COMMITTEE: Educational Policies and Planning

MEETING DATE: Friday, October 21, 2016

PERSON PRESIDING: Don Chaney

ATTENDANCE: Mark Bowler, Don Chaney, Cody Chullen, Bryna Coonin, Kanchan Das, Donna Kain, Ruth Little, Rita Reaves, Christy Walcott

ACTIONS OF MEETING

Agenda Item: Approval of September 9, 2016 EPPC meeting minutes

Action Taken: Minutes approved

Agenda Item: Review of a revision to the BSUS Faculty Oversight Committee Manual and Guidelines
Unit: University Studies Program Representative present: Stephanie Bailey

Two changes had been suggested for the faculty oversight committee manual: 1) how long the chair and vice chair can serve (allowing someone to serve two years instead of one, if desired), 2) the process of updating approved student proposal plans – making changes to the approved plan during the time before they graduate. Before now this process was not codified. Course availability and course structure may affect the student’s proposal. Bailey also updated on the director situation: “We are operating without a director right now but we are continuing to operate in a positive direction.”

Action Taken: Revision unanimously approved

Agenda Item: Program Review revision response for the MA in International Studies
Unit: Thomas Harriot College of Arts and Sciences
Representative: David Smith

Self-study in Fall 2015 was seen by Academic Council in May 2016. Will file another report by March of next year.

Discussion: Response by EPPC was complimentary overall. Das expressed concerns about #3 “Make courses rigorous.” Reaves commented that rigor is important in the SACs process, and that we can document that we are watching this. Smith agrees these should be addressed in writing.

A broader discussion developed. We did not have access to the Academic Council review – are we supposed to have this? Reaves was not certain. Chaney will ask that we have access to those letters in future. Also will ask that we have access to the full review from external reviewer as well. This is important enough that Chaney will not include the Program Revision Review on our agenda if we do not have the Academic Council material. Reaves comments that rigor is important in the SACs process, and that we can document that we are watching this.

Action Taken: Revision unanimously approved with Dr. Das’s amendment concerning rigor in #3.
Agenda Item: Proposal of New Graduate Certificate in Dual Language Immersion (DLI)  
Unit: Department of Educational Leadership  
Representative: Art Rouse (for Marjorie Ringler)

Rouse indicated that in the last three or four years it has become apparent that training in dual language immersion was needed in the schools. A 4-course sequence for school administrators implementing a dual language immersion program was endorsed by DPI. ECU is the only UNC school that offers this.

Discussion: A question was raised concerning the projection of fourteen participants a year. Why is it staying the same – why is it not growing? The answer given was that resources are constant so a cap was needed. Das asked whether four new courses are being added? (Yes) Rouse indicated that department has the faculty expertise to deliver the program but there is also a place for adjunct faculty. Das: How many courses each semester? Rouse: Maybe two, but probably just one. "We are moving to the Fall for a start date."

The resource side was discussed. How is the department doing this currently? Have three programs. Faculty do have expertise ‘crossover’ so can be shifted as needed. Like MSA to EDD -- same as concentration within the degree program – can be done either way.

Action Taken: Proposal unanimously approved

Agenda Item: Program Review revision response for the Certificate Programs in (1) Health Informatics, (2) Health Care Administration, and (3) Health Care Management  
Unit: Department of Health Services and Information Management  
Representative: Xiaoming Zeng  
EPPC Primary Reviewer: Chaney

Discussion: Has been to academic council. One of the goals of sending to these to Academic Council is to distinguish what can be done at the AC level and what should be addressed at college level. Zeng mentioned that having the review provided him with needed leverage in speaking with their Dean. This is an internal review because it is a certificate (three programs). Comments by the EPPC were complimentary.

Action Taken: Review unanimously approved

Agenda Item: Program Review revision response for the Interdisciplinary Program in African and African American Studies  
Unit: Thomas Harriot College of Arts and Sciences  
Representative: Ken Wilburn, Interim director

Has been to Academic Council and will be going back. Wilburn indicated that the program has not been as productive as hoped over the years – only one graduate.

Discussion: An external reviewer with a successful program in Greensboro was brought in. Have adopted many of her recommendations. Changes have been made in visibility to advisors especially. Now have 13-14 majors, 7 minors. Program is on the cusp of the minimum needed. Have had a College review then to AC last spring. Enrollment is a big issue. Chaney asked about the low productivity report from GA. Wilburn responded that had someone Googled the program from the ECU home page it would
not be found but this has been fixed. He also gave other examples of specific strategies completed for greater visibility. There has been activity around funding for scholarships.

Reaves suggests Wilburn capture everything he told us about – to document what has been done, which was considerable.

**Action Taken:** Review unanimously approved

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**Agenda Item:** Program Review revision response for the BA/BS in Multidisciplinary Studies  
**Unit:** Thomas Harriot College of Arts and Sciences  
**Representative:** John Stevens

Has been to Academic Council. A lot of resource issues are involved. It is difficult for faculty to respond to things that are resource driven. The College has been made aware but the issues are not being addressed. College does not feel it has adequate funding to do their core programs.

**Discussion:** Lengthy discussion followed that illuminated how the program works – the good bad and the ugly. Multi-disciplinary and interdisciplinary differences discussed. Stevens expressed concern that the program review did not address academics. The report is geared to administrative issues. Chaney commented that this underscores that a member of EPPC should have a presence on AC.

**Action Taken:** Review response approved: 4 in favor, 3 against, 1 abstention

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**Agenda Item:** EPPC reps to academic program review

**Action taken:** Bowler volunteered for Communication Sciences, Christy Walcott volunteered for English, Don Chaney volunteered for Brody

**ANNOUNCEMENTS:**

a. Update on the subcommittee to draft guidelines for Provisional Codes – Bailey  
   Extension granted for Academic Library Services and Health & human Performance. This will go back to governance.

b. Faculty Manual Part VI, Section VII -- Bowler – we have four volunteers to serve on this. Donna Kain, Duffy, Lori Flint, Leslie Pagliari.

c. Faculty Manual Part IV, Section I  
   i. Conditional Interpretation Re Provisional Codes (informational item only – no action necessary)

d. APR Representatives
   **Action taken:** Bowler volunteered for Communication Sciences, Christy Walcott volunteered for English, Don Chaney volunteered for Brody programs

Meeting adjourned at 3:10 pm.

**NEXT MEETING:** Friday, November 11, 2016 at 1:00 p.m. in 142 Rawl Annex.

Respectfully submitted,

Bryna Coonin  
October 31, 2016