

*Approved*

**COMMITTEE:** Educational Policies and Planning Committee

**MEETING DATE:** 8 April 2016

**PERSON PRESIDING:** Chaney

**REGULAR MEMBERS IN ATTENDANCE:** Bowler, Chaney, Das, Duffy, Jordan, Neil, Stellwag, Sugar

**EX-OFFICIO MEMBERS IN ATTENDANCE:**

Kain, McConnell, Pagliari, Reaves

**OTHERS IN ATTENDANCE:** Lee, Summey, Wilburn, Sias, Taylor, Lamson, Hardin, Clay, Mwachofi, Liu, Jones, and Rice

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**Call to Order:** 1:02 p.m.

## **ACTIONS OF MEETING**

Agenda Item 1: Review of 4 March, 2016 EPPC meeting minutes

Discussion: None

Action Taken: Approved as revised

Agenda Item 2: Addition of New Concentration (Caribbean, Latin America and the Diaspora) within the BA in African and African American Studies Program

Unit: African American Studies Program

Representative: Kenneth Wilburn

Discussion: Professor Wilburn pointed out that there is great interest among students and faculty in African American Studies for the proposed new concentration in Caribbean, Latin America and the Diaspora. On the basis of unit and faculty assessments, the new concentration is one of the requested changes that will strengthen the AAS program. No new resources are required, and the faculty will cover any new teaching assignments generated by the new concentration.

Action Taken: Approved

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Agenda Item 3: Revision of an Existing Degree Title: M.S. in Substance Abuse and Clinical Counseling Program to M.S. in Clinical Counseling Program

Unit: Department of Addictions and Rehabilitation Studies

Representative: Shari Sias

Discussion: Professor Sias talked about the support and justification for the proposed name change of the MS degree to "Clinical Counseling Program." The program name change is in response to the program's new accrediting body, Counsel for the Accreditation of Counseling and Related Programs (CACREP), which has two program specialization areas represented in the present MS program title. The CACREP reviewers of the recent ECU site visit recommended that the program select a title emphasizing clinical mental health since the program was seeking accreditation under its clinical mental health standards. The removal of "substance abuse"

from the ECU program title was made a condition for accreditation. The program name change will have no budgetary impacts.

Action Taken: Approved

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Agenda Item 4: Revision of an Existing Degree Title: MS in Child Development and Family Relations to MS in Human Development and Family Science

Unit: Department of Human Development and Family Science

Representatives: Alan Taylor and Angela Lamson

Discussion: The requested name change in the MS degree title is part of the new program identification of the department and its curriculum, within the College of Health and Human Performance.

Action Taken: Approved. The Committee recommends that the department strengthen its rationale for the name change.

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Agenda Item 5: Proposal of New Post-Doctoral Certificates: Adult-Gerontology Primary Care Nurse Practitioner (AGPCNP) and Family Nurse Practitioner (FNP).

Unit: College of Nursing

Representative: Sonya Hardin

Discussion: Dr. Hardin, Associate Dean for Graduate Programs in Nursing, identified the proposed new program and discussed how it would be practiced. ECU's College of Nursing began the transition of advanced nursing practice education from the master's level to doctoral level in 2013. The MSN (Master of Science in Nursing) and post-masters certificates in these two concentrations were discontinued in the summer of 2015. Establishment of the post-doctoral certificate will allow students who hold an MSN and a terminal degree in Nursing (DNP, Doctor of Nursing Practice, or PhD, Doctor of Philosophy in Nursing) and seek to add the nurse practitioner role to their scope of practice, to enroll in didactic and clinical courses already established in the DNP program, and complete the program in four semesters. Currently, there is no post-doctoral certificate program available in any of the UNC system universities. This will aid the University with its mission to lead healthcare transformation in the region by increasing the number of nurse practitioners available to serve the public.

In the first year of operation, the new program will approve 6 or 7 students, who will already have a doctorate in nursing. There are 5 DNP programs in North Carolina that have different focuses. Students seeking admission in the new program could have an MSN or a DNP to qualify for the DNP certificate.

Action Taken: Approved with the recommendation that the admissions requirements for the new program state that the student with PhD have an MSNP to qualify for the post-doctoral certificate program.

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Agenda Item 6: Proposal of New Doctoral Degree: DrPH

Unit: Department of Public Health

Representative: Maria Clay and Ari Mwachofi

Discussion: Professors Clay and Mwachofi talked about the justification for the proposed doctoral degree in public health and its focus at ECU. This is a request for permission to establish a new degree program. The goal of the proposed doctoral program is aligned with ECU's mission and strategic plan, in the program's mandate to educate leaders who can transform the health system into one that provides high quality care; reduces per capita costs of care; improves population health; and addresses health needs of the rural, poor, underserved multicultural populations to reduce health disparities. The proposed DrPH degree is competency-focused with an emphasis on the third tier of the eight competency domains developed by the *Council on Linkages between Academia and Public Health Practice* (Council on Linkages). The proposed program draws on the faculty of the Brody School of Medicine, the College of Health and Human Performance, and the College of Allied Health Sciences. Collectively, the faculty have the expertise to deliver the content, mentor doctoral students, and engage community partners in creative and much-needed public health research in counties throughout North Carolina.

Clay stated that an initial assessment of the great need for such a program was followed by the discovery of a lack of capacity to enrolled students in a DrPH program. The market is very lucrative, and there would be two jobs for every graduate. There are generally good projections for the future of the health industry, and the graduates would have new skills. In North Carolina, we have regional and rural rather than global perspectives. The focus of the program is on practice. Clay addressed questions from the Committee about new resources, particularly additional faculty, more space, and the cost of student tuition remissions, that are cited in the Appendix C document (pages 23 and 36 as examples).

Action Taken: Approved with the recommendation that the department better identify standards and remedies in the Appendix C section on program requirements and also specify to a greater extent in the document the facilities and faculty resources needed for the new program.

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Agenda Item 7: Program Review revision response for the Department of Economics

Unit: Department of Economics

Representative: Haiyong Liu

EPPC Primary Reviewer: Stellwag

Discussion: This is the first department that uses the new review process. Professor Stellwag stated that the review instrument worked well, and that everyone involved was very cooperative. He said that the department's collective response can serve as a good model for the "smart" approach.

Professor Liu stated that the process was smooth, well structured and has been very helpful to him, in better understanding his program and discovering more fully what needs to be improved. It is valuable to him as a new chair, and offers multiple benefits to the department. It is more about the future than the past. Liu noted that the self-study was the most challenging part, and set the tone for the rest of the review.

Action Taken: Approved with the Committee's commendation to the department for the quality of its response, carried out with an open mind.

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Agenda Item 8: Program Review revision response for the Department of Criminal Justice

Unit: Department of Criminal Justice

Representative: Mark Jones

EPPC Primary Reviewer: Chaney

Discussion: Professor Jones described this revision of the unit response plan to the Academic Program Review of December 2014. Professor Chaney stated that the Criminal Justice response plan addresses the timeline (a multi-step program to address workplace climate, collegiality, and communication guided by a facilitator/consultant that will to be implemented in the second half of 2016). Criminal Justice faculty are looking forward to the new move to the College of Arts and Sciences. There was good faculty involvement in this program review response.

The Committee agreed that this revision of the unit response plan, is a great improvement over the unit response to the academic program review that was submitted last year.

Action Taken: Approved

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Agenda Item 9: Review of the BSUS Faculty Oversight Committee Manual and Guidelines

Unit: University Studies Program

Representative: Rondall Rice

Discussion: Dr. Rice, Director of University Studies, stated that the *University Studies Faculty Oversight Manual and Guidelines* was initially written when he arrived on campus in 2014, and included the update in Health and Human Performance. The Director of Undergraduate Studies asked Deans for their requested appointments to the Oversight Committee. Professor Stellwag noted that the issue for EPPC is whether or not the University should go to Deans directly. The manual reflects a change that is different than the initial Faculty Senate resolution. Professor Kain said that faculty should have direct involvement in curriculum development. The manual was approved by the Faculty Oversight Committee (FOC), which approved changes last year. FOC members supervise the curriculum but not the regulations. The Faculty Senate is named, and Directors and Deans should have time as well. If there is access by the Faculty Senate, then faculty will know more about the qualifications of people who are elected to FOC.

Dr. Rice said that he would like this done the way other faculty appointments are made. Committee members suggested that he should still be open to recommending people to serve. His approved list will be submitted to the Faculty Senate this year, and the Committee on Committees has been involved. Dr. Rice sees an expansion and the need for more FOC members. The Committee invited Rice to come back in September and state where expansion should occur. The Senate has 4 replacement names for next year.

Kain recommended a path for approving future FOC members. During each spring semester, the Director of University Studies will notify the Chair of the Faculty which FOC members are due to change the next academic year. The Chair will notify the Committee on Committees, which will compile a list of volunteers for the FOC and forward their nominations to the Faculty Senate for its organizational meeting. Faculty nominees selected for FOC service must have a minimum of 3 years of full-time service and teaching at ECU.

The FOC members are staggered, 3 or 4 per year, allowing the Committee on Committees to have time to gather and consider names of interested faculty.

Action Taken: The Committee approved the terms of the recommendation on selecting FOC members.

Assigned additional duties to: Lori Lee will put together a draft of this statement of recommended procedures for the selection and approval of FOC members, for the next Faculty Senate meeting.

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Announcements/ Updates:

1. Update on the status of programs that were on the Fall 2014 low productivity report

Representative: Rita Reaves

Discussion: Dr. Reaves distributed a memorandum from Ms. Karen Summey, Coordinator for Academic Programs, to Provost Mitchelson which updates the implementation of the low productivity response submitted to UNC General Administration (GA) in May 2015. A summary of low productivity program discontinuations, completed by April 8, 2016, was also handed out.

In this summary of discontinued programs, Ms. Summey discussed the context, process, and results. Dr. Reaves discussed the history, context, and a timeline for various programs. We will again see in fall 2016 which programs are on the list. It was noted that productivity thresholds were higher for UNC than ECU. Academic Affairs wants to keep EPPC involved, and we are part of the process for making the new programs work. We have stewardship access to these degrees.

2. Report on the Curriculog Implementation Plan

Representative: Rita Reaves

Discussion: Dr. Reaves distributed a Curriculog Implementation Plan for March-October 2016. She noted that Curriculog and Acolog are designed to complement one another. Information is pulled out of Acolog. Currently, the new Curriculog Advisory Team is consulting with the Colleges and relevant committees and looking into integrating institutional processes, and considering policy and procedure implications of the new system. In May, the Communications Team will be responsible for setting up a website and publishing schedule to ensure that the University community has access to all project information. The Team will include all matters concerning training. Once implemented, the site will be modified with information and tools needed to initiate a curriculum or program development in Curriculog. We will determine what will stay on Share Point and what will go to Curriculog. Ms. Karen Traynor, the project manager of Curriculog, will be uploading materials to be launched into the new system. It is possible that implementation of Curriculog will occur in spring 2017.

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Announcement: The three-year terms of Ed Stellweg and Bill Sugar are completed, and the Committee would like to recognize them for their exemplary service as committee officers. Janice Neil will also be leaving the Committee.

The Committee also recognizes the fine leadership of Don Chaney, as Chair for the current academic year.

The meeting adjourned at 2:50 p.m.