COMMITTEE: Distance Education and Learning Technology

MEETING DATE: November 30, 2016

PERSON PRESIDING: Guiseppe Getto

REGULAR MEMBERS IN ATTENDANCE: Guiseppe Getto, John Drake, Kathleen Sitzman, Lida Cope

EX-OFFICIO MEMBERS IN ATTENDANCE: Wendy Creasey, Amy McMillan, Regis Gilman

OTHERS IN ATTENDANCE: Christen Andresen, Lori Lee

Agenda Items:

Approve Minutes (Guiseppe Getto)

Discussion:

Wendy Creasey requested we move minute approval to the next meeting.

Action Taken:

Minute approval was moved to the next meeting.

Agenda Items:

DELTC GOALS (Review and Refine 2016-2017) (Guiseppe Getto)

Discussion:

The group discussed the existing goals.

Action Taken:

The goals will remain unchanged at this time but the group will continue to review as move forward and change as needed.

Agenda Items:

IT Accessibility (Wendy Creasey & Ginny Sconiers)

Discussion:

There was a brief review and reminder that the group reviewed and voted to approve the IT Accessibility DRAFT Regulation at the previous meeting. The agenda item today was review and receive input from the group on efforts such as training to provide support for faculty as they learn how to make course material accessible and/or focus on universal design for learning. Ginny Sconiers reviewed a list of training available online, face to face, and one-on-one that is available (attached). Additionally, Ginny shared with the group an IT Accessibility Checklist that is online as well as at IT Accessibility Resources available from ITCS. The DE modules have a UDL and IT Accessibility Module contained within and the modules are available outside of the DE Modules within Cornerstone. These are options for the annual continuing education.

The group provided input and discussed the options that were presented and the impact on teaching. The group recommended training be very applied material on how to accomplish a task and to develop a 'top ten list' of things that you need to do to make your course compliant. Delivery formats

to faculty could be in the format of short videos or a model course. Other ideas were to develop a certification program, provide funding for developing courses, and into the leadership institute.

Current recommendations are to keep your course private as you implement new methods and unless fully accessible. If you have an accommodation request, then contact DSS.

The group discussed adding accessibility to the course evaluation and it was decided at this time not to pursue this idea. Instead, focus on educating and supporting faculty as they learn how to make these adjustments.

The group discussed not taking the regulation to full Faculty Senate for approval until guidelines descripting the resources available and how to prioritize work was developed.

Action Taken:

Ginny Sconiers and/or Wendy Creasey will provide supporting guidelines at the January meeting.

Agenda Items:

IRCC (John Drake)

Discussion:

Quick listing of topics but they were either not relevant to group or had been reviewed by the group previously.

Agenda Items:

SACS (Heidi Bonner)

Discussion:

Heidi updated the group on the work of the SACS committee she is participating on. The group discussed whether the following should be added to the committee charter and reviewed annually.

- ECU Standards of Online Learning
- Contingency Plan
- SACS DE Document
- Statement of Integrity
- Continuity of Instruction

The group discussed whether these documents should be housed on the faculty senate site and links strategically linked in other locations.

Action Taken:

The duties should be added the committee charter.

Committees were created to review the documents before the January meeting.

The group concluded the links should be in the manual and strategically distributed to other sites.

All Documents will be added to SharePoint and sent to committee members.

Assigned Additional Duties To:

SACS DE Document – Regis Gilman, Jennifer Baysden (advisor), Wendy Creasey, Ginny Sconiers (advisor)

Continuity of Instruction & Contingency Plan – Ginny Sconiers (advisor), Jennifer Baysden (advisor), Christen Andresen, John Drake, Lida Cope

Statement of Integrity – Regis Gilman, Elizabeth Hodge, Heidi Bonner, Kathleen Sitzman

ECU Standards for Online Learning – Amy McMillan, Wendy Creasey, Heidi Bonner, Tim Hackett, Ruby Yeh

Agenda Items:

Blackboard Tools -- VoiceThread, Collaborate, Analytics, EAC, Qwickly (Ginny Sconiers & Wendy Creasey)

Discussion:

VoiceThread

Ginny Sconiers provided a summary of the VoiceThread pilot and the capabilities of the tool. Students can comment in text, video, and audio. Faculty can create different types of assignments and will receive a report of who watched a video. Students can create assignments and the tool is working well with student recordings. The tool is intuitive.

We have had continued issues with 'other tools' including failed student recordings, permission issues, recorder incompatibility.

We are recommending a transition to VoiceThread and in cases where there is a need for screen casting, then we will recommend MediaSite. All content would be migrated to portable format for easy retrieval.

Proposed make VoiceThread available to all users. Share plan to migrate content with current users with a goal is to move to away from 'other tools' by the end of the year.

Blackboard Collaborate

Shared information on the Blackboard Collaborate pilot. The pilot is going well. The tool is tightly integrated into Blackboard and can take the place of a chat tool. The chat tool is being turned off at the end of the spring 2017 semester. There are not separate applications and it is not java based. Faculty can set up real-time sessions with audio, video, whiteboard, and application sharing. Sessions are accessed within the course. We are going to expand the spring pilot to more users.

We continue to receive feedback on SABA having issues.

QWICKLY, EAC, Outcomes

These products have been implemented during the fall semester. QWICKLY enables emailing and content sharing to multiple sections at one time in Blackboard. EAC provides item analysis and other statistics for testing data. Outcomes is being used by English to gather artifacts from writing courses for accreditation.

Blackboard Analytics

We are beginning the Blackboard Analytics project. We are asking for volunteers to help select the 'base' reports that will be available to faculty in courses and will bring back the final recommendation to this committee.

Committee members were invited to upcoming meetings if they have interest.

There was a brief discussion on whether we would continue to move forward with Blackboard as a campus since we are integrating tools into the product. The group was reminded that they decided last year we should continue moving forward with Blackboard. It was mentioned that Blackboard is evolving their hosted platform at a slightly faster pace than the 'on premises' tools. ITCS is currently costing the hosted solution. The group indicated we should continue moving forward with Blackboard.

Action Taken:

The committee supported the move from 'other tools' to VoiceThread and Mediasite with the transition of all content on behalf of users.

The committee supported the continuation of the Blackboard Collaborate pilot. There was some discussion of WebEx.

Blackboard Analytics FORM subcommittee – Amy McMillan, Lida Cope, Christine Andresen

Meeting was adjourned.