**COMMITTEE:** Educational Policies and Planning Committee

**MEETING DATE:** 20 March 2015

**PERSON PRESIDING:** Stellwag

**REGULAR MEMBERS IN ATTENDANCE:** Abdulali, Das, Jordan, Smith, Stellwag, Sugar

**EX-OFFICIO MEMBERS IN ATTENDANCE:** Bailey, Brown, Reaves, Swanner

**OTHERS IN ATTENDANCE:** Lori Lee, Derek Maher, David Batie, Purificación Martinez, Tijani Mohammed, Eban Bean, Jeff Foeller, Sharon Ballard, Marina Alexander, Sid Rachlin, John Drake, April Reed, Ari Mwachofi, Maria Clay, and Linda Ingalls

---

**ACTIONS OF MEETING**

**Agenda Item 1:** Approval of February 13th EPPC Meeting Minutes

**Action Taken:** Motion passed unanimously.

**Assigned additional duties to:** N/A

---

**Agenda Item 2:** Department of History Academic Program Review

**Discussion:** Drs. Smith and Stellwag led the discussion. Overall, response to program review addressed the concerns in clear, measurable, time-bound criteria.

**Action Taken:** Motion passed unanimously, Reaves abstained.

---

**Agenda Item 3:** Request to lower the minimum number of semester hours in an undergraduate minor from 24 to 18

**Discussion:** This request is proposed based on the current national norms for ECU peer institutions and North Carolina public universities. 18 credits for an undergraduate minor is a minimum for several higher education institutions. Specifically, 17.6 is the average for other institutions in the UNC system and 18.67 is average for our national peers. A question was raised whether UCC should be consulted. It was determined that EPPC should be able to decisions on policy matters, such as lowering the minimum number of semester hour in an undergraduate minor. It also was discussed on how to implement this policy university-wide if adopted.
Action Taken: Motion passed unanimously.

Agenda Item 4: Request for revision of the Construction Management Transfer Option and discontinuation of the General Construction, Residential Construction and Infrastructure Construction concentrations within the BS in Construction Management degree program

Discussion: David Batie proposed several revisions for the BS in Construction Management degree program including 1) Renumber seven existing courses, 2) add one new course, 3) revised two existing courses due to credit hour changes, 4) revise one course to WI and add GD, 5) revise seven (7) existing course numbers, 6) change course names, 7) change course prerequisites 8) revise degree requirements and revision to the Construction Management Transfer Option. The program also proposed a change in overall program credit hours from 126 to 120 for the degree. The changes were proposed to help streamline the BS in Construction Management degree program.

Action Taken: Motion passed unanimously.

Agenda Item 5: Request for discontinuation of the Undergraduate Certificate in Spanish Translation in the Department of Foreign Languages and Literatures

Discussion: The Department of Foreign Languages and Literatures requested the authorization to discontinue its Undergraduate Certificate in Spanish Translation. Over its lifetime, only 2 students have received this certificate. Certificate courses are not covered by full-time faculty members currently in the department.

Action Taken: Motion passed unanimously, Smith abstained

Agenda Item 6: Request to revise the title and content of the Information Assurance Certificate to Cyber Security Professional Certificate in the Department of Technology Systems

Discussion: As a result of an accreditation visit from the Association of Technology Management and Applied Engineering (ATMAE), and feedback from the department’s Industry Advisory Board, the Department of Technology Systems proposed a revised title for its Information Assurance Certificate. This proposed title is also more highly recognized professionally and is expected to attract additional students and greater attention from the private sector. The proposed certificate title is Cyber Security.
**Action Taken:** Motion passed unanimously.

---

**Agenda Item 7:** Request creation of an Environmental Engineering concentration within the BS in Engineering degree program in the Department of Engineering

**Discussion:** The Department of Engineering proposed a new concentration for its BS in Engineering degree program. It is anticipated that its enrollment will increase to 1000 majors by 2017-2018 academic year. Concerns about additional resources to support this new certificate were raised. Dean’s office states that faculty resources are sufficient to support certificate. The department faculty need a commitment and documentation from Dean’s office. The letter of support was in the UCC package, but not in the EPPC documentation.

**Action Taken:** Motion passed unanimously.

---

**Agenda Item 8:** Request to change the name of the Department of Child Development and Family Relations (CDFR) to Department of Human Development and Family Science

**Discussion:** The proposed department name change from Department of Child Development and Family Relations (CDFR) to Department of Human Development and Family Science is reflective of national trends in this discipline.

**Action Taken:** Motion passed unanimously.

---

**Agenda Item 9:** Request for a title and content revision of the BS in Merchandising to BS in Fashion Merchandising, and discontinuation of the Fashion and Interiors concentrations in the retitled degree.

The change in title to add the word Fashion was proposed because adding Fashion is expected to attract more students and provide broader recognition to the degree program. It was argued that changing the title to include the word Fashion would broaden perceptions about the scope of the degree rather than narrow it.

**Action Taken:** Motion passed unanimously.
**Agenda Item 10:** Request to change the name of the MAEd in Mathematics to the MAEd and Mathematics Education in the Department of Mathematics, Science and Instructional Technology

The change was proposed to reflect historical changes in the units offering the degree and to ensure that the title of the program more accurately reflect that the degree has an educational.

**Action Taken:** Motion passed unanimously.

---

**Agenda Item 11:** Request creation of a Project Management Certificate in the Management Information Systems Department, College of Business

**Action Taken:** Motion passed unanimously.

---

**Agenda Item 12:** Request for authorization to plan the DrPH degree program in the Department of Public Health, Brody SOM

**Discussion:** Concerns were raised about current budget and not providing enough resources to support proposed program. It is important to link its proposed degree program to School of Medicine strategic plan, more importantly to have Division of Health Sciences’ commitment. The current Health Sciences Division strategic plan supports doctoral programs and supports Department of Public Health.

**Action Taken:** Motion passed unanimously.

---

**Agenda Item 13:** Request to approve the reorganization of College of Health and Human Performance to include the units of the School of Social Work, the Department of Interior Design and Merchandising and the Department of Child Development and Family Relations from the College of Human Ecology

**Discussion:** Faculty and constituents of the College of Health and Human Performance, the Department of Child Development and Family Relations, the Department of Interior Design, and the School of Social Work proposed and voted to approve a reorganization of the College of Health and Human Performance to include the aforementioned academic units from the College of Human Ecology.

**Action Taken:** Motion passed unanimously.
Agenda Item 14: Recommendation to adopt a Provisional Code for the reorganized College of Health and Human Performance effective on the date of approval of the College reorganization by UNC Board of Governors

Discussion: Discussion focused on the proper way and specific timing to adopt this provisional code for this reorganized College.

Action Taken: Motion passed unanimously.

Agenda Item 15: Proposed revision of EPPC’s Procedures for Academic Program Review

Discussion: Rita Reaves briefly discussed the process and new procedures of the revised Academic Program Review. The intent of this discussion was to give members a first reading of these revisions. Vote of this item is to extended until a majority of votes are taken in considering these proposed revisions. Rita Reaves will send these revisions to EPPC members and request an electronic vote via email.

Following the review and electronic vote in the days that followed the meeting, the motion to approve the "Guidelines for Academic Program Review--Fall 2015 Pilot was approved unanimously.

Action Taken: Motion passed unanimously and pilot was approved via email after the meeting.

Assigned additional duties to: Reaves; Stellwag to report to the Faculty Senate in April.

MEETING ADJOURNED: 3:45 pm

NEXT MEETING: April 10, 2015