Distance Education and Learning Technology Committee

Meeting Minutes 1/27/2016

Attendance:

Elizabeth Hodge, Carmine Scavo, Ginny Sconiers, Wendy Creasy, Monica Webb, Mark Moore, Lori Lee, Tim Hackett, Paul Zigas, John Drake, Amy McMillan, Lida Cope

Updates – Wendy Creasy

1. The BB enrollments for merged sections did not drop. We tested it and it could not be replicated but then it was replicated in the 2nd week of the semester.
2. They upgraded the load balancer between the servers and it impacted Mediasite. They think they have fixed it today.
3. Print Management changes – quota – printing is down, quota is not being met. Good news. Everyone thinks it is successful. We are going to adjust the pricing for next semester.
4. Rescheduled Office 365 demo.

Social Media Regulation

Handouts passed around.

Guides the use of social media tools. Only ECU employees are authorized to create and/or administer external social media sites. Proposed changes - Added 4.1a and 4.1b. Required to have a minimum of 2 administrators. Defined an administrator role. Added supplemental information. Basically says we should have a plan.

The committee discussed the fact that the new social media guidelines do not pertain to student organizations.

Web Regulation Changes

See – current wording and suggested changes. Web content accessibility guidelines.

Take a vote – Elizabeth Hodge made a motion and John Drake seconded. All were in favor and we passed the motion to accept changes to social media and web regulation changes.

Access to Blackboard Guidelines

There was an error in the editing and we changed the word informed to consent. So the committee is reviewing the guidelines again.

Major changes – Chancellor approval is required to investigations of misconduct. Department Chairs may have access to BB courses for business purposes. Faculty must be informed prior to Chair access.
Paul clarified the section regarding misconduct found in the normal course of business. If this happens it would then be reported and go through the identified channels and reporting process.

Guidelines were added regarding course content and how it can be made available to other faculty to use in teaching.

What is the meaning of traditional works? – Anything you create as a faculty member.

Amy McMillan moved to accept, Elizabeth Hodge seconded. It was passed by the committee.

We will look at the Peer Review documents in February. The One Drive Presentation will be added to the agenda in February.