

## 2019-09-12 - UCC Meeting Agenda/Minutes

2 - 2019-20 UCC Meeting Agendas/Minutes

### Undergraduate Curriculum Committee - Meeting Agenda/Minutes

**Location\*** Greenville Centre 1511

**Date\*** 2019-09-12

**Agenda\***  Agenda

**Select UCC Meeting Agenda/Minutes\***

**Select East Carolina University\***

### Notice

Complete and correct proposals/packages were placed on this agenda in the order in which they were received and availability of time.

The Committee devotes the necessary time to thoroughly review each package; therefore, presentation times are approximate and may vary. Your patience is appreciated.

**Minutes Approval Date:**

### Section I - Meeting Agenda

**Agenda Items\***

I.	<b>Call to Order/Announcements</b> (Jean-Luc Scemama)  <b>Approval of the <a href="#">April 25, 2019 meeting minutes</a>.</b>	2:00
II.	<b>College of Fine Arts and Communication</b> <b>School of Art and Design</b> (Dan Kariko) 1. <a href="#">Memorandum of Request</a> 2. <a href="#">Banking of ART 4220</a> <b>Note: This package was approved last Spring, however the banking form was left out.</b>	2:20
III.	<b>College of Fine Arts and Communication</b> School of Communication (Mary Tucker-McLaughlin) 1. <a href="#">Summary of Request</a> 2. <a href="#">Banking of COMM 2210 and COMM 3322</a> 3. Revision of Existing Courses: <a href="#">COMM 2120</a> , <a href="#">COMM 3104</a>	2:30
IV.	<b>College of Fine Arts and Communication</b> School of Communication (Mary Tucker-McLaughlin) 1. <a href="#">Summary of Request</a> 2. Revision of Existing Program: <a href="#">Communication, BS</a> 3. Revision of Existing Minor: <a href="#">Communication Studies Minor</a>	2:50
V.	New Business (Jean-Luc Scemama)  UCC Goals for 2019-2020	3:15

## Section II - Meeting Minutes

Date 2019-09-12

Minutes  Minutes

**Attendance**  Bellacero, Cynthia\*  
 Bowman, Josie\*  
 Dembo, Jonathan\*  
 Fickling, Kurt\*  
 Jordan, Debra\*  
 Kean, Linda\*  
 Kidd, Susan\*

**Attendance**  Scemama, Jean-Luc\*  
 Vail-Smith, Karen\*  
 Weiss, Stacy\*  
 SGA Rep\*  
 Curriculum Support  
 Coltraine, Diane  
 Traynor, Karen

**Guests/ Comments** Gail Ratcliff, Lynne Modlin (Representative of Chair of Faculty and Rep VC for Health Sciences, respectively).

**Meeting Adjourned** 3:03pm. Motion to adjourn by G. Ratcliffe and seconded by Ishara Mathews.

**I. Call to Order/  
Announcements** Call to Order/Announcements  
(Jean-Luc Scemama)

The committee welcomed Ishara Mathews, SGA Representative, to her first UCC meeting. Each member introduced themselves and their associated department. Dr. Scemama gave an overview of the process that the committee followed in reviewing curriculum proposals.

Dr. Scemama has contacted the College of Business to fill the open seat on the committee, however he is still waiting on a possible candidate. Dr. Scemama plans to reach out to Dr. Muller-Borer in the College of Engineering to identify a possible candidate to represent CET on the committee.

A motion to approve the [April 25, 2019 meeting minutes](#) was made by Deb Jordan and was seconded by Stacy Weiss. The minutes were unanimously approved.

**II. College of Fine Arts and Communication**  
School of Art and Design  
(Dan Kariko)

1. [Memorandum of Request](#)
2. [Banking of ART 4220](#)

**Note: This package was approved last Spring, however the banking form was left out.**

Motion made to approve the proposal by Stacy Weiss and seconded by Deb Jordan. Unanimously approved.

**III. College of Fine Arts and Communication**  
School of Communication  
(Mary Tucker-McLaughlin)

1. [Summary of Request](#)
2. [Banking of COMM 2210 and COMM 3322](#)
3. Revision of Existing Courses: [COMM 2120](#), [COMM 3104](#)

Dr. Tucker-McLaughlin gave an overview of why the proposed changes are being made. These changes will better reflect what is being taught in the course.

According to Dr. Tucker-McLaughlin, the proposed banked courses have not been taught in 6-7 years. Diane Coltraine suggested deleting the courses instead of banking them. The difference between banking versus deleting courses was discussed, and the committee recommended they be deleted instead of banked. Dr. Tucker-McLaughlin agreed. Deb Jordan made a motion to table the banking portion of this package. Stacy Weiss seconded the motion. The committee unanimously approved. Dr. Tucker-McLaughlin will arrange an electronic vote with the School of Communication faculty and administration to expedite an upload documentation of the faculty vote to this proposal. Karen Traynor will revise this form and it will be brought back to the committee for review.

Revision of COMM 2120: Edits to the course description were discussed and Stacy Weiss suggested changing the course description to read: Survey of theoretical, social, behavioral, and communicative

Revision of COMM 3104: Gail Ratcliff mentioned that this is a WI course and should reflect the components of writing in the grading section. Recommendations were made to discuss WAC course requirements with faculty to ensure WAC requirements are included.

Motion made by Stacy Weiss to accept the revisions of COMM 2120 and COMM 3104. Seconded by Gail Ratcliff. Unanimously approved.

**IV. College of Fine Arts and Communication**

School of Communication  
(Mary Tucker-McLaughlin)

1. [Summary of Request](#)
2. Revision of Existing Program: [Communication, BS](#)
3. Revision of Existing Minor: [Communication Studies Minor](#)

Revision of Communication, BS includes the revision of transfer student admission information in the catalog and the addition of COMM 3190 to electives for the following concentrations:

- Interpersonal/Organizational Communication
- Media Studies
- Public Relations

Revision of Communication Studies Minor includes decreasing the overall hours of the minor from 24 s.h. to 18 s.h.

Diane Coltraine mentioned GPA note in the Public Relations concentration only needs to be included in one section. Diane will remove this from the concentration note field in the catalog copy.

The committee suggested the School of Communication faculty consider renaming the minor "Communication, Communication Studies Minor" since it is redundant. Dr. Tucker-McLaughlin stated there has been discussion for years regarding the redundancy, however the faculty have never agreed to change the minor title.

Motion made by Deb Jordan to approve the amended proposals. Cyndi Bellacero seconded the motion. Unanimously approved.

**V. New Business**

(Jean-Luc Scemama)

UCC Goals for 2019-2020:

Consent Agenda for uncontroversial packages where faculty would not need to attend UCC meetings will be discussed at the next meeting. The consent agenda process has been instituted this academic year by the GCC.

Review the report for courses that have not been taught for 10 years. This could include courses that have been banked. Should review the policy on this process.

A motion was made by Gail Ratcliff to adjourn and it was seconded by Ishara Mathews. Meeting was adjourned at 3:03pm.