Studies in Museum and Historic Site Development
HIST 5960 Introduction to Oral History
HIST 5970 Living History
HIST 5985 Historic Preservation Planning

New Core d. Atlantic and Maritime Concentration

Choose a minimum of 9 s. h. of HIST electives above 2999, at least one 3 s. h. course from each list of electives by area below

New Core
HIST 1031 World Civilizations Since 1500

**New Core** Choose 6 s. h. from the following:

- HIST 1030 World Civilizations to 1500
- HIST 1050 American History to 1877
- HIST 1051 American History Since 1877

**New Core** Choose 9 s. h. from the following—History HIST and Cognate courses:

**New Core** HIST Courses:

- HIST 2600 Maritime Heritage of the Outer Banks
- HIST 3110 History of African-Americans
- HIST 3210 Colonial America to 1763
- HIST 3482 Britain, 1688-1832
- HIST 3710 Introduction to Latin-American History: Colonial Period
- HIST 3711 Introduction to Latin-American History: Since 1808
- HIST 3810 History of Africa
- HIST 3840 Africa and the Atlantic World
- HIST 3980 Shipwreck Archaeology
- HIST 5130 Comparative History of New World Slavery and Race Relations
- HIST 5505 Maritime History of the Western World to 1415
- HIST 5520 Maritime History of the Western World Since 1815
- HIST 5660 Imperialism in Theory and Practice, 1800 to the Present
- HIST 5765 Latin America, 1492 to the Present

**New Core** Cognate Courses:

- AAAS 1000 Introduction to African and African American Studies

**New Core** Choose a minimum of 12 s. h. of HIST electives above 2999, at least one 3 s. h. course from each list of electives by area below in Section 5 (see Section 5).

**New Core** 5. HIST Electives electives by Area
American History:

HIST 3010 Constitutional History of the United States to 1888
HIST 3011 Constitutional History of the United States Since 1888
HIST 3031 Economic History of the United States Since 1865
HIST 3100 North Carolina History
HIST 3110 History of African-Americans
HIST 3121 American Military History to 1900
HIST 3122 American Military History Since 1900
HIST 3140 Women in American History
HIST 3170 History of Native Americans
HIST 3200 Diplomatic History of the United States
HIST 3205 History of American Urban Life
HIST 3210 Colonial America to 1763
HIST 3215 American Revolution and the Federal Era, 1763-1800
HIST 3225 The Era of Sectionalism and Civil War, 1848-1877
HIST 3230 The Birth of Modern America, 1865-1892
HIST 3235 The Era of Populism and Progressivism in American History, 1892-1919
HIST 3240 The Age of Franklin Roosevelt, 1919-1945
HIST 3245 The United States Since 1945
HIST 3260 The United States and the Middle East, 1783 to the Present
HIST 3300 History of American Rural Life
HIST 3907 Pirate Nation: An ECU History
HIST 3920 Social History of American Medicine
HIST 5122 Social and Cultural History of the United States Since 1865
HIST 5140 The Old South
HIST 5141 The South Since 1877
HIST 5220 Selected Topics in US Women's History
HIST 5230 Themes in African American History
HIST 5520 Maritime History of the Western World Since 1815
HIST 5960 Introduction to Oral History

European History:

HIST 3405 History of Ancient Greece to 146 BC
HIST 3406 War and Society in Ancient Greece and Rome
HIST 3410 History of Ancient Rome
HIST 3412 A History of Christianity to 1300
HIST 3413 A History of Christianity 1300-present
HIST 3414 The Celtic World, 700 BC-1601 AD
HIST 3415 The Middle Ages
HIST 3420 Early Modern Europe to 1648
HIST 3430 History of Europe, 1815-1914
HIST 3435 History of Europe Since 1914
HIST 3444 Old Regime and Revolutionary France
HIST 3445 Modern France, 1815-present
HIST 3460 Germany, 1790-1914
HIST 3461 Germany Since 1914
HIST 3462 History of the Holocaust
HIST 3480 Britain to 1688
HIST 3482 Britain, 1688-1832
HIST 3484 Britain from 1832
HIST 3551 Medieval Russia, 862-1682
HIST 3552 Imperial Russia, 1682-1917
HIST 3553 Soviet Russia, 1917-1991
HIST 4400 Science and Religion in Europe and America, 1600-1900
HIST 4445 The European Enlightenments
HIST 4470 The Great War: Experience, Memory and Legacy
HIST 4500 Political Culture and Community in Eighteenth-century Britain
HIST 5310 Intellectual History of Europe
HIST 5350 The Renaissance in European History
HIST 5360 The Reformation, 1450-1598
HIST 5440 Twentieth-Century England
HIST 5450 Tudor-Stuart England
HIST 5470 History of Soviet Russia Since 1917
HIST 5505 Maritime History of the Western World to 1415
HIST 5555 Constitutionalism and Kingship in Early Modern Europe
HIST 5660 Imperialism in Theory and Practice, 1800 to the Present
HIST 5670 Diplomatic History of Europe, 1815 to the Present

World History:

HIST 3610 History of East Asia to 1600
HIST 3611 History of East Asia Since 1600
HIST 3615 History of Traditional Japan
HIST 3620 History of Modern Japan
HIST 3625 Field Study in Japanese Historical Culture
HIST 3626 Field Study in Japanese Historical Texts
HIST 3627 History of Japanese Buddhism
HIST 3629 History of Traditional China
HIST 3630 History of Modern China
HIST 3635 Samurai History and Cinema
HIST 3669 History of the Middle East, 600-1500
HIST 3670 History of the Middle East Since 1500
HIST 3680 Women and Gender in the Middle East
HIST 3710 Introduction to Latin-American History: Colonial Period
HIST 3711 Introduction to Latin-American History: Since 1808
HIST 3780 Mexico and Central America
HIST 3810 History of Africa
HIST 3820 History of South Africa
HIST 3830 Africa and Islam
HIST 3840 Africa and the Atlantic World
HIST 4610 History of Southeast Asia
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<td>Comparative History of Non-Western Civilizations</td>
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<tr>
<td>HIST 5340</td>
<td>The Ancient Near East</td>
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<tr>
<td>HIST 5680</td>
<td>Diplomatic History of Modern Asia</td>
</tr>
<tr>
<td>HIST 5765</td>
<td>Latin America, 1492 to the Present</td>
</tr>
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</table>

**The Note:** The following courses vary in content and will be classified according to topic.

<table>
<thead>
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<tbody>
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<td>HIST 3333</td>
<td>Biography and History</td>
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<td>HIST 3350</td>
<td>War and Society</td>
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<td>HIST 4531</td>
<td>Directed Readings in History</td>
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<td>Honors</td>
</tr>
<tr>
<td>HIST 5005</td>
<td>Selected Topics</td>
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**4-5**. Minor and electives to complete requirements for graduation.