

**COMMITTEE:** Educational Policies and Planning

**MEETING DATE:** Friday, December 9, 2016

**PERSON PRESIDING:** Don Chaney

**ATTENDANCE:** Kanchan Das, Mark Bowler, Don Chaney, Christy Walcott, Bryna Coonin, Lori Flint, Ruth Little, Tom McConnell (John Stiller, Karen Summey, Lori Lee)

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**I. Meeting called to order at 1:00 p.m.**

**II. Approval of November 11, 2016 EPPC meeting minutes**

One correction: Christy Walcott was present at the meeting but not recorded as present

**Action Taken:** Minutes approved with the correction

**III. New Business**

**AGENDA ITEM #1:** Review of the revised Academic Program Review Guidelines Unit: Institutional Planning, Assessment, and Research. Representative: Kristen Dreyfus and Ying Zhou

**DISCUSSION:** John Stiller discussed his remarks at the December Faculty Senate meeting. The full remarks are posted on the Faculty Senate site. Stiller reiterated his concluding comments as recorded in the Faculty Senate meeting:

“...Given the current emphases on speed and efficiency, it is critical that we recognize these worthy goals as secondary, and admirable only when they help us in the pursuit of our more fundamental institutional missions; that is, to produce the highest quality educational and scholarly products we can. To do that, we must be as careful and rigorous as possible in our review processes. Certainly we want to be fast, but speed and efficiency are not synonymous. Moving an inadequately considered initiative forward can lead to the worst kinds of inefficiencies in the long run, those that sacrifice quality, rigor and ultimately the reputation of our institution. The issue is the summer – getting things done when faculty are away. We have an inherent structure – we have 9-month faculty. We have to deal with this but rigor must be maintained.”

Chaney noted that making the discussed adjustments would change the guidelines (bottom of p.1 of the ADP document – reversing the order). The concern at Kristin Dreyfus’s end is that it may unduly slow down the process. Comments from EPPC committee included the suggestion that we add a EPPC meeting in summer or additional meetings during the year as needed. The was not universally hailed to be an optimal solution. It was also noted that the complaints of delay are not current – the current committee under Chair Chaney has been well-managed and has not had a backlog.

Mark Bowler noted that that the final report (language) looked very final (the last step). Chaney had spoken to Kristin before the meeting and is comfortable that this will be corrected. But are we comfortable with the changes we discussed last time in the context of the timing -- that is, going to Academic Council and only then to us.

Dreyfus noted that the 30-day response rule is not always enforced when summer intervenes—the chair (ideally more than just chair) drafts a response but waits until the first faculty meeting of the Fall.

EPPC gets the unit response, but no built-in time to respond until all are sitting in with Academic Council. A better system would be for the EPPC rep to be more proactive where possible -- to bring back to EPPC at each step. However, some concern was voiced that this places undue responsibility upon the EPPC rep (and possibly the Chair, where either may be on the EPPC for the first time.) Don says we are still hoping that enough "checking back" would happen in a 9-month situation. Stiller thought maybe the external review could happen in the Fall instead of Spring.

Bowler suggested we see the unit review documents after the meeting with the Dean. Stiller noted but we still have not addressed that EPPC doesn't see this material until after the Academic Council has it. So flipping the last two steps should help. Zhou remained concerned about the summer lag because we lose momentum. Bowler notes that EPPC are probably are not making major changes but if we are, waiting should not be a problem.

**ACTION TAKEN:** Dreyfus and Zhou will bring this back to us one more time, based on today's discussion. We will push this to the EPPC meeting on January 13, 2017.

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**AGENDA ITEM #2:** Proposal to revise an existing degree: Rehabilitation and Career Counseling, MS; Increase in required semester hours

Unit: Department of Addictions and Rehabilitation Studies

Representative: Susan Sherman and Shari M. Sias

**DISCUSSION:** Wish to add two electives 6 credit hours, to bring the program to meet licensure requirements in NC. See memo in Sharepoint site. No budgetary impact.

**ACTION TAKEN:** Approved unanimously

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**AGENDA ITEM #3:** Proposal to discontinue an undergraduate certificate: Atmospheric Science; establish an undergraduate minor: Atmospheric Science

Unit: Department of Geography, Planning, and Environment

Representative: Tom Rickenbach

**DISCUSSION:** Rickenbach provided rationale. Unit has a BS major in atmospheric science and very few students opt to take the certificate. Unit has detected substantial interest in developing the minor. The last remaining student in the certificate is graduating. This proposal gives students a broader exposure without the intimidation of calculus and physics. Will attract from outside of the department. No additional resources required. Certificate actually pre-dates the atmospheric science major.

**ACTION TAKEN:** Approved unanimously.

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**AGENDA ITEM #4:** Proposal to establishment new concentrations in the BS in Political Science: (1) Campaigns, Elections, and American Politics; (2) Pre-Law; (3) International Relations/Comparative Politics; (4) Public Administration/Policy & State and Local Government

Unit: Department of Political Science

Representative: Jonathan Morris

**DISCUSSION:** Students requested more options to better concentrate their interests. Common core has been revamped and the proposed new concentrations would best serve to allow for concentrations. They will still have exposure to political science more broadly. From 51 to 54 hours. Das asked about whether more faculty would/should be required. Morris says there are disciplinary electives already being taught. Most of the electives (12 in pre-law) come from philosophy, history, economics. The departments who will take the 'brunt' of the redesign have welcomed it. This was discussed with Undergrad Council and the departments and all signed off.

**ACTION TAKEN:** Approved unanimously.

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**AGENDA ITEM #5:** Proposal of a New Undergraduate Certificate: Professional Selling  
Unit: Department of Marketing and Supply Chain Management  
Representative: Judy Siguaw

**DISCUSSION:** Many students are starting positions in sales and this certificate is designed to provide them with the educational background to be more attractive to employers. The Certificate will aid in better job success in the students' first position.

**ACTION TAKEN:** Approved unanimously.

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**AGENDA ITEM #6:** Program Review revision response for the PhD in Biochemistry PhD  
Unit: Department of Biochemistry and Molecular Biology  
Representative: David Taylor  
EPPC Primary Reviewer: Mark Bowler

**DISCUSSION:** This program review was done while the program was going through a consolidation. Many of the issues noted are common across all Brody programs. This review became more of an evaluation of the department rather than the program. Discussion ensued about the role of EPPC in reviewing this given it had already been approved by the Academic Counsel (AC). There is a new Department Chair and new Interim Dean since the Program Review has been completed. It was noted that EPPC could have helped to improve the document before it went to AC.

**ACTION TAKEN:** Approved unanimously.

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**AGENDA ITEM #7:** Comment and Review of Part VI, Section VII (Curriculum Procedures and Academic Program Development) of the Faculty Manual  
Representatives: EPPC Subcommittee consisting of Michael Duffy, Lori Flint, Donna Kain, Leslie Pagliari  
THIS WILL BE MOVED TO JANUARY 13 meeting.

**DISCUSSION:** None at this time

**ACTION TAKEN:** MOVED TO JANUARY 13 meeting.

**ANNOUNCEMENTS:** None

Meeting adjourned at 2:15 pm.

**NEXT MEETING:** Friday, January 13, 2017 at 1:00 p.m. in 142 Rawl Annex.

Respectfully submitted,

Bryna Coonin