

Distance Education Learning Technology Committee

Wednesday, April 23, 2014 at 3:30 pm in Brewster B-104

Attendance:

Regular Members: Rose Bailey, Lida Cope, Xiangming Fang, Elizabeth Hodge, Mark Moore,
Karl Wuensch

Ex-Officio Members: Chal Benson, Wendy Creasey, Elmer Poe, Clayton Sessoms

1. Approval of March 26, 2014 minutes.
[**Attached:** Minutes]

The minutes were unanimously approved.

2. Elizabeth Hodge & Karl Wuensch – DELTC Annual Report

A couple of issues regarding the draft were discussed: where we stand with pedagogical tools and security; and what else we can do to improve awareness (among students, administrative assistants, as well as faculty) of how to recognize whether or not a class is offered online.

Wendy Creasey reminded the committee that we have in fact discussed the guidelines regarding pedagogical tools provided online by text book publishers (Annual Report 6.2). The issue is takes time to prepare and finesse contracts with publishing houses. The guideline has been shared with campus via a note from the Provost and the text book requisition memo. Rose Bailey noted that this is an important legal issue for ECU that needs to be pursued more vigorously.

Action Item: It was proposed that the University Attorney be invited to attend the fall DELTC meeting to discuss this issue and to invite Liz Johnston from Disability Support Services to share information on ADA and online teaching.

Wendy Creasey noted that McGraw Hill and Pearson tools appear to be the biggest ones used at ECU; working out a contract with them takes time. ITCS is only trying to facilitate a few of the tools that can be connected to Blackboard. Other contracts would need to follow the guidelines outlined. Plus there are additional tools used around campus so this is only the beginning of a long process.

The ultimate responsibility working out these contracts lies with the Materials Management. The contract with Pearson is currently in progress

Action Item: Follow up with Jane Geisler regarding incorporating the tips on how students can easily find out whether the course is or is not online into student

orientations. It was also suggested that this be incorporated into annual advisor training – also overseen by Jane Geisler.

In summary, the Committee discussed a few revisions for the Report and with those in mind then unanimously approved the document.

3. Wendy Creasey – IRCC Updates

Lynda.com – available (instructors can request access for their students through ITCS)

ADOBE audit still in progress

New Business:

Rose Bailey & Karl Wuensch volunteered to participate in the review of Cornerstone new modules, such as the new ADA module, this summer.

DELTC Goals: Academic Year 2013-2014

Goal One: Present to the Faculty Senate our recommendation that faculty who serve as peer observers of online teaching be permitted to count that activity as an approved activity for the purposes of satisfying the annual DE professional development required of all faculty teaching online courses, but not more often than once every three years. **Completed**

Goal Two: Review and align current support mechanisms in place at ECU to meet the policies outlined in the Strategic Directions Workgroup Reports, with focus on the E-Learning Workgroup. **Completed**

Goal Three: Work with registrar's office to find a way that makes it easier for students, who are registering for classes, to tell whether the format of an offered class is face-to-face, hybrid, or online. **Completed**

Goal Four: Develop a list of experts who can be consulted for assistance with pedagogy and technology relevant to online teaching. **Completed and Continue**

Goal Five: Continue to review feedback and monitor the use of the DE Training Modules. Review new module added during 2013-2014 year, addressing ADA. **Completed and Continue**

Goal Six: Discovering what policies university units have with respect to what types of activities are approved for satisfaction of the annual training required of those who teach online. **Completed**

Goal Seven: Review of yet-to-be-released policy on pedagogical tools provided online by text book publishers. **Continue**

Goal Eight: Discussion of the role of MOOCs at ECU. **Completed**

Respectfully submitted by

Lida Cope
DELTC Secretary