

Revised

COMMITTEE: Educational Policies and Planning

MEETING DATE: Friday, November 10, 2017

PERSON PRESIDING: Don Chaney

REGULAR MEMBERS IN ATTENDANCE: Paige Averett, Mark Bowler, Don Chaney, John Collins, Bryna Coonin, Michael Duffy, Christy Walcott

EX-OFFICIO MEMBERS IN ATTENDANCE: George Bailey, Lori Flint, Ruth Little, Leslie Pagliari

OTHERS IN ATTENDANCE: Lori Lee, John Stiller, Ron Mitchelson, Marianne Montgomery, Karen Summey

ACTIONS OF MEETING

Agenda Item: Approval of October 13, 2017 EPPC meeting minutes

Action Taken: Approved

Assigned additional duties to: N/A

Agenda Item: Proposal to establish a new Department of Coastal Studies within the Coastal Studies Institute and establishment of a provisional code

Unit: Academic Affairs

Representative: Ron Mitchelson

Discussion: Professor Chaney pointed out that the Institute does not come through our committee, since we do not have the authority. There is currently a search underway for the Dean. A new departmental unit is being created within the Institute. Professor Stiller, Chair of the Faculty, said that the structure of the proposal was unclear to him. Provost Mitchelson stated that the Institute for Coastal Science and Policy (ICSP) is one of the drivers in having its current geographical locale at Wanchese tied to this endeavor of bringing together the many coastal and marine initiatives at ECU. The desire for a code unit was first expressed in academic year 2012, when we heard about integrating units. The University decided to move all centers and institutes. Professor Rigsby and the Woods Hole Oceanographic Institution was a resource. The UNC Coastal Science Institute (CSI) was administered by President Tom Ross and the UNC System. Ten faculty members were recruited, to see what would make sense. ECU actually pursued the concept of creating a school, not as a coded unit. There were centers already. We pursued that concept three different times with General Administration. There were under-populated facilities. UNC Wilmington did not want to create a school on their campus. Dr. Tom Ross and others met and decided that CSI would have a new home. ECU took ownership of that. It is a beautiful, large facility. The Provost took the initiative of getting the plan together for the coastal group. Dr. Mike Van Scott, Interim Vice Chancellor of Research, Economic Development and Engagement, and his body said that there should be a unit and institute. We are now recruiting a dean associated with a code unit and a director of the institute. Dr. Mitchelson said that we want our premier program in coastal management in this unit. We currently have about 10 faculty. The Provost and Dr. Van Scott met with these faculty members, who unanimously supported creating a code unit. The strongest concern was voiced by faculty in ICSP. The process for populating a new unit was developed with Dr. Van Scott chairing a selection committee, At least two committee members should come from outside. Major criteria for prospective faculty are to be a good team player and an effective grant writer. We will have our own

PhD in Coastal Research Management while UNC-Wilmington would have their own so that this would not be a joint project. We will seek endorsement with the Trustees.

Professor Stiller asked if we are not flying under the radar by not calling the new program a School or College? The Provost is fine with calling it a department answering to a dean. He pointed out that the University should move quickly in establishing the institute in order not to lose faculty to other institutions. The creation of a new coded unit will initiate the process of dissolving the Institute for Coastal Science and Policy (ICSP). The new coastal unit will not be simply populated with current ICSP faculty. Rather, an application process for acceptance into the new unit will be implemented and open to all faculty at East Carolina University with coastal research interests. This will provide faculty with the opportunity to be a part of a new unit with a wide range of faculty expertise. There was some discussion from committee members about the selection process. The Provost noted that we have moved or recombined programs, but have not started something like this before. Professor Stiller wondered if it might be better to first identify faculty in the selection process that is under rules in the Faculty Manual. In order to put forward a provisional code, you have to have faculty vote on it. Dr. Flint, Director of Academic Planning and Accreditation, suggested that we could compare this to Public Health. The Provost said that this was different. Professor Bailey did not see creating a provisional code as an issue or problem. The Provost is willing to do the provisional code first, and will accommodate either approach.

In response to Professor Bowler's concern that the Institute might pull productive researchers away from University departments, the Provost said that Academic Affairs will show sensitivity to the concerns and needs of the department potentially losing the faculty member and, at the same time, will consider the institutional gain and growth for ECU. Most of these faculty serving the Institute will still have a structured role in their department. Departments will get credit and the Institute will fund their teaching load. There are already four faculty lines at CSI. The Provost said that we will hold off on a provisional code until a group of faculty bring it forward. Professor Bailey is fine with this approach. We will wait on a provisional code until faculty are in place. The other action at hand is to include this department into the Coastal Institute.

Action Taken: The motion to approve establishing the Department of Coastal Studies was passed by the committee. The committee noted the concern of members that the Institute will pull grant makers away from their home departments.

Assigned additional duties to: N/A

Agenda Item: Program review response for the Department of English

Unit: Department of English

Representative: Marianne Montgomery

EPPC Reviewer: Christy Walcott

Discussion: Professor Walcott commended the unit for the solid nature of its response to the external reviewers' report.

Professor Montgomery stated that the APR process worked well for the department. IPAR was clear and supportive in its statements and initiatives. The unit had a good, external review team, which reflected the mix of disciplines in the department. It is not clear how well the team members jelled with one another as reflected in the external committee report.

Montgomery noted that the APR presented a useful process that has provided the department with a good roadmap for the near future. The department is reviewing BA program goals and curriculum for student needs and demands and considering ways to strengthen its graduate programs. It will continue to emphasize good public relations, the career-oriented mindset of its students, the recruitment for its graduate programs, and the strategic use of online course offerings, which are currently available. For its faculty, it will continue to improve its variable workload policy and its mentoring program for its faculty.

Action Taken: The motion to approve the program review response for the Department of English was passed unanimously by the committee

Assigned additional duties: N/A

Agenda Item: Review of revised policies and guidelines for new certificate programs

Unit: Institutional Planning and Assessment

Representative: Karen Summey

Discussion: Ms. Summey stated that the University now has one consolidated policy for undergraduate and graduate policies and guidelines. If financial aid is part of the procedure, you will need to apply separately. New certificate program proposal packages will now be completed in Curriculog on the New Certificate Form, including documents required by the unit, college/school curriculum committee, GCC, Graduate Council, EPPC, or other approving bodies. The Undergraduate Curriculum Committee, Graduate Curriculum Committee and UNC have accepted the revised policies.

Action Taken: The motion to approve the revised policies and guidelines was passed unanimously by the committee

Assigned additional duties: N/A

ANNOUNCEMENTS/ UPDATES

I. Dr. Flint reported that the UNC Board of Governors has taken 4 ECU programs off its low productivity listing as a result of well-written responses. IPAR has contacted fine arts departments with notification of low productivity.

II. Professor Bowler reported that the Department of Nutrition Science has put into place its external reviewers for its APR.

NEXT MEETING: Friday, December 8, 2017 at 1:00 p.m. in 142 Rawl Annex.

The meeting adjourned at 2:05 p.m.

Respectfully submitted,

Michael Duffy