

**COMMITTEE:** Educational Policies and Planning Committee

**MEETING DATE:** 13 November 2015

**PERSON PRESIDING:** Chaney

**REGULAR MEMBERS IN ATTENDANCE:** Bowler, Chaney, Das, Duffy, Jordan, Stellwag, Sugar

**EX-OFFICIO MEMBERS IN ATTENDANCE:**  
Bailey, Little, Pagliari, McConnell, Reaves

**OTHERS IN ATTENDANCE:** Lee, Jones, Bloss, LaMere, Franklin, Bell, Walcott, Thompson, Steadman, Misulis, Brown, Summey

---

**Call to Order:** 1:03 p.m.

### **ACTIONS OF MEETING**

Agenda Item 1: Review of October 9, 2015 EPPC meeting minutes, as corrected

Discussion: None

Action Taken: Approved

Assigned additional duties to: N/A

---

Agenda Item 2: Request to approve the reorganization and provisional code of operations for the Thomas Harriot College of Arts and Sciences and the Department of Criminal Justice. Unit: Thomas Harriot College of Arts and Sciences and the Department of Criminal Justice. Representatives: Mark Jones, Bill Bloss

Discussion: The committee considered the provisional code and the reorganization separately. Professor Bloss recounted the process by which the Department of Criminal Justice Code Unit Proposal Committee received guidance from the EPPC meeting on September 11, 2015, and the subsequent consultation between Dean William Downs and Chair of the Faculty John Stiller, in order to revise the Provisional Code so as to conform to the *ECU Faculty Manual Part IV*, and as much as practicable, to the guidelines, requirements and outline format for unit codes available on the Faculty Senate web site. On October 15, the Code Unit Proposal Committee approved the Provisional Code document; and on October 22, a majority of the Department of Criminal Justice permanently tenured faculty, including the unit administrator, voted in favor of the revised Provisional Code.

Action Taken: Motion to approve the reorganization of the Department of Criminal Justice as a code unit within the Thomas Harriot College of Arts and Sciences was passed. Motion to approve the revised Provisional Code of the Department of Criminal Justice was passed.

Assigned additional duties to: N/A

---

Agenda Item 3: Request to approve the discontinuation of the BA in Art History and Appreciation. Unit: School of Art and Design. Representative: Kate LaMere

Discussion: Professor LaMere explained the process for arriving at a decision to discontinue the BA degree in Art History and Appreciation within the School of Art and Design. Due to low productivity in the program and the effort of the Art History faculty to become a concentration in the BA degree program in Multidisciplinary Studies in order to strengthen opportunities for graduate studies, the School of Art and Design faculty voted on April 20, 2015 to approve the discontinuation of the BA degree program in Art History and Appreciation and remove it from the *Undergraduate Catalog*. The teach-out plan will not incur any additional charges or expenses for students enrolled in the BA program and the closure of the degree program will not impact course offerings in the School of Art and Design since courses taught by art history faculty are required for the BFA in Art and the BFA in Art Education. No faculty or staff will be redeployed.

Action Taken: Motion approved

Assigned additional duties to: N/A

---

Agenda Item 4: Request to approve the discontinuation of the BS in School Health Education. Unit: Department of Health Education and Promotion  
Representative: Don Chaney

Discussion: Professor Chaney pointed out that the BS degree in School Health Education within the Department of Health Education and Promotion is being discontinued due to low productivity. 1.5 FTE in School Health will be reassigned to teach in the BS in Public Health Studies (BSPHS) program, and will meet the needs of the growing BSPHS program which has increased from 302 to 763 majors over the past 5 years. The faculty impacted by this discontinuation are already credentialed to teach within the BSPHS program, and there are no budgetary impacts for the department as a result of this proposed action.

Action Taken: Motion approved

Assigned additional duties to: N/A

---

Agenda Item 5: Revision of the PhD in Bioenergetics and Proposal of New Concentrations: Biomechanics and Motor Control, Cellular and Molecular Bioenergetics, Nutritional Exercise Physiology, Exercise Physiology and Behavioral Science Unit: Department of Kinesiology. Representative: Zac Domire

Action Taken: This request is tabled and is being rescheduled for a future meeting.

Assigned additional duties to: N/A

---

Agenda Item 6: Consolidation of the PhD in Anatomy and Cell Biology, PhD in Biochemistry and Molecular Biology, PhD in Microbiology and Immunology, PhD in Pharmacology and Toxicology, and PhD in Physiology into one degree: PhD in Biomedical Sciences. Unit: Brody School of Medicine  
Representative: Rich Franklin

Discussion: Professor Franklin explained the history of this request to consolidate the original Brody School of Medicine (BSOM) Basic Science PhD programs in Anatomy and Cell Biology, Biochemistry and Molecular Biology, Microbiology and Immunology, Pharmacology and Toxicology, and Physiology into one umbrella program for the PhD degree in Biomedical Sciences. This Biomedical Sciences degree program will result in greater productivity standards while attracting good faculty and meeting accreditation standards. The concentrations will be modeled after the original program areas. BSOM will maintain the pre-existing Interdisciplinary Biological Sciences as this program serves a different function as it spans across several colleges and disciplines and also serves as a mechanism for faculty in clinical departments to participate directly in graduate training. There will be no increase in cost associated with the consolidation of these programs. Consolidation will potentially provide some savings by shared seminar programs and resources. The new model should provide some “nimbleness” to the graduate programs at BSOM by allowing the creation and elimination of concentrations in response to work sector needs or as the strengths of the faculty change over time.

Action Taken: Motion approved

Assigned additional duties to: N/A

---

Agenda Item 7: Title Revision of Existing Certificate from Registered Health Information Administrator (RHIA) to Health Information Management (HIM)  
Unit: Department of Health Services and Information Management  
Representative: Paul Bell

Discussion: Professor Bell recently learned that his unit would have to change the name of the MS degree in Health Informatics and Information Management (HIIM) and the name of the graduate certificate program in Health Information Management to comply with the Commission on Accreditation for Health Informatics and Information

Management Education (CAHIIM). The department conducted research on this issue before bringing the certificate and MA programs online. Academic programs are not allowed to use the name of the professional credential in their program and course titles. The graduate HSIIM faculty voted to approve the degree concentration title change as well as the term “option” with that of “concentration” for two areas of focus within the MS in HIIM (health informatics and RHIA concentrations) in order to align with the *UNC Policy Manual*, Section A, Item 3. The title of the Registered Health Information Administrator (RHIA) concentration within the MS degree in Health Information Management (HIM) will become Health Information Management. The title of Registered Health Information Administrator for the graduate certificate program will become Health Information Management.

Action Taken: Motion approved

Assigned additional duties to: N/A

---

Agenda Item 8: Addition of Applied Research Option Within the MA in School Psychology. Unit: Department of Psychology  
Representative: Christy Walcott

Discussion: Professor Walcott pointed out that most other graduate programs have gone to a thesis optional route, which is more relevant to what they will do in the field. She predicted that half of the students admitted to the MA degree program will continue to pursue the thesis. Our doctoral students who earn an MA on the way to a doctorate, will still be required to complete a thesis. This applied intervention-focused research project is considered a more applicable training experience for the majority of our MA and CAS students who have clear career goals to practice as school psychologists in public school settings. The total hours required for the MA in School Psychology (33 s.h.) will not change

Action Taken: Motion approved

Assigned additional duties to: N/A

---

Agenda Item 9: Request to approve offering the Master of Public Administration via distance education (online) format through the Gateway Center in Rocky Mount, NC.  
Unit: Department of Political Science  
Representative: Robert Thompson

Discussion: Professor Thompson explained that the proposed online Master in Public Administration (MPA) program will be offered in an online (hybrid) distance education format beginning in the summer of 2016. This degree program is designed to provide

students with basic administrative skills which can be used in a number of public service careers. It is based on a core curriculum of required public administration courses with a choice of related electives that will enable students to pursue various professional opportunities tied to their career objectives. The MPA program will be delivered over 57% online and all the face-to-face meetings (43%) will be held off campus at a SACSCOC approved site. This hybrid approach is preferable to a 100% online program since the face-to-face component will develop camaraderie among the cohort of students involved in the program. An initial cohort of 15-20 students is expected and the program will be ongoing. The primary audience is a substantial population that works in the city and county government organizations in Nash, Edgecomb and Halifax counties an the surrounding area. The initial cohort will meet at the Gateway Technology Center in Rocky Mount, NC, for face-to-face courses. The existing faculty and present courses will be adequate to support this online program.

Action Taken: Motion approved

Assigned additional duties to: N/A

---

Agenda Item 10: Program Review response for the Department of Political Science  
Unit: Department of Political Science. Representative: Bob Thompson  
EPPC Representative: Don Chaney

Discussion: The Department's response to recommendations for improvements to the undergraduate and graduate programs has been positive.

Action Taken: Motion to approve the review response for the Department of Political Science was passed.

Assigned additional duties to: N/A

---

Agenda Item 11: Request to approve the consolidation of the MM in Performance and the MM in Theory-Composition into one degree: MM in Music - with two concentrations Performance and Theory-Composition; discontinuation of the MM in Performance; discontinuation of the MM in Theory-Composition; and the establishment of a new concentration in MM in Music- Music History and Literature  
Unit: School of Music. Representative: Thomas Huener

Action Taken: This request is tabled and is being rescheduled for a future meeting.

Assigned additional duties to: N/A

---

Agenda Item 12: Request to approve the consolidation of the MAED programs in ENED and HIED into one degree: MAED in Curriculum and Instruction - with two concentrations ENED and HIED; discontinuation of the MAED in ENED; and the discontinuation of the MAED in HIED

Unit: Department of Literacy Studies, English Education and History Education

Representatives: Sharilyn Steadman, Kathryn Misulis

Discussion: Professor Steadman discussed how the consolidation of existing programs in ENED (English Education) and HIED (History/Social Studies Education) into a new MAEd in Curriculum and Instruction would provide graduate students with more options and greater flexibility in meeting their educational and professional goals. The timing is good and the new degree program is more in line with the options students are looking for in an MA in Education. These options include additional online and varied content courses. Many students want to teach in a community college. The increased course choices will support skill development for relatively new roles in education such as instructional leaders, instructional coaches, professional development facilitators, teacher-consultants, and professional conference presenters at various levels. Recruitment opportunities will be more robust. Both proposed concentrations of the new consolidated MAEd in Curriculum and Instruction will maintain a shared professional core and both degree concentrations teach graduate students research-based innovations in curriculum, instruction, and research specific to reading, writing, speaking, viewing listening, and utilizing technology. Both support instruction with complex texts and explore literacies. There will be a greater balance of subject area and pedagogical courses and better integration of theory and practice than in the previous separate configuration of programs. Courses will be taught with existing program faculty.

Action Taken: Motion approved

Assigned additional duties to: N/A

---

Agenda Item 13: Program Review revision response for the Department of Mathematics, Science and Instructional Technology Education (MSITE)

Unit: Department of Mathematics, Science and Instructional Technology Education (MSITE). Representative: Abbie Brown

Discussion: Professor Brown has resubmitted the Department's response to reviewers of the 2013 Unit Academic Program Review as interim chair of MSITE. He described the process of meeting with IPAR, the Dean, and constructing with the MSITE faculty a response that is ongoing but addresses the need for comprehensive strategic planning in the three programs; communication among program faculty, the college, and with students; transitioning of the Center for STEM Education in location to report directly to the Dean of the college of Education; effective strategies for grant writing, alumni interaction, and the enhancement of the MS in Instructional Technology.

Action Taken: Motion approved to request that Professor Brown resubmit the MSITE Department report to the EPPC with additional information to respond to recommendations.

Assigned additional duties to: N/A

---

## ANNOUNCEMENTS

Announcement 1: Update on the subcommittee to draft guidelines for Provisional Codes.  
George Bailey

The subcommittee has met and will work short term to produce a Provisional Code format. The section on the Provisional Code in the *ECU Faculty Manual* will be rewritten at a later time.

Announcement 2: BSUS Update. Don Chaney

Rondall Rice, Director of University Studies, will be invited to the December meeting to discuss the BS in University Studies.

The meeting adjourned at 2:57 p.m.

## **NEXT MEETING:**

December 11, 2015 at 1:00 p.m. 142 Rawl Annex.