

**The Distance Education and Learning Technology Committee**  
Wednesday, November 13, 2013 at 3:30 pm in Brewster B-104

Attendance:

Regular members: Rose Bailey, Lida Cope, Timm Hackett, Xiangming Fang, Elizabeth Hodge, Mark Moore, Karl Wuensch

Ex-officio members: Chal Benson, Wendy Creasey, Donna McDonald

**AGENDA**

- 1. The Minutes from October 23, 2013 were unanimously approved.**
- 2. Review/Discuss Web Regulation [Attached], Cornerstone response, and Moodle Discussion (Wendy Creasey)**

Wendy Creasey notes that Personal.ecu.edu is for institutional use only; any personal content to be moved (and sites will be recommended). Academic content on the Personal.ecu.edu can remain for now, but personal.ecu.edu is expected to be taken down in the not distant future.

Web Regulation

The following was reported by Elizabeth Hodge:

The existing policy is located at <http://www.ecu.edu/cs-itcs/policies/wwwpolicy.cfm> (has been through Web Oversight, IRCC, and DELTC; the proposal has been discussed and endorsed. It will continue to be moved through the approval process, to be submitted to PRR, ECU office of the attorney. When finalized, the ITCS will inform the university community (it is an updated policy and ECU must have it. We should make sure that everyone is informed in a timely manner).

Terms of Use: [http://www.ecu.edu/cs-ecu/use\\_privacy.cfm](http://www.ecu.edu/cs-ecu/use_privacy.cfm) Outstanding question on blog.ecu.edu and whether the web regulation would apply. It appears to be the case but Wendy Creasey will bring it up at the next IRCC meeting as well.

**The DELTC members were asked to provide input.**

Cornerstone Questions

- You can open your course to only your college.
- You can tag your training with types, like 'Fulfill DE Requirement'
- I am not clear on the answer about wait listing people outside of your college or group. I was told this is a setting that HR could configure.
- Previous DE Module completion information, this information could be manually input into the system.

**These questions will be discussed at the January meeting**

### Moodle

Moodle is currently used by only 32 ECU faculty. Wendy Creasey said that ITCS did not have the resources to continue to support it since the LMS (learning management system) that has taken hold at ECU is Blackboard. It will necessary to phase Moodle out.

Question re Tegrity vs. Camtasia: Tegrity is hosted and very expensive. Sonic boundary – MyMedia Site software solution is being piloted; multiple formats of recording are possible; so far those who use MyMedia have favorable feedback. MyMedia and Camtasia will stay. Tegrity is too expensive and now we have other options; therefore, we will not be switching to it long-term.

### **3. Presentation to ADD (Deans and Directors) E-Learning Policy Recommendation (Elizabeth Hodge)**

- Presentation
- Survey

The issue of Student Readiness discussed -- student readiness; tool availability; it does not seem to be monitored and if a student is not ready/does not have the tools, he or she cannot be dropped from the class.

A survey of self-discipline given to students in Psychology (Karl Wuensch)

Qualtrics – if a student completes a survey using Q, it captures the type of tools used (e.g. browser...): “Browser meta info”

Three aspects of student readiness:

The level of knowledge  
The level of self-discipline  
The level of readiness tool-wise

Deans addressing policy recommendations

The survey focuses on procedures: we seem to be far ahead in putting policies in place but the procedural part is where we have had difficulties because each unit/college is different. It is hoped that this survey will get us this type of information. It should help us build awareness across campus so that we can address issues if they arise regardless of the differences from one unit to another.

The DELTC members were asked to review the e-learning policy draft and then review the questions designed for the survey. E. Hodge asked for edits to be sent by November 26 (which was done). We received the final draft for review on December 5. The survey was sent to the Deans and Directors was ready for distribution on December 13.

**Our next meeting is at 3:30 PM on Wednesday the 22<sup>nd</sup> of January, 2014, in Brewster B-104**

Submitted by Lida Cope, the DELTC secretary