

2019-09-26 - UCC Meeting Agenda/Minutes

2 - 2019-20 UCC Meeting Agendas/Minutes

Undergraduate Curriculum Committee - Meeting Agenda/Minutes

Location* Greenville Centre, Room 1200

Date* 2019-09-26

Agenda* Agenda

Select UCC Meeting Agenda/Minutes* UCC Meeting Agenda/Minutes

Select East Carolina University* East Carolina University

Notice

Complete and correct proposals/packages were placed on this agenda in the order in which they were received and availability of time.

The Committee devotes the necessary time to thoroughly review each package; therefore, presentation times are approximate and may vary. Your patience is appreciated.

Minutes Approval Date:

Section I - Meeting Agenda

Agenda Items*

I.	<p>Call to Order/Announcements (Jean-Luc Scemama)</p> <p>Approval of the September 12, 2019 meeting minutes.</p>	2:00
II.	<p>College of Fine Arts and Communication School of Communication (Mary Tucker-McLaughlin)</p> <p>1. Summary of Request</p> <p>2. Revision of Existing Courses: COMM 2030, COMM 2340, COMM 2500, COMM 3061, COMM 3062, COMM 3063, COMM 3064, COMM 3110, COMM 3142, COMM 3151, COMM 3152, COMM 3160, COMM 3172, COMM 3180, COMM 3190, COMM 3330, COMM 3340, COMM 3380, COMM 3390, COMM 3400, COMM 3410, COMM 3500, COMM 3520, COMM 4060, COMM 4080, COMM 4081, COMM 4130, COMM 4135, COMM 4170, COMM 4400</p>	2:20
III.	<p>New Business (Jean-Luc Scemama)</p> <p>Discussion:</p> <p>Using a consent agenda for uncontroversial packages so that originators would not need to attend meetings for minor curriculum changes.</p> <p>Need to define what determines a package to be "uncontroversial"</p> <ul style="list-style-type: none"> • Consider items on Short Course Revision forms • Minor editorial revisions • Deleting banked courses • Others? 	

Section II - Meeting Minutes

Date 09/26/2019

Minutes Minutes

Attendance Bellacero, Cynthia*
 Bowman, Josie*
 Dembo, Jonathan*
 Fickling, Kurt*
 Jordan, Debra*
 Kean, Linda*
 Kidd, Susan*

Attendance Scemama, Jean-Luc*
 Vail-Smith, Karen*
 Weiss, Stacy*
 SGA Rep*
 Curriculum Support
 Coltraine, Diane
 Traynor, Karen

Guests/ Comments Ken Ferguson, Chancellors' Representative, Lynne Modlin, VC HSD Representative

Meeting Adjourned 3:05pm Motion to adjourn made by Ishara Mathews and seconded by Stacy Weiss. Approved unanimous.

I. Call to Order/ Announcements

Call to Order/Announcements (Jean-Luc Scemama)

Approval of the September 12, 2019 meeting minutes.

Motion made to approve the minutes made by Stacy Weiss and second by Ishara Mathews. Approved unanimous.

II. College of Fine Arts and Communication

School of Communication
(Mary Tucker-McLaughlin)

1. [Summary of Request](#)

2. Revision of Existing Courses: [COMM 2030](#), [COMM 2340](#), [COMM 2500](#), [COMM 3061](#), [COMM 3062](#), [COMM 3063](#), [COMM 3064](#), [COMM 3110](#), [COMM 3142](#), [COMM 3151](#), [COMM 3152](#), [COMM 3160](#), [COMM 3172](#), [COMM 3180](#), [COMM 3190](#), [COMM 3330](#), [COMM 3340](#), [COMM 3380](#), [COMM 3390](#), [COMM 3400](#), [COMM 3410](#), [COMM 3500](#), [COMM 3520](#), [COMM 4060](#), [COMM 4080](#), [COMM 4081](#), [COMM 4130](#), [COMM 4135](#), [COMM 4170](#), [COMM 4400](#)

General discussion and questions to the faculty presenter were: if this would lengthen the program for students, if there were enough sections and how would this impact students that are required to take courses that had COMM 1003 as a pre-requisite but the student had not taken COMM 1003 as part of their minor, e.g., Ethnic Studies or other coursework. It was shared that if students entered as freshmen it would not affect the length of the program but may affect others and transfer students. Students that had not taken COMM 1003 and were non-majors would have the course waived. Mary Tucker-McLaughlin will work with Diane Coltraine for catalog verbiage. The committee encouraged the faculty to put a plan in place and include in catalog or have separate requirements for non-majors.

Motion made to approve proposals with amendments made by Karen Vail-Smith and second by Jonathan Dembo. Approved unanimously.

III. New Business

(Jean-Luc Scemama)

Discussion:

Topic: Consent Agenda

Using a consent agenda for uncontroversial packages so that originators would not need to attend meetings for minor curriculum changes.

- Need to define what determines a package to be "uncontroversial"
- Committee reviewed and discussed proposed guidelines from the GCC.

The plan is to consider over the semester and make a decision at the end of the academic year. That would allow

the committee members agree with the recommendation from the Chair, the packet presenter will not need to come to the meeting. The packet will still be discussed at the meeting and may or may not be approved. Important that the faculty include an impact report of proposed changes and any feedback from affected units.

Topic: Revision of Minor

Cyndi Bellacero indicated that EPPC is working on revision of minor "language" and she will share an update at the next UCC meeting.

Topic: Deleting Banked courses

A request will be submitted to have a list of courses that have been banked for 5 years or more and each unit will be contacted. If the unit desire to keep the course banked they must submit justification for why it should remained banked. All others will be deleted.

Topic: Courses not taught in 10 years

The deadline for any action regarding courses not taught in 10 years is next year.