Call to Order: 1:02 p.m.

**ACTIONS OF MEETING**

**Agenda Item 1:** Review of August 28, 2015 Minutes

Discussion: None

Action Taken: Approved

Assigned additional duties to: N/A

**Agenda Item 2:** Request to approve two new concentrations (Family Science, Child Development) in the B.S. in Family and Community Services. Unit: Department of Human Development and Family Science. Representatives: Susannah Berry and Sherry Ballard

Discussion: The department is seeking a terminology change, separating those students working with families and those working with children, and also complying with the University in an effort to seek concentration status for its programs.

Action Taken: Motion Approved

Assigned additional duties to: N/A
Agenda Item 3: Request to approve two new concentrations (Theatre Management, Community Engagement) in the BA in Theatre Arts. Unit: School of Theatre and Dance. Representatives: Patch Clark and John Shearin

Discussion: Professor Patch Clark explained how the School, after recently examining post-graduation information, decided to focus more on theatre practitioners and the business aspect, which is suited more to students of today, with new service learning courses, and a greater variety of venues for internships, many of which carry stipends. In-house faculty can offer the new courses without an additional budget.

Action Taken: Motion approved

Assigned additional duties to: N/A

Agenda Item 4: Request to approve the reorganization and provisional code of operations for the Thomas Harriot College of Arts and Sciences and the Department of Criminal Justice. Unit: Thomas Harriot College of Arts and Sciences and the Department of Criminal Justice. Representatives: Mark Jones and Bill Bloss

Discussion: Professors Jones and Bloss provided the background for this request to approve both the reorganization of Criminal Justice with the College of Arts and Sciences and the associated Provisional Code for Criminal Justice, which incorporates the present, approved Criminal Justice unit code together with additional operating guidelines which address input and comments from all affected constituencies at the department and college level. There are problems with the Criminal Justice Provisional Code, which is out of date with the ECU Faculty Manual and refers to a timeline for final approval which is unclear, particularly since the College of Arts and Sciences does not have a code.

Action Taken: Motion to request the Department of Criminal Justice to complete a Provisional Code referenced in the Faculty Manual (Part IV, Sect. II), have this approved by the unit faculty, and return to the Educational Policies and Planning Committee. Motion passed.

Assigned additional duties to: N/A

Agenda Item 5: Request to approve offering the MAEd in Mathematics Education via distance education (online) format. Unit: Department of Mathematics, Science, and Instructional Technology Education. Representative: Ron Preston

Discussion: Professor Ron Preston provided information on the experience and readiness of the faculty in the Department of Mathematics, Science, and Instructional Technology
Education to offer the MAEd in Mathematics Education online so that K-12 teachers in all three MAEd concentrations can participate. It was unclear from statements in parts 1 and 4 of Appendix G, Request for Authorization to Establish, if all classes required and/or recommended for the online degrees were available online. For example, the note in part 4 states: “If middle school concentration students desire to take MATH classes, they will need to come to campus for those, but CAN complete the program entirely online.”

Action Taken: Motion to further clarify the language in the note to part 4, description of the substantive changes, in order to unequivocally state that face-to-face MATH courses are only required for the high-school concentration in the new online MAEd degree in Mathematics Education.
Motion passed

Assigned additional duties to: N/A

Agenda Item 6: Discussion of integration of the Bachelor of Science in University Studies into an academic unit

Discussion: None

Action Taken: This item is being moved to the October 9 meeting agenda.

Assigned additional duties to: N/A

Agenda Item 7: Program Review revision response for the PhD in Pharmacology and Toxicology. Unit: Department of Pharmacology and Toxicology. EPPC Primary Reviewers: Chaney and Stellwag.

Discussion: Department did not meet the criteria in its responses to program reviewers when it was first evaluated last year. Its review went well with external reviewers and it is the only such program in North Carolina.

Action Taken: Motion to approve the revision of the department’s response.
Motion passed

Assigned additional duties to: N/A

Agenda Item 8: Program Development Update and Request: Representative: Rita Reaves
Discussion: Institutional Planning, Assessment, and Research met with Faculty Senate officers this week, looking in the investigative stage at a new curricular product called Curriculog by Digarc, which also produces Acalog, the electronic catalog system used by ECU. Curriculog would not change our curricular process. Faculty prepare a proposal once and launch it into the system. Western Carolina uses this product. UNC Charlotte is implementing both Curriculog and Acalog this semester. Many real-time changes can occur. The system improves accuracy and the speed of operation, shortening the time from conceptualization to implementation by integrating with both Acalog and Banner. The initial fee is $70,000 and the annual cost is $20,000. Estimates are that Acalog saves ECU $40,000 annually, in duplicate work, and Curriculog offers similar savings in time and resources spent on curricular changes. Due to the new product’s potential savings, the Provost has encouraged its further investigation.

Action Taken: The Academic Advisory Team, which is exploring the acquisition of Curriculog, requests a member from Educational Policies and Planning. There is a fall 2015 timeline for exploring implications of using this software.

Assigned additional duties to: Tom McConnell volunteered to join the Academic Advisory Team.

ANNOUNCEMENTS

Announcement 1: Copyright Issues Update (Reference Faculty Senate Resolution 15-69). Don Chaney

Discussion: At the April 21, 2015 Faculty Meeting, Resolution 15-69, Revisions to the ECU Faculty Manual, Part VI, Section I, Subsection XII. Use of Copyrighted Works, was passed. The Chancellor has approved. Chaney stated that Joseph Thomas has offered to speak to EPPC, if there are questions about the resolution, which provides more information on statutory factors for fair use, the duties of the Copyright Officer, and responsibilities of faculty interested in copyright issues.

Announcement 2: ACE Update. George Bailey

Discussion: Bailey explained the process for putting together teams that would visit military bases. Military credits were accepted at ECU. ACE’s pilot study has requested ECU to consider accepting courses from unaccredited groups. Bailey is meeting with Austin Bunch later today and will report back to the committee with additional information about the requests.

Announcement 3: Program Review Request. Don Chaney

Discussion: Chaney provided background for the participation of the Educational Policies and Planning Committee in the seven-year review of ECU undergraduate and graduate
academic programs in a department and school. Susan Beck-Fraser of IPAR, who serves as the Coordinator of ECU’s Program Review process, has requested this kind of participation and feedback from the Faculty Senate. We have approved guidelines for EPPC reviewers, which is posted on our committee webpage as EPPC’s Unit Program Review Criteria. The guidelines for the program review and the establishment of an Internal Review Committee, including a member of EPPC, is provided in the document, 2015 Pilot of New Guidelines for Academic Program Review, also on the EPPC webpage. The EPP Committee member reads the department or school self-study and attends three meetings, including the final meeting with the Academic Council, where the unit’s action plan to reviewer responses is addressed. This meeting occurs in early April.

Chaney recognized that the Educational Policies Committee participated in six program reviews in the previous academic year, and is requesting at present two participants for new academic program reviews.

Assigned additional duties to: Mark Bowler volunteered to participate in the Biochemistry Program Review. Ruth Little volunteered to participate in the Rehabilitation and Addiction Studies Program Review.

Announcement 3: Provisional Operations. Don Chaney Chaney pointed out that provisional codes come to the Educational Policies and Planning Committee while permanent codes are reviewed by the Code Screening Committee. When completing the provisional code for the unit, departments must consider the college code, as in the case of the College of Health and Human Performance which has its own code.

NEXT MEETING:

October 9, 2015 at 1:00 p.m. 142 Rawl Annex.

ITEMS TO BE DISCUSSED:

a. Revision of request to approve offering the MAEd in Mathematics Education via distance education (online) format. Unit: Department of Mathematics, Science, and Instructional Technology Education. Representative: Ron Preston

b. Discussion of integration of the Bachelor of Science in University Studies into an academic unit. Thomas Harriot College of Arts and Sciences Representative: William Downs

The meeting adjourned at 3:00 p.m.